



AP 413 – RETIREMENT

BACKGROUND

Employees shall retire from the staff of Saskatoon Public Schools in accordance with the provisions set out in these procedures. The Division, in recognition of the services of its retiring staff members, will present each superannuating staff member with a gift and shall make arrangements for purchase and presentation at an annual service recognition function.

The Division does not make any financial contribution toward social functions arranged by other parties to the retiring staff members.

PROCEDURES

1. Employees who are subject to the conditions and benefits of the Division's Pension Plan shall submit notification surrounding their intentions to retire or remain with the School Division upon the attainment of an employee's 65th birthday.
2. Teachers shall retire according to provisions of the Saskatchewan Teachers' Retirement Plan or the Saskatchewan Teachers' Superannuation Plan. They will provide a minimum of thirty (30) days' notice of their intent to retire to the division.
3. The Division shall recognize each employee who retires with at least 10 years of service with the Division in accordance with Policy 22.

Reference: Teacher Supt. A. 27
Policy 22: Recognition of Employee Service
Date Last Revised: October, 2014