

**MINUTES OF A MEETING:**

of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, May 5, 2020 at 5:00 p.m. via video conference

May 5, 2020

**MEMBERS PRESENT:**

Ms. Colleen MacPherson (Board Chair), Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Ms. Holly Kelleher, Mr. Vernon Linklater, Mr. Ray Morrison, Mr. Ross Tait, Mr. Cameron Scott, Dr. Suzanne Zwarych

Ms. Colleen MacPherson, Board Chair, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional homeland of the Métis people.

Agenda: Mr. Morrison moved approval of the agenda.

Agenda

CARRIED (8)

Ms. Brannen joined the meeting at 5:03 p.m.  
Mr. Scott joined the meeting at 5:08 p.m.

Celebrating Excellence: Information Services – Support Technicians:

Mr. Shane Skjerven, Deputy Director of Education, introduced Chief Technology Officer, Mr. Jason Dunk. Mr. Dunk described the impact the pandemic had on the Information Services department to provide solutions and support to students and staff. Mrs. Wendy Benson, Principal of Centennial Collegiate and Mrs. Yvonne Denomy, Principal at Forest Grove School, spoke to the Board on how the Information Services staff have supported secondary and elementary schools. Members of the Information Services team, Ms. Sandra Sobottka, Mr. Jason Orth, and Mrs. Patty Sack, updated the Board on their roles in supporting the school division during the pandemic.

Celebrating Excellence: Information Services - Support Technicians

Consent Items: Ms. Banks moved that the following consent agenda items be approved as presented.

Consent Items

CARRIED (10)

Approval of Minutes – April 6, 2020: Ms. Banks moved that the Board approve the minutes of the Special Board Meeting, Committee of the Whole, and Regular Board meetings held April 6, 2020.

Approval of Minutes

CARRIED (10)

Financial Results for the Period September 1, 2019 to March 31, 2020: Ms. Banks moved that the Board receive the financial results for the period September 1, 2019 to March 31, 2020 for information.

Financial Results for the Period September 1, 2019 to March 31, 2020

CARRIED (10)

Reports From Administrative Staff:

Education Plan Update: Remote Learning: Mr. Shane Skjerven, Deputy Director of Education, introduced Mr. Dean Newton, Superintendents of Education, who introduced Mr. Paul Humbert, Principal of Aden Bowman Collegiate and Mrs. Charlene Velonas, Teacher at Aden Bowman Collegiate. Mr. Dave Derksen, Superintendent of Education, introduced Mrs. Shalene Herron, Principal of École Lakeview School and teachers Kelley Fineday and Annie Schubert. The group shared how the supplemental program is being implemented at a secondary and elementary level.

Education Plan Update: Remote Learning

Mr. Tait moved that the Board receive the Education Plan Update: Remote Learning.

CARRIED (10)

Ms. Bellamy excused herself from the meeting at 6:09 p.m.

Unfinished Business:

Student Technology Refresh: Mr. Scott moved that the Board approve the expenditures of up to \$3.4 million plus applicable taxes for the student technology refresh to be financed through TD Commercial Banking at an interest rate of up to 1.72% for a time period of five years, subject to final approval from the Ministry of Education.

Student  
Technology  
Refresh

CARRIED (9)

Request for Proposal T1920-0004 – Banking Services: Dr. Zwarych moved that the Board award the contract for banking services RFP T1920-0004 to Scotiabank for a five-year term, with an option to renew for an additional three-year term effective May 5, 2020.

Request for  
Proposal  
T1920-0004-  
Banking  
Services

CARRIED (9)

Pension – Annual Report to Pension Plan Sponsor: Mr. Linklater moved that the Board receive the 2019 annual report to the pension plan sponsor for the Pension Plan for the Non-Teaching Employees of the Saskatoon Board of Education.

Pension -  
Annual Report  
to Pension  
Plan Sponsor

CARRIED (9)

Pension – Board Observer Policy: Ms. Brannen moved that the Board approve the appointment of Suzanne Zwarych as the pension plan observer, effective May 5, 2020.

Pension -  
Board  
Observer  
Policy

CARRIED (9)

Reports of Committees and Trustees:

- Trustee Banks reported on her attendance at several meetings of the SSBA Executive and professional development sessions with Brown Governance.
- Trustee Brannen reported on her attendance at several meetings of the Pension Trustee Committee.
- Trustee Linklater reported on his meeting with the Riversdale Community Association.
- Chair MacPherson reported on her recent media interview regarding the City Centre Project.

Reports of  
Committees and  
Trustees

New Business:

Three Year Preventative Maintenance and Renewal Plan: Mr. Morrison moved that the Board approve the 2021-2024 Three Year Preventative Maintenance and Renewal Plan dated April 24, 2020.

Three Year  
Preventative  
Maintenance  
and Renewal  
Plan

CARRIED (9)

Board Policies – Policy 1: Role of the Board/ Policy 26: Purchasing; Ms. MacPherson moved that the Board approve the housekeeping changes to Policy 1: Role of the Board and Policy 26: Purchasing.

Board Policies-  
Policy 1: Role  
of the Board/  
Policy 26:  
Purchasing

CARRIED (9)

Ms. Banks moved that the Board adjourn to the call of the Chair or the Committee of the Whole meeting of Tuesday, June 2, 2020

CARRIED (9)

The meeting adjourned at 6:33 p.m.

---

Secretary of the School Division

---

Board Chair