



**Board of Education  
Saskatoon School Division No. 13  
Meeting of the  
Saskatoon Board of Education**

**TUESDAY, MARCH 14, 2017  
Board Room  
310 – 21<sup>st</sup> Street East  
7:00 p.m.**

Please Note: All public Board meetings are audio recorded

## **AGENDA**

1. **Roll Call**

2. **Playing of O Canada**

3. **Adoption of Agenda**

4. **Celebrating Excellence:**

**Link Crew – Walter Murray Collegiate – Smooth Transitions**

5. **Comments/Concerns/Questions from the Public**  
(Maximum 5 minutes per speaker; 20 minutes total)

6. **Consent Items**

The Chair will ask for a motion to receive the items, which are starred (★), and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

7. **Reports from Administrative Staff**

- a. Board Priority Update: Collegiate Review
- ★ b. New School Bundling Project Update
- ★ c. Facilities for Learning Update
- ★ d. Financial Results for the Period September 1, 2016 to February 28, 2017
- ★ e. Trustee Professional Development and Community Events Account Reports

8. Minutes
  - ★ a. Approval of Minutes – February 14, 2017
  - ★ b. Approval of Board Subcommittee Minutes  
- Board Governance – January 17, 2017
9. **Delegations**
10. **Business Arising from the Minutes**
11. **Unfinished Business**
  - a. Items Arising from the Committee of the Whole
12. **Correspondence**
13. **Reports of Committees and Trustees**
14. **New Business**

**Decision**

- a. Fiscal Leadership Report 2015-2016
  - b. Library Core Resources – Request for Proposal (RFP T1617-0011)
  - c. Tenders for École College Park School Phase Two Window and Door Replacement
  - e. Tenders for Roofing Replacement at Various Schools
  - f. Board Meeting Dates: 2017-2018 School Year
15. **Notices of Motion**
  16. **Questions by Trustees**

**Next Regular Meeting:  
At the call of the Chair or  
Tuesday, April 11, 2017  
7:00 p.m.**



MEETING DATE: MARCH 14, 2017

TOPIC: CELEBRATING EXCELLENCE:  
LINK CREW – WALTER MURRAY COLLEGIATE – SMOOTH TRANSITIONS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	

**BACKGROUND**

Strengthening Our Learning Community- Strategic Direction: Our Students’ Learning goal states: “Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth.” Our People goal states: “Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning.” Our Community goal states: “We seek to build with our community shared ownership and responsibility for the well-being and education of our children and youth.” Our Organization goal states: “Our organization will be principled, innovative, collaborative, accountable, and effective.”

**CURRENT STATUS**

Link Crew is a high school transition program that assists grade nine students throughout the first year of high school. Built on the belief that students can help students succeed, Link Crew trains students in grade 11 and 12 to be Link Leaders. As positive role models, Link Leaders are mentors and student leaders who guide grade 9 students in discovering what it takes to be successful during the transition to high school.

Two cohorts of grade 9 students have successfully gone through the Link Crew orientation.

Presenting the Link Crew program will be:

- Link Crew students,
- Mr. Tom Sargeant, Principal, Walter Murray Collegiate,
- Mr. Travis Myrol, Teacher, Walter Murray Collegiate, and
- Ms. Tracy Laverty, Teacher, Walter Murray Collegiate.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Mr. Withman Jaigobin, Superintendent of Education	March 8, 2017	None



MEETING DATE: MARCH 14, 2017

TOPIC: BOARD PRIORITY UPDATE: COLLEGIATE RENEWAL

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

**BACKGROUND**

The goal of Collegiate Renewal continues to be to ensure that all collegiate students are engaged in their learning so that they graduate as competent, active participants in lifelong learning and as responsible, caring, culturally responsive citizens in the community, nation, and world. In pursuit of this goal, we have strengthened our focus on the engagement, achievement, and graduation rates of First Nations, Inuit and Métis students, and students who struggle to succeed.

Saskatoon Public Schools’ Collegiate Renewal leaders are studying student data to identify trends and to find innovative ways to support students. Division level initiatives and interventions specifically designed for each school are being implemented to address students’ learning needs.

**CURRENT STATUS**

The Collegiate Renewal interventions have supported the staff and administration in each collegiate to work to become even more effective at early identification and support of students who may struggle to gain credits. Across the division, we continue to strengthen our support of First Nations, Inuit, and Métis students. This presentation will share improvements in the results of students who have traditionally been most vulnerable to delayed graduation and highlight the work of one school to illustrate how these improvements are being achieved.

Members of the Collegiate Renewal Leadership Team, along with the Mount Royal Collegiate administrative team, will describe recent results and provide examples of current initiatives.

- Mr. Dave Derksen, Superintendent of Education
- Ms. Wendy James, Coordinator 9-12 Curriculum and Collegiate Renewal
- Mr. Scott Farmer, Principal, Mount Royal Collegiate
- Mr. Ryan Brimacombe, Vice Principal, Mount Royal Collegiate

PREPARED BY	DATE	ATTACHMENTS
Mr. Dave Derksen, Superintendent of Education	March 7, 2017	None
Mr. Shane Skjerven, Deputy Director of Education		

**RECOMMENDATION**

**Proposed Board Motion:**

That the Board receive the Board Priority Update: Collegiate Renewal for information.



**MEETING DATE:** MARCH 14, 2017

**TOPIC:** NEW SCHOOL BUNDLING PROJECT UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

Trustees have requested Administration provide regular updates for the New School Bundling Project.

## CURRENT STATUS

With the close of the design phase, we have advanced to the preparation for the deficiency review process. This process starts slowly, beginning with the level of finish reviews, held on site on February 8, 2017. Full deficiency reviews for three of the four sites are scheduled for the end of March. Sylvia Fedoruk School (Evergreen) is the first site to enter the review process, scheduled for March 23, 2017. As of February 14, 2017, the project is 90% complete.

Committees are meeting on a regular basis to prepare for the operating period, including training plans, move-in and furniture logistic plans, and agreement finalizations. Furniture and equipment purchase orders will continue to be issued through May 2017.

The design progression for the DIRT (a modular wall system with educational components) wall at Chief Whitecap School is progressing and has received approval from the Steering Committee to proceed with the design development, as presented. The final design is scheduled for approval by the Steering Committee in May.

On February 27, 2017, the City of Saskatoon approved a one-time donation for the junior play structures, \$100,000 per school. The tendering package for the junior play structures is nearing completion and will be posted on March 9, 2017.

Milestones in the next twelve months:

- Relocatable installation – December 2016 (delayed due to a variance in the exterior cladding colours)
- Interior painting – March 2017
- Interior finishes – May 2017
- Mechanical and electrical – May 2017
- Deficiency review and clean-up – June 2017
- Building commissioning – June 2017
- Service commencement – June 2017
- LEED testing – June 2017
- Building hand-over – July 1, 2017
- Furniture and equipment delivery – July – August 2017
- DIRT wall installation at Chief Whitecap School – July – August 2017
- Playground installation – July – August 2017
- Classes commence – September 2017

The four Saskatoon projects are adhering to the approved construction work schedule and are expected to be completed by the target service commencement date of June 30, 2017.

<b>PREPARED BY</b>	<b>DATE</b>	<b>ATTACHMENTS</b>
Mr. Stan Laba, Superintendent of Facilities Ms. Lyndi Dyck, Facilities Project Planner	March 7, 2017	None

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## **RECOMMENDATION**

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**Proposed Board Motion (if removed from consent items):**

That the Board receive the New School Bundling Project Update for information.



# SASKATOON BOARD OF EDUCATION

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MEETING DATE: MARCH 14, 2017

TOPIC: FACILITIES FOR LEARNING UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The Board receives Facilities for Learning updates periodically for its information and reference. This information was last provided to the Board on December 6, 2016.

## CURRENT STATUS

Attached please find a copy of the Facilities for Learning update dated March 7, 2017.

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities	March 7, 2017	Facilities for Learning Update

## RECOMMENDATION

### **Proposed Board Motion (if removed from consent items):**

That the Board receive the Facilities for Learning update for information.

1. **2016/2017 Roofing Replacement Projects:**  
Roofing replacement work at seven existing schools including Alvin Buckwold, Prince Philip, Roland Michener, Confederation Park, Lester B. Pearson, Vincent Massey and River Heights schools continues throughout the winter months. It is expected that work will be completed in late spring 2017. Work at Walter Murray Collegiate is expected to start in early spring 2017 and be completed by late summer 2017. There are no significant cost or time-related issues to report at this time.
2. **2017/2018 Roofing Replacement Projects:**  
Roofing replacement work at seven other existing schools including Brunskill, Confederation Park, Fairhaven and Lakeview schools, Marion M. Graham and Mount Royal collegiates and Royal West (Estey) has been recently tendered. Refer to other information provided in this Board file package. It is expected that additional roofing replacement work at Caswell and Confederation Park schools will be tendered in the near future.
3. **2016/2017 New Portable Classroom Projects:**  
Four portable classrooms have been added to Centennial Collegiate, as have three to Willowgrove School. Work is substantially complete at both sites and all seven portable classroom are occupied. Some seasonal (i.e. exterior) site cleanup work at École Henry Kelsey School has been deferred to spring 2017.
4. **Centennial Collegiate Portable Classroom Reconstruction/Addition Project:**  
This project has been submitted to the Ministry of Education as a Top Three Capital Request for 2017-2018. Design work continues with the expectation that a more detailed report will be provided to the Board at its meeting on April 11, 2017 regarding the feasibility of undertaking the project in the summer and fall of 2017.
5. **City Park Accessibility Upgrades:**  
Up to \$800,000 was approved by the Board in December 2016 for this project and it is now awaiting Ministry of Education approval as a Saskatoon Public School's (i.e. 100% self-funded) project. Design work continues, with the hope of Ministry approval in the near future, allowing the work to be tendered and awarded in April 2017 and completed during the summer of 2017.
6. **Furniture Replacement for Existing Schools:**  
Up to \$1.2 million was approved by the Board in December 2016 for this project. It is expected that schools will be consulted regarding their top priorities for furniture replacement in early spring 2017 with work tendered and awarded in April or May 2017 and furniture delivered to all sites during the summer of 2017.
7. **Willowgrove New School Update:**  
Construction contract with the general contractor has been completed as of February 28, 2017. It is expected that a variety of upgrades and additional work will be completed at Willowgrove School with third-party contractors over the next three to four months using remaining contract funds.



**8. Infrastructure Improvements:**

Work continues on providing infrastructure improvements and upgrades to various schools. An updated Facilities 2016/2017 work plan will be provided to Trustees in June 2017.

**9. Flooring, Painting and Façade Upgrades at Various Schools:**

Work continues on providing flooring, painting and façade upgrades at various schools. An updated Facilities 2016/2017 work plan will be provided to Trustees in June 2017.

**10. New School Bundling Update:**

Work continues at the four Saskatoon school sites, with the expectation of a turn-over to the owners on July 1, 2017. Plans for furniture and equipment delivery, set-up and occupancy of the four schools in late August 2017 are being finalized. Refer to other information provided in this Board file package.



**MEETING DATE:** MARCH 14, 2017

**TOPIC:** FINANCIAL RESULTS FOR THE PERIOD SEPTEMBER 1, 2016  
TO FEBRUARY 28, 2017

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The attached financial information shows the school division's year-to-date financial position.

## CURRENT STATUS

Attached are the following documents:

- |  |           |
|--|-----------|
| 1. Memorandum regarding Financial Results to February 28, 2017 | Pages 1-3 |
| 2. Statement of Financial Activities to February 28, 2017      | Page 4    |
| 3. Statement of Cash Flow Requirements                         | Page 5    |
| 4. Capital Expenditures  | Page 6    |
| 5. Internally and Externally Restricted Surplus                | Page 7    |

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	March 6, 2017	Financial Results Memo

## RECOMMENDATION

### Proposed Board Motion (if removed from consent items):

That the Board receive the financial results for the period September 1, 2016 to February 28, 2017 for information.



## MEMORANDUM

**DATE:** March 7, 2017

**TO:** Trustees/Administrative Council

**FROM:** Garry Benning, Chief Financial Officer  
Deanna Scott, Budget and Audit Manager

**RE:** **FINANCIAL RESULTS TO FEBRUARY 28, 2017**

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For the six months ending February 28, 2017, revenues and expenditures are within budget on a total basis. See Schedule 1 and 2 for more information. The following is an explanation for the main revenues and expenditures:

### Revenues

- a) Property Taxes  
\$55.4 million and 50% of property tax revenue has been recognized as of February 28, 2017. This is based on the accrued estimate for the 2016-17 school year based on the current year budget. This compares to \$54.7 million and 50% in 2015-16.
- b) Provincial Grants  
\$59.5 million and 32% of the provincial grants have been recognized for the year, compared to \$66.9 million and 35% in prior year. The grant for 2016-17 and the percentage realized varies from the prior year due to the timing of capital revenue related to the construction of new schools. No costs related to this project have been accrued in the current year.
- c) Tuition and Related Fees  
Tuition and related fees consist of revenues from the international student program (ISP), as well as federal tuition for First Nations students. \$1.6 million and 64% of budget has been realized as of January 31, 2017, compared to \$2.1 million and 63% in 2015-16. The revenues are lower due to reduced enrolment in the international student program in the current year.
- d) Complementary Services  
Complementary services relate primarily to prekindergarten funding, as well as alternative funding grants. \$1.6 million and 49% of budget has been realized so far in the current year. This compares to \$1.5 million and 44% of budget in 2015-16. Prekindergarten funding is consistent with budget. Various alternative funding grants can vary from year to year giving rise to the slight variance.

e) External Services

External services consist of funding for associate and alliance schools, as well as cafeteria revenues. As of February 28, 2017, \$4.9 million and 69% of budget has been recognized. In 2015-16, \$4.2 million and 62% of budget had been realized for the comparable period. The amount recognized in the current year is slightly higher proportionally due to timing of recognition of grants for the associate and alliance schools.

f) School Generated

School Generated revenue relates to student fees and grants at the school level. Revenues of \$2.9 million and 59% of budget has been realized in the current year. The collection of school generated funds is consistent with the prior year revenue of \$3.1 million and 62% of budget.

g) Other

Other includes mainly investment and rental income. Other revenues of \$0.5 million and 46% of budget in 2016-17 are consistent with prior year revenues of \$0.6 million and 45% of budget.

**Expenditures**

a) Governance

Expenses related to governance total \$0.8 million and 79% of budget as of February 28, 2017. This is higher than 2015-16 which had expenses of \$0.4 million and 53% of budget for the comparable period. The current year balance is higher due to professional membership costs incurred early in the year and the payment for the 2016 board election.

b) Administration

Administrative costs are \$3.3 million and 49% of budget as of February 29, 2017. This is comparable with 2015-16 levels of \$3.2 million and 47% of budget.

c) Instruction

Instruction expenses total \$108.8 million and 57% of budget as of January 31, 2017, compared to \$103.3 million and 56% in prior year. Instruction costs are higher on a total basis due to budgeted staffing increases and budgeted salary adjustments in the current year, but are consistent with budget on a percentage basis.

d) Plant

Plant expenses are currently at \$15.7 million and 44% of budget. This is comparable with 2015-16 levels of \$14.9 million and 42% of budget. Expenses are slightly higher in the current year due to high expenses related to minor renovations, however are expected to be within budget for the year.

e) School Generated Expense

These expenses currently total \$1.6 million and 31% of budget. This is lower than 2015-16 which was \$2.0 million and 41% of budget. The timing of these expenditures vary from year-to-year but the account is expected to be at budget for year end.

f) Transportation

Transportation expenditures amount to \$4.0 million and 52% of budget as of February 28, 2017. This compares to \$3.5 million and 48% of budget in the prior year. The budget for transportation has

increased year over year due to increasing contract prices; therefore the actual costs are higher than the prior year. The costs are higher as a percentage of budget due to fuel prices being closer to budget estimates in the current year.

g) Tuition and Related Fees

These expenses relate primarily to disbursements to home-based students. These expenses currently total \$0.3 million and 100% of budget as the payments have been distributed as of February 28, 2017. This is comparable to 2015-16 costs, which were \$0.3 million and 111% of budget for the same period.

h) Complementary Services

Complementary services expenditures relate primarily to Prekindergarten and alternative funding grants. Expenses are currently \$1.7 million and 51% of budget. This is comparable to 2015-16 levels of \$1.8 million and 50% of budget as of the same time period. This is comparable to prior year levels.

i) External Services

External services include expenses related to the associate schools, cafeterias, donations, Whitecap and the foundation. These amount to \$3.7 million as of February 28, 2017 and 50% of budget. This is higher than 2015-16 levels of \$2.9 million and 43% of budget and is due to the timing of the donation expenditures in 2016-17. The account is expected to be on budget for year end.

j) Interest/Allowances

Interest expenditures are currently \$0.2 million and 50% of budget. This is comparable to 2015-16 levels which were \$0.3 million and 50% of budget. Although the amount is higher in the prior year the percentages are comparable on a percentage basis as budgeted interest expenditures are lower in 2016-17 due to lower debt balances.

**Capital Expenditures**

The attached schedule (Schedule 3) provides information regarding the financial status as of February 28, 2017 for capital projects which are considered in progress or have had financial activity during the year. This includes the inception to date costs and budget.

**Internally and Externally Restricted Surplus**

There are no significant changes to the restricted surplus accounts other than budgeted allocations and allocations from funds outside the operating fund. See Schedule 4 for more information.

**Schedule 1**

**Saskatoon Public Schools  
 Consolidated Statement of Financial Activities  
 For the Six Months Ended February 28, 2017**

	2016-17		2015-16	
	Consolidated Actual	Percentage of Consolidated Budget	Consolidated Actual	Percentage of Consolidated Budget
<u>Revenues</u>				
Property taxes	\$ 55,425,000	50%	\$ 54,674,292	50%
Provincial grants	59,472,020	32%	66,905,787	35%
Tuition and related fees	1,609,021	64%	2,143,233	63%
Complementary services	1,621,394	49%	1,495,150	44%
External services	4,889,964	69%	4,211,511	62%
School-generated	2,938,614	59%	3,052,768	62%
Other	545,560	46%	566,965	45%
<b>Total Revenues</b>	<b>126,501,573</b>	<b>40%</b>	<b>133,049,706</b>	<b>42%</b>
<u>Expenses</u>				
Governance	831,758	79%	445,674	53%
Administration	3,291,361	49%	3,249,731	47%
Instruction	108,876,588	57%	103,337,330	56%
Plant	15,667,790	44%	14,908,844	42%
School-generated	1,554,500	31%	2,047,428	41%
Transportation	4,047,024	52%	3,517,200	48%
Tuition and related fees	283,525	100%	314,361	111%
Complementary services	1,687,099	51%	1,783,446	50%
External services	3,669,561	50%	2,915,818	43%
Interest/allowances	201,535	50%	306,681	50%
<b>Total Expenses</b>	<b>140,110,739</b>	<b>54%</b>	<b>132,826,513</b>	<b>53%</b>
<b>Surplus/(deficit)</b>	<b>(13,609,166)</b>		<b>223,193</b>	

**Schedule 2**

**Saskatoon Public Schools  
 Cash Flow Requirements  
 For the Six Months Ended February 28, 2017**

	Actual 2016-17	Annual Budget 2016-17
Surplus/(deficit)	(13,609,166)	53,947,523
CASH REQUIREMENTS:		
Tangible capital assets:		
Purchases	(2,732,013)	(8,192,447)
Joint Use School Project	(15,996)	(62,704,000)
Long term debt:		
Repayments	(1,504,506)	(3,009,011)
Debt issued		
Non-cash items included in surplus/deficit:		
Amortization expense	6,540,000	13,080,000
Employee Future Benefits expenses	-	290,000
Pension Plan Adjustment	-	
<b>NET EXCESS (REQUESTED) CASH</b>	<b>(11,321,681)</b>	<b>(6,587,935)</b>

**Schedule 3**

**Capital Projects Status  
 As of February 28, 2017**

Project Name	Actual	Budget	Variance
<b>Roofing Projects</b>			
<b>2016/17 PMR Projects</b>			
Alvin Buck #1,1a,5,10,14 - Covertite Roofing and Sheet Metal	328,222	479,000	150,778
Confederation Pk - #4 & 7	44,287	537,000	492,713
LB Pearson #5 & 10	82,883	199,000	116,117
Prince Philip #6 - Covertite Roofing and Sheet Metal	148,828	212,000	63,172
River Heights #2 & 7	227,185	330,000	102,815
Roland Mich #6 - Covertite Roofing and Sheet Metal	157,511	225,000	67,489
Vincent Massy #9	243,430	267,000	23,570
Bedford Road Control System	213,360	210,000	(3,360)
Royal West Control System	54,255	85,000	30,745
WMCI #8 & 10 - Covertite Roofing and Sheet Metal	39,086	256,000	216,914
Evan Hardy #16	2,549	330,000	327,451
Marion Graham #4	70,011	271,919	201,909
<b>Total Roofing</b>	<b>1,611,607</b>	<b>3,401,919</b>	<b>1,790,312</b>
<b>Portables</b>			
Henry Kelsey - 2	499,754	537,000	37,246
Dundonald - 2	399,126	350,000	(49,126)
Forest Grove - 3	1,109,827	1,250,000	140,173
Alvin Buckwold - 2	769,050	700,000	(69,050)
Henry Kelsey - 2	757,388	700,000	(57,388)
Centennial - 4	1,103,008	1,300,000	196,992
Willowgrove - 2	554,980	650,000	95,020
Henry Kelsey - 1	310,803	325,000	14,197
<b>Total Portables</b>	<b>5,503,936</b>	<b>5,812,000</b>	<b>308,064</b>
<b>Pre-K, Early Learning, Childcare</b>			
Caroline Robins - Early Learning Centre	636,327	649,998	13,671
Royal West Childcare	148,038	149,000	962
<b>Total Pre-K, Early Learning, Childcare</b>	<b>784,365</b>	<b>798,998</b>	<b>14,633</b>
<b>Special Projects</b>			
Willowgrove	21,055,587	21,141,303	85,715
City Park Repurposing - Phase 1	2,567,552	2,568,179	627
Vehicles	43,555	128,765	85,210
<b>Total Special Projects</b>	<b>23,666,694</b>	<b>23,838,247</b>	<b>171,552</b>



**Schedule 4**

**Saskatoon Public Schools  
 Internally and Externally Restricted Surplus  
 As of February 28, 2017**

<b><u>Internally Restricted</u></b>	<b>Opening Balance</b>	<b>Additions/Transfers</b>	<b>As of February 28, 2017</b>
<i>Civic Elections</i>	195,319	(195,319)	-
<i>School Generated Funds</i>	2,300,207	1,732,933	4,033,140
<i>Facility Rental Reserve</i>	246,953	15,000	261,953
<i>System Application Reserve</i>	1,125,000		1,125,000
<i>Trustee Education Allowance</i>	43,000		43,000
<i>Facility Operating Reserve</i>	332,201		332,201
<i>Specialized School Equipment Reserve</i>	1,000,000		1,000,000
<i>Curriculum Renewal Reserve</i>	1,460,000		1,460,000
<i>Technology Renewal Reserve</i>	1,250,000	600,000	1,850,000
<i>Mount Royal Facility Partnership Reserve</i>	169,486		169,486
<i>Staff Professional Development Reserve</i>	800,000		800,000
<i>Secondary Security Camera</i>	50,000		50,000
<i>School Carry Forwards</i>	1,262,244		1,262,244
<i>Alternative Funds</i>	165,859	33,300	199,159
<i>Whitecap</i>	20,289		20,289
<b>Total Internally Restricted</b>	<b>10,420,558</b>	<b>2,185,914</b>	<b>12,606,472</b>
<b><u>Externally Restricted</u></b>			
<i>Donations</i>	401,608	171,036	572,644
<i>Foundation</i>	1,124,333		1,124,333
<b>Total Externally Restricted</b>	<b>1,525,941</b>	<b>171,036</b>	<b>1,696,977</b>



MEETING DATE: MARCH 14, 2017

TOPIC: TRUSTEE PROFESSIONAL DEVELOPMENT AND COMMUNITY EVENTS ACCOUNT REPORTS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

**BACKGROUND**

At the June 25, 2002 Board meeting, the Board passed a motion regarding Trustee education which reads, in part, "...quarterly financial reports of accounts to be made to the Board by Administration...".

**CURRENT STATUS**

Attached are summaries as March 6, 2017 of Trustee professional development and community events account reports.

Policy 6: Board Operations, section 9.1.4 states: "...Professional Development and Community Events allotment can be accumulated and used within the Board's current term. At the date of the Inaugural meeting on an election year, the account will revert to the base amount. The Board Chair's Professional Development and Community Events Allowance shall be twice the amount allotted to Trustees annually."

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	March 6, 2017	Trustee Professional Development and Community Events Account Reports

**RECOMMENDATION**

**Proposed Board Motion (if removed from consent items):**

That the Board receive the Trustee professional development and community events account reports for information.

Trustee Professional Development and Community Events Account  
September 1, 2016 - August 31, 2017  
Trustee Banks

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
<b>Education Amount at November 1, 2016</b>					<b>\$ 4,537.35</b>
<b>Total/Spent Balance at November 30, 2016</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,537.35</b>
8-Feb-17	SSBA Public Section Meeting	per diem	\$ 105.59	\$ 105.59	\$ 4,431.76
<b>Total/Spent Balance at March 6, 2017</b>			<b>\$ 105.59</b>	<b>\$ 105.59</b>	<b>\$ 4,431.76</b>

Trustee Professional Development and Community Events Account  
September 1, 2016 to August 31, 2017  
Trustee Bellamy

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
<b>Education Amount at November 1, 2016</b>					<b>\$ 4,537.35</b>
November 10, 2016	SELU - courageous conversations conference	registration	\$ 131.25	\$ 127.20	\$ 4,410.15
November 21, 2016	SSBA school for new trustees	registration	\$ 378.00	\$ 366.32	\$ 4,043.83
<b>Total/Spent Balance at November 30, 2016</b>			<b>\$ -</b>	<b>\$ 493.52</b>	<b>\$ 4,043.83</b>
January 4, 2017	SSBA school for new trustees	registration	\$ (378.00)	\$ (366.32)	\$ 4,410.15
<b>Total/Spent Balance at March 6, 2017</b>			<b>\$ (378.00)</b>	<b>\$ 127.20</b>	<b>\$ 4,410.15</b>

Trustee Professional Development and Community Events Account  
 September 1, 2016 - August 31, 2017  
 Trustee Brannen

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
<b>Education Amount at November 1, 2016</b>					<b>\$ 4,537.35</b>
<b>Total/Spent Balance at November 30, 2016</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,537.35</b>
<b>Total/Spent Balance at March 6, 2017</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,537.35</b>

Trustee Professional Development and Community Events Account  
September 1, 2016 - August 31, 2017  
Trustee Kelleher

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
<b>Education Amount at November 1, 2016</b>					<b>\$ 4,537.35</b>
2-Nov-16	Brown Governance Symposium	per diem	\$ 211.18	\$ 211.18	\$ 4,326.17
<b>Total/Spent Balance at November 30, 2016</b>			<b>\$ -</b>	<b>\$ 211.18</b>	<b>\$ 4,326.17</b>
1-Dec-16	JA Jingle Bell luncheon	ticket	\$ 50.00	\$ 48.46	\$ 4,277.71
22-Feb-17	Administrative Competitions	per diem	211.18	211.18	\$ 4,066.53
<b>Total/Spent Balance at March 6, 2017</b>			<b>\$ 211.18</b>	<b>\$ 470.82</b>	<b>\$ 4,066.53</b>

Trustee Professional Development and Community Events Account  
September 1, 2016 - August 31, 2017  
Trustee Linklater

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
<b>Education Amount at November 1, 2016</b>					<b>\$ 4,537.35</b>
<b>Total/Spent Balance at November 30, 2016</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,537.35</b>
December 12, 2016	Board Planning and New school tours	per diem	\$ 422.36	\$ 422.36	\$ 4,114.99
January 11, 2017	SSBA Aboriginal Council	per diem	\$ 211.18	\$ 211.18	\$ 3,903.81
<b>Total/Spent Balance at March 6, 2017</b>			<b>\$ 211.18</b>	<b>\$ 633.54</b>	<b>\$ 3,903.81</b>

Trustee Professional Development and Community Events Account  
September 1, 2016 - August 31, 2017  
Trustee MacPherson

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
<b>Education Amount at November 1, 2016</b>					<b>\$ 4,537.35</b>
<b>Total/Spent Balance at November 30, 2016</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,537.35</b>
1-Dec-16	JA Jingle Bell luncheon	ticket	\$ 50.00	\$ 48.46	\$ 4,488.89
<b>Total/Spent Balance at March 6, 2017</b>			<b>\$ 50.00</b>	<b>\$ 48.46</b>	<b>\$ 4,488.89</b>



Trustee Professional Development and Community Events Account  
 September 1, 2016 - August 31, 2017  
 Trustee Morrison

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
<b>Education Amount at November 1, 2016</b>					<b>\$ 9,074.70</b>
November 25, 2016	Ministry Meetings	mileage	\$ 210.31	\$ 203.50	\$ 8,871.20
<b>Total/Spent Balance at November 30, 2016</b>			<b>\$ 210.31</b>	<b>\$ 203.50</b>	<b>\$ 8,871.20</b>
December 9, 2016	Ministry Meetings	expenses	\$ 448.62	\$ 434.10	\$ 8,437.10
December 15, 2016	Ministry Meetings	expenses	\$ 210.31	\$ 203.50	\$ 8,233.60
<b>Total/Spent Balance at March 6, 2017</b>			<b>\$ 1,315.80</b>	<b>\$ 833.80</b>	<b>\$ 8,240.90</b>

Trustee Professional Development and Community Events Account  
September 1, 2016 to August 31, 2016  
Trustee Scott

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
<b>Education Amount at November 1, 2016</b>					<b>\$ 4,537.35</b>
<b>Total/Spent Balance at November 30, 2016</b>					
			\$ -	\$ -	\$ -
1-Dec-16	JA Jingle Bell luncheon	ticket	\$ 50.00	\$ 48.46	\$ 4,488.89
19-Jan-17	Professional Director course - Module 1	registration	\$ 1,569.75	\$ 1,569.75	\$ 2,919.14
<b>Total/Spent Balance at March 6, 2017</b>					
			<b>\$ 50.00</b>	<b>\$ 1,618.21</b>	<b>\$ 2,919.14</b>

Trustee Professional Development and Community Events Account  
September 1, 2016 to August 31, 2017  
Trustee Tait

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
<b>Education Amount at November 1, 2016</b>					<b>\$ 4,537.35</b>
7-Nov-16	B'nai Brith Dinner	ticket	\$ 225.00	\$ 225.00	\$ 4,312.35
25-Nov-16	SSBA Fall General Assembly	per diem	\$ 422.36	\$ 422.36	\$ 3,889.99
<b>Total/Spent Balance at November 30, 2016</b>			<b>\$ 647.36</b>	<b>\$ 647.36</b>	<b>\$ 3,889.99</b>
<b>Total/Spent Balance at March 6, 2017</b>			<b>\$ 647.36</b>	<b>\$ 647.36</b>	<b>\$ 3,889.99</b>

Trustee Professional Development and Community Events Account  
September 1, 2016 - August 31, 2017  
Trustee Zwarych

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
<b>Education Amount at November 1, 2016</b>					<b>\$ 4,537.35</b>
Total/Spent Balance at November 30, 2016					
			\$ -	\$ -	\$ 4,537.35
17-Feb-17	Adminsitrative Competitions	per diem	\$ 633.54	\$ 633.54	\$ 3,903.81
Total/Spent Balance at March 6, 2017					
			\$ 633.54	\$ 633.54	\$ 3,903.81



# SASKATOON BOARD OF EDUCATION

8a

MEETING DATE: MARCH 14, 2017

TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	

## BACKGROUND

## CURRENT STATUS

Attached are the minutes from the February 14, 2017 Committee of the Whole and Regular Board meetings.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	March 8, 2017	- February 14, 2017 Minutes

## RECOMMENDATION

### **Proposed Board Motion (if removed from consent items):**

That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held February 14, 2017.

# UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, February 14, 2017 at 3:00 p.m.

February 14,  
2017

MEMBERS PRESENT:

Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen,  
Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson,  
Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Following discussions in Committee of the Whole, Mr. Morrison moved that the Board rise and report.

CARRIED (10)

The meeting adjourned at 6:10 p.m.

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Secretary of the School Division

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Board Chair

# UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, February 14 at 7:00 p.m. February 14, 2017

MEMBERS PRESENT: Mr. Ray Morrison (Chair), Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Agenda: Ms. Kelleher moved approval of the agenda.

Agenda

CARRIED (10)

Celebrating Excellence— City Park School FLEX Program:

Mr. Brent Hills, Superintendent of Education introduced, Mr. Mark Peterson, acting vice principal and FLEX teacher. Mr. Peterson provided background information of the FLEX program. Students Allison, Lauren and Olivia spoke to the Board about how the FLEX program allows them the opportunity to pursue extra-curricular activities without jeopardizing their studies.

Celebrating Excellence: City Park School FLEX Program

Consent Items: Dr. Zwarych moved the following consent agenda

Consent Items

items be approved as presented.

- ★ 7b) New School Bundling Project Update
- ★ 7c) Financial Results for the period September 1, 2016 to January 31, 2017
- ★ 8 a) Minutes – Approval of January 17, 2017 and January 25, 2017 Annual Meeting of Electors
- ★ 8b) Minutes – Approval of September 13, 2016 Board Governance Committee

CARRIED (10)

Reports from Administrative Staff:

Core Strategy Update: Literacy for Life:

Mr. Shane Skjerven, Deputy Director of Education introduced Ms. Lisa Fleming, Superintendent of Education, Mrs. Mary-Jo Devine, Coordinator: Literacy for Life and Curriculum and Instruction K-8 and Ms. Anne-Marie Rollo, Consultant: Literacy and Numeracy K-3. Mrs. Devine updated the Board on the upcoming Literacy for Life conference events. Ms. Rollo highlighted how brain-based knowledge can enhance thinking and literacy acquisition in classroom instruction.

Core Strategy Update: Literacy for Life

Unfinished Business:

2017-2018 School Calendar: Ms. MacPherson moved that the

Saskatoon Board of Education adopt the proposed 2017-2018 school year calendar.

2017-2018 School Calendar

CARRIED (10)

Termination of Co-Ownership Agreement for Willowgrove School:

Ms. Banks moved that the Board approve the termination of the Co-Ownership Agreement that will negate the original agreement signed in 2013.

Termination of Co-Ownership Agreement for Willowgrove School

CARRIED (10)

Top Three Capital Project Priorities for 2017: Dr. Zwarych moved that the Board approve the following top three capital project priorities for the fiscal year 2017-2018 and direct Administration to forward it to the Ministry of Education no later than March 3, 2017.

Top Three  
Capital Project  
Priorities for  
2017

1. Pleasant Hill School Comprehensive Renovation/Addition Project
2. Mayfair School Comprehensive Renovation/Addition Project
3. Centennial Collegiate Portable classroom reconstruction/Addition Project

CARRIED (10)

Board Subcommittees – Board Governance Committee: Mr. Tait moved that the Board approve the revised terms of reference for the Board Audit and Risk Committee and the Board Human Resources Committee.

Board  
Subcommittees-  
Board  
Governance  
Committee

CARRIED (10)

Correspondence: Mr. Linklater moved that the Board receive, in confidence, the correspondence from the closed session of the Committee of the Whole.

Correspondence

CARRIED (10)

#### Reports of Committees and Trustees:

Reports of  
Committees  
and Trustees

- Trustee Brannen reported on her attendance at the Board Pension Committee meeting on February 7, 2017.
- Trustee Zwarych reported on her attendance at the Varsity View planning meeting, Saskatoon Public Schools' presentation to the Governance Review panel, the School Community Council General Assembly meeting and Annual Meeting of Electors held on January 25, 2017, College Park School Community Council meeting, Walter Murray Collegiate's invitation basketball tournament, Pink Day events at Brevoort Park School and the open house at Evan Hardy Collegiate. Dr. Zwarych also reported on a presentation she gave to students of the ITEP program at the University of Saskatchewan regarding the role of Boards.
- Trustee Bellamy reported on her attendance at the Raoul Wallenberg Power of One event on February 7, 2017.
- Trustee Kelleher reported on her attendance at the School Community School General Assembly meeting and Annual Meeting of Electors, Saskatchewan School Boards Association Members' Council meetings and the meeting with the Columbia Institute, incorporated with the SUMA convention. Ms. Kelleher also reported on her participation with administrative selection panels.
- Trustee Linklater reported on his attendance at the Board Pension Committee meeting on February 7, 2017, the School Community Council General Assembly meeting and Annual Meeting of Electors. Mr. Linklater also reported on his attendance at the feast and round dance at Vincent Massey School.
- Trustee Banks reported on her attendance at Saskatchewan School Boards Association executive, Member's Council and public section meetings, SHSAA meetings, the School Community Council General Assembly and Annual Meeting of Electors, the Raoul Wallenberg Power of One event, Lester B. Pearson School's transition program presentation, Tommy Douglas Collegiate's hosting of Dr. Alec Couros presentation, Mount Royal Skills and Trades programs fundraising dinner and the Corey O'Soup breakfast presentation hosted by Big Brothers Big Sisters.
- Trustee Scott reported on his attendance at the School Community Council General Assembly and various events at Ward 4 schools including school community council meetings, the Mount Royal Skills and Trades program fundraising dinner and Vincent Massey school's feast and round dance.
- Trustee MacPherson reported on her attendance at Marion M. Graham Collegiate's open house, the meeting of the pension committee, the School Community Council General Assembly meeting and Annual Meeting of Electors and the upcoming professional development session for Trustees



# UNAPPROVED

regarding audit and risk topics.

- Board Chair Morrison reported on his involvement on many meetings with the Ministry's panel on Board Governance, meetings of the Saskatchewan School Boards Association in Regina and the Raoul Wallenberg Power of One event on February 7, 2017.

Board Policy 20: Administrative Appointments: Ms. MacPherson moved that the Board approve the minor housekeeping revision to Board Policy 20: Administrative Appointments.

Board Policy  
20:  
Administrative  
Appointments

CARRIED (10)

Ms. Kelleher moved that the Board adjourn to the call of the Chair or the Board meeting of Tuesday, March 14, 2017.

CARRIED (10)

The meeting adjourned at 8:14 p.m.

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Secretary of the School Division

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Board Chair



# SASKATOON BOARD OF EDUCATION

8b

**MEETING DATE:** MARCH 14, 2017

**TOPIC:** APPROVAL OF SUBCOMMITTEE MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	

## BACKGROUND

## CURRENT STATUS

The following Board subcommittee minutes from the January 17, 2017 Board Governance Committee meeting are attached for approval.

PREPARED BY	DATE	ATTACHMENTS
Mr. Barry MacDougall, Director of Education Mr. Garry Benning, Chief Financial Officer	March 6, 2017	- Board Governance Committee Minutes of January 17, 2017

## RECOMMENDATION

### **Proposed Board Motion (if removed from consent items):**

That the Board approve the minutes of the Board Governance Committee Minutes of January 17, 2017.

**Governance Committee**  
Tuesday, January 17, 2017  
11:30 a.m. – Board Room

## MINUTES

**In attendance:**

Committee Trustees: Trustees Banks, Bellamy, MacPherson, Scott and Tait

Administration: Mr. MacDougall, Director of Education and Ms. Scott, Acting Chief Financial Officer

1. Selection of Chair

Director MacDougall called the meeting to order and asked for volunteers of Chair for the subcommittee.

Trustee Scott volunteered and was deemed Chair of the Board Governance Subcommittee until the next Inaugural meeting.

2. Approval of Agenda

*Trustee MacPherson moved approval of the agenda.*

CARRIED

3. Minutes from Board Governance Committee meeting of September 13, 2016

*Trustee Tait moved that the Board Governance Committee approve the minutes of the meeting of September 13, 2016 and forward to the Board for receipt of information at the next Board meeting.*

CARRIED

4. Terms of Reference – Board Subcommittee

Committee members reviewed the housekeeping changes to the terms of reference for the Human Resources Committee and Audit and Risk Committee and agreed with the recommended changes.

*Trustee Banks moved that the Board Governance Committee approve the housekeeping changes to the Terms of Reference for the Human Resources and Audit and Risk Committees, and forward to the Board for information at the next Board meeting.*

CARRIED

5. Policy Review

a) List of Board Policies

Committee members review the listing of Board policies and dates they have last been reviewed and/or revised.

b) Policy 6: Board Operations

Committee members reviewed the schedule of Trustee remuneration, allowance and expenses and agreed not to make any changes at this time.

c) Policy 20: Administrative Appointments

Committee members reviewed and agreed with the recommended housekeeping changes.

*Trustee Tait moved that the Board Governance Committee approve the housekeeping changes to Policy 20: Administrative Appointments and forward to the Board for approval at the next Board meeting.*

CARRIED

6. Terms of Reference

Committee members reviewed their terms of reference, no changes required.

7. Board Governance Annual Work Plan

Committee members reviewed, no changes required.

8. Adjournment

*Trustee Tait moved that the meeting be adjourned.*

CARRIED

The meeting adjourned at 11:49 a.m.

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Cameron Scott  
Chair, Board Governance Committee

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Deanna Scott,  
Acting Chief Financial Officer,  
Saskatoon Public Schools



**MEETING DATE:** MARCH 14, 2017

**TOPIC:** FISCAL LEADERSHIP REPORT 2015-2016

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

Saskatoon Public Schools relies upon public funds to finance the operation of the school division. The division is aware of its responsibility to expend public funds carefully. This report outlines the recent measures taken by the division to ensure its fiscal responsibilities, while investing in the Board's priorities.

## CURRENT STATUS

The measures outlined in the attached report are organized under the following headings:

- Managing Expenditures
- Wise Investments

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	March 6, 2017	Fiscal Leadership
Ms. Deanna Scott, Budget and Audit Manager		Report 2015-2016

## RECOMMENDATION

### **Proposed Board Motion:**

That the Board approve the Fiscal Leadership Report 2015-2016 to be included as part of the evidence of the quality indicators for the Director's annual evaluation.

# Fiscal Leadership Report 2015-16

**SASKATOON PUBLIC SCHOOLS**



**Saskatoon Public Schools**  
Inspiring Learning

## Fiscal Management

1. The use of tenders for various goods and services has saved Saskatoon Public Schools approximately \$2,219,463 (\$294,812 in 2015-16) in expenditures over the last fiscal year. This figure was determined by taking the successful tender and comparing it to the next lowest tender. 18 formal tenders were completed by the purchasing department for the last fiscal year (45 in 2014-15). Several high value tenders were awarded in 2015-16 (transportation, furniture), therefore the value realized is high, but the number of tenders completed is lower than previous years.
2. The use of purchasing cards has improved internal processing efficiencies. In 2015-16 the number of business transactions using purchasing cards was 41,281 (37,520 in 2014-15) for total transactions in the amount of \$4,875,337. A business meeting was held with the representative from the provincial P-card provider, but the decision was made to defer any new program implementation until the 2017-18 school year due to prioritization of the new school openings for the division.
3. In 2015-16, Saskatoon Public Schools were able to renew an expiring contract for 50% of the natural gas consumption at a rate of \$2.98 per GJ. This replaced the previous contract rate of \$4.63 per GJ. The new contract price was locked in on a three-year basis starting in the fall of 2016.
4. The following technology initiatives have been implemented in 2015-16:
  - a. School bandwidth increases began in elementary schools.
  - b. Approximately 300 new student-use laptops put towards Resource Rooms and programs in Special Education.
  - c. Consultation process for revised Administrative Procedure 140 (Responsible Use of Technology) and Administrative Procedure 141 (Social Media and Online Posting).
  - d. Portal migration project to upgrade 100+ active department portals (internal websites), dating back to 2007, to new modern, mobile-friendly platform.
  - e. Development of Student Tracker software that aggregates various data and presents staff and Administration with customized weighting for early identification of potential 'at risk' students.
  - f. Upgraded internal Support Website: access in any browser; staff access to more than 100 on-demand software installations; secure/encrypted home access to SPS network for Administrative staff.

The culmination of these initiatives enhance business practices and maximizes effective use of our investments in technology for the division.

## Wise Investments in Strategic Initiatives

### 1. *Literacy for Life*

Saskatoon Public Schools' students have experienced our innovative approach to developing readers through our Literacy for Life priority for the past twelve years. The goal of Literacy for Life is that all K-8 students will achieve at or above grade level in reading, writing, and mathematics. The significant characteristics of Literacy for Life include:

- A strong focus on student engagement, achievement, and early learning.

- Intensive professional development for our staff regarding powerful teaching, learning, and assessment strategies.
- On-going measurement of our results.
- A long-term commitment to this change initiative.

In 2016, we welcomed internationally acclaimed author, Joseph Boyden to the annual Literacy for Life Conference. Other keynote speakers sharing powerful messages of engagement, passion and the power of reading, included David Ward, Caroline Pignat, and Winston Wuttunee. Over 5600 elementary, high school and Saskatoon Tribal Council students attended and learned from local and national authors, poets, songwriters and artists.

SPS Leading from the Classroom facilitator series was a professional development opportunity which consisted of classroom teachers demonstrating powerful instructional strategies in math and literacy. The sessions also provided guidance on how to establish a classroom culture of respect and rapport in order to increase engagement and enhance learning. Each session included a formal presentation followed by an opportunity for all grade-alike collaboration. In 2016, responsive professional development workshops called Word Cents were offered after school to help teachers develop strategies for teaching vocabulary and language development. The mathematical learning community focused their professional learning on the concepts of computational fluency, number sense, mathematical mindset and differentiated instruction.

## 2. *Collegiate Renewal*

In its ninth year, the overall goal of *Collegiate Renewal* is to have all collegiate students engaged in their learning so they graduate as competent, active participants in life-long learning and as responsible, caring, culturally responsive citizens in the community, nation, and world. In pursuit of this goal, all SPS Collegiates are working to improve student engagement, credit attainment, and graduation rates with a particular focus on supporting First Nations, Inuit and Métis students. In 2015-16, we have worked with educators to focus their efforts on identifying and responding to the needs of students experiencing learning challenges. Administrators and staff in our secondary schools are working intensively with students who require extra supports to earn credits. Early and frequent assessment of students' needs followed by innovative adaptations to instruction in regular classes and extra opportunities for assistance outside of regular classes are helping us to realize ever better student results.

## 3. *Community Partnerships*

Integrated community centre projects with other partners have resulted in greater learning opportunities and learning environments for Saskatoon Public Schools students than would normally occur in stand-alone facilities. The following facility partnerships provide examples of these opportunities:

- a. The Royal West Early Learning Centre plays an important role in helping parents complete their high school education. An expansion in 2016, allowed ten more infants and toddlers to receive care during the school day. The ability to have children in close proximity, also allows parents to partake in parenting programs, seek support from the public health nurse and access community services for their children.
- b. Maggie's Daycare at City Park was newly renovated in 2016, creating more spaces for children up to the age of five. Maggie's continues to offer high-quality childcare for a variety of families.



- c. At Centennial Collegiate in the Forest Park Centre, our students have access to a large indoor atrium/commons space, indoor soccer fields, an indoor walking track, a large fitness room, additional gym space and a variety of outdoor recreational sports fields.
- d. At Tommy Douglas Collegiate in the Shaw Centre, our students have access to a large indoor atrium/commons space, the Shaw Centre (aquatics facility), an indoor walking/jogging track, a large fitness room, additional gym space and a variety of outdoor recreational sports fields.
- e. At W.P. Bate Community School, our elementary students have access to a city-funded multi-purpose room, an enlarged nutrition room, outdoor playground structures and recreation features provided by the city, and a much larger outdoor recreational space.
- f. At Queen Elizabeth School, families have access to daycare through our partnership with the Open Door Society. In addition to providing care for the children of newcomer adults who receive English language training at Queen Elizabeth, the centre provides opportunities for children from the surrounding neighbourhood.
- g. At Willowgrove School, our students will have access to a 50-space shared daycare facility and a community recreation facility, which is partially funded by the City of Saskatoon.
- h. At Mount Royal Collegiate, our students continue to benefit from the enhanced opportunities provided through the Saskatoon Trades and Skill Centre.
- i. The Saskatoon Public Schools Foundation, in partnership with PotashCorp, provided the Eco Science and Indigenous Learning Centre at Brightwater. This beautiful facility continues to provide rich learning experiences for students and staff.

#### 4. *Other Partnerships and Programming*

- a. In 2016 Saskatoon Public Schools entered into an agreement which enabled the division to offer Montessori programming for students in grades 1-8 for 2016-17. The provincial curriculum is focused on utilizing the Montessori Philosophy of “Follow the Child” or “Freedom within Limits”. In 2016-17, there are 80 students enrolled in this program and the program is expected to grow by 25-30 students for 2017-18. The same staffing ratio is utilized as for all other division programs, and there are no additional student fees.
- b. The Flex Program at City Park is in its second year of operation. The program has more than 40 students in Grade 7-10 who are involved in artistic pursuits such as cello and piano as well as athletes who train and compete in sports including diving, swimming, equestrian, hockey, soccer and baton. The blended-learning model offered by the Flex Program adapts to meet the individual needs of each student.
- c. During the 2015-16 school year, the Alliance Agreement Partnership (between Whitecap Dakota First Nation and Saskatoon Public Schools) received a grant of \$150,000 per year for three years to support Whitecap Dakota student achievement. These funds were used to support WDFN students in the following ways:
  - i. Hiring a (0.7) Speech and Language Pathologist
  - ii. Hiring a (0.5) Levelled Literacy Instructor
  - iii. Supporting community/Charles Red Hawk School development of Dakota language and culture utilizing community Elders and Traditional Knowledge Keepers

- d. After start-up in 2014-15, the Autism Diagnostic Clinic, housed at John Dolan School continued to provide timely diagnostic services for students in Saskatoon Public Schools suspected of having autism spectrum disorder. The clinic is currently serviced by a pediatrician who volunteers her services several times a month, along with a team of professionals from our school division.

**5. *First Nation, Inuit and Métis Education***

- a. During the 2015-16 school year, our First Nations, Inuit and Métis (FNIM) Education Unit received grants from the Ministry of Education's First Nations and Métis Education Initiative Fund. These grants support school divisions in developing initiatives that lead to improvements in First Nations and Métis education. Saskatoon Public Schools received funding for initiatives outlined below:
  - i. Enhanced literacy supports - with the support of the achievement funds, a speech Language Pathologist and three support teachers continue to assist students who require additional support with English literacy development. Over sixty students benefitted from the additional support and many were reading at grade level or close to it at the end of the year.
  - ii. Student Transitions - the elementary school counsellor helps build relationships with Grade 8 students and their families as they transition from elementary school into high schools. This liaison position has demystified some of the transition process and has provided timely support to parents and students.
  - iii. Elders/Traditional Knowledge Keepers supported 53 schools, and all grades from K to 12, during the 2015-16 school year. The support ranged from support for students struggling with identity to supporting teachers with curricular connections to First Nations and Métis ways of knowing and history.
- b. As part of a Saskatoon Public Schools staff development initiative, the First Nations, Inuit and Métis Education Unit provided support to ten schools around the four imperatives: moral, economic, historical, and demographic, for a sustained focus on First Nation and Métis student achievement. The cross-cultural continuum played a pivotal role in self-reflection and direction for staff members during these sessions. Because of feedback, more work will be completed next year on the pedagogy of relationships in order to improve understanding of how to support First Nation and Métis learners.
- c. Our Cultural Resource Liaison and Traditional Knowledge Keeper continue to support teachers and schools with culturally responsive best practice as it relates to student learning in the classroom. With over 132 Treaty Catalyst Teachers deployed in the system, incorporating treaty essential learnings into the K-12 curriculum is a focus of our culturally responsive work.

**6. *Pre-kindergarten***

- a. Sutherland school is now home to four prekindergarten programs after a previous program at Pleasant Hill school moved to Sutherland. The Sutherland community has a number of families who benefit from the specialized programming offered in a prekindergarten classroom. By renovating two classrooms and including a washroom, the programs effectively meet the needs of 64 children.

7. *English as an Additional Language*

Saskatoon Public Schools continues to see increases in the number of students registering in the school division who require support to learn English. In January 2016, the Federal government's Syrian Refugee Resettlement Program supported a rapid influx of refugee families to Saskatchewan. Saskatoon Public Schools assessed and registered 200 Syrian refugee students between January and March 2016. Of the total number of Syrian students welcomed to our division, 65 students registered at W.P. Bate School. With the support of Saskatoon Public Schools' staff and community partners (e.g. Saskatoon Open Door Society, Global Gathering, City of Saskatoon, etc.) our newcomer students experienced a smooth transition into our school division.

8. *Continuous Improvement*

Saskatoon Public Schools (SPS) is committed to achieving efficiencies that positively impact the learning experiences of our students. To this end, SPS is using Continuous Improvement processes (e.g., Lean processes) for specific in-depth process analysis and also continues to support areas/departments in achieving their own efficiencies, effectiveness and economies. In 2015-16 Saskatoon Public Schools held one Value Mapping event which had an education focus, along with subsequent related sub-events.

Our Value Mapping event for 2015-16 was focused on bringing clarity to the purpose of various division-wide assessments to ensure that each mandated assessment administered provides the highest level of benefit. The most significant achievement from this event was recognizing, and later achieving, ways to increase instructional time by modifying either the frequency or content of certain assessments. Further sub-events led to the refinement of how the assessments can provide the most value to the teachers through things such as building a better understanding on interpreting the results and ensuring timeliness of assessment result turnaround.

## Conclusion

This report demonstrates the Division's commitment to fiscal responsibility, while investing in the Board's priorities.



MEETING DATE: MARCH 14, 2017

TOPIC: LIBRARY CORE RESOURCES – REQUEST FOR PROPOSAL (RFP T1617-0011)

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

**BACKGROUND**

On December 22, 2016, Purchasing Services issued Request for Proposal (RFP T1617-0011) to solicit quotations for library core resources and related services required for Saskatoon Public Schools’ (SPS) four new schools: Chief Whitecap School, Colette Bourgonje School, Ernest Lindner School, and Sylvia Fedoruk School.

**CURRENT STATUS**

The tender was posted on sasktenders.ca and was downloaded by 30 businesses. Of these downloads, there were 15 different organizations who provide library resources.

The tender included lists of books assembled by SPS teacher librarians. These lists included approximately 7,000 different titles requested for each of the four schools. In addition to only supplying the library books the bidders were requested to quote a price on supplying these same resources in a shelf-ready state.

The tender closed on January 20, 2017 with SPS receiving four responses to our RFP. One of the four bidders was disqualified for not meeting the requirement of the Request for Proposal. The commercial and technical evaluation was conducted using the following criteria:

Pricing:	80%
• Pricing, cost effectiveness	
Technical:	20%
• Experience	
• Complete Bidder offering vs. requirements	
• Other benefits and capabilities	
• Ability to conform to requested time schedule	
• Warranty and service capabilities	
<b>Total:</b>	<b>100%</b>

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer Mr. Lockhart Stankowski, Manager of Purchasing Services	March 8, 2017	Scoring Results

**RECOMMENDATION**

**Proposed Board Motion:**

That the Board approve the contract for library core resources and related services to Follett School Solutions, Inc. for the supply, preparation and installation of library resources within the total budget limits of \$400, 000 to the four new schools: Chief Whitecap School, Colette Bourgonje School, Ernest Lindner School, and Sylvia Fedoruk School.

**Library Core Resources  
Request for Proposal T1617-0011**

		<b>Total Available</b>	<b>Follett School Solutions</b>	<b>Gumdrop Books Canada</b>	<b>Perma-Bound Canada</b>
<b>Availability</b>					
	<b>Books Requested Versus Offered</b>	<b>6,897</b>	<b>5,504</b>	<b>753</b>	<b>2,282</b>
	<b>Books Offered as a % of Requested</b>		<b>80%</b>	<b>11%</b>	<b>33%</b>
<b>Summary of Analysis Scoring</b>					
A.	<b>Pricing</b>	<b>80%</b>	<b>80</b>	<b>78</b>	<b>42</b>
B.	<b>Technical</b>				
	Experience	5%	5	2	4
	Complete Bidder offering vs. requirement	5%	4	0	2
	other benefits and capabilities	2%	1	0	0
	ability to conform to requested time schedule	5%	4	1	2
	warranty and service capabilities	3%	3	1	3
	total out of 20	<b>20%</b>	<b>17</b>	<b>4</b>	<b>11</b>
	<b>Total Score</b>	<b>100%</b>	<b>97</b>	<b>82</b>	<b>53</b>
<p>Total estimated cost of 80% of our request from Follett School Solutions, Inc. is \$72,500 per school or \$290,000 (pre-tax). This price includes complete preparation of the library books to Saskatoon Public Schools' standards.</p>					



**MEETING DATE:** MARCH 14, 2017

**TOPIC:** TENDERS FOR ÉCOLE COLLEGE PARK SCHOOL PHASE TWO WINDOW AND DOOR REPLACEMENT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The replacement of exterior windows at École College Park School is a priority for facilities work in 2016-2017. Up to \$300,000 has been allocated in the 2016-2017 facilities operating budget for this work.

## CURRENT STATUS

Seven tenders were received on February 28, 2017 at 2:00 p.m. The lowest and acceptable bid was submitted by Haid General Construction, in the amount of \$268,800. It is proposed that Separate Price No. 1 (for exterior door/panel replacement) and Separate Price No. 4 (exterior lighting replacement) be included in the contract, and that Separate Price Nos. 2 and 3 (exterior door modifications and replacement) be deleted from the contract, resulting in a total contract amount of \$230,412 plus GST. (Note – All four Separate Prices are included in the original tender amount of \$268,800 - hence the need to deduct the cost of Separate Price Nos. 2 and 3 to determine the revised Contract Price).

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities	March 7, 2017	Summary of Tender Results

## RECOMMENDATION

### Proposed Board Motion:

That the Board approve the tender for École College Park Phase Two Window and Door Replacement in the amount of \$268,800 (original tender amount) minus \$13,866 (Separate Price No. 2) minus \$24,522 (Separate Price No. 3) equals \$230,412 plus GST to Haid General Construction.

**College Park Phase Two Window and Door Replacement  
Tender Opening February 28, 2017 2:00 p.m.**

<b>NAME</b>	<b>SIGNED/SEALED</b>	<b>BID SECURITY/BID BOND</b>	<b>ADENDA</b>	<b>BASE BID</b>	<b>SEPARATE PRICE NO. 1</b>	<b>SEPARATE PRICE NO. 2</b>	<b>SEPARATE PRICE NO. 3</b>	<b>SEPARATE PRICE NO. 4</b>
Haid General Construction	yes	yes	1-2	\$ 268,800.00	\$ 18,352.00	\$ 13,866.00	\$ 24,522.00	\$ 2,900.00
VCM Construction	yes	yes	1-2	\$ 277,420.00	\$ 18,992.00	\$ 18,237.00	\$ 15,863.00	\$ 2,900.00
KIM Constructors	yes	yes	1-2	\$ 279,954.00	\$ 21,769.00	\$ 17,420.00	\$ 29,725.00	\$ 4,016.00
ConTech General Contractors Ltd.	yes	yes	1-2	\$ 282,888.00	\$ 22,509.00	\$ 24,971.00	\$ 29,403.00	\$ 3,465.00
Acadia Construction	yes	yes	1-2	\$ 291,301.00	\$ 15,528.00	\$ 21,729.00	\$ 28,605.00	\$ 6,255.00
Carmont Construction	yes	yes	1-2	\$ 316,083.00	\$ 18,200.00	\$ 15,826.00	\$ 22,654.00	\$ 3,800.00
Dunmac General Contractors Ltd.	yes	yes	1-2	\$ 333,777.00	\$ 15,700.00	\$ 12,500.00	\$ 18,200.00	\$ 4,200.00

**Recommendation:**

Based on the review of the seven tenders submitted for this work it is recommended that Haid General Construction be awarded the tender for College Park Phase Two Window and Door Replacement.



MEETING DATE: MARCH 14, 2017

TOPIC: TENDERS FOR ROOFING REPLACEMENT AT VARIOUS SCHOOLS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Roofing replacement at various existing schools continues to be a priority for facilities work in 2017-2018. Up to \$3.1 million of the \$4.2 million 2018-2019 Preventative Maintenance and Renewal (PMR) funds approved by the Provincial Government for Saskatoon Public Schools were allocated for the first two batches of roofing replacement projects, which include 15 roof sections at seven schools.

CURRENT STATUS

Attached please find a Summary of Tender Results for the above. Following is a summary of low and acceptable bids for each project:

ITEM DESCRIPTION	TENDER AMOUNT	CONTRACTOR
Brunskill School section #9, 10, and 11	\$69,742	Clark Roofing Ltd
Confederation Park School section #8	\$152,788	Century Roofing Ltd
Fairhaven School section #4	\$130,337	Century Roofing Ltd
Lakeview School section # 3, 4, 5, 6, 7, and 8	\$333,680	Century Roofing Ltd
Marion Graham Collegiate section #4	\$615,638	Century Roofing Ltd
Mount Royal Collegiate section #1 and 2	\$475,345	Century Roofing Ltd
Royal West (Estey) section #3	\$71,239	Century Roofing Ltd
TOTAL	<u>\$1,848,769</u>	

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities	March 7, 2017	Summary of Tender Results

RECOMMENDATION

Proposed Board Motion:

That the Board approve tenders for roofing replacement work as follows:

1. Brunskill School section #9, 10, and 11 in the amount of \$69,742 plus GST to Clark Roofing Ltd.
2. Confederation Park School section #8 in the amount of \$152,788 plus GST to Century Roofing Ltd.
3. Fairhaven School section #4 in the amount of \$130,337 plus GST to Century Roofing Ltd.
4. Lakeview School section #3, 4, 5, 6, 7, and 8 in the amount of \$333,680 plus GST to Century Roofing Ltd.
5. Marion M. Graham Collegiate section #4 in the amount of \$615,638 plus GST to Century Roofing Ltd.
6. Mount Royal Collegiate section #1 and 2 in the amount of \$475,345 plus GST to Century Roofing Ltd.
7. Royal West (Estey) section #3 in the amount of \$71,239 plus GST to Century Roofing Ltd.



Brunskill School Roof Section #9, 10, 11										
Tuesday February 28, 2017										
Tender Opening										
CONTRACTOR	BASE BID	ADDENDA #1	Addenda #2	Post Closing Addendum #1	START DATE	CALENDAR DAYS	BANK CONFIRMATION LETTER	WARRANTY LETTER	WCB RELEASE	SUBCONTRACTOR LIST
Clark Roofing	\$ 69,742.00	✓	n/a	n/a	March 15, 2017	45	✓	✓	✓	✓
Atlas Apex Roofing	\$ 130,650.00	✓	n/a	n/a	May 1, 2017	120	✓	✓	✓	✓
Century Roofing	\$ 115,675.00	✓	n/a	n/a	May 2017	65	✓	✓	✓	✓

Confederation Park Roof Section #										
Tuesday February 21, 2017										
Tender Opening										
CONTRACTOR	BASE BID	ADDENDA #1	Addenda #2	Post Closing Addendum #1	START DATE	CALENDAR DAYS	BANK CONFIRMATION LETTER	WARRANTY LETTER	WCB RELEASE	SUBCONTRACTOR LIST
Haid Roofing	\$ 185,564.00	✓	✓	n/a	May 1, 2017	60	✓	✓	✓	✓
Flynn Roofing	\$ 188,112.00	✓	✓	n/a	April 10, 2017	70	✓	✓	✓	✓
Clark Roofing	\$ 178,294.00	✓	✓	n/a	April 1, 2017	60	✓	✓	✓	✓
Atlas Apex Roofing	\$ 240,540.00	✓	✓	n/a	July 15, 2017	120	✓	✓	✓	✓
Century Roofing	\$ 152,788.00	✓	✓	n/a	March 20, 2017	60	✓	✓	✓	✓

Fairhaven School Roof Section #										
Tuesday February 21, 2017										
Tender Opening										
CONTRACTOR	BASE BID	ADDENDA #1	Addenda #2	Post Closing Addendum #1	START DATE	CALENDAR DAYS	BANK CONFIRMATION LETTER	WARRANTY LETTER	WCB RELEASE	SUBCONTRACTOR LIST
Haid Roofing	\$ 151,812.00	✓	n/a	✓	June 1, 2017	60	✓	✓	✓	✓
Flynn Roofing	\$ 189,558.00	✓	n/a	✓	May 1, 2017	90	✓	✓	✓	✓
Clark Roofing	\$ 139,817.00	✓	n/a	✓	May 1, 2017	60	✓	✓	✓	✓
Atlas Apex Roofing	\$ 128,922.00	✓	n/a	✓	June 30, 2017	120	✓	✓	✓	✓
Century Roofing	\$ 130,337.00	✓	n/a	✓	April 3, 2017	60	✓	✓	✓	✓

Ecole Lakeview School Roof Section #										
Tuesday February 28, 2017										
Tender Opening										
CONTRACTOR	BASE BID	ADDENDA #1	Addenda #2	Post Closing Addendum #1	START DATE	CALENDAR DAYS	BANK CONFIRMATION LETTER	WARRANTY LETTER	WCB RELEASE	SUBCONTRACTOR LIST
Clark Roofing	\$ 335,687.00	✓	✓		April 1, 2017	120	✓	✓	✓	✓
Thorpe Roofing	\$ 380,330.00	✓	✓		August 15, 2017	95	✓	✓	✓	✓
Flynn Canada	\$ 362,988.00	✓	✓		May 1, 2017	100	✓	✓	✓	✓
Haid Roofing	\$ 347,894.00	✓	✓		May 29, 2017	90	✓	✓	✓	✓
Century Roofing	\$ 333,680.00	✓	✓	n/a	May 1, 2017	75	✓	✓	✓	✓
Atlas Apex Roofing	\$ 519,360.00	✓	✓		June 1, 2017	160	✓	✓	✓	✓

Marion M. Graham School Roof Section # 4										
Tuesday February 28, 2017										
Tender Opening										
CONTRACTOR	BASE BID	ADDENDA #1	Addenda #2	Post Closing Addendum #1	START DATE	CALENDAR DAYS	BANK CONFIRMATION LETTER	WARRANTY LETTER	WCB RELEASE	SUBCONTRACTOR LIST
Clark Roofing	\$ 643,833.00	✓	n/a	n/a	June 1, 2017	180	✓	✓	✓	✓
Thorpe Roofing	\$ 795,000.00	✓	n/a	n/a	August 25, 2017	95	✓	✓	✓	✓
Flynn Canada	\$ 682,022.00	✓	n/a	n/a	May 1, 2017	150	✓	✓	✓	✓
HAID Roofing	\$ 688,480.00	✓	n/a	n/a	May 29, 2017	180	✓	✓	✓	✓
Atlas Apex Roofing	\$1,050,579.00	✓	n/a	n/a	July 1, 2017	180	✓	✓	✓	✓
Century Roofing	\$ 615,638.00	✓	n/a	n/a	June 1, 2017	160	✓	✓	✓	✓

Mount Royal Roof Section #1 & 2										
Tuesday February 21, 2017										
Tender Opening										
CONTRACTOR	BASE BID	ADDENDA #1	Addenda #2	Post Closing Addendum #1	START DATE	CALENDAR DAYS	BANK CONFIRMATION LETTER	WARRANTY LETTER	WCB RELEASE	SUBCONTRACTOR LIST
HAID Roofing	\$ 650,151.00	✓	n/a	n/a	June 1, 2017	120	✓	✓	✓	✓
Flynn Canada	\$ 523,514.00	✓	n/a	n/a	April 10, 2017	95	✓	✓	✓	✓
Clark Roofing	\$ 485,470.00	✓	n/a	n/a	June 1, 2017	90	✓	✓	✓	✓
Atlas Apex Roofing	\$ 599,791.00	✓	n/a	n/a	May 1, 2017	180	✓	✓	✓	✓
Century Roofing	\$ 475,345.00	✓	n/a	n/a	April 17, 2017	120	✓	✓	✓	✓

**Royal West (Estey) Roof Section #3**

**Tuesday February 21, 2017**

**Tender Opening**

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>ADDENDA #1</b>	<b>Addenda #2</b>	<b>Post Closing Addendum #1</b>	<b>START DATE</b>	<b>CALENDAR DAYS</b>	<b>BANK CONFIRMATION LETTER</b>	<b>WARRANTY LETTER</b>	<b>WCB RELEASE</b>	<b>SUBCONTRACTOR LIST</b>
Haid Roofing	\$ 81,795.00	✓	n/a	n/a	June 1, 2017	60	✓	✓	✓	✓
Flynn Canada	\$ 108,376.00	✓	n/a	n/a	May 30, 2017	90	✓	✓	✓	✓
Clark Roofing	\$ 77,583.00	✓	n/a	n/a	March 15, 2017	30	✓	✓	✓	✓
Atlas Apex Roofing	\$ 111,839.00	✓	n/a	n/a	July 1, 2017	120	✓	✓	✓	✓
Century Roofing	\$ 71,239.00	✓	n/a	n/a	April 3, 2017	45	✓	✓	✓	✓



MEETING DATE: MARCH 14, 2017

TOPIC: BOARD MEETING DATES: 2017 – 2018 SCHOOL YEAR

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

**BACKGROUND**

The following are the proposed Board meeting dates for the 2017–2018 school year.

Board Meeting Dates			
September 12	Regular Meeting	February 13	Regular Meeting
September 26	Regular Meeting		
October 24	Inaugural Meeting (12:00 noon) Regular Meeting	March 13	Regular Meeting
November 28	Regular Meeting	April 17	Regular Meeting
December 12	Regular Meeting	May 15	Regular Meeting
January 16	Regular Meeting	June 5 June 19	Regular Meeting Regular Meeting
January SCC Assembly (date tbd)	Annual Meeting of Electors		

PREPARED BY	DATE	ATTACHMENTS
Board Governance Committee	March 8, 2017	None

**RECOMMENDATION**

**Proposed Board Motion:**

That the Board approve the Board meeting dates for the 2017-2018 school year.