



## Brightwater Site

### Checklist for SPS Site Brightwater Experience

#### Pre-Experience

- ✓ Book the Brightwater Site through the on-line Brightwater Booking Calendar [http://schools.spsd.sk.ca/brightwater/?page\\_id=70](http://schools.spsd.sk.ca/brightwater/?page_id=70)
- ✓ The Brightwater project leader will contact you to confirm number of students, grade, and schedule the appropriate number of facilitator sessions
- ✓ You will be notified by email to participate in the appropriate seasonal in-service
  - ½ day release time will be provided – form 44 PDCO supported – Brightwater In-service
  - At the in-service teachers will hear about facilitators knowledge and have the opportunity to collaborate/plan with facilitators to set up programming to meet specific curricular outcomes
  - A Traditional Knowledge Keeper will be available to discuss how FNM content can be incorporated into the Brightwater experience
  - Prior to leaving the in-service you will provide the Brightwater Project Leader with a copy of the learning sessions your group will have and the curricular connections you wish to make while at Brightwater
  - An electronic conversation will continue between yourself and the Brightwater Project leader to edit and confirm your schedule as your experience date approaches
- ✓ Design inquiries and assignments to be completed with knowledge gained from your Brightwater Experience – share these with the Brightwater project leader and the facilitators so we can tailor the programming sessions to meet your needs
- ✓ Letter and permission form to parents
- ✓ Parent Meeting of overnight experience
- ✓ Encourage students to leave ALL electronics (cell phones, ipods, video games) at home
- ✓ Consult the Brightwater Website (<http://schools.spsd.sk.ca/brightwater/>) for many valuable resources. A few examples include:
  - Students equipment list
  - Pre-teaching links and activities

- ✓ Out of school excursion form completed – one copy for you and one for your principal
- ✓ Arrange transportation (Hertz 374-5161 or First Bus 343-2125) – please be sure to specify entrance on SPS Land through WEST Hamlet of Beaver Creek Entrance

### **Brightwater Experience**

- ✓ Upon arrival if possible a welcome/orientation will be done by the Brightwater project leader
- ✓ Facilitated sessions require at least one adult supervisor per group
- ✓ Build in time outside of sessions for sharing, reflection, and collection of feedback from students on their learning
- ✓ Clean up all buildings used by your group
- ✓ Collect all garbage and recyclables – transport them off the site back to your school
- ✓ Return any equipment you borrowed to the appropriate spots

### **Post-Experience**

- ✓ Fill out and return the Brightwater feedback/evaluation form that has been electronically sent to you by the Brightwater Project Leader
- ✓ Arrange to have your administrative assistant transfer payment for any costs incurred during your Brightwater experience if applicable – an invoice will be sent to you (\$1 per middle year student for Art, \$2 per high school student for art)
- ✓ Provide Brightwater staff with examples of student learning to showcase and share with other teachers. For example, students attempting to understand invasive plant species visited Brightwater to learn about Leafy Spurge. Students used the knowledge gained at Brightwater to propose possible actions the Brightwater site could take to deal with the problem. The action plans were presented to Brightwater staff and documented electronically.
- ✓ Continue to draw on information from your Brightwater experience to complete inquiries/assignments you designed prior to your Brightwater experience