



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

**TUESDAY, JUNE 6, 2017
Board Room
310 – 21st Street East
7:00 p.m.**

Please Note: All public Board meetings are audio recorded

AGENDA

1. **Roll Call**
2. **Playing of O Canada**
3. **Agenda**
 - a. Adoption of Agenda
 - b. Declaration of Conflict of Interest
4. **Celebrating Excellence: Telemedia Production in Saskatoon Public Schools**
5. **Consent Items**

The Chair will ask for a motion to receive the items, which are starred (★), and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

6. **Reports from Administrative Staff**
 - a. Core Strategy Update: Staff Development
 - b. Treaty Education Goals Assessment Results: 2016-2017
 - c. Death of Former Trustee Reverend Bob Thompson
 - ★ d. New School Bundling Project Update
 - ★ e. Financial Results for the Period September 1, 2016 to April 30, 2017
 - ★ f. Trustee Professional Development and Community Events Account Reports

7. **Minutes**
 - ★ a. Approval of Minutes – May 9, 2017
 - ★ b. Approval of Subcommittee Minutes – March 28, 2017 Board Governance Committee
8. **Delegations**
9. **Business Arising from the Minutes**
10. **Unfinished Business**
 - a. Items Arising from the Committee of the Whole
11. **Correspondence**
12. **Reports of Committees and Trustees**
13. **New Business**

Decision

- a. Supply of Alternative Student Transportation Services Request for Proposal T1617-0038
 - b. Tender for Coated Foam and Outdoor Seating New School Bundling Project
 - c. Tender - Buena Vista Playground Project
 - d. Library Core Resources – Request for Proposal (RFP T1617-0011)
14. **Comments/Concerns/Questions from the Public**
(Maximum 5 minutes per speaker; 20 minutes total)
15. **Notices of Motion**
16. **Questions by Trustees**

**Next Regular Meeting:
At the call of the Chair or
Tuesday, June 20, 2017
7:00 p.m.**



MEETING DATE: JUNE 6, 2017

TOPIC: CELEBRATING EXCELLENCE:
TELEMEDIA PRODUCTION IN SASKATOON PUBLIC SCHOOLS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	

BACKGROUND

Strengthening Our Learning Community- Strategic Direction: Our Students' Learning goal states: *"Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth."* Our People goal states: *"Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning."* Our Community goal states: *"We seek to build with our community shared ownership and responsibility for the well-being and education of our children and youth."* Our Organization goal states: *"Our organization will be principled, innovative, collaborative, accountable, and effective."*

CURRENT STATUS

For more than 30 years, Saskatoon Public Schools has offered Telemedia to grade seven and eight students. Annually, 50 classes arrive at Central Office to acquire video and audio production knowledge. Classes prepare interviews and commercial story boards in advance of a concentrated day of television production programming. Students develop skills to critique marketing and television messaging. Mrs. Darla Erickson and a student from Wildwood School will share how Telemedia enhanced their understanding of media, consumerism, and creative marketing.

Guiding students and teachers through the Telemedia experience are audio-visual specialists Mr. Rob Kunz and Mr. Shaun Monahan. Mr. Kunz and Mr. Monahan also create audio-visual marketing, photography, and videography for Saskatoon Public Schools. They support video conferencing, live streaming and assist with musicals, productions and assemblies. These contributions help to create a documented history of our school division.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Ms. Lisa Fleming, Superintendent of Education Mrs. Brenda Green, Superintendent of Education	May 31, 2017	None



MEETING DATE: JUNE 6, 2017

TOPIC: CORE STRATEGY UPDATE: STAFF DEVELOPMENT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The goal of staff development initiatives is to ensure that every teacher and administrator in Saskatoon Public Schools is engaged in continuous professional growth focused on improving student learning. In pursuit of strategic goals in literacy and collegiate renewal we invest in the professional learning of our educators because that is the means to make significant and useful change in how teachers teach and students learn (Guskey, 2000).

CURRENT STATUS

The distributive leadership model ensures leaders have the learning and expertise they need to support the on-going professional learning of their staffs. This model helps us achieve our strategic goals through the development and support of data leadership teams in each school, leadership learning of administrators, and collaboration of educators in professional learning communities. In this update, details regarding our distributive leadership model of staff development and key professional learning processes will be shared.

PREPARED BY	DATE	ATTACHMENTS
Mr. Dave Derksen, Superintendent of Education	May 31, 2017	None
Mr. Shaun Mceachern, Coordinator: Staff Development		
Mr. Shane Skjerven, Deputy Director of Education		

RECOMMENDATION

Proposed Board Motion:

That the Board receive the Core Strategy Update: Staff Development for information.



MEETING DATE: JUNE 6, 2017

TOPIC: TREATY EDUCATION GOALS ASSESSMENT RESULTS: 2016-2017

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

In 2007, the Treaty Essential Learnings Survey (TELS) was instituted by the Ministry of Education as a measure of treaty education. The initial purpose of the TELS was to determine:

1. Student understanding of the six Treaty Essential Learnings, and
2. The level of teacher implementation and satisfaction with the Office of the Treaty Commissioner’s treaty learning resources.

The TELS was conducted four times province-wide – in 2009, 2010, 2011, and 2012. Beginning with 2012-2013, the Ministry ceased administering TELS provincially but made it available to school divisions who wish to administer it locally. Saskatoon Public Schools administered the Ministry version of TELS until the spring of 2014-2015, whereupon the assessment no longer aligned with renewed Treaty Education Curriculum.

The coordinator and consultants of the First Nation, Inuit and Métis education unit, as well as several certified Treaty Catalyst Teachers, collaborated in the spring of 2016 to revise the previous assessment to reflect the renewed curriculum. While the assessment items were field-tested, division-wide implementation highlighted a few items that required minor revisions that did not change the focus of the questions but just made the language a little clearer for students.

Given that 2016-2017 is just the second year with this newly-revised assessment, it is not yet possible to identify trends. We view this year’s results as a second baseline year against which we will measure our progress in 2017-2018.

CURRENT STATUS

With Saskatoon Public Schools’ ownership of the *Treaty Education Goals* assessment, we seek to gain a sense of grade 7 students’ knowledge and understanding of the Treaty Education Goals identified in the Office of the Treaty Commissioner’s publication *Treaty Education Learning Resource K-9*. The four Treaty Education Goals are:

- *Treaty Relationship* – treaty relationships are based on a deep understanding of peoples’ identities;
- *Historical Context* – historical events play a significant role in the treaty reality of today;
- *Treaty Promises and Provisions* – treaties are sacred covenants between sovereign nations and are foundational basis for meaningful relationship; and
- *Spirit and Intent of Treaties* – the spirit and intent of treaties serve as guiding principles for all we say, do and feel.

Dr. Scott Tunison, Mr. Darryl Isbister, and Mr. Brent Hills will provide an update of student results and future actions.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education	May 31, 2017	Treaty Essential Learnings Survey Results: 2016-2017
Mr. Brent Hills, Superintendent of Education		
Dr. Scott Tunison, Coordinator: Research and Measurement		
Mr. Darryl Isbister, Coordinator: First Nations, Inuit, and Métis Education		

RECOMMENDATION

Proposed Board Motion:

That the Board receive the *Treaty Essential Learning Survey Results: 2016-2017* for information.

Treaty Education Goals Assessment Results: 2016-2017

June 6, 2017

Prepared by:

Dr. Scott Tunison – Coordinator: Resesarch and Measurement

Mr. Darryl Isbister – Coordinator: First Nations, Inuit, and Métis Education

Mr. Brent Hills – Superintendent of Education

Mr. Shane Skjerven – Deputy Director of Education



In 2007, the Treaty Essential Learnings Survey (TELS) was instituted by the Ministry of Education as a measure of treaty education. The TELS was developed to determine: (i) student understanding of the six Treaty Essential Learnings; and (ii) the level of teacher implementation of and satisfaction with the Office of the Treaty Commissioner's (OTC) treaty learning resources. When the TELS program began, it was administered provincially to Grade 7 students, Grade 4 and 7 teachers, and elementary school administrators.

The TELS was conducted four times provincially – in 2009, 2010, 2011, and 2012. In 2012-13, the Ministry ceased administering TELS provincially but made it available to school divisions who wish to administer it locally. Saskatoon Public Schools continued to administer the TELS to our Grade 7 students each spring.

As noted in our 2014-15 TELS report, the version of the TELS assessment used up to that point was aligned with an earlier version of Treaty Education curriculum and, as of the spring of 2014-15, we would no longer use it. At that time, we committed to developing a new assessment for the 2015-16 school year that reflects the student learning outcomes in the renewed curriculum. Our coordinator and consultants of the First Nation, Inuit and Métis education unit as well as several certified Treaty Catalyst Teachers collaborated to develop assessment items that reflect the renewed curriculum and the results cited in this report reflect students' performance on this newly revised assessment.

Given that the *Treaty Education Goals Assessment* (TEG) has been administered only twice to date, it is not yet appropriate to make year-over-year comparisons. We view this year's results as a second baseline year against which we will measure our progress into the future.

Treaty Education Goals Assessment results

The TEG is aimed at gaining a sense of Grade 7 students' knowledge and understanding of the Treaty Education Goals identified in the Office of the Treaty Commissioner's publication *Treaty Education Learning Resource K-9*. The four Treaty Education Goals are:

- *Treaty Relationship* – treaty relationships are based on a deep understanding of peoples' identities;
- *Historical Context* – historical events play a significant role in the treaty reality of today;
- *Treaty Promises and Provisions* – treaties are sacred covenants between sovereign nations and are the foundational basis for meaningful relationship; and
- *Spirit and Intent of Treaties* – the spirit and intent of treaties serve as guiding principles for all we say, do and feel.

Performance

Saskatoon Public Schools' students' overall mean score this year was 56% (in 2015-16 it was 58%). As was the case last year, our students performed most strongly on the sections of the assessment focused on *Historical Context* (mean score of 62%) and *Spirit and Intent of Treaty* (mean score of 61%).

An instrument like the TEG assessment is a snapshot of student knowledge at a particular point in time for a particular grade (in this case Grade 7) in a quickly-evolving field. The knowledge base is dynamic and is influenced by continued collaborative interpretation.

Reflections

We see the *Treaty Education Goals Assessment* results as a place from which to grow division-wide understanding of the Treaty Education Goals. We will continue to support our teachers with the skills and knowledge required to teach Treaty concepts well.

Looking ahead to the 2017-2018 school year, we intend to continue our Treaty Catalyst Training work, particularly in light of renewed Treaty curricula and the Saskatoon Public Schools' commitment to the Truth and Reconciliation Commissions (TRC) Calls to Action.

- Saskatoon Public Schools currently has 136 Certified Treaty Catalyst Teachers. In fact, all schools, elementary and secondary, have at least one staff member who has started Treaty Catalyst training.
- At this time, approximately 260 teachers have the pre-requisites necessary to take the training to become a Treaty Catalyst Teacher.
- The First Nation, Inuit, and Métis Education Unit continues to work closely with the Office of the Treaty Commissioner in developing support materials that align renewed curricular outcomes and the Treaty Education Goals. In addition, the First Nation, Inuit and Métis Education Unit will offer a Treaty Catalyst Renewal session this spring and look to offer the session again in the fall of 2017.

The TEG is just one of the many ways for students to demonstrate what they know and understand about the Treaties and the Treaty relationship. Inclusion of First Nations, Inuit, and Métis content and perspectives, as well as continued development of culturally responsive environments and instruction, speaks directly to the TRC Call to Action 62-i and to Saskatoon Public Schools' commitment to teach about Canada's history of colonialism and to graduate young people who understand the historical and contemporary significance of the Treaties.



SASKATOON BOARD OF EDUCATION

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MEETING DATE: JUNE 6, 2017

TOPIC: DEATH OF FORMER TRUSTEE REVEREND BOB THOMPSON

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

We were saddened to learn of the death of Bob Thompson on May 1, 2017. Reverend Thompson served as a trustee on the Saskatoon Board of Education during the years 1982 – 1994 and was Board Chair from November 1987 to 1994.

CURRENT STATUS

In honour of Reverend Thompson, the Board will be making a donation on behalf of the division to Doctors Without Borders, which is the charity suggested by Reverend Thompson's family.

PREPARED BY	DATE	ATTACHMENTS
Mr. Barry MacDougall, Director of Education	May 31, 2017	None

RECOMMENDATION

Proposed Board Motion:

That the Board approve the donation to Doctors Without Borders in memory of Reverend Bob Thompson, former Saskatoon Board of Education Trustee.



MEETING DATE: JUNE 6, 2017

TOPIC: NEW SCHOOL BUNDLING PROJECT UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Trustees have requested that Administration provide regular updates for the New School Bundling Project.

CURRENT STATUS

Deficiency reviews were conducted during the month of May and reviews will continue during June. As committee members are on site on a regular basis, the weekly Construction and Operations Committee meetings have been discontinued. All review items are discussed on site as required.

Information Management and Information Technology (IMIT) coordination remains a key activity. Weekly meetings continue with Joint Use Mutual Partnership (JUMP) to discuss IMIT items.

June 9, 2017 is scheduled as a training day for all new school principals, vice principals, administrative assistants, and building operators. Training will be performed at each school. June 15, 2017 is scheduled as a training day at Aden Bowman Collegiate, Castle Theatre. Training is designed for all new staff and unique features and guidelines for the four new schools.

On May 12, 2017 the DIRTT Wall Steering Committee approved the final design for the four modular wall systems at Chief Whitecap School. The modular wall system is scheduled for installation in mid-July.

Milestones in the next twelve months:

- Interior finishes – May/June 2017
- Mechanical and electrical – May/June 2017
- Landscaping – June 2017
- Deficiency review and clean-up – June 2017
- Building commissioning – June 2017
- Service Commencement – June 2017
- LEED testing – June 2017
- Building hand-over – July 1, 2017
- Furniture and equipment delivery – July – August 2017
- DIRTT wall installation at Chief Whitecap School – July 2017
- Playground installation – July – August 2017
- Classes commence – September 2017

The four Saskatoon projects are adhering to the approved construction work schedule and are expected to be completed by the target service commencement date of June 30, 2017.

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities Ms. Lyndi Dyck, Facilities Project Planner	May 30, 2017	None

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the New School Bundling Project Update for information.



MEETING DATE: JUNE 6, 2017
TOPIC: FINANCIAL RESULTS FOR THE PERIOD SEPTEMBER 1, 2016 TO APRIL 30, 2017

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The attached financial information shows the school division's year-to-date financial position.

CURRENT STATUS

Attached are the following documents:

- | | |
|---|-----------|
| 1. Memorandum regarding Financial Results to April 30, 2017 | Pages 1-3 |
| 2. Statement of Financial Activities to April 30, 2017 | Page 4 |
| 3. Statement of Cash Flow Requirements | Page 5 |
| 4. Capital Expenditures | Page 6 |
| 5. Internally and Externally Restricted Surplus | Page 7 |

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	May 29, 2017	Financial Results
Ms. Deanna Scott, Budget and Audit Manager		Memo

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the financial results for the period September 1, 2016 to April 30, 2017 for information.



MEMORANDUM

DATE: May 31, 2017

TO: Trustees/Administrative Council

FROM: Garry Benning, CFO/Deanna Scott, Budget and Audit Manager

RE: **FINANCIAL RESULTS TO APRIL 30, 2017**

For the eight months ending April 30, 2017, revenues and expenditures are within budget on a total basis. See Schedule 1 and 2 for more information. The following is an explanation for the main revenues and expenditures:

Revenues

- a) Property Taxes
\$73.9 million and 67% of property tax revenue has been recognized as of April 30, 2017. This is based on the accrued estimate for the 2016-17 school year based on the current year budget. This compares to \$72.9 million and 67% in 2015-16.
- b) Provincial Grants
\$120.5 million and 65% of the provincial grants have been recognized for the year, compared to \$108.3 million and 57% in prior year. The grant for 2016-17 and the percentage realized varies from the prior year due to the timing of capital revenue related to the construction of new schools. We have received 65% of the budgeted capital grants as of April 30, 2017 compared to 43% for the same period in the prior year.
- c) Tuition and Related Fees
Tuition and related fees consist of revenues from the international student program (ISP), as well as federal tuition for First Nations students. \$2.9 million and 115% of budget has been realized as of April 30, 2017, compared to \$2.6 million and 75% in 2015-16. The difference in revenues relates primarily to the reallocation of Whitecap student tuition for students attending SPS which was not realized until June of the prior year.
- d) Complementary Services
Complementary services relate primarily to prekindergarten funding, as well as alternative funding grants. \$2.1 million and 64% of budget has been realized so far in the current year. This compares to \$2.1 million and 63% of budget in 2015-16.

MEMO: FINANCIAL RESULTS TO APRIL 30, 2017

e) External Services

External services consist of funding for associate and alliance schools, as well as cafeteria revenues. As of April 30, 2017, \$5.6 million and 79% of budget has been recognized. In 2015-16, \$6.4 million and 94% of budget had been realized for the comparable period. The current year is lower due to the reallocation of Whitecap student tuition for students attending SPS which was not entered until June of the prior year.

f) School Generated

School Generated revenue relates to student fees and grants at the school level. Revenues of \$3.9 million and 78% of budget has been realized in the current year. The collection of school generated funds is consistent with the prior year revenue of \$4.0 million and 82% of budget.

g) Other

Other includes mainly investment and rental income. Other revenues of \$0.8 million and 66% of budget in 2016-17 are consistent with prior year revenues of \$0.8 million and 63% of budget.

Expenditures

a) Governance

Expenses related to governance total \$0.9 million and 86% of budget as of April 30, 2017. This is higher than 2015-16 which had expenses of \$0.7 million and 84% of budget for the comparable period. The current year balance is higher due to professional membership costs incurred early in the year and the payment for the 2016 board election.

b) Administration

Administrative costs are \$4.4 million and 66% of budget as of April 30, 2017. This is comparable with 2015-16 levels of \$4.4 million and 63% of budget.

c) Instruction

Instruction expenses total \$147.2 million and 76% of budget as of April 30, 2017, compared to \$140.0 million and 75% in prior year. Instruction costs are higher on a total basis due to budgeted staffing increase and salary adjustment in the current year, but are consistent with budget on a percentage basis.

d) Plant

Plant expenses are currently at \$21.5 million and 60% of budget. This is comparable with 2015-16 levels of \$20.9 million and 59% of budget.

e) School Generated Expense

These expenses currently total \$2.7 million and 54% of budget. This is lower than 2015-16 which was \$3.3 million and 67% of budget. The timing of these expenditures vary from year-to-year but the account is expected to be at budget for year end.

f) Transportation

Transportation expenditures amount to \$5.6 million and 72% of budget as of April 30, 2017. This compares to \$5.0 million and 68% of budget in the prior year. The budget for transportation has increased year over year due to increasing contract prices; therefore the actual costs are higher than

MEMO: FINANCIAL RESULTS TO APRIL 30, 2017

the prior year. The costs are higher as a percentage of budget due to fuel prices being closer to budget estimates in the current year.

g) Tuition and Related Fees

These expenses relate primarily to disbursements to home-based students. These expenses currently total \$0.3 million and 101% of budget as the payments have been distributed as of April 30, 2017. This is comparable to 2015-16 costs which were \$0.3 million and 112% of budget for the same period.

h) Complementary Services

Complementary services expenditures relate primarily to prekindergarten and alternative funding grants. Expenses are currently \$2.4 million and 73% of budget. This is comparable to 2015-16 levels of \$2.4 million and 68% of budget as of the same time period.

i) External Services

External services include expenses related to the associate schools, cafeterias, qualified donee, Whitecap and the foundation. These amount to \$5.1 million as of April 30, 2017 and 70% of budget. This is higher than 2015-16 levels of \$4.1 million and 60% of budget and is due to the timing of the donation expenditures in 2016-17. The account is expected to be on budget for year end.

j) Interest/Allowances

Interest expenditures are currently \$0.3 million and 65% of budget. This is comparable to 2015-16 levels which were \$0.4 million and 65% of budget. Although the amount is higher in the prior year the percentages are comparable on a percentage basis as budgeted interest expenditures are lower in 2016-17.

Capital Expenditures

The attached schedule (Schedule 3) provides information regarding the unaudited financial status as of April 30, 2017 for capital projects which are considered in progress or have had financial activity during the year. This includes the inception to date costs and budget.

Internally and Externally Restricted Surplus

There are no significant changes to the internally and externally restricted surplus accounts other than budgeted allocations and allocations from funds outside the operating fund. See Schedule 4 for more information.

MEMO: FINANCIAL RESULTS TO APRIL 30, 2017

Schedule 1

**Saskatoon Public Schools
Consolidated Statement of Financial Activities
For the Eight Months Ended April 30, 2017**

	2016-17		2015-16	
	Consolidated Actual	Percentage of Consolidated Budget	Consolidated Actual	Percentage of Consolidated Budget
<u>Revenues</u>				
Property taxes	\$ 73,900,000	67%	\$ 72,899,057	67%
Provincial grants	120,497,036	65%	108,290,485	57%
Tuition and related fees	2,878,292	115%	2,552,344	75%
Complementary services	2,144,711	64%	2,142,280	63%
External services	5,633,464	79%	6,390,622	94%
School-generated	3,886,725	78%	4,043,022	82%
Other	778,523	66%	798,357	63%
Total Revenues	209,718,751	67%	197,116,167	62%
<u>Expenses</u>				
Governance	906,626	86%	712,519	84%
Administration	4,423,277	66%	4,357,439	63%
Instruction	147,157,154	76%	139,855,257	75%
Plant	21,504,086	60%	20,905,448	59%
School-generated	2,673,052	54%	3,310,417	67%
Transportation	5,591,377	72%	4,965,870	68%
Tuition and related fees	285,750	101%	317,552	112%
Complementary services	2,406,668	73%	2,434,753	68%
External services	5,089,282	70%	4,097,286	60%
Interest/allowances	262,199	65%	397,051	65%
Total Expenses	190,299,472	73%	181,353,590	72%
Surplus/(deficit)	19,419,279		15,762,577	

MEMO: FINANCIAL RESULTS TO APRIL 30, 2017

Schedule 2

**Saskatoon Public Schools
Cash Flow Requirements
For the Eight Months Ended April 30, 2017**

	Actual 2016-17	Annual Budget 2016-17
Surplus/(deficit)	19,419,279	53,947,523
CASH REQUIREMENTS:		
Tangible capital assets:		
Purchases	(3,516,166)	(8,192,447)
Joint Use School Project	(42,829,387)	(62,704,000)
Long term debt:		
Repayments	(2,006,007)	(3,009,011)
Debt issued		
Non-cash items included in surplus/deficit:		
Amortization expense	8,720,000	13,080,000
Employee Future Benefits expenses	-	290,000
Pension Plan Adjustment	-	
NET EXCESS (REQUESTED) CASH	(20,212,281)	(6,587,935)

**Note positive cash flow in July and August will offset the current cash deficit.

MEMO: FINANCIAL RESULTS TO APRIL 30, 2017

Schedule 3

Capital Projects Status
As of April 30, 2017

Project Name	Actual	Budget	Variance
Roofing Projects			
2016/17 PMR Projects			
	-		-
Alvin Buck #1,1a,5,10,14 - Covertite Roofing and Sheet Metal	328,222	479,000	150,778
Confederation Pk - #4 & 7	287,726	537,000	249,275
LB Pearson #5 & 10	84,638	199,000	114,362
Prince Philip #6 - Covertite Roofing and Sheet Metal	148,828	212,000	63,172
River Heights #2 & 7	269,529	330,000	60,471
Roland Mich #6 - Covertite Roofing and Sheet Metal	157,511	225,000	67,489
Vincent Massy #9	249,975	267,000	17,025
Bedford Road Control System	213,360	210,000	(3,360)
Royal West Control System	54,255	85,000	30,745
WMCI #8 & 10 - Covertite Roofing and Sheet Metal	39,086	256,000	216,914
Evan Hardy #16	2,549	330,000	327,451
Marion Graham #4	70,011	271,919	201,909
Total Roofing	1,905,690	3,401,919	1,496,229
Portables			
Henry Kelsey - 2	499,754	537,000	37,246
Dundonald - 2	399,126	350,000	(49,126)
Forest Grove - 3	1,109,827	1,250,000	140,173
Alvin Buckwold - 2	769,050	700,000	(69,050)
Henry Kelsey - 2	757,388	700,000	(57,388)
Centennial - 4	1,146,932	1,300,000	153,068
Willowgrove - 2	555,884	650,000	94,116
Henry Kelsey - 1	392,621	325,000	(67,621)
Total Portables	5,630,581	5,812,000	181,419
Pre-K, Early Learning, Childcare			
Caroline Robins - Early Learning Centre	636,327	649,998	13,671
Royal West Childcare	148,038	149,000	962
Total Pre-K, Early Learning, Childcare	784,365	798,998	14,633
Special Projects			
			-
Willowgrove	21,057,388	21,141,303	83,915
City Park Repurposing - Phase 1	2,567,552	2,568,179	627
Vehicles	112,386	128,765	16,379
Total Special Projects	23,737,326	23,838,247	100,921

MEMO: FINANCIAL RESULTS TO APRIL 30, 2017

Schedule 4

**Saskatoon Public Schools
Internally and Externally Restricted Surplus
As of April 30, 2017**

<u>Internally Restricted</u>	Opening Balance	Additions/Transfers	As of April 30, 2017
<i>Civic Elections</i>	195,319	(195,319)	-
<i>School Generated Funds</i>	2,300,207	1,213,672	3,513,879
<i>Facility Rental Reserve</i>	246,953	15,000	261,953
<i>System Application Reserve</i>	1,125,000		1,125,000
<i>Trustee Education Allowance</i>	43,000		43,000
<i>Facility Operating Reserve</i>	332,201		332,201
<i>Specialized School Equipment Reserve</i>	1,000,000		1,000,000
<i>Curriculum Renewal Reserve</i>	1,460,000		1,460,000
<i>Technology Renewal Reserve</i>	1,250,000	600,000	1,850,000
<i>Mount Royal Facility Partnership Reserve</i>	169,486		169,486
<i>Staff Professional Development Reserve</i>	800,000		800,000
<i>Secondary Security Camera</i>	50,000		50,000
<i>School Carry Forwards</i>	1,262,244		1,262,244
<i>Alternative Funds</i>	165,859	(92,031)	73,828
<i>Whitecap</i>	20,289		20,289
Total Internally Restricted	10,420,558	1,541,322	11,961,880
<u>Externally Restricted</u>			
<i>Donations</i>	401,608	166,706	568,314
<i>Foundation</i>	1,124,333		1,124,333
Total Externally Restricted	1,525,941	166,706	1,692,647



MEETING DATE: JUNE 6, 2017

TOPIC: TRUSTEE PROFESSIONAL DEVELOPMENT AND COMMUNITY EVENTS ACCOUNT REPORTS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

At the June 25, 2002 Board meeting, the Board passed a motion regarding Trustee education which reads, in part, "...quarterly financial reports of accounts to be made to the Board by Administration...".

CURRENT STATUS

Attached are summaries as of fiscal year end May 31, 2017 of Trustee professional development and community events account reports.

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	May 29, 2017	Trustee Professional Development and Community Events Account Reports

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the Trustee professional development and community events account reports for information.

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee Banks

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 4,537.35
Total/Spent Balance at November 30, 2016			\$ -	\$ -	\$ 4,537.35
8-Feb-17	SSBA Public Section Meeting	per diem	\$ 105.59	\$ 105.59	\$ 4,431.76
Total/Spent Balance at March 6, 2017			\$ 105.59	\$ 105.59	\$ 4,431.76
18-Apr-17	Kidsport Breakfast	ticket	\$ 50.00	\$ 50.00	\$ 4,381.76
21-Apr-17	Literacy for Life Banquet	ticket	\$ 85.00	\$ 85.00	\$ 4,296.76
Total/Spent Balance at May 31, 2017			\$ 240.59	\$ 240.59	\$ 4,296.76

Trustee Professional Development and Community Events Account
September 1, 2016 to August 31, 2017
Trustee Bellamy

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 4,537.35
10-Nov-16	SELU - courageous conversations conference	registration	\$ 131.25	\$ 127.20	\$ 4,410.15
21-Nov-16	SSBA school for new trustees	registration	\$ 378.00	\$ 366.32	\$ 4,043.83
Total/Spent Balance at November 30, 2016			\$ -	\$ 493.52	\$ 4,043.83
4-Jan-17	SSBA school for new trustees	registration	\$ (378.00)	\$ (366.32)	\$ 4,410.15
Total/Spent Balance at March 6, 2017			\$ (378.00)	\$ 127.20	\$ 4,410.15
16-Feb-17	CAPSLE conference	registration	\$ 624.75	\$ 605.44	\$ 3,804.71
16-Mar-17	Chamber Luncheon - Finance Minister	ticket	\$ 33.60	\$ 32.57	\$ 3,772.14
20-Mar-17	CAPSLE conference (reduce to one-day session)	registration	\$ (388.50)	\$ (388.50)	\$ 4,160.64
13-Apr-17	SSBA Spring Assembly	per diem	\$ 422.36	\$ 422.36	\$ 3,738.28
18-Apr-17	Kidsport Breakfast	ticket	\$ 50.00	\$ 50.00	\$ 3,688.28
21-Apr-17	Literacy for Life Banquet	ticket	\$ 85.00	\$ 85.00	\$ 3,603.28
11-May-17	CSBA	airfare	\$ 495.86	\$ 179.81	\$ 3,423.47
11-May-17	CSBA	registration	\$ 1,078.48	\$ 1,078.48	\$ 2,344.99
Total/Spent Balance at May 31, 2017			\$ 2,023.55	\$ 2,192.36	\$ 2,344.99

Trustee Professional Development and Community Events Account
 September 1, 2016 - August 31, 2017
 Trustee Brannen

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 4,537.35
Total/Spent Balance at November 30, 2016			\$ -	\$ -	\$ 4,537.35
Total/Spent Balance at March 6, 2017			\$ -	\$ -	\$ 4,537.35
14-Mar-17	Elementary VP admin competition	per diem	\$ 422.36	\$ 422.36	\$ 4,114.99
18-Apr-17	Read Lit Up Event	ticket	\$ 75.00	\$ 75.00	\$ 4,039.99
Total/Spent Balance at May 31, 2017			\$ 497.36	\$ 497.36	\$ 4,039.99

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee Kelleher

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 4,537.35
2-Nov-16	Brown Governance Symposium	per diem	\$ 211.18	\$ 211.18	\$ 4,326.17
Total/Spent Balance at November 30, 2016			\$ -	\$ 211.18	\$ 4,326.17
1-Dec-16	JA Jingle Bell luncheon	ticket	\$ 50.00	\$ 48.46	\$ 4,277.71
22-Feb-17	Administrative Competitions	per diem	211.18	211.18	\$ 4,066.53
Total/Spent Balance at March 6, 2017			\$ 211.18	\$ 470.82	\$ 4,066.53
16-Mar-17	CAPSLE Conference	registration	\$ 236.25	\$ 228.95	\$ 3,837.58
21-Apr-17	Literacy for Life Banquet	tickets	\$ 85.00	\$ 85.00	\$ 3,752.58
11-May-17	CSBA	registration	\$ 817.03	\$ 817.03	\$ 2,935.55
16-May-17	CSBA	airfare	\$ 471.71	\$ 456.44	\$ 2,479.11
Total/Spent Balance at May 31, 2017			\$ 471.71	\$ 2,058.24	\$ 2,479.11

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee Linklater

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 4,537.35
Total/Spent Balance at November 30, 2016			\$ -	\$ -	\$ 4,537.35
12-Dec-16	Board Planning and New school tours	per diem	\$ 422.36	\$ 422.36	\$ 4,114.99
11-Jan-17	SSBA Aboriginal Council	per diem	\$ 211.18	\$ 211.18	\$ 3,903.81
Total/Spent Balance at March 6, 2017			\$ 211.18	\$ 633.54	\$ 3,903.81
11-Apr-17	SSBA Spring Council	per diem	422.36	\$ 422.36	\$ 3,481.45
Total/Spent Balance at May 31, 2017			\$ 422.36	\$ 1,055.90	\$ 3,481.45

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee MacPherson

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 4,537.35
Total/Spent Balance at November 30, 2016			\$ -	\$ -	\$ 4,537.35
1-Dec-16	JA Jingle Bell luncheon	ticket	\$ 50.00	\$ 48.46	\$ 4,488.89
Total/Spent Balance at March 6, 2017			\$ 50.00	\$ 48.46	\$ 4,488.89
3-Apr-17	Badge and Shield Dinner	ticket	\$ 125.00	\$ 121.14	\$ 4,367.75
Total/Spent Balance at May 31, 2017			\$ 125.00	\$ 169.60	\$ 4,367.75

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee Morrison

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 9,074.70
25-Nov-16	Ministry Meetings	mileage	\$ 210.31	\$ 203.50	\$ 8,871.20
Total/Spent Balance at November 30, 2016			\$ 210.31	\$ 203.50	\$ 8,871.20
9-Dec-16	Ministry Meetings	expenses	\$ 448.62	\$ 434.10	\$ 8,437.10
15-Dec-16	Ministry Meetings	expenses	\$ 210.31	\$ 203.50	\$ 8,233.60
9-Jan-17	SSBA Members Council	registration	\$ 236.25	\$ 228.95	\$ 8,004.65
6-Feb-17	SSBA Members Council - move to BD acct	registration	\$ (236.25)	\$ (236.25)	\$ 8,240.90
Total/Spent Balance at March 6, 2017			\$ 1,315.80	\$ 833.80	\$ 8,240.90
23-Mar-17	Budget Announcement	expenses	\$ 219.03	\$ 211.94	\$ 8,028.96
23-Mar-17	World Indigenous Peoples Conference on Education	registration	\$ 1,695.00	\$ 1,642.61	\$ 6,386.35
18-Apr-17	Read Lit Up Event	ticket	\$ 75.00	\$ 75.00	\$ 6,311.35
20-Apr-17	Ulead 2017 Conference	expenses	\$ 1,316.99	\$ 1,279.29	\$ 5,032.06
Total/Spent Balance at May 31, 2017			\$ 3,068.58	\$ 4,042.64	\$ 5,032.06

Trustee Professional Development and Community Events Account
September 1, 2016 to August 31, 2017
Trustee Scott

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 4,537.35
Total/Spent Balance at November 30, 2016					
			\$ -	\$ -	\$ -
1-Dec-16	JA Jingle Bell luncheon	ticket	\$ 50.00	\$ 48.46	\$ 4,488.89
19-Jan-17	Professional Director course - Module 1	registration	\$ 1,569.75	\$ 1,521.23	\$ 2,967.66
Total/Spent Balance at March 6, 2017					
			\$ 1,619.75	\$ 1,569.69	\$ 2,967.66
16-Mar-17	Chamber Luncheon - Finance Minister	ticket	\$ 33.60	\$ 32.57	\$ 2,935.09
16-Mar-17	Chamber Luncheon - Mayor's address	ticket	\$ 33.60	\$ 32.57	\$ 2,902.52
3-Apr-17	Badge and Shield Dinner	ticket	\$ 125.00	\$ 121.14	\$ 2,781.38
18-Apr-17	Kidsport Breakfast	ticket	\$ 50.00	\$ 50.00	\$ 2,731.38
21-Apr-17	Literacy for Life Banquet	ticket	\$ 85.00	\$ 85.00	\$ 2,646.38
Total/Spent Balance at May 31, 2017					
			\$ 1,946.95	\$ 1,890.97	\$ 2,646.38

Trustee Professional Development and Community Events Account
September 1, 2016 to August 31, 2017
Trustee Tait

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 4,537.35
7-Nov-16	B'nai Brith Dinner	ticket	\$ 225.00	\$ 225.00	\$ 4,312.35
25-Nov-16	SSBA Fall General Assembly	per diem	\$ 422.36	\$ 422.36	\$ 3,889.99
Total/Spent Balance at November 30, 2016			\$ 647.36	\$ 647.36	\$ 3,889.99
Total/Spent Balance at March 6, 2017			\$ 647.36	\$ 647.36	\$ 3,889.99
3-Apr-17	Badge and Shield Dinner	ticket	\$ 125.00	\$ 121.14	\$ 3,768.85
21-Apr-17	Literacy for Life Banquet	tickets (2)	\$ 170.00	\$ 170.00	\$ 3,598.85
11-May-17	CSBA	registration	\$ 817.03	\$ 817.03	\$ 2,781.82
Total/Spent Balance at May 31, 2017			\$ 1,759.39	\$ 1,755.53	\$ 2,781.82

Trustee Professional Development and Community Events Account
September 1, 2016 - August 31, 2017
Trustee Zwarych

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2016					\$ 4,537.35
Total/Spent Balance at November 30, 2016					
			\$ -	\$ -	\$ 4,537.35
17-Feb-17	Administrative Competitions	per diem	\$ 633.54	\$ 633.54	\$ 3,903.81
Total/Spent Balance at March 6, 2017					
			\$ 633.54	\$ 633.54	\$ 3,903.81
21-Apr-17	Literacy for Life Banquet	ticket	\$ 85.00	\$ 85.00	\$ 3,818.81
Total/Spent Balance at May 31, 2017					
			\$ 85.00	\$ 718.54	\$ 3,818.81



SASKATOON BOARD OF EDUCATION

7a

MEETING DATE: JUNE 6, 2017

TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	

BACKGROUND

CURRENT STATUS

Attached are the minutes from the May 9, 2017 Committee of the Whole and Regular Board meetings.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	May 29, 2017	- May 9, 2017 Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held May 9, 2017.

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, May 9, 2017 at 1:00 p.m. May 9, 2017

MEMBERS PRESENT: Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Ms. Holly Kelleher, Ms. Colleen MacPherson, Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Ms. Kelleher joined the meeting at 1:10 p.m.

Following discussions in Committee of the Whole, Mr. Morrison moved that the Board rise and report.

CARRIED (9)

The meeting adjourned at 5:56 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, May 9 at 7:00 p.m. May 9, 2017

MEMBERS PRESENT: Mr. Ray Morrison (Chair), Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Ms. Holly Kelleher, Ms. Colleen MacPherson, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Agenda: Mr. Scott moved approval of the agenda.

Agenda

CARRIED (9)

Mr. Tait declared conflict of interest regarding agenda item 13h) Pension Committee – Appointment of Executive Staff Pension Trustee and therefore, did not participate in debate or decision on this item.

Celebrating Excellence: Michif Language Program at Westmount Community School: Ms. Brenda Green, Superintendent of Education, introduced, Ms. Angie Caron, Principal at Westmount Community School. Ms. Caron gave a brief introduction of the Michif language program and introduced staff and students from the program. Ms. Chandrelle Micklewright, teacher; Ms. Faye Maurice, Traditional Knowledge Keeper, and students from the program demonstrated their learning through song and an activity with Board members.

Celebrating Excellence: Michif Language Program at Westmount Community School

Consent Items: Ms. Kelleher moved the following consent agenda items be approved as presented.

Consent Items

- ★ 7b) New School Bundling Project Update
- ★ 7c) Human Resources Report
- ★ 7d) Information Services Report
- ★ 7e) Campaign Contribution and Expenses Disclosure Report – Civic Election
- ★ 7f) Financial Results for period September 1, 2016 to March 31, 2017
- ★ 8 a) Minutes – Approval of April 11, 2017 Board meetings
- ★ 11) Correspondence

CARRIED (9)

Reports from Administrative Staff:

Core Strategy Update: Following Their Voices: Mr. Shane Skjerven, Deputy Director of Education, introduced Ms. Brenda Green, Superintendent of Education. Ms. Green and Following Their Voices facilitators Ms. Jessica Blacklock and Ms. Marla Tegenkamp from Mount Royal Collegiate and Ms. Rachelle Orth and Mr. Everett Berg from Bedford Road Collegiate updated the Board on how the Following Their Voices initiative has impacted teacher practice and student engagement.

Core Strategy Update: Following Their Voices

Ms. MacPherson moved that the Board receive the Core Strategy Update: Following Their Voices for information.

CARRIED (9)

Unfinished Business:

Tender for Millwork – New School Bundling Project: Dr. Zwarych moved that the Board approve the award of the tender for millwork for the four new Saskatoon public elementary schools, in a total amount of \$108,103.00 plus applicable taxes to Hy-Grade Millwork Limited.

Tender for Millwork - New School Bundling Project

CARRIED (9)

Correspondence: Mr. Tait moved that the Board receive, in confidence, the correspondence from the closed session of the Committee of the Whole.

Correspondence

CARRIED (9)

Reports of Committees and Trustees:

Reports of Committees and Trustees

- Trustee Kelleher reported on her attendance at budget consultation meetings with staff. She also reported on her attendance at the Literacy for Life banquet and the Willow Awards hosted by École Forest Grove School.
- Trustee Banks reported on her attendance at Bedford Road Collegiate Pow Wow, several meetings involving the Saskatchewan School Boards Executive, KidSport breakfast with Trustee Bellamy, budget consultation meetings with staff, School Community Council General Assembly meeting, Literacy for Life banquet, Fairhaven School Community Council meeting, and Fairhaven School community book and bagel event.
- Trustee Scott reported on his attendance at the Literacy for Life banquet, Lieutenant governor's literacy award ceremony, the C.O.P.S graduation ceremony, School Community Council meetings and meetings with community members within Ward 4.
- Trustee MacPherson reported on her attendance at Lawson Heights School where she read poetry to students. She also reported on representing the Board at the CAPSLE conference panel discussion at Whitecap Dakota First Nation regarding their partnership with Saskatoon Public Schools.
- Trustee Brannen reported on her school visits to Holliston School and Saskatoon Misbah School. She also attended Holliston School's musical, budget consultation sessions with staff and executive meetings with the Saskatoon Public Schools Foundation.
- Trustee Tait reported on his attendance at budget consultation meetings with staff, Literacy for Life banquet, Bedford Road Collegiate's Pow Wow, and the open house event at the Saskatoon Islamic Centre. Mr. Tait also reported on accompanying Trustee MacPherson at Lawson Heights School where he read to students, his attendance at the Student Action for Sustainable Future event, the budget consultation session with staff at Aden Bowman Collegiate and the Impossible2Possible event at John Lake School.
- Trustee Zwarych reported on her attendance at budget consultation meetings with staff, the CAPSLE conference session on May 1, literacy fun night at Roland Michener School, and a parent presentation by Coralee Pringle Nelson at Roland Michener School. Dr. Zwarych also reported on her attendance at École College Park School while the students spoke to members of the international space station.
- Trustee Bellamy reported on her attendance at the school community council meeting at Lakeridge School, book and bagel event at Lakeridge School and joined the retreat for Collette Bourgonje School staff Brightwater Science, Environmental and Indigenous Learning Centre.
- Chair Morrison reported on his attendance with Trustee Tait at the Impossible2Possible event.

UNAPPROVED

Assessing Our Learning Community: Staff Perceptions: Mr. Shane Skjerven, Deputy Director of Education and Dr. Scott Tunison, Coordinator: Research and Measurement, highlighted the *Assessing Our Learning Community: Staff Perceptions* Report.

Assessing
Our Learning
Community:
Staff Perceptions

Ms. Banks moved that the Board receive the *Assessing Our Learning Community: Staff Perceptions* report to be included as part of the evidence of the quality indicators for the Director's annual evaluation.

CARRIED (9)

Five-Year Capital Construction Plan 2017-2021: Dr. Zwarych moved that the Board approve the Five Year Capital Construction Plan 2017-2021 dated April 4, 2017 and that Administration submit this Plan to the Ministry of Education no later than Friday, May 12, 2017.

Five-Year
Capital
Construction
Plan
2017-2021

CARRIED (9)

Request for Construction Management Services Proposals for City Park Repurposing Project Phase II: Ms. Kelleher moved that the Board award the Construction Management Services Contract for City Park Repurposing Project Phase II to KIM Constructors Ltd. as per its proposal dated April 25, 2017 and that the total project budget not be exceeded.

Request for
Construction
Management
Services
Proposals for
City Park
Repurposing
Project Phase II

CARRIED (9)

Tender for Roofing Replacement at Confederation Park School: Ms. Banks moved that the Board approve the tender for roofing replacement of sections 3, 9 and 10 at Confederation Park School, in a total amount of \$487,616 plus applicable taxes to Flynn Canada Ltd.

Tender for
Roofing
Replacement at
Confederation
Park School

CARRIED (9)

Tender for Gymnasium Flooring Replacement and Other Renovations at Walter Murray Collegiate: Ms. Bellamy moved that the Board approve the award of the tender for gymnasium floor replacement and other renovations at Walter Murray Collegiate, in a total amount of \$284,080 plus applicable taxes as per the bid received on April 18, 2017 and subsequently revised as per letter dated April 24, 2017 from aodbt architecture and interior design to D2 Construction Limited.

Tender for
Gymnasium
Flooring
Replacement and
Other
Renovations at
Walter Murray
Collegiate

CARRIED (9)

Tender for Replacement of Rooftop Mechanical Units at Marion M. Graham Collegiate: Ms. MacPherson moved that the Board approve the award of the tender for the replacement of two rooftop mechanical units at Marion M. Graham Collegiate, in a total amount of \$182,340.60 plus applicable taxes to Nickel Plumbing and Heating Inc.

Tender for
Replacement
of Rooftop
Mechanical
Units at Marion
M. Graham
Collegiate

CARRIED (9)

Tender for Accessibility Lift and Other Renovations at École Henry Kelsey School: Ms. Kelleher moved that the Board approve the award of the tender for an accessibility lift and other minor renovations at École Henry Kelsey School in a total amount of \$179,660 plus applicable taxes to D2 Construction Limited.

Tender for
Accessibility
Life and
Other
Renovations
at École Henry
Kelsey School

CARRIED (9)

UNAPPROVED

Pension Committee – Appointment of Executive Staff Pension Trustee:
Ms. MacPherson moved that the Board approve the appointment of Garry Benning, Executive Staff Trustee to serve on the Pension Committee for a four-year term effective November, 2017.

Pension
Committee -
Appointment
of Executive
Staff Pension
Trustee

CARRIED (8-0-1)
(Trustee Tait abstained from voting)

Ms. Bellamy moved that the Board adjourn to the call of the Chair or the Board meeting of Tuesday, June 6, 2017.

CARRIED (9)

The meeting adjourned at 8:31 p.m.

Secretary of the School Division

Board Chair



SASKATOON BOARD OF EDUCATION

7b

MEETING DATE: JUNE 6, 2017

TOPIC: APPROVAL OF BOARD SUBCOMMITTEE MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	

BACKGROUND

CURRENT STATUS

The following Board subcommittee minutes from the March 28, 2017 Board Governance Committee meeting are attached for approval.

PREPARED BY	DATE	ATTACHMENTS
Mr. Barry MacDougall, Director of Education Mr. Garry Benning, Chief Financial Officer	May 29, 2017	- Board Governance Committee Minutes of March 28, 2017

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board approve the minutes of the Board Governance Committee Minutes of March 28, 2017.

Governance Committee
Tuesday, March 28, 2017
11:30 a.m. – Board Room

MINUTES

In attendance:

Trustees: Donna Banks, Charmaine Bellamy, Colleen MacPherson, Ray Morrison,
Cameron Scott (Chair) and Ross Tait

Administration: Barry MacDougall, Garry Benning

1. Approval of Agenda

Ms. MacPherson moved approval of the agenda.

CARRIED

2. Minutes from Board Governance Committee meeting of March 7, 2017

Ms. Banks moved that the Board Governance Committee approve the minutes of the meeting of March 7, 2017 and forward to the Board for receipt of information at the next Board meeting.

CARRIED

3. Administrative Procedures – Annual Summary and Update

Ms. MacPherson moved that the Board Governance Committee receive the annual housekeeping changes to Administrative procedures and forward to the Board for their information at their next Regular Board Meeting.

CARRIED

4. Governance Committee Meeting Dates – 2017-2018

Mr. Morrison moved that the Board Governance Committee approve the meeting dates for the 2017-2018 school year.

September 19, 2017 – 11:30 a.m.

January 30, 2018 – 11:30 a.m.

March 20, 2018 – 11:30 a.m.

April 10, 2018 – 11:30 a.m.

CARRIED

5. **Reaction to Governance Review**

Committee members discussed the recent announcement by the province concerning the governance of school divisions.

6. **Policy 6: Board Operations**

Mr. Morrison moved that the Board Governance Committee approve the housekeeping changes to Policy 6: Board Operations and forward to the Board for their approval at its next Regular Board meeting.

CARRIED

7. **Terms of Reference – Governance Committee**

Committee members reviewed – no changes required.

8. **Work Plan – Governance Committee**

Committee members reviewed – no changes required.

9. **Open Discussion**

Committee members would like the Board to informally meet as a group to discuss upcoming changes to Board Governance on Tuesday, April 4th at 11:00 a.m.


10. **Adjournment**

Ms. Banks moved that the meeting be adjourned.

CARRIED

The meeting adjourned at 1:05 p.m.


Cameron Scott
Chair, Board Governance Committee


Garry Benning,
Chief Financial Officer,
Saskatoon Public Schools



MEETING DATE: JUNE 6, 2017

TOPIC: SUPPLY OF ALTERNATIVE STUDENT TRANSPORTATION SERVICES
REQUEST FOR PROPOSAL T1617-0038

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

A Request for Proposal (RFP) for Alternative Student Transportation Services was issued on May 11, 2017. The RFP document was posted to sasktenders.ca. In addition, four (4) local firms were contacted by email and the posting was also advertised on the Board’s public website.

Alternative Student Transportation refers to transportation requirements for students who require intensive supports and cannot be accommodated on regular school bus routes. Currently this service is provided with mini-vans and taxi cars. The existing contract is with The United Group and expires June 30, 2017.

The RFP closed on May 29, 2017. There was only one bidder.

The evaluation committee included the Manager of Purchasing Services and the Transportation Manager. The evaluation was conducted using the evaluation criteria as issued in the RFP document.

The attached Evaluation Summary spreadsheet shows the committee score for The United Group.

CURRENT STATUS

Please see attachment for further information.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer Ms. Sheila May, Transportation Manager Mr. Lockhart Stankowski, Manager of Purchasing Services	May 30, 2017	Evaluation Summary

RECOMMENDATION

Proposed Board Motion

That the Board approve the award of the contract for Alternative Student Transportation Services to The United Group for a three (3) year term commencing July 1, 2017.

T1617-0038
Alternate Student Transportation Services

UNITED
GROUP

A. Corporate Information - 10%	9.5
<ul style="list-style-type: none">• Structure and ownership, stability, number of years in business, number of staff and experience, references, other relevant information.	
B. Technical - 40%	30
<ul style="list-style-type: none">• Vehicles (quantity and capacity)• Drivers (training, qualifications and other relevant information) • Scheduling of services (experience, software, staffing, approach, consistency of drivers)• Approach to handling student discipline issues• Electronic reporting and invoicing• Approach to handling high volumes and meeting service needs• Approach to making ensuring service provided is as cost effective and efficient to SPS as possible• Ability to receive payment EFT	
C. Pricing: 40%	40
<ul style="list-style-type: none">• Flat rate charge per student• Terms of payment	
D. Proposal: 10%	9.5
<ul style="list-style-type: none">• Contractual terms proposed by the Proponent• Acceptance of preferred contractual provisions• Format that is clear and comprehensive (see Section 1.6 – Guidelines for Proposals)	
Total 100%	89



MEETING DATE: JUNE 6, 2017

TOPIC: TENDER FOR COATED FOAM AND OUTDOOR SEATING NEW SCHOOL BUNDLING PROJECT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The tender for coated foam and outdoor seating for the four new schools is expected to be reviewed and approved in early June 2017, to ensure that these items are provided to the new schools during the summer of 2017.

CURRENT STATUS

One tender was received on May 11, 2017 at 2:00 p.m. Allspace Office Solutions Inc. is the acceptable bidder for this work. Allspace Office Solutions Inc. bid of \$109,515.26 plus applicable taxes for the coated foam seating, and its bid of \$25,074.24 plus applicable taxes for the outdoor seating are within the budget available for these items.

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities	May 30, 2017	Evaluation Summary

RECOMMENDATION

Proposed Board Motion:

That the Board approve the award of the tender for coated foam and outdoor seating for the four new schools in a total amount of (\$109,515.26 plus \$25,074.24 equals) \$134,589.50 plus applicable taxes to Allspace Office Solutions Inc.

APPENDIX A: BID FORM – RFT #T1617-0034 Seating, Coated Foam and Outdoor, P3 Schools

Supply and delivery of furniture as per tender specification to the four (4) new P3 schools. These goods are required before August 15, 2017. Exact date to be determined. This pricing will also be used for operational requirements of SPS for the term of this agreement.

BIDDER:

Legal Name Allspace Office Solutions Inc
 Address 332-20th Street West
 City Saskatoon Province: SK Postal Code: S7M0X2
 GST No. 803625789RT0001

Having examined the RFT documents and addenda No. 1, 1 to No. 3, 4 inclusive, and having completed the specification details, we hereby offer to enter into a contract to supply, deliver, and install the items required by these documents for the prices (in Canadian Funds exclusive of PST & GST) as stated below.

Coated Foam Seating

<input checked="" type="checkbox"/>	Make/Model Proposed (Please check only one per bid form)
<input checked="" type="checkbox"/>	Trendway Feek
<input type="checkbox"/>	Six Inch Blocks and Puzzle
<input type="checkbox"/>	Proposed alternate:

Item Description (See Schedule 1 for quantity and colour/location)	Total QTY	Unit \$	Extended \$
L-Bench: 60" x 40" x 18"	23	\$ 1832.66	\$ 42,151.18
Cross: 60" x 60" x 18"	12	\$ 2,583.86	\$ 31,006.32
T-Bench: 60" x 40" x 18"	8	\$ 1,995.23	\$ 15,961.84
Square: 18" x 18" x 18"	34	\$ 599.88	\$ 20,395.92
The quoted pricing must include delivery costs. See RFT Section 1.3.3 for details. Guaranteed supply and delivery after receipt of purchase order is <u>40</u> days.	Sub-total		\$ 109,515.26
	GST		\$ 5,475.76
	PST		\$ 6,388.92
	Total		\$ 121,377.94

Outdoor Seating

<input checked="" type="checkbox"/>	Make/Model Proposed (Please check only one per bid form)
<input checked="" type="checkbox"/>	TenJam Firm
<input type="checkbox"/>	Proposed alternate:

Item Description (See Schedule 1 for quantity and colour/location)	Total QTY	Unit \$	Extended \$
OS1: Circ Firm Small: 19.75" diameter x 13.5" seat height	16	\$ 215.22	\$ 3,443.52
OS2: Swerve bench (arc design): 47" L x 18" W x 16.5" seat height	32	\$ 435.44	\$ 13,934.08
OS3: Circ Firm Large: 23.75" diameter x 16.5" seat height	32	\$ 240.52	\$ 7,898.64
The quoted pricing must include delivery costs. See RFT Section 1.3.3 for details. Guaranteed supply and delivery after receipt of purchase order is <u>40</u> days.	Sub-total		\$ 25,074.24
	GST		\$ 1,253.71
	PST		\$ 1504.45
	Total		\$ 27,832.40

Quantities are estimates and may be adjusted at time of order.

This Tender is open to acceptance for a period of thirty (30) days from the date of bid closing unless otherwise stated in the Tender. Prices will be held firm until June 30, 2018.

INSURANCE CARRIED:

The Contractor will indicate here the amount of liability insurance carried by their firm that would be available at no additional cost to the Division should an incident arise during this project.

Commercial General Liability insurance \$ 5,000,000.00 per occurrence
Automobile Liability Insurance \$ 2,000,000.00

DECLARATIONS:

We hereby declare that:

- a) We agree to deliver the requested furniture by the guaranteed supply and delivery days;
- b) No person, firm or corporation other than the undersigned has any interest in the Bid or in the proposed Contract for which this Bid is made;
- c) We agree to supply operational needs to SPS for the items awarded for the term of this agreement.

SIGNATURES:

Signed and submitted for and on behalf of:

LAURA POLOWSKI - ALLSPACE OFFICE SOLUTIONS.
Name of Bidder:

L. Polowski (apply seal above, if available)
Signature

BUS DEV + FURNITURE SPEC. Witness:

Name and Title of Person Signing:
Mark Auberg
Signature:

MARK AUBERG
Name and Title of Person Signing

Nancy E. Allberg
Signature

NANCY ALLBERG OFFICE ADMINISTRATOR
Name and Title of Person Signing

Date: May 11-2017

APPENDIX B: Certification of Examination

RFT #T1617-0034 Seating, Coated Foam and Outdoor, P3 Schools

A signed copy of the Certification of Examination must be included with Tenders submitted.

I/We have carefully examined these documents and have obtained a clear and comprehensive knowledge of the work, services and/or materials required.

I/We the undersigned hereby submit my/our Tender(s) and agree to supply all items proposed herein for the execution and completion of this Contract and in accordance with the terms, conditions and specifications of this RFT.

I/We the undersigned hereby acknowledge and agree to hold our prices in effect and subject to the conditions of this RFT for the time requested.

No other conditions shall apply.

MAY 11, 2017
Dated:

Mark Alberg
Authorized Signature

MARK ALBERG
Contact Person (please print)

Laura Polowski
Name of Proponent

PRESIDENT
Title

mark@allspace.ca
Email Address

L A T
ALLSPACE



AUTHORIZED HERMAN MILLER DEALER

Mark Allberg President of ALLSPACE OFFICE SOLUTIONS has close to 40 years' experience in the Office furniture industry in Saskatoon/Regina, and Design build projects in all Western provinces. Our Sales Team of Three have recently completed projects for YARDI Canada, Westfour group of companies in Calgary, Saskatoon and Winnipeg. We have successfully completed Numerous Projects at the University of Saskatchewan, Including the physical therapy floor, and the University Bookstore .

Mark purchased the Herman Miller Dealership for Saskatoon a year and half ago. With the vision of bringing the incredible products of Herman Miller back to a local dealership, and commit our company to our clients with the very best of customer service. Allspace will be purchasing the Regina branch of Circa office interiors (Furniture Division) for operations in Regina late Summer 2017.

Along with Herman Miller products ALLSPACE has re-forged a strong supply and install bond with KI education products. The addition of the KI commitment to ALLSPACE, solidifies a seamless install stream of incredible education products, with a strong quality and warranty offering.

Allspace has an experienced installation staff headed up by David Dawson. Dave and his Crew of Four have a combined experience of close to 40 years installing KI, Herman Miller, Steelcase, Teknion and numerous other products with projects throughout the province. It is my professional opinion that the ALLSPACE crew's combined talents are unequalled in the industry.

Sales Contacts

Mark Allberg: President Sales

Laura Polowski: Bus Dev. And Sales

Matt Hickey: Sales

Service/Installation contact

DAVID DAWSON : Service/Installation Mgr.

332-20TH STREET W. SASKATOON, SASK. S7M-0X2



MEETING DATE: JUNE 6, 2017

TOPIC: TENDER - BUENA VISTA PLAYGROUND PROJECT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The Buena Vista Playground Project is an important community initiative. \$125,000 has been budgeted and collected by the Buena Vista Playground Project Committee. Up to \$100,000 of this amount is available for the construction work. It is expected that this project can be undertaken during the summer and early fall of 2017.

CURRENT STATUS

One tender was received on Tuesday, May 30, 2017 at 2:00 p.m. Dieter Martin Greenhouse Ltd. is the low and acceptable bidder for the work, in the amount of \$103,555.38 plus applicable taxes. Alternate Price No. 1, for deletion of concrete planters is in the amount of (\$4,800.00).

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities	May 30, 2017	Evaluation Summary

RECOMMENDATION

Proposed Board Motion:

That the Board approve the award of the tender for the Buena Vista Playground Project in a total amount of (\$103,555.38 minus \$4,800.00 equals) \$98,755.38 plus applicable taxes to Dieter Martin Greenhouse Ltd.

Part 1 General

1.1 BID INFORMATION

Date: May 29/2017
Submitted by: Peter Martin
(name) Dieter Martin Greenhouse
(address) P.O. Box 84 Langham Sk.

To: Mr. Stan Laba
Superintendent of Facilities
Saskatoon Public Schools
310 - 21st Street East
Saskatoon, SK S7K 1M7

Project: Buena Vista Playground Upgrade

1.2 OFFER

- .1 Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Oxbow Architecture for the above mentioned project, we, the undersigned, hereby offer to enter into a contract using CCDC 2-2008 Contract form, to perform the Work for the price of:

\$ 103,555.38

dollars, in lawful money of Canada.

- .2 We have included herewith, the required security Bid Bond or equivalent as required by the Instruction to Bidders.

- .3 Taxes:

- .1 Applicable federal taxes GST excluded from the Bid Price.
.2 Applicable provincial taxes PST excluded from the Bid Price.

1.3 ACCEPTANCE

- .1 Refer to Section 00 21 13 - Instructions to Bidders for Conditions of acceptance.
.2 This offer shall be open to acceptance and is irrevocable for thirty (30) calendar days from the Bid closing date and time.

- .3 If this Bid is accepted by the Owner within the time period stated above, they will:
 - .1 Execute the 'Agreement' within seven (7) days of receipt of the form of execution.
 - .2 Furnish the required bonds within seven (7) days of receipt of the Agreement in the form described in the Supplementary Conditions.
 - .3 Commence work within 1 days after written notification of acceptance of this bid.
- .4 If this Bid is accepted within the time stated herein, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to the Owner by reason of our failure, limited in amount to the lesser of the face value of the deposit or the difference between this Bid and the Bid which the Contract is signed.
- .5 In the event our Bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions in the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

1.4 APPENDICES

- .1 A list of Unit Prices is appended hereto and identified as 'Appendix A'.
- .2 A list of Alternatives is appended hereto and identified as 'Appendix B'.

1.5 ADDENDA

- .1 The following Addenda have been received. The modifications to the Contract Documents noted therein have been considered and all costs thereto are included in the Bid Price.
 - .1 Addendum # _____ Dated _____.
 - .2 Addendum # _____ Dated _____.
 - .3 Addendum # _____ Dated _____.

1.6 BID FORM SIGNATURE(S)

.1

The Corporate Seal of

Dieter Martin Greenhouse Ltd.

(Bidder - please print)

was here-unto affixed in the presence of:

(Seal)



President

Authorized signing officer

Title

Dieter Martin

Vice President

Authorized signing officer

Title

If this Bid is a joint venture or partnership, add additional forms of execution for each member of the joint venture on the appropriate form or forms, as above.

Appendix A - Unit Prices

The following are incidental Unit Prices for specific portions of the Work as listed, and are applicable to authorized variations from the Contract Documents.

Item of Work	Quantity Unit	Unit Value
Seeding (including overhead, profit, and all other items necessary to complete the Work).	1m ²	\$3.50
Sodding (including overhead, profit, and all other items necessary to complete the Work).	1m ²	\$12.50

Appendix B – Alternatives

Alternative #1

Delete Concrete Planters (including overhead, profit, and all other items necessary to complete the Work). Deduct \$ 4800.00

END OF BID FORM - STIPULATED PRICE DOCUMENT



MEETING DATE: JUNE 6, 2017

TOPIC: LIBRARY CORE RESOURCES – REQUEST FOR PROPOSAL (RFP T1617-0011)

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

On March 14, 2017, the Board approved the following motion:
‘That the Board approve the contract for library core resources and related services to Follett School Solutions, Inc. for the supply, preparation and installation of library resources within the total budget limits of \$400, 000 to the four new schools: Chief Whitecap School, Colette Bourgonje School, Ernest Lindner School, and Sylvia Fedoruk School.’

These contracts covered the scope of the core resource requirement for the new schools.

CURRENT STATUS

A second purchase is required to cover the specialized and professional resource requirements unique to each school.

Follett School Solutions Inc. has offered the same pricing structure and the same preparation services as was quoted in the original tender for these extra materials. Follett has also committed to delivering these completed goods before August 28, 2017. By extending the original agreement to include the school libraries’ professional and specialized resource requirement we will ensure timely availability of these resources and consistent preparation of these books.

This purchase is within the budgeted amount for resource materials.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	June 1, 2017	None
Mr. Lockhart Stankowski, Manager of Purchasing Services		

RECOMMENDATION

Proposed Board Motion:

That the Board approve the addition of contracts to encompass the requirements for professional and specialized resources. These contracts will be awarded to Follett School Solutions, Inc., in addition to the award approved March 14, 2017. The total combined purchase from Follett School Solutions, Inc., including the original award of \$400,000, will not exceed \$550,000 for the four new schools: Chief Whitecap School, Colette Bourgonje School, Ernest Lindner School, and Sylvia Fedoruk School.