



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

TUESDAY, SEPTEMBER 20, 2016

**Board Room
310 – 21st Street East
7:00 p.m.**

Please Note: All public Board meetings are audio recorded

AGENDA

1. **Roll Call**
2. **Playing of O Canada**
3. **Adoption of Agenda**
4. **Celebrating Excellence:** W.B. Doyle Board Room Dedication
5. **Comments/Concerns/Questions from the Public**
(Maximum 5 minutes per speaker; 20 minutes total)
6. **Consent Items**

The Chair will ask for a motion to receive the items, which are starred (★), and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

7. **Reports from Administrative Staff**
 - a. Board Priority Update: Collegiate Renewal
 - b. Treaty Essential Learning Survey Results: 2015-16
 - ★ c. 2016 Municipal Election Update
 - ★ d. New School Bundling Project Update
 - ★ e. Financial Results for the Period September 1, 2015 to July 31, 2016
8. **Minutes**
 - ★ a. Approval of Minutes – September 6, 2016

9. **Delegations**
10. **Business Arising from the Minutes**
11. **Unfinished Business**
 - a. Items Arising from the Committee of the Whole
12. **Correspondence**
 - ★ (a) Individual Item
13. **Reports of Committees and Trustees**
14. **New Business**
- Decision**
 - a. Additional Board Meeting Date
15. **Notices of Motion**
16. **Questions by Trustees**

**Next Regular Meeting:
At the call of the Chair or
Tuesday, October 11, 2016
7:00 p.m.**



MEETING DATE: SEPTEMBER 20, 2016

TOPIC: CELEBRATING EXCELLENCE: W.B. DOYLE BOARD ROOM DEDICATION

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	

BACKGROUND

In January 2016, after considerable research, Tim Hutchinson and Lorraine Salt brought forward the story of W.B. Doyle and his contributions to the Saskatoon Board of Education during his 21 years of service as a trustee and suggested that it may be a fitting honour to have the Board Room named after Mr. Doyle. At the April 12, 2016 Board meeting, Administration was asked to proceed with a name dedication of the Board Room.

CURRENT STATUS

The Board Room of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan is dedicated to the memory and leadership of William Benjamin Doyle (b. 1875, d. 1942), a long-time trustee and chair of the Board of Education.

W.B. Doyle served as a member of the Board of Education for 21 years beginning in 1920, including 20 consecutive years as board chair from 1921 until his retirement as a trustee in 1940.

Doyle’s leadership of the Board of Education includes a legacy of financial stewardship. He played an important role in steering the school system during a time of significant growth in both the city and the school division during the turbulent decade of the 1920s and throughout the years of the Great Depression.

Doyle’s sudden passing in 1942 resulted in tributes from school board and civic leaders lauding his “outstanding personality” and “sound judgement” and his death received newspaper coverage befitting his contributions as a community leader. Schools were dismissed early on the day of his funeral so teachers could attend.

“Few citizens, indeed, have made as great a contribution to the life of this city as has the late Mr. Doyle,” Saskatoon Mayor Stephen MacEachern said upon Doyle’s passing. “Because of his wise administration, the board weathered the storms of the depression better, perhaps, than any other municipal institution in the West.”

Tim Hutchinson and Lorraine Salt will share the story of W.B. Doyle and his contributions to Saskatoon Public Schools.

PREPARED BY	DATE	ATTACHMENTS
Mr. Barry MacDougall, Director of Education	September 14, 2016	None



MEETING DATE: SEPTEMBER 20, 2016

TOPIC: BOARD PRIORITY UPDATE: COLLEGIATE RENEWAL

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

In the 10th year of Collegiate Renewal, the goal continues to be to ensure that all collegiate students are engaged in their learning so that they graduate as competent, active participants in lifelong learning and as responsible, caring, culturally responsive citizens in the community, nation, and world. In pursuit of this goal, we have strengthened our focus on the engagement, achievement, and graduation rates of First Nations, Inuit and Métis students, and students who struggle to succeed.

CURRENT STATUS

The Collegiate Renewal interventions for the 2016-2017 school year will be refinements of our work from last year, given the promising results that were shared with Trustees in May and June 2016. Staff and administration in each collegiate will work to become even more effective at early identification and support of students who may struggle to gain credit. Across the division we will strengthen our support of First Nations, Inuit, and Métis students. Most notable will be the emphasis in all schools and in all classrooms of innovative interventions to meet the diverse needs of all students. Instructional coaching and collaborative professional learning will support teachers to strengthen their responsive and effective instruction. Results of these efforts will be seen in the administrative and teaching practices as well as student engagement and achievement measures.

Members of the Collegiate Renewal Leadership Team will describe plans for 2016-2017 as well as key indicators of progress that will be shared throughout the year. Representing the team will be:

- Mr. Dave Derksen, Superintendent of Education
- Ms. Wendy James, Coordinator 9-12 Curriculum and Collegiate Renewal

PREPARED BY	DATE	ATTACHMENTS
Mr. Dave Derksen, Superintendent of Education Mr. Shane Skjerven, Deputy Director of Education	September 14, 2016	None

RECOMMENDATION

Proposed Board Motion:

That the Board receive the Board Priority Update: Collegiate Renewal for information.



MEETING DATE: **SEPTEMBER 20, 2016**

TOPIC: **TREATY ESSENTIAL LEARNINGS SURVEY RESULTS: 2015-16**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

In 2007, the Treaty Essential Learnings Survey (TELS) was instituted by the Ministry of Education as a measure of treaty education. The initial purpose of the TELS was to determine:

1. student understanding of the six Treaty Essential Learnings, and
2. the level of teacher implementation and satisfaction with the Office of the Treaty Commissioner’s treaty learning resources.

The TELS was conducted four times province-wide – in 2009, 2010, 2011, and 2012. Beginning with 2012-2013, the Ministry ceased administering TELS provincially but made it available to school divisions who wish to administer it locally. Saskatoon Public Schools administered the Ministry version of TELS until the spring of 2014-2015, whereupon the assessment no longer aligned with renewed Treaty Education Curriculum. We committed to developing a new assessment that reflects the student learning outcomes in the new curriculum for the 2015-2016 school year. The coordinator and consultants of the First Nation, Inuit and Métis education unit, as well as several certified Treaty Catalyst Teachers, collaborated to develop assessment items that reflect the renewed curriculum and the results cited in the attached report reflect students’ achievement on this newly revised assessment.

Given that the assessment consists largely of new items, it is not possible to make year-over-year comparisons. We view this year’s results as baseline data against which we will measure our progress into the future.

CURRENT STATUS

With Saskatoon Public Schools’ ownership of the TELS assessment, we aim at gaining a sense of grade 7 students’ knowledge and understanding of the Treaty Education Goals identified in the OTC’s publication Treaty Education Learning Resource K-9. The four Treaty Education Goals are:

- Treaty Relationship – treaty relationships are based on a deep understanding of peoples’ identities;
- Historical Context – historical events play a significant role in the treaty reality of today;
- Treaty Promises and Provisions – treaties are sacred covenants between sovereign nations and are foundational basis for meaningful relationship; and
- Spirit and Intent of Treaties – the spirit and intent of treaties serve as guiding principles for all we say, do and feel.

Dr. Scott Tunison, Mr. Darryl Isbister and Mr. Brent Hills will provide an update of student results and future actions.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education	September 14, 2016	Treaty Essential
Dr. Scott Tunison, Coordinator: Research and Measurement		Learnings Survey
Mr. Darryl Isbister, Coordinator: First Nations, Inuit, and Métis Education		Results: 2015-16

RECOMMENDATION

Proposed Board Motion:

That the Board receive the *Treaty Essential Learning Survey Results: 2015-16* for information.

Treaty Essential Learnings Survey Results: 2015-16

September 20, 2016

Prepared by:

Dr. Scott Tunison – Coordinator: Resesarch and Measurement

Mr. Darryl Isbister – Coordinator: First Nations, Inuit, and Métis Education

Mr. Brent Hills – Superintendent of Education

Mr. Shane Skjerven – Deputy Director of Education



In 2007, the Treaty Essential Learnings Survey (TELS) was instituted by the Ministry of Education as a measure of treaty education. The TELS was developed to determine: (i) student understanding of the six Treaty Essential Learnings; and (ii) the level of teacher implementation of and satisfaction with the Office of the Treaty Commissioner's (OTC) treaty learning resources. When the TELS program began, it was administered provincially to: grade 7 students, grade 4 and 7 teachers, and elementary school administrators.

The TELS was conducted four times provincially – in 2009, 2010, 2011, and 2012. In 2012-13, the Ministry ceased administering TELS provincially but made it available to school divisions who wish to administer it locally. Saskatoon Public Schools continued to administer the TELS to our grade 7 students each spring.

As noted in our 2014-15 TELS report, the version of the TELS assessment used up to that point was aligned with an earlier version of Treaty Education curriculum and, as of the spring of 2014-15, we would no longer use it. At that time, we committed to developing a new assessment that reflects the student learning outcomes in the new curriculum for the 2015-16 school year. Our coordinator and consultants of the First Nation, Inuit and Métis education unit as well as several certified Treaty Catalyst Teachers collaborated to develop assessment items that reflect the renewed curriculum and the results cited in this report reflect students' achievement on this newly revised assessment.

Given that the assessment consists largely of new items, it is not possible to make year-over-year comparisons. We view this year's results as baseline data against which we will measure our progress into the future.

TELS results

The TELS assessment is aimed at gaining a sense of grade 7 students' knowledge and understanding of the Treaty Education Goals identified in the OTC's publication *Treaty Education Learning Resource K-9*. The four Treaty Education Goals are:

- *Treaty Relationship* – treaty relationships are based on a deep understanding of peoples' identities;
- *Historical Context* – historical events play a significant role in the treaty reality of today;
- *Treaty Promises and Provisions* – treaties are sacred covenants between sovereign nations and are the foundational basis for meaningful relationship; and
- *Spirit and Intent of Treaties* – the spirit and intent of treaties serve as guiding principles for all we say, do and feel.

Achievement

Saskatoon Public Schools' students' overall mean score was 58%. Our students performed most strongly on the *Historical Context* (mean score of 64%) and *Spirit and Intent* (mean score of 65%) sections of the assessment.

An assessment like the TELS is a snapshot of student knowledge at a particular point in time for a particular grade (in this case grade 7) in a quickly-evolving field. The knowledge base is dynamic and is influenced by continued collaborative interpretation.

Reflections

We see the Treaty Essential Learnings Survey results as a place from which to grow division-wide understanding of the Treaty Essential Learnings. We will continue to support our teachers with the skills and knowledge required to teach Treaty concepts well.

Looking ahead to the 2016-17 school year, we intend to continue our Treaty Catalyst Training work, particularly in light of renewed Treaty curricula and the Saskatoon Public Schools' commitment to the Truth and Reconciliation Commissions (TRC) Calls to Action.

- In September 2011, there were 13 Treaty Catalyst Teachers. As of September 1st 2016, there are 140 identified Treaty Catalyst Teachers. In fact, all schools, elementary and secondary, have at least one staff member who has started Treaty Catalyst training.
- Many more teachers have the pre-requisites necessary to take the training to become a Treaty Catalyst Teacher.
- The First Nations, Inuit, and Métis Education Unit continues to work closely with the Office of the Treaty Commissioner in developing support materials that align renewed curricular outcomes and the Treaty Education Goals.

The TELS is just one of the many ways for students to demonstrate what they know and understand about the Treaties and the Treaty relationship. Inclusion of First Nations, Inuit, and Métis content and perspectives as well as continued development of culturally responsive environments and instruction speaks directly to the TRC Call to Action 62-i and to Saskatoon Public Schools' commitment to teach about Canada's history of colonialism and to graduate young people who understand the historical and contemporary significance of the Treaties.



MEETING DATE: SEPTEMBER 20, 2016
TOPIC: 2016 MUNICIPAL ELECTION UPDATE

Table with 3 columns: FORUM, AGENDA ITEMS, INTENT. Includes items like Board Meeting, Committee of the Whole, Correspondence, New Business, Reports from Administrative Staff, and Other.

BACKGROUND

The municipal election will be held on Wednesday, October 26, 2016.

CURRENT STATUS

Trustees may wish to make note of the following information:

- Trustee Candidate Forums have will be held Tuesday, October 18, 2016 for Trustee candidates to outline their election platform. The forums will begin at 7:00 p.m. and are scheduled for the following locations.

Table with 2 columns: Ward, School. Lists wards 1 through 10 and their corresponding schools.

- An advertisement will be placed in local media in the near future providing information on the date, time and locations of the Trustee Candidate Forums.

Table with 3 columns: PREPARED BY, DATE, ATTACHMENTS. Row: Mr. Barry MacDougall, Director of Education, September 14, 2016, None.

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the 2016 Municipal Election Update for information.



MEETING DATE: SEPTEMBER 20, 2016

TOPIC: NEW SCHOOL BUNDLING PROJECT UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Trustees have requested that Administration provide regular updates for the New School Bundling Project.

CURRENT STATUS

The current team structure, with all committees reporting to the Project Implementation Management Team, will remain in place until the school openings in 2017. These teams will focus on operational items, implementation, and risk planning.

The Commissioning, Life Cycle Schedule, Issued For Construction drawings, and Start-Up plan are scheduled for submission in late September. The review of these documents will keep the Operations team busy with reviews.

The percentage of work complete to date is over 57%. The four Saskatoon projects are adhering to the approved construction work schedule and are expected to be completed by the target service commencement date at August 31, 2017.

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities Ms. Lyndi Dyck, Facilities Administrator	September 13, 2016	None

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the New School Bundling Project Update for information.



MEETING DATE: SEPTEMBER 20, 2016
TOPIC: FINANCIAL RESULTS FOR THE PERIOD SEPTEMBER 1, 2015 TO JULY 31, 2016

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The attached financial information shows the school division's year-to-date financial position.

CURRENT STATUS

Attached are the following documents:

- | | |
|--|-----------|
| 1. Memorandum regarding Financial Results to July 31, 2016 | Pages 1-4 |
| 2. Statement of Financial Activities to July 31, 2016 | Page 5 |
| 3. Statement of Cash Flow Requirements | Page 6 |
| 4. Capital Expenditures | Page 7 |
| 5. Internally and Externally Restricted Surplus | Page 8 |

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer Ms. Deanna Scott, Budget and Audit Manager	September 12, 2016	Financial Results Memo

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the financial results for the period September 1, 2015 to July 31, 2016 for information.



MEMORANDUM

DATE: September 13, 2106
TO: Trustees/Administrative Council
FROM: Deanna Scott, Budget and Audit Manager,
Garry Benning, Chief Financial Officer
RE: **FINANCIAL RESULTS TO JULY 31, 2016**

For the eleven months ending July 31, 2016, the revenues and expenditures are within budget on a total basis. See Schedule 1 and 2 for more information. The following is an explanation for the main revenues and expenditures:

Revenues

- a) Property Taxes
\$100.2 million and 92% of property tax revenue has been recognized as of July 31, 2016. This is based on the accrued estimate for the 2015/16 school year. This compares to \$96.8 million and 91% in 2014-15. The current year numbers are consistent with both budget and the prior year percentages.
- b) Provincial Grants
\$140.7 million and 74% of the provincial grants have been reported for the year, compared to \$109.7 and 99% in prior year. The budgeted grant for 2015-16 and the percentage realized varies significantly from prior year. This is due to the inclusion of \$73.6 million for the P3 school project in the budget for the provincial grant for 2015-16. As of July 31, 2016 \$31.8 million (43%) of the annual budget for this project was accrued in capital grant revenues based on the status of construction as of March 31, 2016. This low percentage draws down the comparative percentage to 2014-15. Otherwise grant revenue is on budget for the year and no significant funding adjustments have been made during the year.
- c) Tuition and Related Fees
Tuition and related fees consist of revenues from the international student program (ISP), as well as federal tuition for First Nations students. \$2.9 million and 85% of budget has been realized as of July 31, 2016. This is down from \$3.1 million and 103% of budget recognized at the comparable period in prior year. This revenue is expected to be under budget at year end. The difference is primarily due to current year enrolment for the ISP being lower than budgeted. Approximately 172 students are enrolled in 2015-16 whereas budget numbers were based on enrolment of 210 students.

d) Complementary Services

Complementary services relates primarily to Pre-k funding, as well as alternative funding grants. \$2.9 million and 85% of budget has been realized so far in the current year. This compares to \$2.8 million and 86% the comparable period in the prior year. The Pre-k funding revenues are expected to be on budget for the current year. Alternative funding revenues in this category can vary based on grants for alternate programs received during the year.

e) External Services

External services consist of funding for associate and alliance schools, as well as cafeteria revenues. As of July 31, 2016, \$7.2 million and 105% of budget has been recognized. In 2014-15, \$6.6 million and 101% of budget had been realized for the comparable period. Revenues are slightly higher than budgeted in the current year mainly due to revenues associated with other programs.

f) School Generated

School Generated revenue relates to student fees and grants at the school level. Revenues of \$5.1 million and 102% of budget has been realized in the current year. The collection of school generated funds can vary from year to year and is higher than previous year's revenue of \$4.8, mainly due to timing of revenue inflows.

g) Other

Other includes mainly investment and rental income. Other revenues of \$1.2 million and 95% of budget have been recognized so far this year and are expected to be slightly under budget for the year due to interest income being lower than budgeted. This compares to \$1.4 million and 111% of budget in 2014-15.

Expendituresa) Governance

Expenses related to governance total \$0.9 million and 102% of budget as of July 31, 2016. This is slightly higher than 2014-15 which showed expense of \$0.7 million and 87% of budget for the comparable period. Professional memberships and dues are slightly higher in the current year.

b) Administration

Administrative costs are \$6.0 million and 87% of budget as of July 31, 2016. This is slightly lower than comparable period in 2014-15 which showed expense of \$6.1 million and 90% of budget. Administrative costs are slightly lower than budgeted for the current year.

c) Instruction

Instruction expenses total \$179.6 million and 97% of budget as of July 31, 2016. This is slightly lower than prior year when expenses were at 99% of budget. Within this category of expense, teacher salary and benefits represent \$134.3 million. Secondary teacher salaries are currently under budget due to slightly lower than budgeted salary levels and staffing. Elementary salaries are marginally over budget due to higher than budgeted staffing levels and salary levels. Program support costs (including Educational Assistants and support staff) are currently within budget. Supplies, instructional aids and other school related costs are also within budget for the year.

d) Plant

Plant expenses are current at \$29.3 million and 83% of budget. This compares to \$28.7 million and 84% of budget in the prior year. This account includes maintenance salary and benefits, building operating expenses as well as amortization. Utility costs are trending lower than budgeted for the year and are expected to remain under budget for the year. Otherwise expenditures are at consistent levels with prior year.

e) School Generated Expense

These expenses are currently \$5.2 million and 104% of budget. This is lower than prior year which was at \$4.7 million and 95% of budget for the comparable period. Timing of expenditures can vary, but the account is expected to be at budget for year end, closely aligned with the related school generated revenues.

f) Transportation

Transportation expenditures amount to \$6.8 million and 93% of budget as July 31, 2016. This compares to \$6.6 million and 97% of budget in the prior year. The lower price of fuel has reduced the fuel surcharge and results in actual costs being approximately \$0.5 million lower than budgeted. Transportation is expected to remain under budget for the current year.

g) Tuition and Related Fees

Tuition and Related Fees are \$0.3 million and 115% of budget, compared to \$0.3 and 100% of budget in the prior year. These expenses relate primarily to disbursements to homebased students. The number of homebased student was slightly higher than budget in the current year, therefore the total costs to date are slightly higher than budgeted.

h) Complementary Services

Complementary service expenditures are currently \$3.4 million and 95% of budget. This is comparable to 2014-15 levels of \$3.2 million and 94% of budget as of the same time period.

i) External Services

External service expenditures were \$5.8 million and 84% of budget as of June 30, 2016. This compares to \$6.1 million and 92% of budget in 2014-15. The expenses are primarily related to the associate schools and remittances of funding under the agreements. The remittance will be booked on an actual basis in 2015-16 in the period when the remittance is made as opposed to the monthly accrual booked in 2014/15. Therefore the costs are slightly lower than reported in the comparable

period last year. Overall the costs are in line with budget for the year.

j) Interest/Allowances

Interest expenditures are currently \$0.5 million or 87% of budget. This is comparable to 2014-15 levels which were at \$0.6 million and 87% of budget for the comparable period.

Capital Expenditures

Capital expenditures total \$5.6 million for the period to date (see Schedule 2 – Cash Flow Requirements). The costs incurred in the current year relate primarily to the City Park repurposing project (\$1.7 million) and roofing projects continuing from previous years and current year PMR funding (\$1.5 million). Portables at Henry Kelsey and Alvin Buckwold Schools have costs of \$0.8 million and the 2015-16 portable projects at Centennial, Willowgrove and Henry Kelsey have incurred \$0.8 million. \$0.7 million has been incurred on technology related capital expenditures and \$0.1 million on pre-k and early learning projects.

\$31.8 million relating to the Joint Use School Projects have been incurred by the province on behalf of SPS as of March 31, 2015. Progress billings for the Joint Use Schools are received periodically from the province, the most recent report as of July 31 being for the period ended March 31, 2016.

The attached schedule (Schedule 3) provides information regarding the financial status as of July 31, 2016 for capital projects which are considered in progress or have had financial activity during the year. This includes the inception to date costs and budget.

No significant over expenditures compared to budget are expected for projects in progress at the current time. Some portable projects have exceeded budget due to additional scope requirements. These overages will be funded by surplus from previous projects. The City Park repurposing project is also expected to be slightly over budget at project completion and will be funded by capital surplus.

Internally and Externally Restricted Surplus

There are no significant changes to the restricted surplus accounts other than budgeted allocation and allocations from funds outside the operating fund. See Schedule 4 for more information.

Schedule 1**Saskatoon Public Schools****Consolidated Statement of Financial Activities****For the Eleven Months Ended July 31, 2016**

	2015-16		2014-15	
	Consolidated Actual	Percentage of Consolidated Budget	Consolidated Actual	Percentage of Consolidated Budget
<u>Revenues</u>				
Property taxes	\$ 100,236,203	92%	\$ 96,810,290	91%
Provincial grants	140,690,325	74%	109,683,339	99%
Tuition and related fees	2,878,069	85%	3,135,216	103%
Complementary services	2,898,719	85%	2,792,666	86%
External services	7,158,580	105%	6,646,990	101%
School-generated	5,056,773	102%	4,830,695	97%
Other	1,200,893	95%	1,465,481	118%
Total Revenues	260,119,562	82%	225,364,677	96%
<u>Expenses</u>				
Governance	864,194	102%	710,008	87%
Administration	5,971,394	87%	6,064,057	90%
Instruction	179,584,601	97%	173,309,439	99%
Plant	29,250,388	83%	28,740,860	84%
School-generated	5,176,160	104%	4,727,794	95%
Transportation	6,793,475	93%	6,593,179	97%
Tuition and related fees	325,496	115%	279,133	100%
Complementary services	3,368,469	95%	3,164,148	94%
External services	5,782,350	84%	6,090,786	92%
Interest/allowances	531,480	87%	615,200	87%
				0%
Total Expenses	237,648,008	94%	230,294,605	96%
Surplus/(deficit)	22,471,554		(4,929,928)	

Schedule 2**Saskatoon Public Schools****Cash Flow Requirements****For the Eleven Months Ended July 31, 2016**

	Actual 2015-16	Annual Budget 2015-16
Surplus/(deficit)	22,471,554	66,452,883
CASH REQUIREMENTS:		
Tangible capital assets:		
Purchases	(5,628,813)	(7,507,012)
Joint Use School Project	(31,756,881)	(73,600,000)
Long term debt:		
Repayments	(4,987,246)	(4,857,000)
Debt issued		
Non-cash items included in surplus/deficit:		
Amortization expense	11,348,333	12,380,000
Employee Future Benefits expenses	-	363,000
Pension Plan Adjustment	-	956,000
NET EXCESS (REQUESTED) CASH	(8,553,053)	(5,812,129)
Reserves:		
Use/timing difference for Capital Reserves	(1,614,436)	3,084,783
Contributions to Other Reserves	(922,166)	(764,904)
From unrestricted accumulated surplus	1,045,549	3,492,250
ADJUSTED CASH REQUIREMENT	(10,044,106)	-

* Positive cash flow is expected for the remaining month of the year given that salary costs in August are low, whereas the operating grant is spread evenly through-out the year.

Schedule 3**Capital Projects Status
As of July 31, 2016**

Project Name	Actual	Budget	Variance
Roofing Projects			
Greystone	521,769	512,380	(9,389)
Evan Hardy Collegiate	276,555	280,530	3,975
Brevoort Park	219,920	218,650	(1,270)
Lakeridge S30 & 15A	94,400	92,000	(2,400)
Lakeridge - 15B, 15C, 15D	131,603	140,000	8,397
Fairhaven - 1A, 1B 1C, 2, 3 (13-14)	1,118,259	1,193,369	75,110
Lawson - 2A, 2B, 2C, 3, 4, 5, 6 (13-14)	672,882	822,182	149,300
City Park - 2, 2A, 4, 4A, 5	665,050	650,151	(14,899)
Brevoort Park - 2, 2A, 6, 6A	630,485	662,560	32,075
Pleasant Hill - 2, 4, 7	207,073	220,941	13,868
Vincent Massey 1,2,3	274,686	283,646	8,960
Evan Hardy Collegiate	479,086	508,030	28,944
2016/17 PMR Projects			
Alvin Buck #1,1a,5,10,14 - Covertite Roofing and Sheet Metal	25,757	479,000	453,243
Confederation Pk - #4 & 7	30,573	537,000	506,427
LB Pearson #5 & 10	11,106	199,000	187,894
Prince Philip #6 - Covertite Roofing and Sheet Metal	11,689	212,000	200,311
River Heights #2 & 7	19,759	330,000	310,241
Roland Mich #6 - Covertite Roofing and Sheet Metal	13,220	225,000	211,780
Vincent Massy #9	17,174	267,000	249,826
Bedford Road Control System		210,000	210,000
Royal West Control System		85,000	85,000
WMCI #8 & 10 - Covertite Roofing and Sheet Metal	29,086	256,000	226,914
Evan Hardy #16	2,549	330,000	327,451
Marion Graham #4	11,795	271,919	260,124
Total Roofing	5,435,390	8,128,439	3,507,538
Portables			
Henry Kelsey - 2	499,754	537,000	37,246
Dundonald - 2	399,126	350,000	(49,126)
Forest Grove - 3	1,109,827	1,250,000	140,173
Alvin Buckwold - 2	767,823	700,000	(67,823)
Henry Kelsey - 2	756,122	700,000	(56,122)
Centennial - 4	457,986	1,300,000	842,014
Willowgrove - 2	228,584	650,000	421,416
Henry Kelsey - 1	114,292	325,000	210,708
Total Portables	4,333,513	5,812,000	1,478,487
Pre-K, Early Learning, Childcare			
Caroline Robins - Early Learning Centre	636,327	649,998	13,671
Royal West Childcare	148,038	149,000	962
Total Pre-K, Early Learning, Childcare	784,365	798,998	14,633
Special Projects			
Willowgrove	20,373,535	21,141,303	767,768
City Park Repurposing - Phase 1	2,567,552	2,568,179	627
Vehicles	25,032	78,797	53,765
Total Special Projects	22,941,087	23,709,482	822,160
Other Departments			
Total Other Departments	637,173		1,665,806

Schedule 4**Saskatoon Public Schools
Internally and Externally Restricted Surplus
As of July 31, 2016**

<u>Internally Restricted</u>	Opening Balance	Additions/Transfers	As of July 31, 2016
<i>Civic Elections</i>	135,139	60,000	195,139
<i>School Generated Funds</i>	2,548,517	133,408	2,681,925
<i>Facility Rental Reserve</i>	231,953	15,000	246,953
<i>System Application Reserve</i>	1,125,000		1,125,000
<i>Trustee Education Allowance</i>	43,000		43,000
<i>Facility Operating Reserve</i>	332,201		332,201
<i>Specialized School Equipment Reserve</i>	1,000,000		1,000,000
<i>Curriculum Renewal Reserve</i>	1,460,000		1,460,000
<i>Technology Renewal Reserve</i>	650,000	600,000	1,250,000
<i>Mount Royal Facility Partnership Reserve</i>	169,486		169,486
<i>Staff Professional Development Reserve</i>	800,000		800,000
<i>Secondary Security Camera</i>	50,000		50,000
<i>School Carry Forwards</i>	1,584,567		1,584,567
<i>Contingency Fund Reserve</i>	-		-
<i>Alternative Funds</i>	216,872	(293,552)	(76,680)
<i>Whitecap</i>	141,246		141,246
Total Internally Restricted	10,487,981	514,856	11,002,837
<u>Externally Restricted</u>			
<i>Donations</i>	423,418	407,310	830,728
<i>Foundation</i>	207,368		207,368
Total Externally Restricted	630,786	407,310	1,038,096



SASKATOON BOARD OF EDUCATION

8

MEETING DATE: SEPTEMBER 20, 2016

TOPIC: APPROVAL OF MINUTES – SEPTEMBER 6, 2016

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	

BACKGROUND

CURRENT STATUS

Attached are the minutes from the September 6, 2016 Committee of the Whole and Regular Board meetings.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	September 12, 2016	Board Meeting Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held September 6, 2016.

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, September 6, 2016 at 3:00 p.m.

September 6,
2016

MEMBERS PRESENT:

Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen,
Mr. Dan Danielson, Ms. Holly Kelleher, Mr. Vernon Linklater,
Ms. Colleen MacPherson, Mr. Ray Morrison, Mr. Darrell Utley

Following discussions in Committee of the Whole, Ms. Kelleher moved that the Board rise and report.

CARRIED (9)

The meeting adjourned at 6:10 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, September 6, 2016 at 7:00 p.m. September 6, 2016

MEMBERS PRESENT: Mr. Ray Morrison (Board Chair), Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Mr. Dan Danielson, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Darrell Utley

Agenda: Mr. Utley moved approval of the agenda.

Agenda

CARRIED (9)

Celebrating Excellence: Tommy Douglas Collegiate Math Fair:
Mr. Dave Derksen, Superintendent of Education, introduced Mr. Nat Banting and Mr. Stephen Vincent, Tommy Douglas Collegiate. Mr. Banting and Mr. Vincent highlighted the math fair at Tommy Douglas Collegiate. Diana Naumova, student at Tommy Douglas Collegiate, spoke to the Board regarding the involvement of students in planning and hosting the math fair.

Celebrating Excellence: Tommy Douglas Collegiate Math Fair

Consent Items: Mr. Morrison asked that agenda item #7f) New School Bundling Project update be removed from the consent items.

Consent Items

Ms. MacPherson moved that the following consent agenda items be received and recommendations be approved as presented.

- ★ 7d) Facilities Work Plan Update 2015-2016
- ★ 7e) Pre-Authorization of Tenders over \$100,000 During Summer 2016
- ★ 7g) Financial Results for the Period September 1, 2015 to June 30, 2016
- ★ 7h) Campaign Contribution and Expenses Disclosure Report – By-Election February 24, 2016
- ★ 8 a) Minutes – Approval of June 21, 2016 and June 29, 2016

CARRIED (9)

Reports from Administrative Staff:

Board Priority Update: Literacy for Life: Mr. Shane Skjerven, Deputy Director of Education, introduced Ms. Lisa Fleming, Superintendent of Education, Mrs. Mary-Jo Devine, Coordinator: Literacy for Life and Curriculum and Instruction K-8 and Dr. Scott Tunison, Coordinator: Research and Measurement. The group reviewed the Literacy for Life reading results from 2015-2016 with the Board.

Board Priority Update: Literacy for Life

School Opening Update: Mr. Barry MacDougall, Director of Education, provided a verbal update on school opening events.

School Opening Update

2016 Municipal Election: Mr. Barry MacDougall, Director of Education, highlighted upcoming events and information regarding the 2016 municipal election.

2016 Municipal Election

New School Bundling Project Update: Ms. Kelleher moved that the Board receive the New School Bundling Project Update for information.

New School Bundling Project Update

Ms. Lyndi Dyck, Facilities Administrator, highlighted some of the design features in our new schools associated with the new school bundling project.

Correspondence: Ms. Bellamy moved that the Board receive, in confidence, the correspondence from the closed session of the Committee of the Whole.

Correspondence

CARRIED (9)

Reports of Committees and Trustees:

Reports of
Committees
and Trustees

- Trustee Brannen reported on her attendance at several planning meetings over the summer with Saskatoon Public Schools Foundation to prepare for their fall roast event. She also reported on her attendance at the tour of new schools associated with the New School Bundling Project.

- Trustee Utley reported on his attendance at school events in June such as: Evan Hardy Media School's final event, farewell assembly at École College Park School, a retirement assembly at Brevoort Park School, grade 8 farewell at Greystone Heights School and high school graduations at Evan Hardy and Aden Bowman collegiates.

- Trustee Bellamy reported on her attendance at the school opening celebration. She also reported on her attendance at Saskatoon Christian School's chapel opening event.

- Trustee Kelleher reported on her attendance at the school opening celebration, the tour of new schools associated with the New School Bundling Project and the meeting of the Audit and Risk Board subcommittee.

- Trustee Linklater reported on his attendance at Bedford Road Collegiate graduation in June, a Saskatchewan School Boards Association planning retreat meeting in July and the school opening celebration.

- Trustee Banks reported on her attendance at June events such as: grade 8 farewells at Fairhaven and James L. Alexandra schools, graduation events at Tommy Douglas Collegiate. SHSAA AGM meetings in Saskatoon, the SSSAD June luncheon, Saskatchewan School Boards Association strategic planning event and the Saskatoon Industry Education Council luncheon. Fall events include tour of the new schools associated with the New School Bundling project, school opening celebration, planning meetings for the Saskatoon Public Schools Foundation's autumn roast event and school visits in Ward 3 schools.

- Trustee MacPherson reported on her upcoming attendance at the Board Pension Committee meeting on September 7, 2016 and various pancake breakfast events in Ward 5.

- Board Chair Morrison reported on his attendance at Centennial Collegiate's graduation in June, meeting with the Saskatchewan School Boards Association and brought greetings at the new teacher orientation event on August 23, 2016.

New School Bundling Project – Tender for Furnishings: Ms. Banks moved that the Board approve the following tenders (RFP #T1516-0020) for furnishings for the new school bundling project:

1. Action Office Interiors – storage and miscellaneous items.
2. Brault & Bouthillier Education – specialty seating – beanbag chairs.
3. BUSINESS FURNISHINGS (SASK) Ltd. – conventional seating, height adjustable tables and library storage.
4. hbi office plus inc. – soft seating, student work tables for younger ages, special education student desks, file cabinets and personal teacher storage units.
5. SchoolHouse Products Inc. – storage and miscellaneous items.
6. Trade West Equipment Ltd. – specialty seating (rockers), student work tables, flip-flop tables, teacher desks, linear library shelving and totes and storage bins.

and total expenditures not to exceed \$4,336,500.

New School
Bundling
Project – Tender
for Furnishings

CARRIED (9)

UNAPPROVED

Expenditure Over \$100,000 for SRB Annual Maintenance/Support:
Ms. MacPherson moved that the Board approve the budgeted expenditure of \$164,144.00 + GST/PST (total \$180,558.40) to SRB Education Solutions for annual maintenance and support.

Expenditure
Over \$100,000
for SRB
Annual
Maintenance/
Support

CARRIED (9)

Premier's Board of Education Award for Innovation and Excellence in Education:
Mr. Danielson moved that the Board nominate IGen for the Premier's Board of Education Award for Innovation and Excellence in Education.

Premier's
Board of
Education Award
for Innovation
and Excellence
in Education

CARRIED (9)

Approval of Director for Saskatoon Public Schools Foundation Corp.:
Ms. Brannen moved that the Board approve the appointment of Lisa Fleming as Director for Saskatoon Public Schools Foundation Corp. effective September 6, 2016.

Approval of
Director for
Saskatoon
Public Schools
Foundation Corp.

CARRIED (9)

Ms. MacPherson moved that the Board adjourn to the call of the Chair or the Committee of the Whole Meeting Tuesday, September 20, 2016 at 3:00 p.m.

CARRIED (9)

The meeting adjourned at 9:10 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: SEPTEMBER 20, 2016

TOPIC: CORRESPONDENCE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The following correspondence is included in this file for the information of the Board:

- (a) Correspondence from Connie Bailey, Saskatchewan School Boards Association President to Honourable Don Morgan, Minister of Education, regarding legislative amendments for Education Property Tax (EPT).

PREPARED BY	DATE	ATTACHMENTS
Mr. Barry MacDougall, Director of Education	September 14, 2016	Correspondence Document

RECOMMENDATION

Proposed Board Motion:

That the Board receive the correspondence as listed.

September 6, 2016

Hon. Don Morgan
Minister of Education
Room 361 – Legislative Building
2405 Legislative Dr.
Regina, Sask., S4S 0B3

Dear Minister Morgan:

I would like to take the opportunity to thank you for including the Saskatchewan School Boards Association in the consultation session related to the legislative amendments for Education Property Tax (EPT).

Since 2009, government took over setting education property tax (EPT) mill rates but school divisions remained responsible in collecting/receiving EPT. We appreciate that government enacted on our request to review this process in a timely manner and we are in support of the intent to change the administrative responsibility for EPT from school divisions to the provincial government.

During the consultation we learned that EPT will continue to flow into the General Revenue Fund and allocations to school boards come out of the GRF. This process leads to a lack of transparency and traceability of taxpayers' funds in terms of dollars prioritized for education. We strongly believe that the public we serve expects transparency for education funding.

Similar to our past conversations about the funding model, school boards across the province are looking for our principles for education funding to be considered, including autonomy, engagement, predictability, sufficiency, sustainability, equity, transparency and reciprocal accountability.

Thank you for the opportunity for dialogue and discussion on this matter.

Sincerely,

Connie Bailey
SSBA President

CC: Julie MacRae, Deputy Minister of Education
SSBA Executive
Board Chairs
Directors of Education

“Provide leadership, coordination and services to member boards of education to support student achievement.”



SASKATOON BOARD OF EDUCATION

14a

MEETING DATE: SEPTEMBER 20, 2016

TOPIC: ADDITIONAL BOARD MEETING DATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The Governance Committee met on September 13, 2016. In reviewing the Board's work plan for the 2016-2017 school year, it was determined an additional meeting of the Board will be required in November.

CURRENT STATUS

An additional Board meeting will need to be scheduled for November 29, 2016. Start time of the meeting is to be determined.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	September 14, 2016	None

RECOMMENDATION

Proposed Board Motion:

That the Board schedule an additional Board meeting on November 29, 2016.