



AP 208 – SELECTION OF INSTRUCTIONAL MATERIALS AND EQUIPMENT

BACKGROUND

Saskatoon Public Schools selects instructional materials and equipment to implement, enrich and support the educational program of its schools.

PROCEDURES

1. Instructional Materials

- 1.1. The responsibility for the judicious selection of instructional materials and equipment for use in schools is delegated to professional personnel. These persons should be guided by the lists of instructional materials recommended by the Ministry of Education and the division.
- 1.2. With respect to the provision of instructional materials the school shall attend to the following objectives:
 - 1.2.1. Resources shall be resources that inspire students to achieve to their potential.
 - 1.2.2. Resources shall enrich and support the curriculum, taking into consideration the varied interests, abilities, and maturity levels of the pupils served.
 - 1.2.3. Resources shall engage students in their learning.
 - 1.2.4. Resources that assist students to develop the practice of critical analysis.
 - 1.2.5. Resources shall be representative of the many groups which contribute to the Canadian heritage, and inclusive of First Nations, Inuit and Métis content, perspectives and ways of knowing.
 - 1.2.6. Resources shall represent principle above personal opinion and reason above prejudice in selection of materials of the highest quality in order to assure a comprehensive collection appropriate for learners.
 - 1.2.7. Resources that do not portray groups of people in a discriminatory fashion.
- 1.3. The criteria for the selection of instructional materials shall include:
 - 1.3.1. The needs of the learners, based on knowledge of the curriculum and the existing collection, shall be given first consideration.
 - 1.3.2. The resources for purchase shall be considered on the basis of overall purpose, subject matter, quality of the writing and production, readability and popular appeal, authoritativeness, reputation of the author, reputation of the publisher, format and price.
- 1.4. The director shall establish a Challenged Materials Committee to which he or she may refer challenges and objections concerning specific materials.
 - 1.4.1. The committee shall consist of:



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- the coordinator: curriculum and instruction (chair),
- a member of the community at large,
- two teachers,
- one principal.
- one student, when appropriate

1.4.2. The committee shall review the complaint or objection and make recommendation to the Director concerning the suitability of material for use in schools. After reviewing the recommendation of the committee, the Director shall decide which shall be subject to appeal only to the board.

Reference: Learning Resources Evaluation Guidelines (2013), Student Achievement and Supports Branch, Ministry of Education
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