



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

**TUESDAY, OCTOBER 24, 2017
W.B. Doyle Board Room
310 – 21st Street East
7:00 p.m.**

Please Note: All public Board meetings are audio recorded

AGENDA

1. **Roll Call**
2. **Playing of O Canada**
3. **Agenda**
 - a. Adoption of Agenda
 - b. Declaration of Conflict of Interest
4. **Celebrating Excellence: Cross Country Running Extra-Curricular Programs**
5. **Consent Items**

The Chair will ask for a motion to receive the items, which are starred (★), and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

6. **Reports from Administrative Staff**
 - a. Core Strategy Update: Staff Development
 - b. Enrolment Update
 - ★ c. Human Resources Report – October 1, 2017
 - ★ d. Trustee Professional Development and Community Events Account Reports
 - ★ e. Financial Results for the Period September 1, 2017 to September 30, 2017

7. **Minutes**
 - ★ a. Approval of Minutes – September 26, 2017
8. **Delegations**
9. **Business Arising from the Minutes**
10. **Unfinished Business**
 - a. Items Arising from the Committee of the Whole
11. **Correspondence**
 - ★ a. Individual Item
12. **Reports of Committees and Trustees**
13. **New Business**

Decision

- a. Expenditure over \$100,000 for SRB/PowerSchool Annual Maintenance/Support
 - b. Tender for Gymnasium Floor Replacement at Evan Hardy Collegiate
14. **Comments/Concerns/Questions from the Public**
(Maximum 5 minutes per speaker; 20 minutes total)
15. **Notices of Motion**
16. **Questions by Trustees**

**Next Regular Meeting:
At the call of the Chair or
Tuesday, November 28, 2017
7:00 p.m.**



MEETING DATE: **OCTOBER 24, 2017**

TOPIC: **CELEBRATING EXCELLENCE:
CROSS COUNTRY RUNNING EXTRA-CURRICULAR PROGRAMS**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	

BACKGROUND

Strengthening Our Learning Community- Strategic Direction: Our Students’ Learning goal states: *“Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth.”* Our People goal states: *“Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning.”* Our Community goal states: *“We seek to build with our community shared ownership and responsibility for the well-being and education of our children and youth.”* Our Organization goal states: *“Our organization will be principled, innovative, collaborative, accountable, and effective.”*

CURRENT STATUS

During the fall season, cross country running extra-curricular programs offer numerous opportunities to train and compete for many student-athletes in Saskatoon Public Schools. Ms. Tammy Wilson, Teacher, Willowgrove School, Ms. Janet Christ, Teacher, Walter Murray Collegiate, and students from Willowgrove School and Walter Murray Collegiate will be in attendance to showcase their cross country programs.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Mr. Dean Newton, Superintendent of Education	October 12, 2017	None



MEETING DATE: OCTOBER 24, 2017

TOPIC: CORE STRATEGY UPDATE: STAFF DEVELOPMENT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The goal of all staff development initiatives is to improve student learning outcomes through improved effectiveness of professional practice. In pursuit of strategic goals in literacy and collegiate renewal we invest in the professional learning of our administrators and teacher leaders as the means to impact how teachers teach and students learn.

The professional learning of school-based administrators is guided by the Leadership for Learning Framework. The framework describes key competencies that leaders learn to implement. Through these leadership abilities administrators ensure that high quality teaching and learning is occurring in each classroom.

CURRENT STATUS

In 2017-18, school-based administrators are focusing on developing their skills in a few specific components of the Leadership for Learning Framework. The areas of focus were chosen strategically to maximize the impact of leadership on student learning. Creating and sustaining a clear set of targets for leaders will allow administrators to learn in depth, fully apply that learning in their work at school, and measure the effect they are having on teacher practice and student learning. In this update, details regarding the curriculum for Saskatoon Public Schools’ leaders will be shared. Mr. Shane Armstrong, Principal of Willowgrove School, will describe the effect on leadership and learning in his school.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education	October 10, 2017	Leadership for Learning Document
Mr. Dave Derksen, Superintendent of Education		
Mr. Shaun Mceachern, Coordinator: Staff Development		

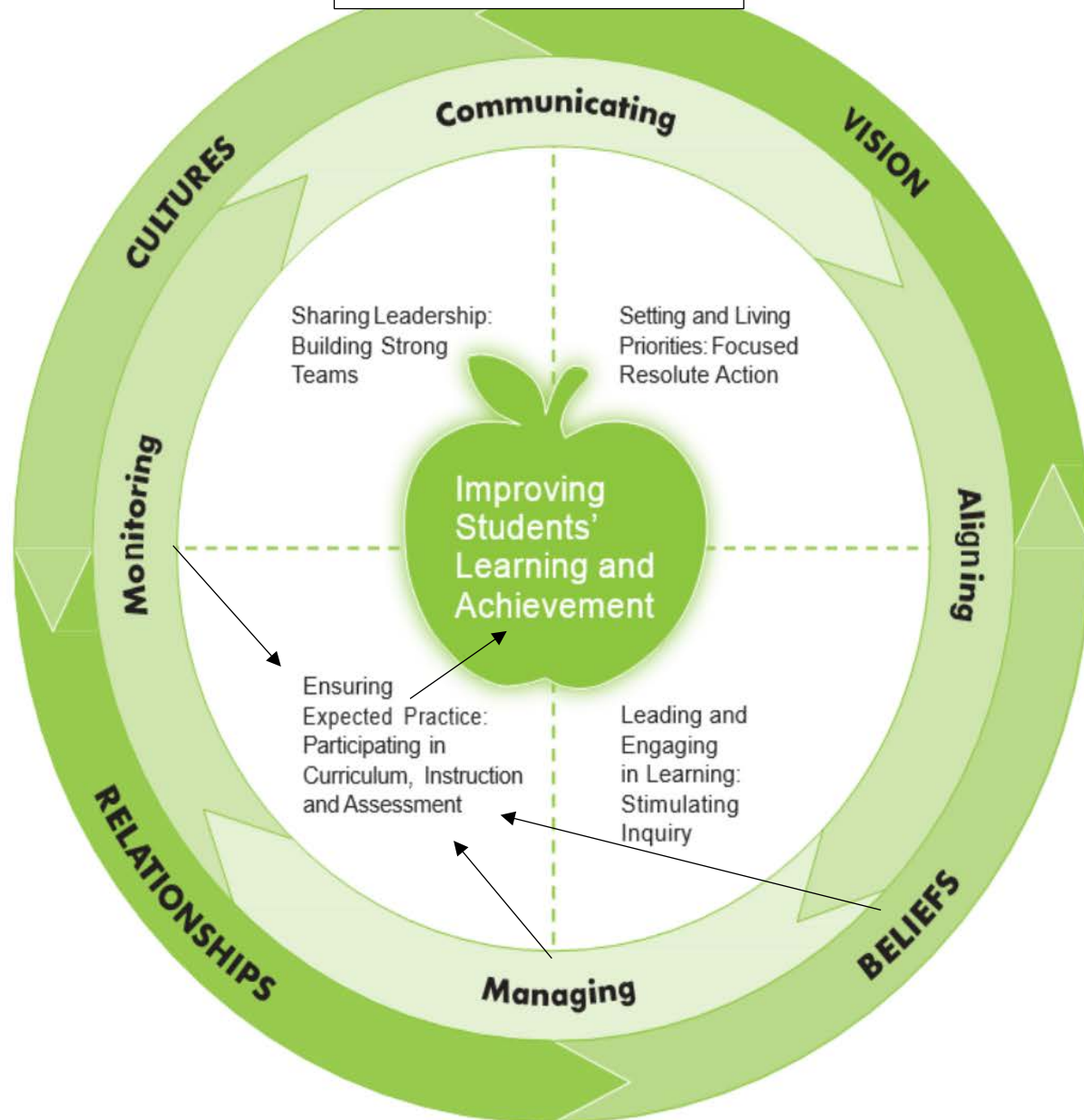
RECOMMENDATION

Proposed Board Motion:

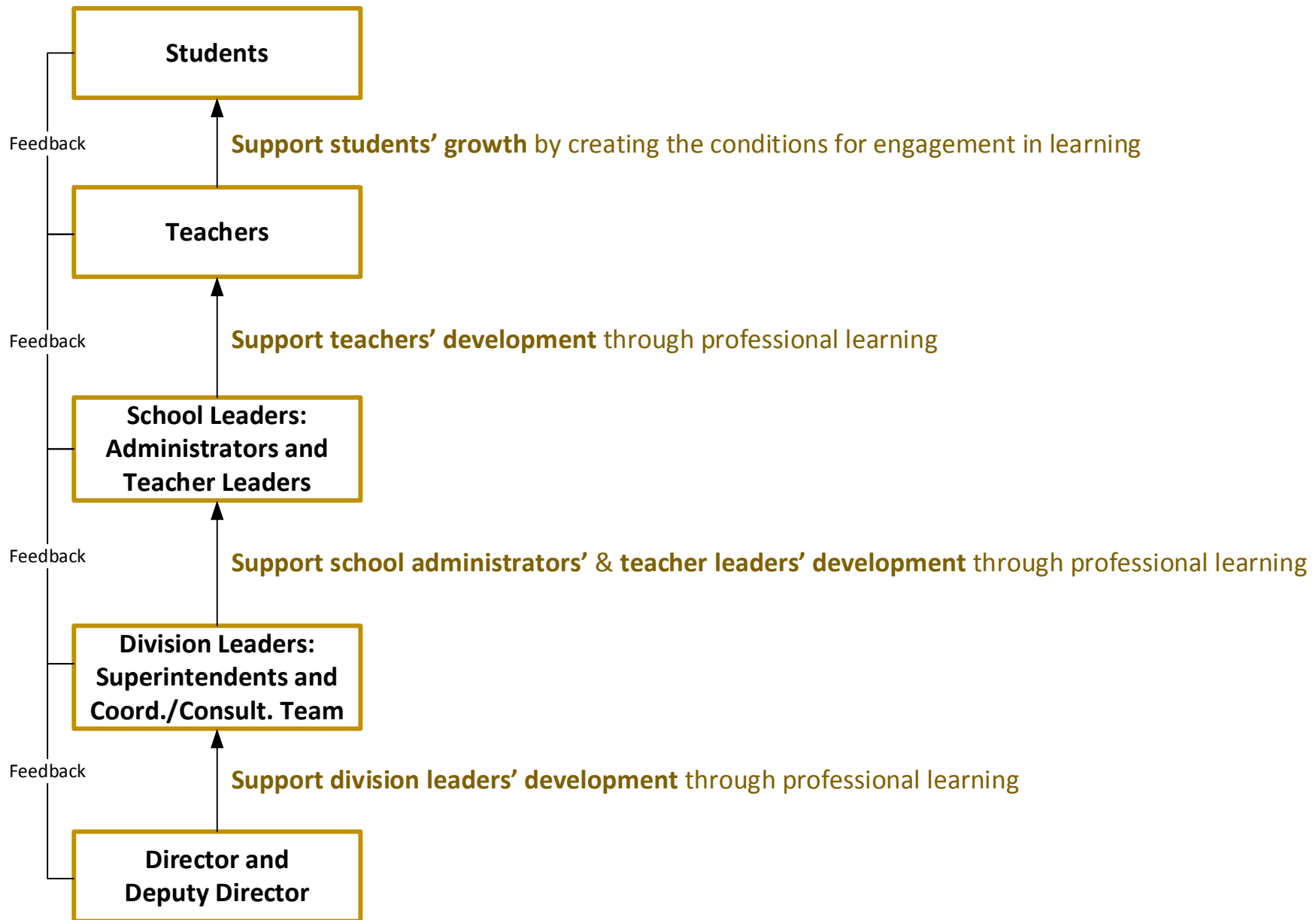
That the Board receive the Core Strategy Update: Staff Development for information.

Leadership for Learning

Areas of focus for 2017-19



Professional Learning *Distributed Leadership Model* “Ladder of Support”





SASKATOON BOARD OF EDUCATION

6b

MEETING DATE: OCTOBER 24, 2017

TOPIC: ENROLMENT UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

CURRENT STATUS

The initial enrolment report for Saskatoon Public Schools is positive. We continue to see enrolment increases, particularly in our elementary schools and French Immersion programming. Saskatoon Public Schools' kindergarten to grade 12 enrolment increased 546 students from September 30, 2016.

Please see the attachment for more detailed enrolment data.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Mr. Withman Jaigobin, Superintendent of Education	October 13, 2017	Enrolment Report Document

RECOMMENDATION

Proposed Board Motion:

That the Board receive the Enrolment Update for information.

2017/18 Enrolment Update

Enrolment – September 30 Comparisons

Student Population (K-12)	September 30, 2016	September 30, 2017
Elementary	15,824	16,251
Secondary	8,521	8,640
Total (K - 12)	24,345	24,891

*Still waiting for Ministry approval

Enrolment Data

1. The Saskatoon Public Schools September 30, 2017 kindergarten to grade 12 student enrolment is 24,891. This figure marks an overall increase in enrolment of 546 students since September 30, 2016.
2. As of September 30, 2017 the prekindergarten program includes 539 students.
3. Kindergarten enrolment is currently 1,906 students, which is an increase of 116 students from September 30, 2016.
4. The number of students in grades 1 – 12 requiring the services of an English as an Additional Language teacher rose from 2,733 on September 30, 2016 to 2762 on September 30, 2017. This is an increase of 29 students.
5. The French Immersion enrolment is 2,518 students, which is an increase of 135 students from 2016.



MEETING DATE: OCTOBER 24, 2017

TOPIC: HUMAN RESOURCES REPORT – OCTOBER 1, 2017

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The Board annual work plan indicates Administration will provide a semi-annual report on Human Resources.

The attached report provides information on the operations of the Human Resources Department as of October 1, 2017

CURRENT STATUS

Mr. Jaime Valentine, Superintendent of Human Resources, addressed the following areas in this report:

- New Hires;
- Number of Aboriginal Employees;
- Active Full-Time Equivalent Employees by Category;
- Demographic: Age and Gender;
- Terminations: Voluntary;
- Terminations: Involuntary.

Trustees with specific questions are asked to contact Mr. Valentine prior to the Board meeting.

PREPARED BY	DATE	ATTACHMENTS
Mr. Jaime Valentine, Superintendent of Human Resources	October 17, 2017	Human Resources Report

RECOMMENDATION

Proposed Board Motion (if removed from consent items)

That the Board receive the Human Resources Report for information.

As of October 1st HUMAN RESOURCES REPORT

(For date range July to October 1 each year)

CATEGORY	TEACHERS		CUPE 8443		Saskatoon Community Educators Association (SCEA)		NON TEACHERS		TOTAL	
	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017
New Hires <i>Full Time Equivalents (Brand new to SPS July.1 – Oct.1)</i>	86.25	39.57	33.93	20.61	0	0	0	0	120.18	60.18
% Variance	-54.12%		-39.26%		0%		0%		-49.93%	
Number of Aboriginal Employees <i>Bodies</i>	148	152	49	52	4	4	5	4	206	212
% Variance	+2.7%		+6.12%		0%		-20%		+2.91%	
Active Full-Time Equivalent Employees by Category <i>Full Time Equivalents-No Leaves Included (as of Oct 1) (Elementary/Secondary/Central Office)</i>	E- 1032.45 S- 524.25 C- 64.50 <hr/> 1621.20	E- 1067.95 S- 511.72 C- 55.0 <hr/> 1634.67	814.51	798.32	14	15	80.2	73.1	2529.91	2521.09
FTE	+13.47 FTE		-16.19 FTE		+1.0 FTE		-7.1 FTE		-8.82 FTE	
Demographic: Gender <i>Bodies</i>	Female 1271 Male 501	F 1293 M 502	F 698 M 251	F 669 M 252	F 14 M 1	F 15 M 1	F 60 M 25	F 56 M 23	F 2043 M 778	F 2033 M 778
Terminations: Voluntary <i>(Resignation, Retirement, Superannuation)</i>	6	8	15	14	0	0	0	0	21	22
Terminations: Involuntary <i>(Terminated, Deceased)</i>	0	3	2	3	0	0	0	0	2	6



MEETING DATE: OCTOBER 24, 2017
TOPIC: TRUSTEE PROFESSIONAL DEVELOPMENT AND COMMUNITY EVENTS ACCOUNT REPORTS

Table with 3 columns: FORUM, AGENDA ITEMS, INTENT. Includes rows for Board Meeting, Committee of the Whole, Correspondence, New Business, Reports from Administrative Staff, and Other.

BACKGROUND

At the June 25, 2002 Board meeting, the Board passed a motion regarding Trustee education which reads, in part, "...quarterly financial reports of accounts to be made to the Board by Administration...".

CURRENT STATUS

Attached are summaries as of fiscal year end August 31, 2017 of Trustee professional development and community events account reports.

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

Table with 3 columns: PREPARED BY, DATE, ATTACHMENTS. Row: Mr. Garry Benning, Chief Financial Officer, October 12, 2017, Trustee Professional Development and Community Events Account Reports

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the Trustee professional development and community events account reports for information.

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee Banks

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2016					\$ 4,537.35
Carry Forward from 2015-2016					\$ 210.16
Total					\$ 4,747.51
Total/Spent Balance at October 31, 2016					
			\$ -	\$ -	\$ 4,747.51
Education Amount at November 1, 2016					\$ 4,537.35
Total/Spent Balance at November 30, 2016					
			\$ -	\$ -	\$ 4,537.35
8-Feb-17	SSBA Public Section Meeting	per diem	\$ 105.59	\$ 105.59	\$ 4,431.76
Total/Spent Balance at March 6, 2017					
			\$ 105.59	\$ 105.59	\$ 4,431.76
18-Apr-17	Kidsport Breakfast	ticket	\$ 50.00	\$ 50.00	\$ 4,381.76
21-Apr-17	Literacy for Life Banquet	ticket	\$ 85.00	\$ 85.00	\$ 4,296.76
Total/Spent Balance at May 31, 2017					
			\$ 240.59	\$ 240.59	\$ 4,296.76
6-Jun-17	Public Section Meeting	per diem	\$ 211.18	\$ 211.18	\$ 4,085.58
Total/Spent Balance at August 31, 2017					
			\$ 536.77	\$ 451.77	\$ 4,085.58
Total/Spent Balance at August 31, 2017					
			\$ 536.77	\$ 451.77	\$ 4,085.58

Trustee Professional Development and Community Events Account
September 1, 2016 to August 31, 2017
Trustee Bellamy

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2017					\$ 4,537.35
Carry Over from 2015-2016					<u>\$ 4,266.07</u>
Total					\$ 8,803.42
12-Sep-16	foundation roast		\$ 125.00	\$ 121.14	\$ 8,682.28
15-Sep-16	Brown Governance Symposium	registration	834.75	\$ 808.95	\$ 7,873.33
19-Sep-16	Wichitowin Aboriginal Engagement conference	registration	\$ 175.00	\$ 169.34	\$ 7,703.99
Total/Spent Balance at October 31, 2016			\$ -	\$ 1,099.43	\$ 7,703.99
Education Amount at November 1, 2016					\$ 4,537.35
10-Nov-16	SELU - courageous conversations conference	registration	\$ 131.25	\$ 127.20	\$ 4,410.15
21-Nov-16	SSBA school for new trustees	registration	\$ 378.00	\$ 366.32	\$ 4,043.83
Total/Spent Balance at November 30, 2016			\$ -	\$ 493.52	\$ 4,043.83
4-Jan-17	SSBA school for new trustees	registration	\$ (378.00)	\$ (366.32)	\$ 4,410.15
Total/Spent Balance at March 6, 2017			\$ (378.00)	\$ 127.20	\$ 4,410.15
16-Feb-17	CAPSLE conference	registration	\$ 624.75	\$ 605.44	\$ 3,804.71
16-Mar-17	Chamber Luncheon - Finance Minister	ticket	\$ 33.60	\$ 32.57	\$ 3,772.14
20-Mar-17	CAPSLE conference (reduce to one-day session)	registration	\$ (388.50)	\$ (376.50)	\$ 4,148.64
13-Apr-17	SSBA Spring Assembly	per diem	\$ 422.36	\$ 422.36	\$ 3,726.28
18-Apr-17	Kidsport Breakfast	ticket	\$ 50.00	\$ 50.00	\$ 3,676.28
21-Apr-17	Literacy for Life Banquet	ticket	\$ 85.00	\$ 85.00	\$ 3,591.28
11-May-17	CSBA	airfare	\$ 495.86	\$ 479.81	\$ 3,111.47
11-May-17	CSBA	registration	\$ 1,078.48	\$ 1,041.15	\$ 2,070.32

Trustee Professional Development and Community Events Account
September 1, 2016 to August 31, 2017
Trustee Bellamy

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
1-Jun-17	SaskTel Aboriginal Youth Awards	ticket	\$ 75.00	\$ 75.00	\$ 1,995.32
Total/Spent Balance at May 31, 2017			\$ 2,023.55	\$ 2,542.03	\$ 1,995.32
27-Jul-17	CSBA	accomodation	\$ 1,062.60	\$ 1,029.76	\$ 965.56
27-Jul-17	CSBA	expenses	\$ 198.49	\$ 192.38	\$ 773.18
Total/Spent Balance at August 31, 2017			\$ 4,904.35	\$ 4,863.60	\$ 773.18

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee Brannen

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2016					\$ 4,537.35
Carry Forward from 2015-2016					\$ <u>7,659.50</u>
					\$ 12,196.85
15-Sep-16	Saskatoon Public Schools Foundation Roast	ticket	\$ 250.00	\$ 242.28	\$ 11,954.57
16-Sep-16	Brown Governance symposium	registration	\$ 834.75	\$ 808.95	\$ 11,145.62
Total/Spent Balance at October 31, 2016				\$ 1,051.23	\$ 11,145.62
Education Amount at November 1, 2016					\$ 4,537.35
Total/Spent Balance at November 30, 2016				\$ -	\$ 4,537.35
Total/Spent Balance at March 6, 2017				\$ -	\$ 4,537.35
14-Mar-17	Elementary VP admin competition	per diem	\$ 422.36	\$ 422.36	\$ 4,114.99
18-Apr-17	Read Lit Up Event	ticket	\$ 75.00	\$ 75.00	\$ 4,039.99
Total/Spent Balance at May 31, 2017				\$ 497.36	\$ 4,039.99
Total/Spent Balance at August 31, 2017				\$ 497.36	\$ 1,548.59
					\$ 4,039.99

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee Kelleher

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2016					\$ 4,537.35
Carry Forward from 2015-2016					\$ 11,451.90
Total					\$ 15,989.25
15-Sep-16	Saskatoon Public Schools Foundation Roast	ticket	\$ 250.00	\$ 242.28	\$ 15,746.97
16-Sep-16	Brown Governance symposium	registration	\$ 939.75	\$ 910.71	\$ 14,836.26
Total/Spent Balance at October 31, 2016			\$ 1,152.99	\$ 14,836.26	\$ 14,836.26
Education Amount at November 1, 2016					\$ 4,537.35
2-Nov-16	Brown Governance Symposium	per diem	\$ 211.18	\$ 211.18	\$ 4,326.17
Total/Spent Balance at November 30, 2016			\$ -	\$ 211.18	\$ 4,326.17
1-Dec-16	JA Jingle Bell luncheon	ticket	\$ 50.00	\$ 48.46	\$ 4,277.71
22-Feb-17	Administrative Competitions	per diem	211.18	211.18	\$ 4,066.53
Total/Spent Balance at March 6, 2017			\$ 211.18	\$ 470.82	\$ 4,066.53
16-Mar-17	CAPSLE Conference	registration	\$ 236.25	\$ 228.95	\$ 3,837.58
21-Apr-17	Literacy for Life Banquet	tickets	\$ 85.00	\$ 85.00	\$ 3,752.58
11-May-17	CSBA	registration	\$ 817.03	\$ 791.77	\$ 2,960.81
16-May-17	CSBA	airfare	\$ 471.71	\$ 456.44	\$ 2,504.37
Total/Spent Balance at May 31, 2017			\$ 471.71	\$ 2,032.98	\$ 2,504.37
10-Jul-17	CSBA	expenses	\$ 1,098.40	\$ 1,071.78	\$ 1,432.59
Total/Spent Balance at May 31, 2017			\$ 1,098.40	\$ 4,257.75	\$ 1,432.59

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee Linklater

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2016					\$ 4,537.35
Carry Forward from 2015-2016					\$ <u>8,310.09</u>
Total					\$ 12,847.44
Total/Spent Balance at October 31, 2016			\$ -	\$ -	\$ 12,847.44
Education Amount at November 1, 2016					\$ 4,537.35
Total/Spent Balance at November 30, 2016			\$ -	\$ -	\$ 4,537.35
12-Dec-16	Board Planning and New school tours	per diem	\$ 422.36	\$ 422.36	\$ 4,114.99
11-Jan-17	SSBA Aboriginal Council	per diem	\$ 211.18	\$ 211.18	\$ 3,903.81
Total/Spent Balance at March 6, 2017			\$ 211.18	\$ 633.54	\$ 3,903.81
11-Apr-17	SSBA Spring Council	per diem	422.36	\$ 422.36	\$ 3,481.45
Total/Spent Balance at May 31, 2017			\$ 422.36	\$ 1,055.90	\$ 3,481.45
13-Jun-17	Director/Board Evaluation	per diem	211.18	211.18	\$ 3,270.27
Total/Spent Balance at August 31, 2017			\$ 211.18	\$ 1,267.08	\$ 3,270.27

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee MacPherson

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2016					\$ 4,537.35
Carry Forward from 2015-2016					\$ 7,657.13
Total					\$ 12,194.48
15-Sep-16	Brown Governance Symposium	registration	\$ 834.75	\$ 808.95	\$ 11,385.53
15-Sep-16	Saskatoon Public Schools Foundation Roast	ticket	\$ 125.00	\$ 121.14	\$ 11,264.39
17-Oct-16	Saskatoon Public Schools Foundation Roast	ticket	\$ (125.00)	\$ (121.14)	\$ 11,385.53
Total/Spent Balance at October 31, 2016			\$ 834.75	\$ 808.95	\$ 11,385.53
Education Amount at November 1, 2016					\$ 4,537.35
Total/Spent Balance at November 30, 2016			\$ 834.75	\$ 808.95	\$ 4,537.35
1-Dec-16	JA Jingle Bell luncheon	ticket	\$ 50.00	\$ 48.46	\$ 4,488.89
Total/Spent Balance at March 6, 2017			\$ 884.75	\$ 857.41	\$ 4,488.89
3-Apr-17	Badge and Shield Dinner	ticket	\$ 125.00	\$ 121.14	\$ 4,367.75
Total/Spent Balance at May 31, 2017			\$ 1,009.75	\$ 978.55	\$ 4,367.75
Total/Spent Balance at August 31, 2017			\$ 1,009.75	\$ 978.55	\$ 4,367.75

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee Morrison

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2016					\$ 9,074.70
Carry Forward from 2015-2016					\$ 8,224.11
Total					\$ 17,298.81
1-Sep-16	SSBA Members Council	registration	\$ 309.75	\$ 300.18	\$ 16,998.63
12-Sep-16	Brown Governance Symposium	registration	834.75	808.95	\$ 16,189.68
21-Sep-16	Saskatoon Public Schools Foundation Roast	ticket	\$ 125.00	\$ 121.14	\$ 16,068.54
25-Oct-16	Ulead 2017 Conference	registration	\$ 393.75	\$ 381.58	\$ 15,686.96
Total/Spent Balance at October 31, 2016			\$ 1,663.25	\$ 1,611.85	\$ 15,686.96
Education Amount at November 1, 2016					\$ 9,074.70
25-Nov-16	Ministry Meetings	mileage	\$ 210.31	\$ 203.50	\$ 8,871.20
Total/Spent Balance at November 30, 2016			\$ 1,873.56	\$ 1,815.35	\$ 8,871.20
9-Dec-16	Ministry Meetings	expenses	\$ 448.62	\$ 434.10	\$ 8,437.10
15-Dec-16	Ministry Meetings	expenses	\$ 210.31	\$ 203.50	\$ 8,233.60
9-Jan-17	SSBA Members Council	registration	\$ 236.25	\$ 228.95	\$ 8,004.65
6-Feb-17	SSBA Members Council - move to BD acct	registration	\$ (236.25)	\$ (236.25)	\$ 8,240.90
Total/Spent Balance at March 6, 2017			\$ 2,979.05	\$ 2,445.65	\$ 8,240.90
23-Mar-17	Budget Announcement	expenses	\$ 219.03	\$ 211.94	\$ 8,028.96
23-Mar-17	World Indigenous Peoples Conference on Education	registration	\$ 1,695.00	\$ 1,642.61	\$ 6,386.35
18-Apr-17	Read Lit Up Event	ticket	\$ 75.00	\$ 75.00	\$ 6,311.35
20-Apr-17	Ulead 2017 Conference	expenses	\$ 1,316.99	\$ 1,279.29	\$ 5,032.06
Total/Spent Balance at May 31, 2017			\$ 4,731.83	\$ 5,654.49	\$ 5,032.06
12-May-17	World Indigenous Peoples Conference on Education	registration	\$ (1,445.00)	\$ (1,445.00)	\$ 6,477.06
Total/Spent Balance at August 31, 2017			\$ 4,393.51	\$ 4,209.49	\$ 6,477.06

Trustee Professional Development and Community Events Account
September 1, 2016 to August 31, 2016
Trustee Scott

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 4,537.35
Total/Spent Balance at November 30, 2016					
			\$ -	\$ -	\$ -
1-Dec-16	JA Jingle Bell luncheon	ticket	\$ 50.00	\$ 48.46	\$ 4,488.89
19-Jan-17	Professional Director course - Module 1	registration	\$ 1,569.75	\$ 1,521.23	\$ 2,967.66
Total/Spent Balance at March 6, 2017					
			\$ 1,619.75	\$ 1,569.69	\$ 2,967.66
16-Mar-17	Chamber Luncheon - Finance Minister	ticket	\$ 33.60	\$ 32.57	\$ 2,935.09
16-Mar-17	Chamber Luncheon - Mayor's address	ticket	\$ 33.60	\$ 32.57	\$ 2,902.52
3-Apr-17	Badge and Shield Dinner	ticket	\$ 125.00	\$ 121.14	\$ 2,781.38
18-Apr-17	Kidsport Breakfast	ticket	\$ 50.00	\$ 50.00	\$ 2,731.38
21-Apr-17	Literacy for Life Banquet	ticket	\$ 85.00	\$ 85.00	\$ 2,646.38
Total/Spent Balance at May 31, 2017					
			\$ 1,946.95	\$ 1,890.97	\$ 2,646.38
Total/Spent Balance at August 31, 2017					
			\$ 1,946.95	\$ 1,890.97	\$ 2,646.38

Trustee Professional Development and Community Events Account
September 1, 2016 to August 31, 2017
Trustee Tait

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 4,537.35
7-Nov-16	B'nai Brith Dinner	ticket	\$ 225.00	\$ 225.00	\$ 4,312.35
25-Nov-16	SSBA Fall General Assembly	per diem	\$ 422.36	\$ 422.36	\$ 3,889.99
Total/Spent Balance at November 30, 2016			\$ 647.36	\$ 647.36	\$ 3,889.99
Total/Spent Balance at March 6, 2017			\$ 647.36	\$ 647.36	\$ 3,889.99
3-Apr-17	Badge and Shield Dinner	ticket	\$ 125.00	\$ 121.14	\$ 3,768.85
21-Apr-17	Literacy for Life Banquet	tickets (2)	\$ 170.00	\$ 170.00	\$ 3,598.85
11-May-17	CSBA	registration	\$ 817.03	\$ 791.77	\$ 2,807.08
Total/Spent Balance at May 31, 2017			\$ 1,759.39	\$ 1,730.27	\$ 2,807.08
14-Jun-17	CSBA	airfare	\$ 629.21	608.84	\$ 2,198.24
17-Jul-17	CSBA	accomodation	\$ 796.95	\$ 772.32	\$ 2,034.76
17-Jul-17	CSBA	per diem	\$ 204.00	\$ 197.40	\$ 2,000.84
24-Aug-17	CSBA	expenses	\$ 421.39	\$ 407.74	\$ 1,627.02
Total/Spent Balance at August 31, 2017			\$ 3,810.94	\$ 3,716.57	\$ 1,627.02

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee Zwarych

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 4,537.35
Total/Spent Balance at November 30, 2016					
			\$ -	\$ -	\$ 4,537.35
17-Feb-17	Adminsitrative Competitions	per diem	\$ 633.54	\$ 633.54	\$ 3,903.81
Total/Spent Balance at March 6, 2017					
			\$ 633.54	\$ 633.54	\$ 3,903.81
16-Mar-17	CAPSLE Conference	registration	\$ 236.25	\$ 228.95	\$ 3,674.86
21-Apr-17	Literacy for Life Banquet	ticket	\$ 85.00	\$ 85.00	\$ 3,589.86
Total/Spent Balance at May 31, 2017					
			\$ 954.79	\$ 718.54	\$ 3,589.86
1-Jun-17	Sask Tel Ab. Youth Awards	ticket	\$ 75.00	\$ 75.00	\$ 3,514.86
17-Jul-17	Institute of Corporate Directors	registration	\$ 414.75	\$ 401.93	\$ 3,112.93
Total/Spent Balance at May 31, 2017					
			\$ 1,444.54	\$ 1,424.42	\$ 3,112.93



MEETING DATE: OCTOBER 24, 2017
TOPIC: FINANCIAL RESULTS FOR THE PERIOD SEPTEMBER 1, 2017
TO SEPTEMBER 30, 2017

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The attached financial information shows the school division's year-to-date financial position.

CURRENT STATUS

Attached are the following documents:

- | | |
|---|-----------|
| 1. Memorandum regarding Financial Results to September 30, 2017 | Pages 1-3 |
| 2. Statement of Financial Activities to September 30, 2017 | Page 4 |
| 3. Capital Expenditures | Page 5 |

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	September 12, 2016	Financial Results
Ms. Deanna Scott, General Manager of Financial Services		Memo

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the financial results for the period September 1, 2017 to September 30, 2017 for information.



MEMORANDUM

DATE: October 17, 2017

TO: Trustees/Administrative Council

RE: FINANCIAL RESULTS TO SEPTEMBER 30, 2017

For the month ending September 30, 2017, revenues and expenditures are within budget on a total basis. See Schedule 1 and 2 for more information. The following is an explanation for the main revenues and expenditures:

Revenues

a) Property Taxes

\$10.0 million and 25% of property tax revenue has been recognized as of September 30, 2017. This is based on the accrued estimate for the 2016-17 school year based on the current year budget. This compares to \$9.2 million and 8% in 2016-17. As part of the 2017-18 budget the education property tax system has changed and starting January 1, 2018 the revenue will be paid to the provincial government directly and then paid to school divisions as part of the operating grant. Therefore, we have received 25% of the property tax budgeted which will be fully recognized at December 31, 2017.

b) Provincial Grants

\$8.4 million and 4% of the provincial grants have been recognized for the year, compared to \$9.5 million and 5% in the prior year. For the first four months of 2017-18 the provincial grants are not affected by the new education property tax system. Funding is expected to be lower in the current year but is comparable to 2016-17 on a percentile basis.

c) Tuition and Related Fees

Tuition and related fees consist of revenues from the international student program (ISP), as well as federal tuition for First Nations students. \$0.6 million and 30% of budget has been realized as of September 30, 2017, compared to \$1.2 million and 46% in 2016-17. The decrease in revenues from the prior year is due to a reduction in ISP enrolment.

d) Complementary Services

Complementary services relate primarily to prekindergarten funding, as well as alternative funding grants. \$0.3 million and 9% of budget has been realized so far in the current year. This compares to \$0.3 million and 8% of budget in 2016-17. Alternate funding revenues in this category can vary based on grants for alternate programs received during the year.

Financial Results to September 30, 2017

2 | Page

e) External Services

External services consist of funding for associate and alliance schools, as well as cafeteria revenues. As of September 30, 2017, \$1.7 million and 26% of budget has been recognized. In 2016-17, \$1.4 million and 19% of budget had been realized for the comparable period. The difference is due to the reclassification of a program from school-generated to external services.

f) School Generated

School Generated revenue relates to student fees and grants at the school level. Revenues of \$0.5 million and 10% of budget has been realized in the current year. This compares to \$0.7 million and 15% in 2016-17. The difference is due to the reclassification of a program from school-generated to external services.

g) Other

Other includes mainly investment and rental income. Other revenues are minimal as the reversal of year end accruals have not been fully offset at this point in the year.

Expenditures

a) Governance

Expenses related to governance total \$0.03 million and 5% of budget as of September 30, 2017. This is comparable to 2016-17 which had expenses of \$0.03 million and 3% of budget. The current year is higher as a percentage of budget because the budget has been reduced significantly this year but is expected to be on budget for year end.

b) Administration

Administrative costs are \$0.6 million and 9% of budget as of September 30, 2017. This is comparable with 2016-17 levels of \$0.5 million and 8% of budget.

c) Instruction

Instruction expenses total \$13.3 million and 7% of budget as of September 30, 2017, compared to \$15.0 million and 8% in prior year. Instruction costs are lower on a total basis due to budget reductions for the 2017-18 budget year whereas the expenses are comparative percentage wise to 2016-17.

d) Plant

Plant expenses are currently at \$1.9 million and 5% of budget. This is comparable with 2016-17 levels of \$1.8 million and 5% of budget.

e) School Generated Expense

These expenses currently total \$0.27 million and 5% of budget. This is comparable with 2016-17 levels of \$0.23 million and 5% of budget.

f) Transportation

Transportation expenditures amount to \$0.01 million and 0% of budget as of September 30, 2017. This compares to \$0.23 million and 5% of budget in the prior year. This difference is due to delays in invoicing for September of 2017.

g) Tuition and Related Fees

These expenses relate primarily to disbursements to homebased students. No disbursement has been made so far in the current year.

h) Complementary Services

Complementary services expenditures relate primarily to prekindergarten and alternative funding grants. Expenses are currently \$0.3 million and 8% of budget. This is comparable to 2016-17 levels of \$0.3 million and 8% of budget as of the same time period.

i) External Services

External services include expenses related to the associate schools, cafeterias, qualified donee, Whitecap and the foundation. These amount to \$0.3 million as of September 30, 2017 and 5% of budget. This is comparable to 2016-17 levels of 0.3 million and 4%.

j) Interest/Allowances

Interest expenditures are currently \$0.03 million and 9% of budget. This is comparable to 2016-17 levels which were \$0.4 million and 9% of budget. Although the amount is higher in the prior year the percentages are comparable on a percentage basis as budgeted interest expenditures are lower in 2017-18.

Capital Expenditures

The attached schedule (Schedule 2) provides information regarding the unaudited financial status as of September 30, 2017 for the main capital projects which are considered in progress or have had financial activity during the year. This includes the inception to date costs and budget.

Internally and Externally Restricted Surplus

There are no significant changes to the restricted surplus accounts other than budgeted allocations.

Financial Results to September 30, 2017

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Schedule 1

Saskatoon Public Schools

Consolidated Statement of Financial Activities

For the One Month Ended September 30, 2017

	2017-18		2016-17	
	Consolidated Actual	Percentage of Consolidated Budget	Consolidated Actual	Percentage of Consolidated Budget
<u>Revenues</u>				
Property taxes	\$ 10,046,106	25%	\$ 9,237,500	8%
Provincial grants	8,360,431	4%	9,469,537	5%
Tuition and related fees	609,887	30%	1,153,095	46%
Complementary services	282,365	9%	259,262	8%
External services	1,683,775	26%	1,368,170	19%
School-generated	497,095	10%	754,952	15%
Other	(6,516)	0%	(3,081)	0%
Total Revenues	21,473,143	9%	22,239,435	7%
<u>Expenses</u>				
Governance	29,683	5%	34,688	3%
Administration	600,364	9%	517,456	8%
Instruction	13,254,699	7%	14,992,091	8%
Plant	1,932,371	5%	1,836,102	5%
School-generated	272,099	5%	233,419	5%
Transportation	6,792	0%	249,824	3%
Tuition and related fees	-	0%	-	0%
Complementary services	260,714	8%	260,471	8%
External services	312,765	5%	292,887	4%
Interest/allowances	27,230	9%	37,064	9%
Total Expenses	16,696,717	6%	18,454,002	7%
Surplus/(deficit)	4,776,426		3,785,433	

Schedule 2

Capital Projects Status
As of September 30, 2017

Project Name	Actual	Budget	Variance
Roofing Projects			
2016/17 Projects			
	-		-
Alvin Buck #1,1a,5,10,14 - Covertite Roofing and Sheet Metal	387,768	479,000	91,232
Confederation Pk - #4 & 7	505,528	537,000	31,472
LB Pearson #5 & 10	141,119	199,000	57,881
Prince Philip #6 - Covertite Roofing and Sheet Metal	175,966	212,000	36,034
River Heights #2 & 7	303,869	330,000	26,131
Roland Mich #6 - Covertite Roofing and Sheet Metal	158,222	225,000	66,778
Vincent Massy #9	249,975	267,000	17,025
Bedford Road Control System	213,360	210,000	(3,360)
Royal West Control System	83,705	85,000	1,295
WMCI #8 & 10 - Covertite Roofing and Sheet Metal	188,698	256,000	67,302
Evan Hardy #16	9,270	330,000	320,730
Marion Graham #4	70,011	271,919	201,909
2017-18 Projects			
			-
Brunskill ROOF REPL 9,10,11	64,163	88,000	23,837
Caswell ROOF REPL 3A,3b, 7	55,232	177,000	121,768
College Park ROOF REPL 8	171,762	191,000	19,238
College Park ROOF REPL 3,9,10	351,459	646,000	294,541
Fairhaven ROOF REPL 4	140,544	163,000	22,456
Lakeview ROOF REPL 3 THRU 8	368,916	417,000	48,084
Marion Graham ROOF REPL 4	29,274	770,000	740,726
Mount Royal Collegiate	430,468	595,000	164,532
North Park Wilson REPI S#6	46,171	34,000	(12,171)
CPCI SPRINKLERS	114,407	200,000	85,593
RWEST ROOF REPL 3	91,496	90,000	(1,496)
Total Roofing	4,351,383	6,772,919	2,421,536
Portables			
Henry Kelsey - 2	499,754	537,000	37,246
Dundonald - 2	399,126	350,000	(49,126)
Forest Grove - 3	1,109,827	1,250,000	140,173
Alvin Buckwold - 2	769,050	700,000	(69,050)
Henry Kelsey - 2	778,152	700,000	(78,152)
Centennial - 4	1,171,893	1,300,000	128,107
Willowgrove - 2	578,131	650,000	71,869
Henry Kelsey /Willowgrove- 1	436,826	325,000	(111,826)
Centennial Portable Reconstruction	1,014,244	1,400,000	385,756
Total Portables	5,742,759	7,212,000	454,997
Special Projects			
			-
Willowgrove	21,097,325	21,141,303	43,978
City Park Repurposing - Phase 1	2,649,888	2,568,179	(81,709)
City Park Repurposing - Phase 2	525,210	1,200,000	674,790
Total Special Projects	24,272,423	24,909,482	637,059



SASKATOON BOARD OF EDUCATION

7a

MEETING DATE: OCTOBER 24, 2017

TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	

BACKGROUND

CURRENT STATUS

Attached are the minutes from the September 26, 2017 Committee of the Whole and Regular Board meetings.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	October 13, 2017	- September 26, 2017 Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held September 26, 2017.

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, September 26, 2017 at 3:00 p.m.

September 26,
2017

MEMBERS PRESENT:

Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen,
Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson,
Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Following discussions in Committee of the Whole, Mr. Morrison moved that the Board rise and report.

CARRIED (10)

The meeting adjourned at 5:39 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, September 26, 2017 at 7:00 p.m. September 26, 2017

MEMBERS PRESENT: Mr. Ray Morrison (Chair), Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Agenda: Dr. Zwarych moved approval of the agenda.

CARRIED (10)

No declarations of conflict of interest were stated.

Celebrating Excellence: Pleasant Hill Community School Literacy Project: Mrs. Donnalee Weinmaster, Superintendent of Education, introduced Mr. Lloyd Laliberte, Pleasant Hill Community School teacher and Ms. Mary Harelkin Bishop, Saskatoon Public Schools' literacy consultant. Mr. Laliberte and Ms. Harelkin Bishop highlighted their project "Writing on the Hill", where students created, wrote, illustrated and published their very own books. Students Emily and Sue shared their experiences with the Board. Celebrating Excellence: Pleasant Hill Community School Literacy Project

Consent Items: Ms. Kelleher moved the following consent agenda items be approved as presented. Consent Items

- ★ 6b) New School Bundling Project Update
That the Board receive the New School Bundling Project Update for information.
- ★ 6f) Financial Results for period September 1, 2016 to July 31, 2017
That the Board receive the financial results for the period September 1, 2016 to July 31, 2017 for information.
- ★ 7a) Minutes – Approval of September 12, 2017 Board meetings
That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held September 12, 2017.

CARRIED (10)

Reports from Administrative Staff:

Board Priority Update: Collegiate Renewal: Mr. Shane Skjerven, Deputy Director of Education, introduced Mr. Dave Derksen, Superintendent of Education, Ms. Wendy James, Coordinator, Curriculum and Instruction 9-12, Collegiate Renewal, and Dr. Scott Tunison, Coordinator: Research and Measurement. The group updated the Board on the focus of credit attainment and graduation in 2016-2017 and looking forward to 2017-2018. Board Priority Update: Collegiate Renewal

Mr. Scott moved that the Board receive the Board Priority Update: Collegiate Renewal for information.

CARRIED (10)

UNAPPROVED

Unfinished Business:

Director's Update: June 1, 2017 – September 15, 2017: Ms. Banks moved that the Board approve the "Director's Update" for the period June 1, 2017 to September 15, 2017 to be included as part of the evidence of the quality indicators for the Director's annual evaluation.

Director's Update: June 1, 2017 – September 15, 2017

CARRIED (10)

Actuarial Valuation Report as at December 31, 2016: Ms. MacPherson moved that the Board receive the Actuarial Valuation Report on the Pension Plan for the non-teaching employees of the Saskatoon Board of Education as at December 31, 2016.

Actuarial Valuation Report as at December 31, 2016

CARRIED (10)

Trustee Education Reserve: Ms. Kelleher moved that the Board approve the transfer of \$43,000 from Internally Restricted Trustee Education Reserve to an Internally Restricted Governance Reserve.

Trustee Education Reserve

CARRIED (10)

Yellow Quill First Nation Tax Compensation Agreement: Mr. Tait moved that the Board approve the tax compensation agreement with Yellow Quill First Nation, subject to approval by the Lieutenant Governor in Council and Yellow Quill First Nation.

Yellow Quill First Nation Tax Compensation Agreement

CARRIED (10)

Board Annual Work Plan: Ms. Brannen moved that the Board approve the Board Annual Work Plan 2017-2018.

Board Annual Work Plan

CARRIED (10)

Board Subcommittee Minutes: Mr. Scott moved that the Board approve the minutes of the Board Governance subcommittee meeting of June 6, 2017.

Board Subcommittee Minutes

CARRIED (10)

Reports of Committees and Trustees:

- Trustee Kelleher reported on her attendance at meetings of the Saskatchewan School Boards Association Executive. She also attended the grand opening celebration at Chief Whitecap School.

- Trustee Linklater reported on his attendance at the grand opening celebrations of Chief Whitecap, Ernest Lindner, Colette Bourgonje and Sylvia Fedoruk schools. He also reported on his attendance at the retirement celebration for Chief Clive Weighill.

- Trustee Banks reported on her attendance at welcome back activities and school community council meetings at Ward 3 schools. She also attended the Blairmore ring football game and the time capsule event at Tommy Douglas Collegiate. Ms. Banks also reported on her attendance at grand opening celebrations at Ernest Lindner and Colette Bourgonje schools and meetings of the Saskatchewan School Boards Association.

- Trustee Scott reported on meetings with Ward 4 leaders and community groups. He also reported his attendance at the Ernest Lindner School grand opening celebration.

- Trustee MacPherson reported on her attendance at school opening activities in Ward 5.

UNAPPROVED

- Trustee Zwarych reported on her attendance at a meeting with the Saskatchewan Alliance and community for well being and the College of Education's pinning event at the University of Saskatchewan.

- Trustee Bellamy reported on her attendance at welcome back events and school community council meetings in Ward 9. She also reported on her attendance at the Colette Bourgonje School grand opening.

- Board Chair Morrison reported on his attendance at the grand opening celebrations of Chief Whitecap, Ernest Lindner, Colette Bourgonje and Sylvia Fedoruk schools. He also reported on his attendance a numerous welcome back events at Ward 10 schools and meetings of the Saskatchewan School Boards Association.

Approval of New Board Policy – Policy 26: Purchasing: Dr. Zwarych moved that the Board waive the third reading and approve Policy 26: Purchasing.

Approval
of New Board
Policy –
Policy 26:
Purchasing

Ms. Bellamy moved that the Board adjourn to the call of the Chair or the Board meeting of Tuesday, October 24, 2017.

CARRIED (10)

The meeting adjourned at 8:12 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: OCTOBER 24, 2017

TOPIC: CORRESPONDENCE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The following correspondence is included in this file for the information of the Board:

- (a) Correspondence from Honourable Bronwyn Eyre, Minister of Education, regarding the bulk fuel purchase agreement.

PREPARED BY	DATE	ATTACHMENTS
Mr. Barry MacDougall, Director of Education	October 16, 2017	Correspondence Document

RECOMMENDATION

Proposed Board Motion:

That the Board receive the correspondence as listed.



Government
— of —
Saskatchewan

Minister of Education
Legislative Building
Regina, Canada S4S 0B3

September 21, 2017

Dear Board Chairs:

As the 2017-18 school year gets underway, I would like to welcome you all back to the new school year. This year is particularly exciting with the opening of 21 new schools that are helping to address the rapid growth we have seen in many of our divisions and provide high quality learning environments to meet the needs of our students. This year we will continue to focus on helping students improve their reading, writing and math skills, so that all of our students can reach their full potential.

I would like to thank all of you for your collaboration with Liam Choo-Foo, Chief Project Officer for Education Governance Renewal. Your willingness to work together has helped achieve this early result. This progress could not have been made without your support.

I was pleased to hear that all 28 divisions have agreed to enter into a bulk fuel purchase agreement with Federated Co-operatives Ltd. Each year, school divisions use over 14 million litres of fuel and this agreement will save approximately \$1 million annually. A news release will be going out later today to share this information publicly.

This agreement is a great example of what can be accomplished when everyone brings ideas to the table and works together. I look forward to seeing more great results as you continue working on governance renewal.

Again, thank you for your commitment to education and for all your work to ensure that resources are used in the most efficient and effective manner possible.

Sincerely,

A handwritten signature in black ink, appearing to be 'Bronwyn Eyre'.

Bronwyn Eyre

cc: School Division Directors of Education



MEETING DATE: OCTOBER 24, 2017

TOPIC: EXPENDITURE OVER \$100,000 FOR SRB/POWERSCHOOL ANNUAL MAINTENANCE/SUPPORT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Administrative Procedure 515: Purchasing Section 7.1 requires that all goods and services in excess of \$100,000 requires Board approval. This motion is to request the approval of the expenditure of \$165,117 plus GST/PST to PowerSchool Canada (formerly SRB Education Solutions) for Saskatoon Public Schools' Annual Maintenance and Support fees (September 1, 2017 to August 31, 2018). PowerSchool is the software company providing the software platform that supports the school division's financial, HR, payroll, purchasing, leave management, requisition, and automated dispatch systems. This annual maintenance and support renewal is planned for and appropriately budgeted.

CURRENT STATUS

A motion is required to permit the payment of \$165,117 plus GST/PST to PowerSchool Canada for annual maintenance and support license.

PREPARED BY	DATE	ATTACHMENTS
Mr. Jason Dunk, Chief Technology Officer	October 17, 2017	None

RECOMMENDATION

Proposed Board Motion:

That the Board approve the budgeted expenditure of \$165,117 plus (total \$173,372.85) to PowerSchool Canada for annual maintenance and support.



MEETING DATE: OCTOBER 24, 2017

TOPIC: TENDER FOR GYMNASIUM FLOOR REPLACEMENT AT EVAN HARDY COLLEGIATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The gymnasium floor replacement at Evan Hardy Collegiate is a top priority for Facilities work in 2017/2018. Up to \$300,000 has been budgeted for this work.

CURRENT STATUS

Five tenders were received on October 10, 2017. Carmont Construction Ltd. submitted the low and acceptable bid, in a total amount of (\$287,929 minus \$104,529 equals) \$183,400. Refer to attached Summary of Bids for details.

Note: Both Separate Price One and Separate Price Two are included in the Base Price listed in the Summary of Bids. Separate Price One is for associated exterior site work upgrades, to mitigate future water infiltration issues, and is included in the recommended Bid Price. Separate Price Two is for new ceiling-mounted ductwork to replace existing in-slab ductwork. It is not recommended to proceed with Separate Price Two at this time, and hence it is not included in the recommended Bid Price.

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities	October 19, 2017	Summary of bids

RECOMMENDATION

Proposed Board Motion:

That the Board approve the tender for the Gymnasium Floor Replacement at Evan Hardy Collegiate in a total amount of \$183,400 plus applicable taxes to Carmont Construction Ltd. This amount includes the work of Separate Price One, and does not include the work of Separate Price Two.

SUMMARY OF BID
EVAN HARDY SMALL GYM FLOOR REPLACEMENT 2017

Tuesday, October 10, 2017 at 2:00pm

CONTRACTOR	SIGNED/SEAL	BID BOND/CC	SURETY	SUMMARY/REF.	ADDENDUM #1	BASE PRICE (ALL IN)	SEP PRICE 1 (DEDUCTION)	SEP PRICE 2 (DEDUCTION)	DAYS TO COMPLETE	BASE PRICE MINUS SEP PRICE 2
KIM Constructors - NON COMPLIANT	Y	Y	Y	Y	Y	\$241,599	\$28,980	\$86,040	9-Feb-18	\$155,559
Con-Tech Construction	Y	Y	Y	Y	Y	\$268,402	\$33,477	\$84,073	9-Feb-18	\$184,329
Carmont Construction	Y	Y	Y	Y	Y	\$287,929	\$48,812	\$104,529	9-Feb-18	\$183,400
D2 Construction	Y	Y	Y	Y	Y	\$318,000	\$65,200	\$83,200	9-Feb-18	\$234,800
Trans-Canada - NON COMPLIANT	Y	Y	Y	N	Y	\$440,397	\$54,385	\$98,854	9-Feb-18	\$341,543