

## International Student Application Renewal Information

Saskatoon International Education would like to thank you for studying with us. We hope your school year has been fantastic! According to our records, your program with Saskatoon International Education will soon be over. **If you are planning to continue, you need to pay for the next study period and update your contact information.**

### REQUIRED FEES

#### **If paying FULL YEAR:**

September 1, 2024 – June 30, 2025 Tuition: **\$13,400.00** (due June 1, 2024)

Mandatory health Insurance: **\$550.00** (one full year) (due June 1, 2024)

#### **If paying by semester:**

September 2024 – January 2025 Tuition: **\$6,800.00** | Mandatory Health Insurance **\$300.00** (due June 1, 2024)

February 2025 – June 2025: **\$6,800.00** | Mandatory Health Insurance **\$300.00** (due December 1, 2024)

*\*The semester fee is applicable only for those students who will be graduating or returning home after one semester. If you have questions about payment timing or installments, please contact our office for direct assistance.*

*\*Please note starting September 2024 a comprehensive health plan will be taken out for every student. You can read more about this on our website [here](#). The fee will automatically be added to your invoice.*


### STUDENT CONTACT UPDATES

**We require all student records be updated annually.** Please complete the SIE International Student Demographic Form (pages 3-4) and submit it to us at [sie@spsd.sk.ca](mailto:sie@spsd.sk.ca).

**A renewed letter of acceptance will be issued upon receipt of the completed demographic form and full payment of fees.**

## PAYMENT

To make a payment:

1. Log into your account in the True North. Click this link [Saskatoon Public Schools - Secure Portal \(mytruenorth.ca\)](#) and choose “Parents Start Here” and log in.
2. Select Invoices Menu (at the top)> View Invoices
3. Select blue button – Pay Now with Flywire and follow the instructions from Flywire. 
4. If you would like help with processing the payment, we encourage you to contact Flywire. They have an excellent help centre: <https://help.flywire.com/>.

Alternatively you can pay with domestic funds by using this link: [spsddomestic.flywire.com](https://spsddomestic.flywire.com)

**Payment Deadline: June 1, 2024.**

## STUDY PERMIT RENEWAL

According to Immigration, Refugees and Citizenship Canada (IRCC):

*Only some people can charge a fee or receive any other type of payment to represent or advise you on a Canadian immigration proceeding or application. These are:*

- lawyers and paralegals who are members in good standing of a Canadian provincial or territorial law society,
- immigration consultants who are members in good standing of the Immigration Consultants of Canada Regulatory Council.

These people are “authorized” representatives. IRCC will not deal with representatives who charge for their services and are not members of one of the above groups.

If you have strong English skills and follow the instructions carefully, you may be able to apply for renewal [here](#). Alternatively, you may consider hiring a Certified Immigration Consultant to assist you. Please note there is a fee for this service, but it may ensure your application is completed accurately to avoid delays or rejection of your application. For help finding a local Immigration Consultant, please contact our office or do a Google Search for Certified Immigration Consultants in Saskatoon. SIE itself is not able to help with this as we collect fees from you for tuition and are not in either of these designated IRCC groups.

## REFUND POLICY

Please ensure you have read and understand our [refund policy](#). Our [website](#) always has the most up to date information.



## SIE International Student Demographic Form

### Student Information

Name (as it appears on passport)	Last Name	First Name
School		
Saskatoon Home Address		
Phone Number(s)		
E-mail address		
Health Card Number (attach photo/scan)		

### Living Arrangements & Parent/Custodian Contact Information

For the next study period, this student will be living with (please check one):

- a parent (or parents) in Saskatoon for the entire duration of their studies
- a blood relative (aunt, uncle, grandmother or grandfather)
- a privately arranged homestay who is not a direct relative (a friend or other relative)
- a homestay placement arranged by Canada Homestay Network & Saskatoon Public Schools

### Canada Homestay Network *(please answer below if you are a current homestay student)*

Do you plan to continue with Canada Homestay Network in the 2024-2025 school year?      YES      NO

Do you plan to continue living with your current host family?      YES      NO

Please review our [latest information on living arrangement requirements](#) and attach any new documentation from the package that may be required. Parent and custodian contact information must be updated annually and is a legal requirement.

<b>Primary Parent</b> First & Last Name	
Home Address	
Phone	
E-mail	

\*Attach Page 3 of [Living Arrangements Requirements](#) if student is living with their parent(s).



<b>Custodian</b> First & Last Name	
<u>Saskatoon</u> Home Address	
Phone	
E-mail	

\*Attach relevant pages of the [Living Arrangements Requirements](#) if student is living with a custodian or custodian’s designate. If your most recent **notarized** IRCC Custodianship Declaration is still valid and reflects the current student living situation, you do not need to provide a new one. If not, you must acquire new notarized documentation. **Please ensure the current notarized IRCC Custodianship Declaration is included as an attachment with this application renewal.** For questions about custodianship and living arrangements please contact our office at 306-683-8425.

**Payment Information**

We would like to pay one invoice for the full year of \$13,4000 due June 1, 2024.

We would like to pay two invoices: \$6,800 due June 1, 2024 and \$6,800 due December 1, 2024.

**Signatures**

Parent Printed Name	Parent Signature	Date
Custodian Printed Name	Custodian Signature	Date

Thank you for taking the time to review and complete this form. Please send this and all other documentation electronically to [sie@spsd.sk.ca](mailto:sie@spsd.sk.ca). Upon receipt of the renewal package, we will send an invoice for tuition payment. Upon receipt of all funds, a renewed letter of acceptance will be provided. **Be sure to include all documents on the checklist.**

**Application Renewal Checklist:**

- SIE International Student Demographic Form
- Passports or study permits (photos/scans) that have been renewed since last application
- Health Card (photo/scan)
- Accompanying Parent Agreement (if student is living with a parent)
- Custodian Letter of Agreement (if student has a custodian)
- Current notarized IRCC Custodianship Declaration Form (if student has a custodian)
- Custodian’s Designate Form (if student is living with someone who is not the custodian)