

August 26, 2020

MONTGOMERY MAGIC NEWSLETTER

Administrator's Message

Dear Montgomery Families,

Five and a half months ago our school year took a turn no one expected. In the span of less than a week, it seemed like the entire planet changed as we quickly adjusted to a new reality. Phrases such as 'social distancing' and 'contact tracing' have now become household terms. We also saw students and staff quickly adapt to online learning platforms, weathering the uncertainty while staying safe at home. For the past three days and in the weeks leading up to them, school leaders, teachers and support staff have been working hard to create a safe and welcoming return for our students and their families. A new school year is always filled with wonder and excitement. We also know that this is a time of uncertainty and anxiety for many. Now, more than ever, our school team understands and appreciates the trust our families place in us as you ready your kids for a return to face to face instruction. We respectfully submit the following school reopening plan to our extended Montgomery School Community. We are sharing as much information as we have available to us at the time of publishing. We wish to acknowledge that this plan will evolve and change as we receive updated guidance from Saskatchewan's Chief Medical Officer and by extension, Saskatoon Public Schools.

We also know that many of you are looking for more detail than we are able to provide at this point in time. As the week progresses, we are assessing the impact on face to face instructional classrooms that online enrolment will have. Thank you to all of our families who have reached out to us already to share their fall enrolment plans. If you have not yet been able to connect with us either through email or a phone call, we will be in touch with you on Thursday, August 27, through a phone call from a Montgomery School staff member. We will be contacting you to welcome you back, ease any concerns you may have, and inquire about your plans for returning safely to school. **In the near future, we will need an accurate accounting of enrolment so we can effectively place students into classrooms.** Once we know this information, we will have enough information to share your student(s) placement with specific teachers. We will share class placements, grade splits for those locations, which door your child will use to enter and staggered start information during the week of August 28 to September 4. Our preferred method for this communication will be via phone as welcoming students to the classroom is a joyous event and we think our students, and especially our staff, will enjoy the personalized contact ahead of time.

Once you have decided what you would like education to look like for your children, please do one of the following:

1. Student returning to Montgomery School

- Email Mrs. Darla Wilkinson at Montgomeryschool@spsd.sk.ca names and grade of children
- Wait for phone call from staff member tomorrow

2. Student registering for Saskatoon Public Schools Online Learning Center

Access [OLC Web Page](#)

- Click the "K to 8 Full Time Registration" tab
- Follow instructions

Once class lists are decided next week, you will be contacted by your classroom teacher via email or phone call.

Hugh Hamilton



Painting by former Montgomery student
Jessica Fauwelle

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Mr. Hugh Hamilton
Principal

Mr. David Crowell
Vice Principal

Mrs. Darla Wilkinson
Administrative Assistant

Mrs. Lindsay MacGregor
President, Home & School

Mrs. Lindsay MacGregor
Chair, SCC

Mr. Ken Okanee
Superintendent

Mr. Vernon Linklater
Trustee

Montgomery School Hours

8:30-8:45a.m. Supervision provided
8:40 a.m. - Entrance Bell
8:45 a.m. - Classes Begin
10:25-10:40 a.m. - Morning Recess
11:35 - 12:23p.m. - Lunch Break
12:23p.m. - Afternoon Classes Begin
2:00- 2:15 p.m. Afternoon Recess
3:05 p.m. - Dismissal



Thank you for the Welcome Back Messages!



PARENT AND CAREGIVER REOPENING HANDBOOK

Please refer to the [Parent and Caregiver Reopening Handbook](#) for general information on Saskatoon Public Schools reopening plan. This parent handbook provides detailed information on many important topics including:

- Safety Precautions
- Curriculum and Assessment
- Support Services
- Food and nutrition programs
- Facilities
- Students.

The guidelines of the Parent Handbook will be adhered to by our school along with elements specific to our school.



Montgomery School Plan

The following information represents our specific plan for a safe return to Montgomery School starting September 8th. Please note:

- Our school plan is subject to change at any time based on direction from Saskatchewan's Chief Medical Health Officer
- Changes will be communicated as they occur

SAFETY PRECAUTIONS

Effective communication between your home and the school will be a key part of our safety plan. Families and caregivers are asked to review the Covid-19 information found on page 5 of Saskatoon Public Schools [Parent and Caregiver Reopening Handbook](#).

IF YOUR CHILD IS SICK BEFORE SCHOOL

Each morning we are asking you to assess your child(ren) using the information found on Page 5 of the parent handbook. If your child(ren) also comes home for lunch, assess them again before they return to school that afternoon. If your child is displaying symptoms, please keep them home, self-isolate and contact HealthLine 811 for directions for testing. As always, please call the main office by phone: 306-683-7370 and report the absence.

IF YOUR CHILD DISPLAYS SYMPTOMS WHILE AT SCHOOL

*Families are asked to plan ahead to ensure that someone is available to pick up a sick student as quickly as possible. In the event that a student displays symptoms while at school, they will be immediately relocated to a safe isolation room. **The Montgomery School isolation room is located next to our Principal, Mr. Hamilton's office.** Upon arrival to the isolation room, a school staff member will contact the family. Students in the isolation room must wear a mask at all times. A staff member will be assigned to supervise student(s) in the isolation room. Staff supervising students are required to wear a mask and face shield at all times when working inside the isolation room. Based on guidelines set out from the Saskatchewan Health Authority, we can communicate that our isolation room is equipped to have more than one student present at any given time. Staff members who display symptoms and are unable to leave the school immediately, will also remain in the isolation room until they can make arrangements for pick up. Expectations for staff pre planning for pick up are the same as laid out for students.*

As indicated in the [Parent and Caregiver Reopening Handbook](#), "The student's parents or caregivers will be contacted and **must** pick up the student immediately. School staff will not transport the student home. After the student/staff member has been picked up, the space will be cleaned and disinfected (p.9)".

VISITORS TO THE SCHOOL

At this time, visitors to the school are discouraged. Parents/caregivers are encouraged to contact the main office to make an appointment if they need to come to the school. We request this occur only if necessary. Parents and caregivers are urged to use other forms of communication that do not require face to face contact. Teachers will be providing instructions to families on how to access either online learning support, they will give their email contact information, and families are always encouraged to call our office and speak with an administrator if they have questions or concerns about school operations. In the instance that an in-person meeting is absolutely required, attempts will be made to hold the meeting outside the usual school day to limit contact.

All visitors are directed to enter the school at the Main Door only, located off Ortona Street. All visitors are asked to complete a visitors' health check, which can be accessed by scanning a QR code with their cell phone. The code is located on the main entry door. If a visitor is unable to complete the form electronically, a paper copy will be provided at the main office. Visitors will be required to wear a mask, use hand sanitizer posted at the doorway, and observe physical distancing while in the school. If they do not have a mask, one will be provided to them at the main office. We also ask that visitors observe the directional marks placed on the floors in the school.

HYGIENE

Appropriate hygiene practice has always been part of our regular health programming provided at all grade levels in our school. This year, teachers will take extra time to reinforce appropriate hygiene practice with all students. These lessons will include, but are not limited to: proper handwashing technique, coughing/sneezing etiquette (into your sleeve), correct mask use and care, observing physical distancing, proper cleaning of personal items including desk/table areas, safe food practices and other Covid-19 preventative measures (eg. avoiding touching your face, eyes etc).

Hand sanitizer will be available in all teaching spaces within the school. Hand sanitizer bottles will also be located at each exterior doorway in the school: students and staff will use hand sanitizer when entering and exiting the school.

School staff will ensure that appropriate cleaning spray and cloths will be available in all teaching areas to ensure contact surfaces are sanitized when time permits. Where appropriate, students will be taught how to properly clean work tools and spaces. For example, students will be asked to clean laptops before and after they use them in class.

Caretaking staff will regularly wipe common touch points in the building such as door handles, bathroom sinks etc.

MASK USAGE

Please take the time to review with your child, how to properly use and care for a mask. The following information comes directly from the Saskatoon Public Schools [Parent and Caregiver Reopening Handbook](#):

- “Grade 4-12 students are required to wear masks when appropriate physical distancing cannot be maintained
- Masks are recommended for prekindergarten to Grade 3 students
- Staff are required to wear masks at all times when appropriate distancing cannot be maintained
- When physical distancing is achievable, mask breaks may occur (i.e. outdoor learning).
- All students are required to wear masks while riding the bus
- All visitors must wear masks
- Saskatoon Public Schools will provide one reusable mask for each student. Additional disposable masks will be made available to students when needed and required.
- Students are welcome to bring their own masks
- In some situations, wearing a mask may not be possible for a student. In these instances, school staff members will work with parents/caregivers to consider accommodations. More information can be found on the [CDC website](#)
- Staff members will be provided with a reusable mask and face shield for use as needed. Staff members may also choose to use their own mask
- More information about the proper usage of masks or face coverings is available from the [Public Health Agency of Canada](#)”

MENTAL HEALTH AND SOCIAL-EMOTIONAL SUPPORTS

In addition to the section in the [Parent and Caregiver Reopening Handbook](#) on supporting students we want to make sure that families are aware of that as always, students who need additional support for their well-being may receive support from the school counsellor. Parents who believe this support may be necessary can reach out to their teacher or administrator to discuss. The counsellor will work with the team to determine appropriate supports, which may include direct support and/or assisting students and families to access other services in the community.

- Well-being is one of our four student goals in our school division strategic plan. Opportunities to learn about and practice well-being exist across multiple curricular areas.



SCHOOL DAY SCHEDULE

Our school day schedule has remained largely unchanged. School start and finish times, as well as our lunch hour, remain as they were last year. Our schedule for school start up is as follows:

Just like every other year, families are reminded that students are **not to arrive to the school yard prior to 8:30am**. Families who require earlier drop off times are asked to register for the YMCA Before and After School program. Details for connecting to this program are found later in this document.

8:30 am	Students are welcome to join teacher supervisors in their designated recess play areas outdoors. If weather requires an indoor start to the day, students must still report to their appointed entry and exit door. Access to the main doorway is restricted only to visitors and students who arrive outside the usual start time of the morning, or afternoon.
8:40 am	Marshalling Bell – To ensure physical distancing is in place, students will line up at the marshal location assigned to their class. Classroom teachers will join their students outside and will bring their class inside to start the school day. A more detailed entry and exit plan is described later in this document.
8:45 am	Classes start
10:40 am	Morning Recess
11:35 am	Lunch Hour
12:15 pm	Marshalling Bell – Classroom teachers will join their students and escort them inside.
2:15 pm	Afternoon Recess
3:05 pm	Dismissal

RECESS

As always, opportunities to play outdoors form an important part of our students' day. We will continue to provide a 15 minute supervised break in both the morning and afternoon. In addition, we will continue to have an extended period of play associated with our lunch hour.

As per guidelines for schools, recess breaks must be conducted in a manner that limits the number of student contacts. We will achieve this at Montgomery School by doing the following:

- Due to the size of our school yard, and the number of entry and exit doors, we will not need to run staggered recess breaks. All students from Kindergarten to Grade 8 will enjoy the same 15 minute break times (and lunch break times as well).
- Our school grounds have been divided into five distinct play areas. A map has been provided for clarity.
- Play zones have been created for primary (shown as junior zones on the map) and older grade groupings (described as senior zones on the map)

Current guidelines for schools limit outdoor groups to a maximum of 60 individuals. This restriction can be satisfied by placing two classrooms to each play zone on the map. To limit contact, students will continue to observe physical distancing at all times while in their area.

At this time, student groups will use the same play area for morning, lunch and afternoon breaks. In order to ensure minimal contact and safe reentry plans, as well as providing consistency, we will not rotate zones for groupings. This will be reevaluated once we have settled these routines into our everyday practice.

In order to ensure that the classroom and outdoor group cohort remains the same, limiting student and staff contact, we are unable to make adjustments to outdoor student groupings at this time.

School staff are permitted to take their classes outside during regular instructional time to satisfy curricular outcomes. At these times, they may be permitted to use other locations found in our school yard. For example, the Grade 8 students would be able to use the junior play structures.

For morning and afternoon recess, we will have seven teachers assigned for supervision. Supervisors appear as numbered stars on the attached map. One supervisor is placed at each of the three external doors designated for student use. These supervisors will ensure students have access to washrooms and water fountains during breaks, ensuring physical distancing is achieved by monitoring numbers in and out.

As has been past practice, all recess supervisors will wear easily identifiable colored vests, making them visible to students.

Four of the seven teachers are being assigned to field and play structure areas to ensure student play is safe at all times. Our most senior students are being assigned to the north fields and they have only one supervisor who will also manage the door. It is not anticipated that senior age students will require as much supervision inside the school during the breaks as they will be expected to have the ability to self-monitor ensuring they safely use the bathroom and water fountains during recess times.

To ensure student and staff contact is limited, student groupings will be supervised by teachers and staff assigned to those children's classrooms. For example, Mrs. Pawluk, our kindergarten teacher, will supervise her students outside on the breaks that she has been assigned to.

School staff will work with classrooms to provide safe access to equipment during recess breaks while ensuring limited contact.

Students will be provided hand sanitizer at the entry and exit doorway by the assigned teacher supervisor. Students will be expected to use the sanitizer when they exit, and enter the school.

As per Saskatchewan Health Authority Guidelines for outdoor play structures, no additional cleaning of outdoor play equipment found on the recess grounds will occur during the day.

We anticipate that students and staff will be able to easily use the outdoor grounds in our school yard while maintaining physical distancing requirements. As such, they may remove their masks when they are outside.

In the event that weather restricts outdoor access during an assigned break, students will be expected to remain in their room for indoor recess. In these events, staff will develop a way for students to engage in an active break while limiting contact. School staff also retain the ability to take their group outdoors during instructional time to satisfy curricular outcomes and may use a break such as this in the event the weather clears up at a time outside our regularly scheduled recess or lunch break.

It is strongly recommended that families plan ahead by providing students with appropriate outdoor clothing (eg. rubber boots and a rain jacket) so that their child will be able to enjoy outdoor breaks for all, but the most extreme weather conditions.

LUNCH

To limit student contact during the lunch hour, all students that can, are encouraged to go home to eat their lunch. Students heading home for lunch will be dismissed at 11:35 and will leave the school using the same assigned doors as they use for all school exit activities. Students are asked to remain home until at least 12:00 pm at which time they are invited to return to their assigned recess zone to enjoy some outdoor play with their classmates.

Students who remain at school will eat lunch at their appointed seat in the classroom. Students will be prompted to wash their hands or clean them with hand sanitizer provided to them prior to eating their lunch. **As was the case last year, microwave use is not available to students.** Students will eat their lunch from 11:35 until 11:55. At that time, supervisors will coordinate class departures in the same order and through the same doorways as is used for all entry and exit situations.

Five supervisors will be assigned for each lunch hour session. One supervisor is assigned to two classrooms. As is the case for recess breaks, supervisors will be from within the students' own classroom teacher cohort wherever possible to reduce student and staff contact.

Outdoor play will occur from 11:55 am until the marshalling bell rings at 12:15 pm. Outdoor play zones and groupings will remain the same as used for morning and afternoon breaks.

At this time, supervisors and other classmates are not permitted to assist students with opening items packed for lunches and snacks. We encourage parents to practice opening items with their student(s) while at home to ensure they are able to access food and beverages that are packed. On that same note, the school is unable to provide cutlery for students who do not have cutlery.

Students will be required to sanitize their hands upon leaving and entering the school.

ENTERING AND EXITING THE SCHOOL

To ensure student and staff safety, and to limit contact, all external doors with the exception of the main door located off Ortona Street will be locked at all times. In all honesty, most schools have already implemented this practice.

A staff supervisor will be assigned to all student entry and exit doors from 8:30 to 8:45 am, during morning (10:40 to 10:55 am) and afternoon (2:15 to 2:30 pm) recess and at lunch between 12:00 and 12:20 pm.

All entry to the school outside of the times listed above will occur at the Main doorway located off Ortona Street.

SCHOOL ENTRY

We have three doorways designated for student use: The Senior Tarmac Doors (referred to as Dr. Jane Goodall Way); the Junior Portable Doors; the North Doors.

The main doorway off Ortona Street is for visitors and students arriving outside of the supervised times mentioned above or families with members who have a need such as wheelchair usage. This includes all students that arrive late to school in the morning or afternoon.

Additionally, one classroom is located in a portable which has an exterior door. Those students assigned to that classroom will be asked to use that entryway under the supervision of their teacher. During breaks, they are permitted to use the junior portable doors to access washrooms and the water fountain.

Three classes are assigned to enter at each door. It is anticipated that you will learn your student(s) classroom placement and resulting meeting door through a phone call from a member of our school staff on the week of August 31 to September 4. Class assignment to specific doors are based on their physical location within the school. Each class is assigned a Stagger Number. At the bell, students will line up at their assigned location. The youngest class at each door will be assigned Stagger One with the oldest group being assigned Stagger Three.

Each class will be met outside by their classroom teacher. At this time, as we cannot ensure physical distancing can be met while in the hallways, students in Grades 4 and above will be instructed to safely place their mask on their face prior to entering the school. Once the students in Stagger One have all assembled, they will be escorted in line by their classroom teacher straight to their room. To ensure quick movement through the school, students will not remove their outside footwear inside the school. At this time, all student materials, including outside shoes and jackets, will be kept inside the classroom. Once student entry and exit processes become routine, classroom teachers will work with students to determine the best way to utilize locker space in a way that limits contact.

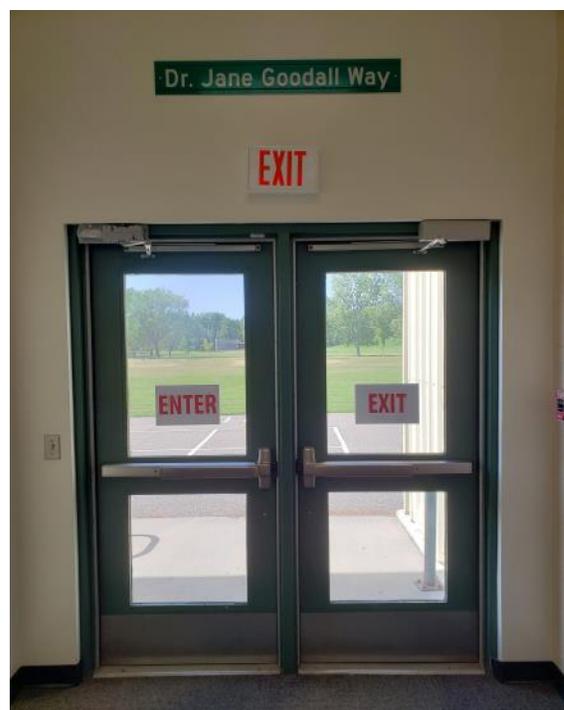
Once the first stagger group has entered the school, the second stagger group will enter the school under the guidance of their classroom teacher. The same process will be used for the third group arriving indoors.

At this time, in order to ensure student progress quickly through the hallways upon entry (and when they exit) we are asking that they refrain from using the washroom and water refill stations during school entry and exit times. We will work hard to ensure entry and exit processes become quick enough that access to these facilities will only be reduced for short periods of time. These small windows of time will also provide a regular time for our caretaking staff time to enter and wipe common touch points in bathrooms.

Once all groups have entered the building, access to the school will be limited to the main doorway located off Ortona Street. For the first few weeks of school, a staff member will be designated to sweep the school yard after the doorways have been closed off to ensure any late students are assisted to the front door of the school. Students will be instructed by school staff to report to the Main Office Entryway off Ortona Street in the event that they arrive late and find their exterior door locked. Once you have the information regarding your child's entry door, please take time to review this plan of entry with them. Some families are welcome to rehearse what it looks like with younger students but are asked to do so outside of the regular hours of the school day. School staff will work with classrooms to provide safe access to equipment during recess breaks while ensuring limited contact.

Students will be provided hand sanitizer at the entry and exit doorway by the assigned teacher supervisor. Students will be expected to use the sanitizer when they exit, and enter the school.

As per Saskatchewan Health Authority Guidelines for outdoor play structures, no additional cleaning of outdoor play equipment found on the recess grounds will occur during the day.



SCHOOL EXIT

To keep it simple and straightforward for all, students will exit the same doorways that they use to enter the school. The stagger system will be used again with the youngest group leaving the school first, followed by stagger two and then three. Again, students will be asked not to use the washroom or water re-fill stations during the time the hallways are being used by classes leaving the school. It is anticipated that the process of entering and exiting the building will be quick, ensuring students don't go without these facilities for longer than two or three minutes during transition.

It has been our experience that students in kindergarten and grade one may require access to bathrooms in a manner that does not follow a set schedule. We have the good fortune to have these two rooms located directly across the hallway from the washrooms that serve them. Both of these classrooms do not impede the exit of the other classes using the portables door. Due to the age of the students in these two rooms, and the fact that they are not impeding the exit of other classes, we will be making an exception for the students in these two classrooms to access the bathroom facilities during entry and exit processes.

The YMCA After School program staff will be on hand to assist with cohort groupings upon dismissal from classrooms.

Families and caregivers are asked to make plans ahead of time with their student(s) regarding a set location for pick up or leaving for home. **It is our expectation that all students will have a prescribed plan to leave the school grounds or enter the After School program immediately following the 3:05 dismissal bell.** Students are not permitted to remain in the school or the school yard after that time. **Finally, if you have a child who is unable to do up a zipper, snap a button or lace their shoes/boots, we need families to practice at home over the next few weeks to ensure younger children do not need support getting dressed.**

FLOW OF TRAFFIC THROUGH THE SCHOOL

Hallways, classrooms, entry points, washrooms and water refilling stations have all been clearly marked with floor decals. Staff will work with students to ensure proper flow is maintained throughout the school. For example, we will walk down the right side of the hallway, using the arrows on the floor as our guide for spacing from the wall and students walking the opposite direction. Physical distance markings have been placed at all washroom doors, water refill stations and at the front office desk. We ask that all people using the building adhere to the direction markings found on the doorways and floors in the school. School maintenance staff will be using spray paint to mark appropriate physical distancing marks on the tarmac and lawns at the student marshalling areas outside the exterior doorways. This will assist with collecting students in a manner that limits student contact prior to entering the school. Staff will ensure students observe physical distancing within the hallways and classrooms and no formal markings in those locations will be placed.

Well-being is one of our four student goals in our school division strategic plan. Opportunities to learn about and practice well-being exist across multiple curricular areas.



STUDENT WASHROOM USE

Student washroom needs vary greatly between Kindergarten to Grade 8. As always, classroom teachers will work with students in the first few days of school to establish washroom use practices during instructional time.

We have four student washrooms in the school, a boys and a girls washroom in the primary end, and a boys and a girls washroom in the senior end. Based on recommendations from the Chief Medical Officer of Saskatchewan, none of the sinks, urinals and toilets will be marked off. As physical distancing will not be easily observed in these spaces, all Grade 4 to 8 students will be required to wear a mask when using the washroom at all times. It is strongly recommended that students in Kindergarten to Grade 3 wear a mask where physical distancing is not easily observed, including the bathrooms.

The junior boys' and girls' washrooms have a maximum occupancy of 3 students at any given time. The senior boys' and girls' washrooms have a maximum occupancy of 4 students at any given time. A system of hooks will be placed outside the bathrooms and students will hang an occupied sign on a hook to signal they are in the washroom. Once all hooks are filled, students will be coached to remain outside the bathroom until a person leaves.

Bathroom occupancy signs will be provided to classrooms with a limit of two (one per identified gender) to help limit contact in and around the bathroom during instructional time. Students will be asked to clean the sign upon return to the classroom and will be asked to use hand sanitizer once the sign has been returned to the room. Similarly, four bathroom occupancy signs (two per identified gender) will be placed at each of the three student entryways. Staff supervising these entryways will manage bathroom access using this sign system. Again, students will be asked to clean the sign before returning and will use hand sanitizer when they leave the building.

- All four bathroom doors will be propped open to limit physical contact with door handles and to allow students and staff to monitor occupancy of washrooms.
- Physical distancing markers have been placed on the floor at all student bathroom entryways.
- Please note, we are unable to post dedicated staff supervisors to monitor bathroom use during the school day. Staff will regularly review bathroom use, along with hand washing and sanitizer cleansing practices during instructional time. Additionally, signage with proper handwashing descriptions (pictures and words) will be posted by all sinks in the school.

STORAGE OF STUDENT MATERIALS

As mentioned earlier, at this time, students will keep all personal items with them in the classroom. As usual, students are not encouraged to bring valuable items to school. The sharing of personal items including cell phones, is prohibited at this time.

Moving forward, classroom teachers will work with their students to develop procedures for storing personal items. This may include a system to use the existing locker spaces in our classrooms and hallways in a manner that limits contact.

TRANSPORTATION AND DROP OFF LOCATIONS

It is encouraged by Saskatoon Public Schools that students be dropped off at school or walk/ride a bike to school as much as possible. The conundrum we all face is the limited drop-off areas directly in front of our school. However, due to the necessity of muster points and limited access to the school before 8:40am, we encourage all families to use all three roads to drop-off and pick children up.

Busing

All students from kindergarten to grade eight who ride a school bus will be required to wear a mask at all times while on the bus.

Students will be expected to stay in their assigned seating by the bus driver.

All buses will continue to drop students off in the bus laneway at the front of the school. Students will exit the bus and head to their designated location on the school yard.

A staff member has been posted to our bus lane for supervision at the end of the day. They will assist our kindergarten students who ride the bus by picking them up at their room and walking them outdoors at the end of the day.

PICK UP/DROP OFF LOCATIONS

Parents who are dropping students off at school are reminded that they are not to use the bus loading and unloading zone located at the front of the school on Ortona Street to drop their students off or pick them up. We also ask that you observe the posted handicapped parking zones on Ortona and Currie roadways. Families are encouraged to drop students off in a manner that does not block vehicle traffic on the streets that border our school yard. **Please discuss pick up/drop off location with your children before the first day of school.**

STAGGER START DAYS

For the Fall of 2020, Saskatoon Public Schools will be using a Staggered Start back to school plan to ensure smaller groupings of students attend school during the week of September 8 to 11. Smaller groupings will allow for students to see the space and learn routines alongside a reduced group of students.

We anticipate that we will have school staff contact your family with information on classroom placements by phone during the week of August 31 to September 4. Students will know who their classroom teacher is and which door they will meet them at on the first day ahead of time.

For Montgomery students from Grades 1 to 8, Staggered Start will proceed as follows:

1. Students with last names that start **between A and L** will come to school on:

- Tuesday, September 8 for the full day
- Thursday, September 10 for the full day
- Busing available for grades one to eight

2. Students with last names that start **between M and Z** will come to school on:

- Wednesday, September 9 for the full day
- Friday, September 11 for the full day
- Busing available for grades one to eight

NOTE – Assignments by last name are intended to allow for easier childcare planning during the week of September 8 to 11. Households that have students who have different last names may find that they are sending children on different days. *If this is your family circumstance, please contact the school and we will make arrangements to have your students assigned to the same pair of dates.*

Kindergarten students will be informed of the Staggered Start dates and times by a phone call from Mrs. Pawluk.

Unfortunately, there is no bussing for kindergarten students on staggered start days.

Science Trek teachers will contact individual families regarding staggered start days for Science Trek students.

YMCA BEFORE AND AFTER SCHOOL PROGRAM

Before and after school care is a necessity for most of us. We have worked with the YMCA to develop a plan for Montgomery families so that Before and After School care can continue in as safe a manner as possible.

Added safety precautions include:

- All children and staff must wear masks
- Extra staff hired to help facilitate
- Cleaning supplies provided to each program
- Students must stay in cohort from the school day
- Limited amount of spaces available
- Gym will be the only space used right now
- No children permitted in the school equipment room unsupervised

Other information:

- Will begin on September 8th for children who are registered
- No drop in available for now
- Cell phone provided to staff in order to meet families outside for child drop off/pick up
- Washrooms closest to the gym will be used
- A YMCA staff member will lead younger students to their classroom at the bell and wait for teacher to be in their classroom before dropping off at the start of the day.