

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, November 28, 2017 at 7:00 p.m.

November 28, 2017

MEMBERS PRESENT: Mr. Ray Morrison (Chair), Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Ms. Holly Kelleher, Ms. Colleen MacPherson, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Mr. Morrison, Board Chair, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory.

Agenda: Ms. Bellamy moved approval of the agenda.

CARRIED (9)

No declarations of conflict of interest were stated.

Celebrating Excellence: French Immersion:

Ms. Charlene Scrimshaw, Superintendent of Education, welcomed staff and students from École River Heights School. Mme Deena Shyluk, Vice Principal, provided the Board with highlights of the learning taking place at the school. Mme Jessica Brown and Mme Marie-Pierre Michaud, teachers, shared the work being done within their classrooms using the literacy strategy and music to improve reading and writing skills in French. Grades 2 and 3 students displayed their knowledge of French by performing four songs for Board members.

Celebrating Excellence: French Immersion

Consent Items: Ms. MacPherson asked that agenda item #8a – Minutes be removed from consent items for discussion and that the other consent agenda items be approved as presented.

Consent Items

- 7b) Financial Results for the Period September 1, 2017 to October 31, 2017
That the Board receive the financial results for the period September 1, 2017 to October 31, 2017 for information.

CARRIED (9)

Reports from Administrative Staff:

Core Strategy Update: French Immersion:

Ms. Charlene Scrimshaw, Superintendent of Education, provided an update on the 2017-2018 French Immersion vice principal coaching pilot program and highlighted French Immersion work being done in our elementary schools over the past year.

Core Strategy Update: French Immersion

Ms. Banks excused herself from the meeting at 7:50 p.m.

Ms. Brannen moved that the Board receive the Core Strategy Update: French Immersion for information.

CARRIED (8)

Approval of Minutes: Ms. MacPherson moved that the Board approve the minutes of the Inaugural, Committee of the Whole and Regular Board meetings held October 24, 2017, as amended, and the Committee of the Whole meeting held November 7, 2017.

Approval of Minutes

CARRIED (8)

Unfinished Business:

Audited Financial Statements for the Period of September 1, 2016 to August 31, 2017, and the Audit Findings Report: Mr. Scott moved that the Board approve the Audit Findings Report for the year ended August 31, 2017, and that this report be included as part of the evidence of the quality indicators for the Director's evaluation.

Audited
Financial
Statements for
the Period
September 1,
2016 to
August 31, 2017
and the Audit
Findings Report

CARRIED (8)

Annual Report (Tabling of Documents): Dr. Zwarych moved that that the Board approve the Annual Report for the year ended August 31, 2017.

Annual Report
(Tabling of
Documents)

CARRIED (8)

Changes to *The Education Act*: Ms. Brannen moved that the Board direct the chair to prepare and send a letter to the Minister of Education expressing the Board's opposition to the mandatory two year cooling off period required for school division employees prior to running for office in the school division in which they were employed.

Changes to
*The Education
Act*

CARRIED (8)

Board Subcommittee Minutes: Ms. Kelleher moved that the Board approve the minutes of the Board Audit and Risk subcommittee meeting of September 5, 2017.

Board
Subcommittee
Minutes

CARRIED (8)

Correspondence: Mr. Tate moved that the Board receive, in confidence, the correspondence from the closed session of the Committee of the Whole.

Correspondence

CARRIED (8)

Ms. Banks re-joined the meeting at 7:55 p.m.

Reports of Committees and Trustees:

- Trustee Brannen reported on her attendance at multiple subcommittee meetings of the Board, the Remembrance Day service and Teepee raising celebration at École Victoria School.

- Trustee Tate reported on his attendance at the Board Planning and Development meeting of November 7, 2017, the Remembrance Day service at Chief Whitecap School, school community council meetings at École Alvin Buckwold School and Aden Bowman Collegiate.

- Trustee Zwarych reported on her attendance at the Saskatoon Teachers' Association luncheon, Evan Hardy Collegiate's Remembrance Day service, committee meetings of the Audit and Risk Committee and School Calendar Committee, and several school community council meetings in Ward 8.

- Trustee Bellamy reported on her attendance at a blanket exercise at John Dolan School.

- Trustee Kelleher reported on her attendance at recent meetings of the Audit and Risk subcommittee, the SSBA general assembly and public section meetings held in Regina November 12-14, 2017.

- Trustee Banks reported on her attendance at the SSBA general assembly, public section, and executive meetings in Regina. She also attended a breakfast featuring child advocate Corey O'Soup as the guest speaker, Saskatoon Public Schools Foundations' Autumn Roast, meetings of the Audit and Risk committee, the 2A provincial football championship game, and a presentation at Marion M. Graham Collegiate on illicit drugs.

- Trustee Scott reported on several meetings with community members in Ward 4.

- Trustee MacPherson reported her attendance at Remembrance Day services at Brownell and Silverwood Heights schools and a Learning Wall walk at Marion M. Graham Collegiate. Ms. MacPherson also praised the work of all staff and students in the division who make the Remembrance Day events at schools respectful and meaningful.

- Board Chair Morrison reported on his attendance at the Saskatoon Teachers' Association convention, a governance meeting with representatives from Saskatoon Public Schools and Whitecap Dakota First Nation, Saskatoon Public Schools' Foundation Autumn Roast, the Concentus Citizenship event on October 30, 2017, SSBA general assembly and public section meetings November 12-14, 2017, and Premier's Award of Excellence dinner in Regina on November 14, 2017. Mr. Morrison also reported on attending a meeting with representatives from Saskatoon Public Schools, Greater Saskatoon Catholic Schools, Prairie Spirit School Division, and the Open Door Society.

Audited Financial Statements for September 1, 2016 to August 31, 2017: Ms. Kelleher moved that the Board approve the Audited Financial Statements for the year ended August 31, 2017, pending minor changes made after the Ministry of Education and the Ministry of Finance's format review and approval.

Audited Financial Statements for September 1, 2016 to August 31, 2017

CARRIED (9)

Proposal for Building Envelope and Roof System Consulting Services: Dr. Zwarych moved that the Board approve the Proposal for building envelope and roof system consulting services for a one year period, starting December 1, 2017 and ending November 30, 2018 to R.M.I.S. Roof Management and Inspection Services Limited, based on its Proposal dated November 22, 2017. Total cost of these services shall not exceed \$250,000 without additional Board review and/or approval.

Proposal for Building Envelope and Roof System Consulting Services

CARRIED (9)

Tender for Snow Removal Services: Ms. Banks moved that the Board approve the tender for procurement of snow removal services for up to three seasons, starting December 1, 2017 and ending May 15, 2020 to Keystone Paving Corporation, based on its proposal dated November 10, 2017. Total cost of this service over the three seasons shall not exceed \$210,000 without additional Board review and/or approval.

Tender for Snow Removal Services

CARRIED (9)

Tender for School Playground Replacement Project at Brunskill School: Ms. Brannen moved that the Board approve the tender for the School Playground Replacement Project at Brunskill School, in a total amount including all applicable taxes of \$233,800.21 to Park N Play Design Company.

Tender for School Playground Replacement Project at Brunskill School

CARRIED (9)

Ms. Brannen moved that the Board adjourn to the call of the Chair or the Board meeting of Tuesday, December 12, 2017.

The meeting adjourned at 8:09 p.m.

CARRIED (9)

Secretary of the School Division

Board Chair