AGENDA

1. Roll Call

2. Land Acknowledgement

3. Playing of O Canada

4. Agenda
   4.1. Adoption of Agenda
       *Proposed Board Motion: Move approval of the agenda.*
   4.2. Declaration of Conflict of Interest

5. Celebrating Excellence: Wildwood School Fundraising for the Food Bank

6. Consent Items
   The Chair will ask for a motion to receive the items, which are starred (★), and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

7. Reports from Administrative Staff
   7.1. Strategic Plan Update: Move To Grow
       *Proposed Board Motion: That the Board receive the Strategic Plan Update: Move To Grow.*
   7.2. Enrolment Update
       *Proposed Board Motion: That the Board receive the enrolment update for information.*
   7.3. ★ Student Transportation Report
       *Proposed Board Motion (if removed from consent items): That the Board receive the Student Transportation Report for information.*
   7.4. ★ Financial Results for the Period September 1, 2019 to September 30, 2019
       *Proposed Board Motion (if removed from consent items): That the Board receive the financial results for the period September 1, 2019 to September 30, 2019 for information.*
8. Minutes
   8.1. Approval of Minutes – September 17, 2019 and October 8, 2019
     Proposed Board Motion (if removed from consent items):  That the Board approve
     the minutes of the Committee of the Whole and Regular Board meetings held
     September 17, 2019 and October 8, 2019.

9. Delegation

10. Unfinished Business
    10.1. Items Arising from the Committee of the Whole

11. Correspondence

12. Reports of Committees and Trustees

13. New Business

14. Comments/Concerns/Questions from the Public
    (Maximum 5 minutes per speaker; 20 minutes total; must be related to a specific agenda item)

15. Notices of Motion

16. Questions by Trustees

17. Adjournment
    Proposed Board Motion:  That the Board Adjourn to the call of the Chair or the Board
    meeting of Tuesday, November 26, 2019.
MEETING DATE: NOVEMBER 5, 2019

TOPIC: CELEBRATING EXCELLENCE:
WILDWOOD SCHOOL FUNDRAISING FOR THE FOOD BANK

FORUM         AGENDA ITEMS                  INTENT
[✓] Board Meeting   [ ] Correspondence         [✓] Information
[ ] Committee of the Whole  [ ] New Business   [ ] Decision
[ ] Reports from Administrative Staff [ ] Discussion
[✓] Other: Celebrating Excellence

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools’ five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools’ commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

For the second year in a row the Wildwood parent teacher association and school have partnered with Spring Creek Gardens to get local, fresh produce into homes of Wildwood School families and to fundraise and provide fresh produce to the Saskatoon Food Bank. In total, the Wildwood School community has collected 600 pounds of vegetables to be donated to the Saskatoon Food Bank. Classroom discussions and learning about helping others in need through the fresh produce fundraiser has fostered and grown students’ sense of “we” rather than “me”.

During the month of December, Wildwood School will collect non-perishable food items and students will create handmade holiday greeting cards to be placed in food baskets that are sent out during the season. The families, school staff, and students continue to look for innovative ways to support others in our community and city.

Presenting will be Principal Candace Ahmed and students from Wildwood School.

PREPARED BY         DATE         ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education  October 30, 2019  None
Ms. Charlene Scrimshaw, Superintendent of Education
SASKATOON BOARD OF EDUCATION

MEETING DATE: NOVEMBER 5, 2019
TOPIC: STRATEGIC PLAN UPDATE: MOVE TO GROW

FORUM AGENDA ITEMS INTENT

[✓] Board Meeting [ ] Correspondence [✓] Information
[  ] Committee of the Whole [  ] New Business [✓] Decision
[✓] Reports from Administrative Staff [  ] Discussion
[  ] Other:

BACKGROUND

Saskatoon Public Schools will fulfill its commitment to ensure that we create learning experiences that inspire all students to reach their potential through relationships, equity, and accountability. These strategic actions are designed to ensure that every student is known, valued, and believed in, and supported to achieve the division’s student learning goals: academic excellence, character, engagement, and well-being.

CURRENT STATUS

The Saskatoon Public Schools’ Move To Grow initiative is a significant strategy being designed to promote increased physical activity for students. Since the kick-off in September 2018, Move To Grow resources, challenges, and information have been used in schools across the division in pursuit of student well-being. In this presentation, members of the Move To Grow committee will share the purpose and benefits of the initiative as well as the actions taken to date, the impact of those actions and anticipated future actions.

Presenters:
• Superintendent Dave Derksen,
• Vice Principal (Mount Royal Collegiate) Brad Smith,
• Vice Principal (Roland Michener School) Lori Classen, and
• Consultant (Curriculum and Instruction) Anne-Marie Rollo.

PREPARED BY DATE ATTACHMENTS

Mr. Shane Skjerven, Deputy Director of Education October 30, 2019 None
Mr. Dave Derksen, Superintendent of Education

RECOMMENDATION

Proposed Board Motion:
That the Board receive the Strategic Plan Update: Move To Grow.
SASKATOON BOARD OF EDUCATION

MEETING DATE: NOVEMBER 5, 2019
TOPIC: ENROLMENT UPDATE

FORUM | AGENDA ITEMS | INTENT
---|---|---
[✓] Board Meeting | [ ] Correspondence | [✓] Information
[ ] Committee of the Whole | [ ] New Business | [✓] Decision
[✓] Reports from Administrative Staff | [ ] Other: | [ ] Discussion

BACKGROUND

CURRENT STATUS

The initial enrolment report for Saskatoon Public Schools indicates significant growth. Areas where there has been noticeable growth include grades 1-8 and French Immersion programming. Saskatoon Public Schools’ kindergarten to grade 12 enrolment increased 599 students from September 30, 2018.

Please see the attachment for more detailed enrolment data.

PREPARED BY | DATE | ATTACHMENTS
---|---|---
Mr. Shane Skjerven, Deputy Director of Education | October 30, 2019 | Enrolment Report Document
Ms. Charlene Scrimshaw, Superintendent of Education |

RECOMMENDATION

Proposed Board Motion:

That the Board receive the enrolment update for information.
Enrolment – September 30 Comparisons

<table>
<thead>
<tr>
<th>Student Population (K-12)</th>
<th>September 30, 2018</th>
<th>September 30, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary</td>
<td>16,555</td>
<td>*17,139</td>
</tr>
<tr>
<td>Secondary</td>
<td>8,654</td>
<td>*8,669</td>
</tr>
<tr>
<td><strong>Total (K-12)</strong></td>
<td><strong>25,209</strong></td>
<td><strong>25,808</strong></td>
</tr>
</tbody>
</table>

*Pending Ministry approval

Enrolment Data

1. The Saskatoon Public Schools September 30, 2019 kindergarten to grade 12 student enrolment is 25,808. This figure marks an overall increase in enrolment of 599 students since September 30, 2018.

2. As of September 30, 2019 the prekindergarten program includes 557 students.

3. Kindergarten enrolment is currently 1,924 students, which represents an increase of 72 students since September 30, 2018.

4. The number of students in grades 1-12 requiring the services of an English as an Additional Language teacher decreased from 2,870 on September 30, 2018 to 2,824 on September 30, 2019. This is a decrease of 46 students.

5. The French Immersion enrolment is 2,793 students, which is an increase of 130 students from 2018.
MEETING DATE: NOVEMBER 5, 2019

TOPIC: STUDENT TRANSPORTATION REPORT

FORUM

| [✓] Board Meeting | [ ] Correspondence | [✓] Information |
| [ ] Committee of the Whole | [ ] New Business | [✓] Decision |
| [✓] Reports from Administrative Staff | [ ] Other | [ ] Discussion |

BACKGROUND

The Office of the Provincial Auditor (OPA) audited student transportation safety processes in six school divisions and the Ministry of Education in 2011-2012 and issued a report in 2012. The report made recommendations to the Ministry. As a result of the recommendations, the Ministry formed a working committee with school divisions which resulted in a document titled “Transportation Safety Reporting Guidelines” (TSRG). It includes requirements related to compliance with transportation legislation, reporting of student transportation performance, risks to student safety, and tracking and resolving complaints. The TSRG report was sent to school divisions in October 2016.

In the fall of 2017 the Ministry indicated the requirement to report transportation information.

The Provincial Auditor’s current requirement is to provide a semi-annual transportation report to Boards of Education.

CURRENT STATUS

The following reports have been received and actions taken:

1. The SGI carrier profile for each bus company has been reviewed. Each company has a satisfactory rating by SGI.
2. Bus evacuation drills are required and confirmed semi-annually.
3. Documented complaints and resolutions (Bus Conduct Report) are received throughout the school year. Concerns are address as they occur.

Saskatoon Public Schools and Greater Saskatoon Catholic Schools continue to have periodic transportation discussions. The divisions continue to share and double-loop bus routes.

PREPARED BY DATE ATTACHMENTS

| Mr. Garry Benning, Chief Financial Officer | October 30, 2019 | Transportation Report |
| Ms. Sheila May, Financial Analyst/Transportation Manager |

RECOMMENDATION

Proposed Board Motion (if removed from consent items):
That the Board receive the Student Transportation Report for information.
<table>
<thead>
<tr>
<th>Performance Indicator</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total students transported</td>
<td>5108</td>
</tr>
<tr>
<td>Number of students transported who require intensive support</td>
<td>428</td>
</tr>
<tr>
<td>Number of transportation routes</td>
<td>141</td>
</tr>
<tr>
<td>Number of unfilled routes</td>
<td>0</td>
</tr>
<tr>
<td>Number of route cancellations:</td>
<td></td>
</tr>
<tr>
<td>Mechanical</td>
<td>0</td>
</tr>
<tr>
<td>Weather (2019-2020 school year)*</td>
<td>0</td>
</tr>
<tr>
<td>No substitute driver</td>
<td>0</td>
</tr>
<tr>
<td>Average age of bus fleet (years)</td>
<td>8</td>
</tr>
<tr>
<td>Capacity utilized on bus (average)**</td>
<td>70%</td>
</tr>
<tr>
<td>Average one-way run time (minutes)</td>
<td>29</td>
</tr>
<tr>
<td>Longest one-way run time (minutes)***</td>
<td>83</td>
</tr>
<tr>
<td>Performance measurements September 2019****</td>
<td></td>
</tr>
<tr>
<td>First Student (late runs/total runs)</td>
<td>10/2920</td>
</tr>
<tr>
<td>Hertz (late runs/total runs)</td>
<td>3/2600</td>
</tr>
<tr>
<td>LP3 (late runs/total runs)</td>
<td>1/240</td>
</tr>
</tbody>
</table>

Notes:
*Bus route transportation is cancelled at -45c with wind-chill.
**Capacity utilization is based on a maximum school bus load of 3 students/bench seat. Students in kindergarten and the early grades may ride at 3 students/bench seat. Students in older grades and students needing more space are seated at 2 students/seat. The capacity rating of buses at 3/bench seat overstates the space available for transporting students in older grades.
***Students are transported from around the city to intensive support programs and the Cree Language and Culture Program.
****Late runs and total runs are for September 2019.
Total runs are the number of bus route trips to and from school.
(transportation days in Sept. x number of routes x route trips/day)
MEETING DATE: NOVEMBER 5, 2019

TOPIC: FINANCIAL RESULTS FOR THE PERIOD SEPTEMBER 1, 2019 TO SEPTEMBER 30, 2019

FORUM

| Board Meeting | Correspondence | Information |
| Committee of the Whole | New Business | Decision |
|                   | Reports from Administrative Staff | Discussion |
|                   | Other: |

BACKGROUND

The attached financial information shows the school division’s year-to-date financial position.

CURRENT STATUS

Attached are the following documents:

1. Memorandum regarding Financial Results to September 30, 2019 Pages 1-3
2. Statement of Financial Activities to September 30, 2019 Page 4
3. Cash Flow Requirements Page 5
4. Capital and PMR Project Status Page 6
5. Internally and Externally Restricted Surplus Page 7

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

PREPARED BY

| Mr. Garry Benning, Chief Financial Officer | October 28, 2019 | Financial Results |
| Mrs. Krista Wei, General Manager of Financial Services | | Memo |

RECOMMENDATION

Proposed Board Motion (if removed from consent items):
That the Board receive the financial results for the period September 1, 2019 to September 30, 2019 for information.
MEMORANDUM

DATE: October 25, 2019

TO: Board Trustees

FROM: Garry Benning, Chief Financial Officer
       Krista Wei, General Manager of Financial Services
       Jilleen Kaal, Senior Accountant

RE: FINANCIAL RESULTS TO SEPTEMBER 30, 2019

See Schedule 1 and 2 for financial information as of September 30, 2019. The following is an explanation for the main revenues and expenditures:

Revenues

a) Property Taxes
   Property tax for Treaty Land Entitlement was fully recognized in 2018-19.

b) Provincial Grants
   $19.0 million and 8% of the provincial grants have been recognized for the year, compared to $19.1 million and 8% in the prior year. This relates primarily to operating grant revenue which is received equally on a monthly basis.

c) Tuition and Related Fees
   Tuition and related fees consist primarily of revenues from the international student program (ISP). $0.2 million and 8% of budget has been realized as of September 1, 2019, compared to $0.3 million and 20% of budget in the prior year. This account is expected to be under budget as revenues received from the Whitecap Dakota First Nation, which were budgeted as related fees, will be recorded as external services revenue to align with external services expenses.

d) Complementary Services
   Complementary services relate primarily to prekindergarten funding, as well as alternative funding grants. $0.9 million and 21% of budget has been realized so far in the current year. This compares to $0.3 million and 6% of budget in 2018-19. The current year is higher on a percentage basis as two specific programs received lump-sum funding in September.
e) **External Services**
External services consist of funding for associate and alliance schools, as well as cafeteria revenues. As of September 30, 2019, $0.3 million and 6% of budget has been recognized. In 2018-19, $1.5 million and 22% of budget had been realized for the comparable period. The prior year was higher in September related to the timing of Whitecap federal funding.

f) **School Generated**
School Generated revenue relates to student fees and grants at the school level. Revenues of $0.5 million and 10% of budget has been realized in the current year. This is comparable to $0.5 million and 10% in 2018-19.

g) **Other**
Other includes mainly investment and rental income. Other revenues of $0.2 million and 15% of budget has been realized in the current year compared to $0.0 million and 0% in the previous year. The current year is higher as rental revenue was not recognized in the prior year until the completion of the new rental system implementation.

**Expenditures**

a) **Governance**
Expenses related to governance total $0.1 million and 14% of budget as of September 30, 2019, compared to $0.03 million and 5% in the prior year. The current year is higher due to the timing of membership fees.

b) **Administration**
Administrative costs are $0.5 million and 8% of budget as of September 30, 2019. This is lower than 2018-19 levels of $0.6 million and 11% of budget and is expected to be on budget.

c) **Instruction**
Instruction expenses total $14.6 million and 7% of budget as of September 30, 2019. This is comparable to $12.6 million and 7% in the prior year.

d) **Plant**
Plant expenses are currently at $2.0 million and 5% of budget. This is comparable with 2018-19 levels of $2.3 million and 5% of budget.

e) **School Generated Expense**
These expenses currently total $0.2 million and 4% of budget. This is comparable to 2018-19 levels of $0.3 million and 5% of budget. The timing of these expenditures vary from year-to-year but correspond with School Generated revenues.

f) **Transportation**
Transportation expenditures amount to $0.0 million and 0% of budget as of September 30, 2019. This is lower than $0.3 million and 4% of budget in the prior year but relates to a delay in receiving invoices for the current year.
g) **Tuition and Related Fees**
These expenses relate primarily to disbursements to homebased students. The current year is slightly higher than the prior year as there were payments made to other organizations for students attending their facilities.

h) **Complementary Services**
Complementary services expenditures relate primarily to prekindergarten and alternative funding grants. Expenses are currently $0.4 million and 8% of budget. This is higher than 2018-19 levels of $0.3 million and 7% but is expected to be on budget as the timing of many alternate programs expenses vary year-over-year.

i) **External Services**
External services include expenses related to the associate schools, cafeterias, qualified donee, Whitecap and the foundation. These amount to $0.4 million as of September 30, 2019 and 6% of budget. This is comparable to 2018-19 levels of 0.4 million and 5%.

j) **Interest/Allowances**
Interest expenditures are currently $0.03 million and 7% of budget. This is comparable to 2018-19 levels which were $0.02 million and 8% of budget.

**Capital Expenditures**

The attached schedule (Schedule 3) provides information regarding the unaudited financial status as of September 30, 2019 for capital projects which are considered in progress or have had financial activity during the year. This includes the inception to date costs and budget.

**Internally and Externally Restricted Surplus**

There are no significant changes to the restricted surplus accounts other than budgeted allocations and allocations from funds outside the operating fund. See Schedule 4 for more information.
Schedule 1

Saskatoon Public Schools
Consolidated Statement of Financial Activities
For the Month Ended September 30, 2019

<table>
<thead>
<tr>
<th></th>
<th>2019-20 Consolidated Actual</th>
<th>Percentage of Consolidated Budget</th>
<th>2018-19 Consolidated Actual</th>
<th>Percentage of Consolidated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property taxes</td>
<td>$</td>
<td>0%</td>
<td>$</td>
<td>-</td>
</tr>
<tr>
<td>Provincial grants</td>
<td>19,034,767</td>
<td>8%</td>
<td>19,102,433</td>
<td>8%</td>
</tr>
<tr>
<td>Tuition and related fees</td>
<td>177,305</td>
<td>8%</td>
<td>343,290</td>
<td>20%</td>
</tr>
<tr>
<td>Complementary services</td>
<td>919,496</td>
<td>21%</td>
<td>261,400</td>
<td>6%</td>
</tr>
<tr>
<td>External services</td>
<td>333,471</td>
<td>6%</td>
<td>1,540,944</td>
<td>22%</td>
</tr>
<tr>
<td>School-generated</td>
<td>496,258</td>
<td>10%</td>
<td>474,904</td>
<td>10%</td>
</tr>
<tr>
<td>Other</td>
<td>229,190</td>
<td>15%</td>
<td>(3,267)</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>21,190,487</td>
<td>8%</td>
<td>21,719,704</td>
<td>9%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Governance</td>
<td>102,388</td>
<td>14%</td>
<td>32,028</td>
<td>5%</td>
</tr>
<tr>
<td>Administration</td>
<td>498,837</td>
<td>8%</td>
<td>635,751</td>
<td>11%</td>
</tr>
<tr>
<td>Instruction</td>
<td>14,546,477</td>
<td>7%</td>
<td>12,642,385</td>
<td>7%</td>
</tr>
<tr>
<td>Plant</td>
<td>2,022,613</td>
<td>5%</td>
<td>2,319,064</td>
<td>5%</td>
</tr>
<tr>
<td>School-generated</td>
<td>189,990</td>
<td>4%</td>
<td>250,433</td>
<td>5%</td>
</tr>
<tr>
<td>Transportation</td>
<td>5,724</td>
<td>0%</td>
<td>254,477</td>
<td>4%</td>
</tr>
<tr>
<td>Tuition and related fees</td>
<td>21,384</td>
<td>5%</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Complementary services</td>
<td>355,946</td>
<td>8%</td>
<td>292,204</td>
<td>7%</td>
</tr>
<tr>
<td>External services</td>
<td>395,032</td>
<td>6%</td>
<td>373,232</td>
<td>5%</td>
</tr>
<tr>
<td>Interest/allowances</td>
<td>25,531</td>
<td>7%</td>
<td>22,247</td>
<td>8%</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>18,163,922</td>
<td>7%</td>
<td>16,821,823</td>
<td>6%</td>
</tr>
<tr>
<td><strong>Surplus/(deficit)</strong></td>
<td>3,026,565</td>
<td></td>
<td>4,897,881</td>
<td></td>
</tr>
</tbody>
</table>
Schedule 2

Saskatoon Public Schools
Cash Flow Requirements
For the Month Ended September 30, 2019

<table>
<thead>
<tr>
<th></th>
<th>Actual 2019-20</th>
<th>Annual Budget 2019-20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surplus/(deficit)</td>
<td>3,026,565</td>
<td>(15,882,012)</td>
</tr>
<tr>
<td>CASH REQUIREMENTS:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tangible capital assets:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchases</td>
<td>(296,258)</td>
<td>(6,545,750)</td>
</tr>
<tr>
<td>Long term debt:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repayments</td>
<td>(128,125)</td>
<td>(1,537,505)</td>
</tr>
<tr>
<td>Debt issued</td>
<td>4,300,000</td>
<td></td>
</tr>
<tr>
<td>Non-cash items included in surplus/deficit:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amortization expense</td>
<td>1,294,167</td>
<td>15,530,000</td>
</tr>
<tr>
<td>Employee Future Benefits expenses</td>
<td>-</td>
<td>366,750</td>
</tr>
<tr>
<td>Pension Plan Adjustment</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>NET EXCESS (REQUESTED) CASH</td>
<td>3,896,348</td>
<td>(3,768,517)</td>
</tr>
</tbody>
</table>
### Schedule 3

**Saskatoon Public Schools**

**Capital and PMR Project Status**

Includes Capital Projects (all) and PMR Projects (budgets > $150,000)

As of September 30, 2019

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PMR Projects</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brunskill ROOF REPL #7A,14</td>
<td>155,536 *</td>
<td>167,100</td>
<td>11,564</td>
</tr>
<tr>
<td>Evan Hardy ROOF REPL #3,14</td>
<td>173,629 *</td>
<td>213,700</td>
<td>40,071</td>
</tr>
<tr>
<td>Greystone Heights ROOF REPL #2</td>
<td>217,079 *</td>
<td>248,800</td>
<td>31,721</td>
</tr>
<tr>
<td>Pleasant Hill ROOF REPL #8</td>
<td>153,061 *</td>
<td>173,300</td>
<td>20,239</td>
</tr>
<tr>
<td>Walter Murray ROOF REPL #10ACD</td>
<td>405,553 *</td>
<td>471,500</td>
<td>65,947</td>
</tr>
<tr>
<td>Willowgrove ROOF REPL #1,3-6,7,10</td>
<td>70,352 *</td>
<td>60,300</td>
<td>(10,052)</td>
</tr>
<tr>
<td>John G. Egnatoff ROOF REPL #1ABC,8,14</td>
<td>312,781 *</td>
<td>367,300</td>
<td>54,519</td>
</tr>
<tr>
<td>Forest Grove ROOF REPL #3A-D</td>
<td>269,765 *</td>
<td>815,000</td>
<td>545,235</td>
</tr>
<tr>
<td>Hugh Carins WINDOW REPL</td>
<td>18,689 *</td>
<td>300,000</td>
<td>281,311</td>
</tr>
<tr>
<td>Marion Graham SMALL GYM UPDATES</td>
<td>196,897 *</td>
<td>250,000</td>
<td>53,103</td>
</tr>
<tr>
<td>Holliston ROOF REPL #5</td>
<td>38,800 *</td>
<td>160,500</td>
<td>121,700</td>
</tr>
<tr>
<td>Confederation Park ROOF REPL #109011</td>
<td>15,361 *</td>
<td>347,800</td>
<td>332,439</td>
</tr>
<tr>
<td>Aden Bowman ROOF REPL #10</td>
<td>339,544 *</td>
<td>381,100</td>
<td>41,556</td>
</tr>
<tr>
<td>City Park PAINTING</td>
<td>131,726 *</td>
<td>169,780</td>
<td>38,054</td>
</tr>
<tr>
<td>Lester B. Pearson PAINTING</td>
<td>133,477 *</td>
<td>156,400</td>
<td>22,923</td>
</tr>
<tr>
<td>Prince Philip ROOF REPL #7-8</td>
<td>164,996 *</td>
<td>199,900</td>
<td>34,904</td>
</tr>
<tr>
<td>Wildwood ROOF REPL #2</td>
<td>129,267 *</td>
<td>163,800</td>
<td>34,533</td>
</tr>
<tr>
<td>John Dolan ROOF REPL #5,12</td>
<td>189,465 *</td>
<td>242,000</td>
<td>52,535</td>
</tr>
<tr>
<td><strong>Total PMR Projects</strong></td>
<td>3,115,980</td>
<td>4,888,280</td>
<td>1,772,300</td>
</tr>
</tbody>
</table>

* Includes multiple years (actual cost = total project spend to date)

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Portables</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lakeridge/Forest Grove</td>
<td>367,281 *</td>
<td>500,000</td>
<td>132,719</td>
</tr>
<tr>
<td>Alvin Buckwold</td>
<td>106,357 *</td>
<td>360,000</td>
<td>253,643</td>
</tr>
<tr>
<td>Willowgrove</td>
<td>505,085 *</td>
<td>720,000</td>
<td>214,915</td>
</tr>
<tr>
<td><strong>Total Portables</strong></td>
<td>978,724</td>
<td>1,580,000</td>
<td>601,276</td>
</tr>
</tbody>
</table>
# Schedule 4

**Saskatoon Public Schools**  
**Internally and Externally Restricted Surplus**  
**As of September 30, 2019**

<table>
<thead>
<tr>
<th>Internally Restricted</th>
<th>Opening Balance</th>
<th>Additions/Transfers</th>
<th>As of September 30, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civic Elections</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>School Generated Funds</td>
<td>2,598,878</td>
<td>306,268</td>
<td>2,905,146</td>
</tr>
<tr>
<td>Facility Rental Reserve</td>
<td>291,953</td>
<td>15,000</td>
<td>306,953</td>
</tr>
<tr>
<td>System Application Reserve</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Governance Reserve</td>
<td>43,000</td>
<td>-</td>
<td>43,000</td>
</tr>
<tr>
<td>Facility Operating Reserve</td>
<td>332,201</td>
<td>-</td>
<td>332,201</td>
</tr>
<tr>
<td>Curriculum Renewal Reserve</td>
<td>100,000</td>
<td>-</td>
<td>100,000</td>
</tr>
<tr>
<td>Technology Renewal Reserve</td>
<td>2,975,000</td>
<td>-</td>
<td>2,975,000</td>
</tr>
<tr>
<td>Mount Royal Facility Partnership Reserve</td>
<td>169,486</td>
<td>-</td>
<td>169,486</td>
</tr>
<tr>
<td>Staff Professional Development Reserve</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Secondary Security Camera</td>
<td>50,000</td>
<td>-</td>
<td>50,000</td>
</tr>
<tr>
<td>School Carry Forwards</td>
<td>1,205,666</td>
<td>-</td>
<td>1,205,666</td>
</tr>
<tr>
<td>Alternative Funds</td>
<td>506,920</td>
<td>486,549</td>
<td>993,469</td>
</tr>
<tr>
<td>Whitecap</td>
<td>22,772</td>
<td>-</td>
<td>22,772</td>
</tr>
<tr>
<td><strong>Total Internally Restricted</strong></td>
<td>8,295,876</td>
<td>807,817</td>
<td>9,103,693</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Externally Restricted</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Donations</td>
<td>545,253</td>
<td>8,015</td>
<td>553,268</td>
</tr>
<tr>
<td>Foundation</td>
<td>1,094,643</td>
<td>-</td>
<td>1,094,643</td>
</tr>
<tr>
<td><strong>Total Externally Restricted</strong></td>
<td>1,639,896</td>
<td>8,015</td>
<td>1,647,911</td>
</tr>
</tbody>
</table>
MEETING DATE: NOVEMBER 5, 2019

TOPIC: APPROVAL OF MINUTES

FORUM | AGENDA ITEMS | INTENT
-------|--------------|--------
[✓] Board Meeting | [ ] Correspondence | [ ] Information
[ ] Committee of the Whole | [ ] New Business | [✓] Decision
[ ] Reports from Administrative Staff | [ ] Discussion
[✓] Other: Approval of Minutes

BACKGROUND

CURRENT STATUS

Attached are the minutes from the September 17, 2019 and October 8, 2019 Committee of the Whole and Regular Board meetings.

PREPARED BY DATE ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer October 28, 2019 - Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):
That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held September 17, 2019 and October 8, 2019.
MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, September 17, 2019 at 3:00 p.m.

MEMBERS PRESENT: Ms. Donna Banks, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Following discussions in Committee of the Whole, Ms. MacPherson moved that the Board rise and report.

CARRIED (6)

The meeting adjourned at 6:02 p.m.
MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, September 17, 2019 at 7:00 p.m. September 17, 2019

MEMBERS PRESENT: Mr. Ray Morrison (Board Chair), Ms. Donna Banks, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Mr. Ray Morrison, Board Chair, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional homeland of the Métis people.

Agenda: Mr. Tait moved approval of the agenda. CARRIED (8)

Celebrating Excellence: Saskatoon Public Schools' Early Registration Day:
Ms. Charlene Scrimshaw, Superintendent of Education, introduced Mrs. Miranda Low, Principal of Sylvia Fedoruk School, who explained the idea of having an early registration day stemmed from the 2018 opening of the new schools in Evergreen and Rosewood neighborhoods. Mrs. Sandra Weedmark, Educational Assistant, shared the impact early registration day had from the staff’s point of view. Mrs. Claire Staines and her daughter Meghan, shared the impact of early registration from new families joining the school community.

Agenda: Celebrating Excellence: Saskatoon Public Schools' Early Registration Day: CARRIED (8)

Consent Items: Dr. Zwarych moved that the following consent agenda items be approved as presented.

Consent Items: CARRIED (8)

Facilities for Learning Update: Dr. Zwarych moved that the Board receive the Facilities for Learning update as information. Facilities for Learning Update: CARRIED (8)

Report of Tenders Approved over $150,000 During Summer 2019: Dr. Zwarych moved that the Board receive the Report of Tenders Approved over $150,000 During Summer 2019 as information. Report of Tenders over $150,000 During Summer 2019: CARRIED (8)

Financial Results for the Period September 1, 2018 to July 31, 2019: Dr. Zwarych moved that the Board receive the financial results for the period September 1, 2018 to July 31, 2019 for information. Financial Results for the Period September 1, 2018 to July 31, 2019: CARRIED (8)

Approval of Minutes: Dr. Zwarych moved that the Board approve the minutes of the Committee of the Whole and Regular Board meetings held July 18, 2019 and the Special Board Meeting held September 3, 2019. Approval of Minutes: CARRIED (8)
Correspondence: Dr. Zwarych moved that the Board receive the correspondence as listed.  
  a) Correspondence from Robert J. Currie, Deputy Minister of Education, regarding Saskatoon Public Schools’ estimated revenues and expenditures for the 2019-2020 school year. 
  b) Correspondence from Michael D. Boda, Chief Electoral Officer, Province of Saskatchewan, regarding elections and education.  

CARRIED (8)

Reports From Administrative Staff:  

School Opening Update: Ms. Banks moved that the Board receive the School Opening Update for information.  

CARRIED (8)

Academic Excellence Update: Literacy: Mr. Dave Derksen, Superintendent of Education, Mrs. Trish Reeve, Coordinator: Student Services, Mr. Paul Bazin Webster, Coordinator: French Immersion, and Mrs. Andrea Dunk, Consultant, Literacy and Numeracy, provided an update on the results from various literacy assessments from 2018-2019.  

Mr. Scott moved that the Board receive the Academic Excellence Update: Literacy.  

CARRIED (8)

Unfinished Business:  

Correspondence: Ms. MacPherson moved that the Board receive the correspondence from the Committee of the Whole, as listed.  

CARRIED (8)

Saskatoon Christian School: Ms. Kelleher moved that the Board accept the recommendation of the Chief Financial Officer as contained in his report dated September 10, 2019.  

CARRIED (8)

Compensation Adjustment – Director of Education: Ms. Banks moved that the Board approve the compensation adjustment to the Director’s contract as recommended by the Board Human Resources Committee.  

CARRIED (8)

Audit Service Plans for the Fiscal Year Ended August 31, 2019: Mr. Linklater moved that the Board approve the Audit Service Plans for the fiscal year ending August 31, 2019.  

CARRIED (8)

Contract for Partial Window Replacement at Hugh Cairns V.C. School: Dr. Zwarych moved that the Board approve the final value of the contract with Zak’s Building Group for partial window replacement at Hugh Cairns V.C. School be revised from a maximum limit of $215,000 plus applicable taxes to $260,000 plus applicable taxes to accommodate the additional scope of work discovered during construction.  

CARRIED (8)

Board Subcommittee Minutes: Ms. Kelleher moved that the Board approve the minutes of the Board Governance Committee meeting of June 11, 2019 and the Board Audit and Risk Committee meeting of June 18, 2019.  

CARRIED (8)

Reports of Committees and Trustees:  

• Trustee Linklater reported on his attendance at a pension conference in Whistler, B.C. September 13 – 15, 2019.  
• Trustee Banks reported end of June events, such as the SHSAA Annual General Meeting, Fairhaven Schools’ grade 8 farewell, and Tommy Douglas Collegiate grade 12 graduation events. Ms. Banks also reported on her attendance at the Canadian School Boards Association’s annual conference in
Toronto July 2019, the grand opening of Ernest Linder School’s new playground, her attendance at Saskatoon Public Schools’ Foundation summer literacy camp windup, and September school visits to schools in Ward 3.

- Mr. Scott reported on his attendance at September school events in Ward 4.
- Ms. Kelleher reported on her attendance at the Mount Royal Skills and Trades Centre culinary event, the Board Audit and Risk Committee meeting, and a tour of the tiny house build at Nutana Collegiate.
- Ms. MacPherson reported on future visits to Ward 5 schools.
- Mr. Tait reported on his attendance at the Summer Youth Internship Program hosted by the Saskatoon Industry Education Council. He also reported on September visits to Ward 7 schools and the school opening celebration at Prince Philip School.
- Dr. Zwarych reported on her attendance at the Canadian School Boards Association’s annual conference in Toronto July 2019, the school opening celebration at Central Office and the Hope for Hoops charity event for Cystic Fibrosis.
- Chair Morrison reported on his attendance at the Grade 9 meet the teacher event at Centennial Collegiate, the orientation session for new teachers in the school division, and the annual convention of the Saskatoon Teachers’ Association.

New Business:

**Premier’s Board of Education Award For Innovation and Excellence in Education:** Mr. Scott moved that the Board nominate Saskatoon Industry Education Council for the Premier’s Board of Education Award for Innovation and Excellence in Education.

CARRIED (8)

**Secure Destruction of Records:** Ms. Kelleher moved that the Board approve the secure destruction of one box of paper records of contractual agreements, 10 boxes of employee records, and 35 boxes of finance files that are eligible for destruction as per SSBA Records Retention and Disposal Guide (Dec. 2012).

CARRIED (8)

Ms. MacPherson moved that the Board adjourn to the call of the Chair or the Board meeting of Tuesday, October 8, 2019.

CARRIED (8)

The meeting adjourned at 8:16 p.m.

_____________________________  ____________________________
Secretary of the School Division     Board Chair
MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, October 8, 2019 at 3:00 p.m. 

MEMBERS PRESENT: Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait

Following discussions in Committee of the Whole, Mr. Morrison moved that the Board rise and report.

CARRIED (8)

The meeting adjourned at 5:59 p.m.

__________________________________________  ______________________________________
Secretary of the School Division                  Board Chair
MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, October 8, 2019 at 7:00 p.m.

MEMBERS PRESENT: Mr. Ray Morrison (Board Chair), Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Cameron Scott, Mr. Ross Tait

Mr. Ray Morrison, Board Chair, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional homeland of the Métis people.

Agenda: Ms. Banks moved approval of the agenda.

CARRIED (8)

Celebrating Excellence: Pleasant Hill School Drum Making:
Ms. Donnalee Weinmaster, Superintendent of Education, introduced Ms. Julienne Buckle, Vice Principal of Pleasant Hill School, who introduced staff, student and community members involved in the journey of processing a moose hide for a drum. Under the guidance of Tim Eashappie, Traditional Knowledge keeper and his wife Kathy Eashappie, the group shared their learnings and how the experience was connected to Indigenous land-based teachings, responding to the Truth and Reconciliation Commission’s Calls to Action.

Reports From Administrative Staff:

Strategic Plan Update: Secondary Data: Mr. Paul Janzen, Superintendent of Education and Mr. Ryan Brimacombe, Coordinator, Curriculum and Instruction 9-12, shared secondary data results from 2018-2019, including graduation rates, credit attainment, and transiency.

Mr. Tait moved that the Board receive the Strategic Plan Update: Secondary Data.

CARRIED (8)

Unfinished Business:

Director’s Update: June 1, 2019 – September 30, 2019: Ms. Banks moved that the Board approve the “Director’s Update” for the period June 1, 2019 to September 30, 2019 to be included as part of the evidence of the quality indicators for the Director’s annual evaluation.

CARRIED (8)

Year End Reserve Transfers: Ms. MacPherson moved that the Board approve the following funding transfers:

a) The transfer of $4,119,319 from PRM project allocations, to the Unrestricted Accumulated Surplus for PMR operational projects, based on actual project amounts for the year ended August 31, 2019.

b) The transfer of $1,125,000 from the Internally Restricted Surplus for System application reserve to the Unrestricted Accumulated Surplus.

c) The transfer of $360,000 from the Internally Restricted Surplus for Curriculum Renewal to the Unrestricted Accumulated Surplus.

d) The transfer of $800,000 from the Internally Restricted Surplus for Staff Professional Development to the Unrestricted Accumulated Surplus.

CARRIED (8)
f) The transfer of $80,000 from the Unrestricted Accumulated Surplus to the Internally Restricted Surplus for Facility Operating.

CARRIED (8)

**Actuarial Valuation Report as at December 31, 2018:** Ms. Brannen moved that the Board receive the Actuarial Valuation Report on the Pension Plan for the Non-Teaching Employees of the Saskatoon Board of Education.

CARRIED (8)

**Board Governance – Trustee Remuneration:** Ms. Banks moved that the Board approve the revised schedule of Remuneration Allowances and Expenses effective September 1, 2019.

CARRIED (7-1)  
(Trustee MacPherson voted against the motion)

**Board Governance – Board Policy 7: Committees of the Board:** Ms. MacPherson moved that the Board approve the housekeeping changes to Policy 7: Committees of the Board.

CARRIED (8)

**Board Annual Work Plan 2019-2020:** Mr. Morrison moved that the Board approve the Board Annual Work Plan 2019-2020.

CARRIED (8)

**Board Subcommittees – Revised Terms of Reference:** Ms. MacPherson moved that the Board approve the revised Terms of Reference for the Board Audit and Risk Committee, Board Governance Committee, and the Board Human Resources Committee.

CARRIED (8)

**Board Subcommittee Minutes:** Mr. Scott moved that the Board approve the minutes of the Board Governance Committee meeting of May 21, 2019.

CARRIED (8)

**Reports of Committees and Trustees:**

- Trustee Tait reported on his attendance at the Welcome Back Powwow on September 30, 2019. He also reported on his attendance at the Saskatchewan Association for Community Education conference held October 1-2, 2019.

- Trustee Banks reported on her attendance at the annual Blairmore Ring football game, school community council meeting at Tommy Douglas Collegiate, the Welcome Back Powwow, the ward boundary change meeting hosted by the City of Saskatoon, and a Big Brothers Big Sisters partnership meeting. Ms. Banks also reported on a school tour of Tommy Douglas Collegiate and the Shaw Centre with officials from a visiting school division.

- Mr. Scott reported on his attendance at school community council meetings in Ward 4.

- Ms. MacPherson reported on her attendance at the Brownell School assembly where the Grade 2/3 class celebrated Sunny the Sunflower.

- Chair Morrison reported on his attendance at the Board Chairs Council meeting, meetings of the Saskatoon Public Schools Foundation, and several welcome back barbecues and breakfasts within Ward 10. Mr. Morrison also reported on accompanying the leader of the opposition, Mr. Ryan Meili, on tours of several schools.
Ms. MacPherson moved that the Board adjourn to the call of the Chair or the Board meeting of Tuesday, November 5, 2019.

CARRIED (8)

The meeting adjourned at 8:17 p.m.

________________________________________  _______________________________________
Secretary of the School Division              Board Chair