Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education

TUESDAY, APRIL 9, 2019
W.B. Doyle Board Room
310 – 21st Street East
7:00 p.m.

Please Note: All public Board meetings are audio recorded

AGENDA

1. Roll Call

2. Land Acknowledgement

3. Playing of O Canada

4. Agenda
   a. Adoption of Agenda
   b. Declaration of Conflict of Interest

5. Celebrating Excellence: Brownell School – Learning Success

6. Consent Items

   The Chair will ask for a motion to receive the items, which are starred (★), and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

7. Reports from Administrative Staff
   a. Core Strategy Update: Student Support Services
   ★ b. Financial Results for the Period September 1, 2018 to February 28, 2019

8. Minutes
   ★ a. Approval of Minutes – March 12, 2019
9. **Delegation**

10. **Business Arising from the Minutes**

11. **Unfinished Business**
   a. Items Arising from the Committee of the Whole

12. **Correspondence**
   ★ (a-c) Individual Items

13. **Reports of Committees and Trustees**

14. **New Business**

   **Information**
   a. Provincial Budget 2019-2020

   **Decision**
   b. Pension Committee – Appointment of Independent Pension Trustee
   c. Tenders for Partial Roofing Replacement at Various Schools
   d. Tender for Provision of Two New Relocatable Classrooms to Willowgrove School
   e. Tender for Gym Floor Replacement and Lighting Upgrade at Mount Royal Collegiate
   f. Tender for Boiler System Replacement at Royal West Campus

15. **Comments/Concerns/Questions from the Public**
   (Maximum 5 minutes per speaker; 20 minutes total; must be related to a specific agenda item)

16. **Notices of Motion**

17. **Questions by Trustees**
   a. Response to Trustee Banks’ Question regarding the Impact of Low Temperatures on Student Attendance
   b. Response to Trustee MacPherson’s Question regarding Saskatoon Public Schools’ Health Strategy

---

**Next Regular Meeting:**
At the call of the Chair or
Tuesday, May 7, 2019
7:00 p.m.
MEETING DATE: APRIL 9, 2019

TOPIC: CELEBRATING EXCELLENCE: BROWNELL SCHOOL - LEARNING SUCCESS

FORUM | AGENDA ITEMS | INTENT
---|---|---
[✓] Board Meeting | [ ] Correspondence | [✓] Information
[ ] Committee of the Whole | [ ] New Business | [ ] Decision
[ ] Reports from Administrative Staff | [ ] Discussion
[✓] Other: Celebrating Excellence

BACKGROUND

Strengthening Our Learning Community- Strategic Direction: Our Students’ Learning goal states: “Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth.” Our People goal states: “Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning.” Our Community goal states: “We seek to build with our community shared ownership and responsibility for the well-being and education of our children and youth.” Our Organization goal states: “Our organization will be principled, innovative, collaborative, accountable, and effective.”

CURRENT STATUS

Staff and students at Brownell School have been focused on finding ways to continuously improve learning in literacy and mathematics and they have been very successful. By knowing and valuing each student, the staff have been able to respond to learning assessments with innovative and responsive interventions that have supported student success. This celebration of excellent teaching and learning focuses on students’ growth in core academics and the role of the staff, led by the resource teacher team.

Presenting will be:

- Graeme Carey, vice principal,
- Heather Garton and Russell Kushniruk, resource teachers,
- Lisa Martell, parent, and
- Brownell students.

PREPARED BY | DATE | ATTACHMENTS
---|---|---
Mr. Shane Skjerven, Deputy Director of Education | April 3, 2019 | None
Mr. Dave Derksen, Superintendent of Education
BACKGROUND

Saskatoon Public Schools continues to provide supports for students with a learning disability. Due to increased enrolment, current research and inclusive practices, the delivery model and supports have evolved.

CURRENT STATUS

Stacy Hoskins, Consultant for Learning Disabilities, Trish Reeve, Coordinator: Student Services; and Donnalee Weinmaster, Superintendent of Education will share the important work of the Learning Disability Team to support students who have been identified with a learning disability. Highlights of the presentation will include:

- Past and current supports
- Learning Disability (LD) vs Intellectual Disability (ID)
- Supports for teachers and students
- Smooth transitions from grade to grade

RECOMMENDATION

Proposed Board Motion:
That the Board receive the Core Strategy Update: Student Support Services for information.
BACKGROUND
The attached financial information shows the school division’s year-to-date financial position.

CURRENT STATUS
Attached are the following documents:

1. Memorandum regarding Financial Results to February 28, 2019  Pages 1-3
3. Cash Flow Requirements  Page 5
4. Capital Expenditures  Page 6
5. Internally and Externally Restricted Surplus  Page 7

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

RECOMMENDATION

Proposed Board Motion (if removed from consent items):
That the Board receive the financial results for the period September 1, 2018 to February 28, 2019 for information.
MEMORANDUM

DATE: March 13, 2019

TO: Garry Benning, Chief Financial Officer

FROM: Jilleen Kaal, Senior Accountant

RE: FINANCIAL RESULTS TO FEBRUARY 28, 2019

See Schedule 1 and 2 for financial information as of February 28, 2019. The following is an explanation for the main revenues and expenditures:

Revenues

a) Property Taxes
$0.2 million of property tax revenue has been recognized as of February 28, 2019. This relates to treaty land entitlement property tax revenue which was not budgeted. This compares to $40.2 million and 100% in 2017-18. As of January 1, 2018 property tax revenues flow directly to the provincial government and funding will be received solely from the provincial grant in 2018-19.

b) Provincial Grants
$112.9 million and 49% of the provincial grants have been recognized for the year, compared to $71.6 million and 38% in the prior year. The current year is higher because in 2017-18 grant revenue was lower in the first four months as property tax was being collected until December 31, 2017.

c) Tuition and Related Fees
Tuition and related fees consist of revenues from the international student program (ISP), as well as federal tuition for First Nations students. $0.4 million and 26% of budget has been realized as of February 28, 2019, compared to $1.9 million and 94% in 2017-18. The current year is lower as revenues relate primarily to tuition revenue which is expected to be lower in the current year as the program is being phased out. Tuition revenue will increase once the entry for the reallocation of Whitecap student tuition is processed.

d) Complementary Services
Complementary services relate primarily to prekindergarten funding, as well as alternative funding grants. $2.8 million and 63% of budget has been realized so far in the current year. This is higher than 2017-18 of $1.5 million and 45% of budget as the timing of alternate funding varies year-to-year. Overall, the current year is expected to be higher due to the recategorization of certain provincial programs which were previously recorded as provincial grants.
e) **External Services**
External services consist of funding for associate and alliance schools, as well as cafeteria revenues. As of February 28, 2019, $4.4 million and 63% of budget has been recognized. In 2017-18, $3.5 million and 53% of budget had been realized for the comparable period. The current year is higher due to the reallocation of Whitecap student tuition for students attending SPS not yet being processed in the current year.

f) **School Generated**
School Generated revenue relates to student fees and grants at the school level. Revenues of $2.7 million and 54% of budget has been realized in the current year. This is comparable to 2017-18 levels of $2.5 million and 51% of budget.

g) **Other**
Other includes mainly investment and rental income. Other revenues of $0.8 million and 58% of budget has been realized in the current year. This is higher than the prior year of $0.4 million and 30% of budget as deferred rental revenue is no longer calculated on a monthly basis.

**Expenditures**

a) **Governance**
Expenses related to governance total $0.4 million and 60% of budget as of February 28, 2019, compared to $0.3 million and 50% in the prior year. The current year is higher due to the timing of membership fees.

b) **Administration**
Administrative costs are $3.0 million and 51% of budget as of February 28, 2019. This is comparable to 2017-18 levels of $3.3 million and 51% and is expected to be slightly over budget due to higher benefit costs.

c) **Instruction**
Instruction expenses total $109.0 million and 56% of budget as of February 28, 2019. This is slightly lower than the prior year of $109.9 million and 57% of budget and is expected to be on budget.

d) **Plant**
Plant expenses are currently at $17.3 million and 40% of budget compared to $17.3 million and 46% in 2017-18. The current year is lower on a percentile basis due to the timing of the Preventative Maintenance and Renewal expenditures.

e) **School Generated Expense**
These expenses currently total $1.4 million and 29% of budget. This is comparable to 2017-18 levels of $1.4 million and 28% of budget.

f) **Transportation**
Transportation expenditures amount to $3.2 million and 51% of budget as of February 28, 2019. This compares to $3.2 million and 49% of budget in the prior year which was slightly under-budget.
g) **Tuition and Related Fees**
These expenses relate primarily to disbursements to homebased students. These expenses currently total $0.3 million and 85% of budget as the payments have been distributed as of February 28, 2019. This is lower than the prior year of $0.3 million and 98% of budget for the same period as there was fewer homebased students than expected.

h) **Complementary Services**
Complementary services expenditures relate primarily to prekindergarten and alternative funding grants. Expenses are currently $2.6 million and 60% of budget which is higher than 2017-18 levels of 51% and $1.7 million. The current year is expected to be higher due to the reclassification of certain provincial programs.

i) **External Services**
External services include expenses related to the associate schools, cafeterias, donations, Whitecap and the foundation. These amount to $3.4 million as of February 28, 2019 and 48% of budget. This is comparable to 2017-18 levels of $3.1 million and 46%.

j) **Interest/Allowances**
Interest expenditures are currently $0.1 million and 50% of budget. These are lower than 2017-18 levels which were $0.2 million and 71% of budget and is expected to be on budget as last year was over-budget due to interest charges on cash flow deficits.

**Capital Expenditures**

The attached schedule (Schedule 3) provides information regarding the unaudited financial status as of February 28, 2019 for capital and Preventative Maintenance and Renewal projects which are considered in progress or have had financial activity during the year. This includes the inception to date costs and budget.

**Internally and Externally Restricted Surplus**

There are no significant changes to the restricted surplus accounts other than budgeted allocations and allocations from funds outside the operating fund. See Schedule 4 for more information.
### Schedule 1

**Saskatoon Public Schools**  
**Consolidated Statement of Financial Activities**  
**For the Six Months Ended February 28, 2019**

<table>
<thead>
<tr>
<th></th>
<th>2018-19 Actual</th>
<th>Percentage of Consolidated Budget</th>
<th>2017-18 Actual</th>
<th>Percentage of Consolidated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property taxes</td>
<td>$200,845</td>
<td>$40,184,425 (100%)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provincial grants</td>
<td>112,852,965</td>
<td>49%</td>
<td>71,611,057 (38%)</td>
<td></td>
</tr>
<tr>
<td>Tuition and related fees</td>
<td>446,745</td>
<td>26%</td>
<td>1,894,439 (94%)</td>
<td></td>
</tr>
<tr>
<td>Complementary services</td>
<td>2,772,677</td>
<td>63%</td>
<td>1,472,720 (45%)</td>
<td></td>
</tr>
<tr>
<td>External services</td>
<td>4,376,714</td>
<td>63%</td>
<td>3,483,935 (53%)</td>
<td></td>
</tr>
<tr>
<td>School-generated</td>
<td>2,685,130</td>
<td>54%</td>
<td>2,502,435 (51%)</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>822,505</td>
<td>58%</td>
<td>422,106 (30%)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>124,157,580</td>
<td>49%</td>
<td>121,571,117 (49%)</td>
<td></td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Governance</td>
<td>408,745</td>
<td>60%</td>
<td>320,639 (50%)</td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td>3,031,820</td>
<td>51%</td>
<td>3,303,289 (51%)</td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>109,004,441</td>
<td>56%</td>
<td>109,916,493 (57%)</td>
<td></td>
</tr>
<tr>
<td>Plant</td>
<td>17,283,758</td>
<td>40%</td>
<td>17,343,296 (46%)</td>
<td></td>
</tr>
<tr>
<td>School-generated</td>
<td>1,437,909</td>
<td>29%</td>
<td>1,390,313 (28%)</td>
<td></td>
</tr>
<tr>
<td>Transportation</td>
<td>3,233,368</td>
<td>51%</td>
<td>3,183,101 (49%)</td>
<td></td>
</tr>
<tr>
<td>Tuition and related fees</td>
<td>295,800</td>
<td>85%</td>
<td>305,800 (98%)</td>
<td></td>
</tr>
<tr>
<td>Complementary services</td>
<td>2,603,759</td>
<td>60%</td>
<td>1,672,921 (51%)</td>
<td></td>
</tr>
<tr>
<td>External services</td>
<td>3,438,253</td>
<td>48%</td>
<td>3,113,795 (46%)</td>
<td></td>
</tr>
<tr>
<td>Interest/allowances</td>
<td>140,150</td>
<td>50%</td>
<td>227,194 (71%)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>140,878,003</td>
<td>53%</td>
<td>140,776,841 (54%)</td>
<td></td>
</tr>
<tr>
<td><strong>Surplus/(deficit)</strong></td>
<td>(16,720,423)</td>
<td></td>
<td>(19,205,724)</td>
<td></td>
</tr>
</tbody>
</table>
## Schedule 2

**Saskatoon Public Schools**  
**Cash Flow Requirements**  
**For the Six Months Ended February 28, 2019**

<table>
<thead>
<tr>
<th></th>
<th>Actual 2018-19</th>
<th>Annual Budget 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Surplus/(deficit)</strong></td>
<td>(16,720,423)</td>
<td>(15,694,524)</td>
</tr>
<tr>
<td><strong>CASH REQUIREMENTS:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tangible capital assets:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchases</td>
<td>(1,284,034)</td>
<td>(1,061,000)</td>
</tr>
<tr>
<td>Long term debt:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repayments</td>
<td>(479,498)</td>
<td>(958,996)</td>
</tr>
<tr>
<td>Debt issued</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-cash items included in surplus/deficit:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amortization expense</td>
<td>7,765,000</td>
<td>15,530,000</td>
</tr>
<tr>
<td>Employee Future Benefits expenses</td>
<td>-</td>
<td>362,500</td>
</tr>
<tr>
<td>Pension Plan Adjustment</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>NET EXCESS (REQUESTED) CASH</strong></td>
<td>(10,718,955)</td>
<td>(1,822,020)</td>
</tr>
</tbody>
</table>
## Schedule 3

**Saskatoon Public Schools**  
**Capital Projects Status**  
**As of February 28, 2019**

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PMR Projects</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2016/17 PMR Projects</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alvin Buck #1,1a,5,10,14 - Covertite Roofing and Sheet Metal</td>
<td>437,105</td>
<td>479,000</td>
<td>41,895</td>
</tr>
<tr>
<td>Prince Philip #6 - Covertite Roofing and Sheet Metal</td>
<td>197,774</td>
<td>212,000</td>
<td>14,226</td>
</tr>
<tr>
<td>WMCI #8 &amp; 10 - Covertite Roofing and Sheet Metal</td>
<td>246,744</td>
<td>256,000</td>
<td>9,256</td>
</tr>
<tr>
<td>City Park Window Replacement</td>
<td>302,697</td>
<td>280,000</td>
<td>(22,697)</td>
</tr>
<tr>
<td>Evan Hardy Gym Flooring Replacement</td>
<td>271,737</td>
<td>300,000</td>
<td>28,263</td>
</tr>
<tr>
<td>Henry Kelsey Access Improvements</td>
<td>220,495</td>
<td>150,000</td>
<td>(70,495)</td>
</tr>
<tr>
<td>River Heights Boiler Replacement</td>
<td>149,510</td>
<td>150,000</td>
<td>490</td>
</tr>
<tr>
<td>Various Schools Structure Beams</td>
<td>170,658</td>
<td>290,000</td>
<td>119,342</td>
</tr>
<tr>
<td>2017/18 PMR Projects</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brunskill ROOF REPL 9,10,11</td>
<td>89,764</td>
<td>88,000</td>
<td>(1,764)</td>
</tr>
<tr>
<td>Caswell ROOF REPL 3A,3B,7</td>
<td>56,699</td>
<td>55,000</td>
<td>(1,699)</td>
</tr>
<tr>
<td>Confederation Park ROOF REPL 8</td>
<td>176,501</td>
<td>191,000</td>
<td>14,499</td>
</tr>
<tr>
<td>Confederation Park ROOF REPL 3,9,10</td>
<td>574,129</td>
<td>646,000</td>
<td>71,871</td>
</tr>
<tr>
<td>Lakeview ROOF REPL 3 THRU 4</td>
<td>373,174</td>
<td>417,000</td>
<td>43,826</td>
</tr>
<tr>
<td>Mount Royal Collegiate</td>
<td>542,416</td>
<td>595,000</td>
<td>52,584</td>
</tr>
<tr>
<td>2018/19 PMR Projects</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brunskill ROOF REPL #7A,14</td>
<td>155,536</td>
<td>167,100</td>
<td>11,564</td>
</tr>
<tr>
<td>Evan Hardy ROOF REPL #3,14</td>
<td>134,929</td>
<td>213,700</td>
<td>78,771</td>
</tr>
<tr>
<td>Greystone Heights ROOF REPL #2</td>
<td>1,827</td>
<td>248,700</td>
<td>246,873</td>
</tr>
<tr>
<td>Pleasant Hill ROOF REPL #8</td>
<td>153,061</td>
<td>173,300</td>
<td>20,239</td>
</tr>
<tr>
<td>Walter Murray ROOF REPL #10ACD</td>
<td>405,553</td>
<td>471,500</td>
<td>65,947</td>
</tr>
<tr>
<td>Willowgrove ROOF REPL #1,3-6,7,10</td>
<td>68,377</td>
<td>60,300</td>
<td>(8,077)</td>
</tr>
<tr>
<td>John G. Egnatoff ROOF REPL #1ABC,8,14</td>
<td>310,629</td>
<td>367,300</td>
<td>56,671</td>
</tr>
<tr>
<td>Total PMR Projects</td>
<td>5,039,314</td>
<td>5,810,900</td>
<td>771,586</td>
</tr>
<tr>
<td><strong>Portables</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lakeridge/Forest Grove</td>
<td>366,379</td>
<td>500,000</td>
<td>133,621</td>
</tr>
<tr>
<td>Centennial Portable Reconstruction**</td>
<td>1,386,768</td>
<td>1,000,000</td>
<td>(386,768)</td>
</tr>
<tr>
<td>Total Portables</td>
<td>1,753,147</td>
<td>1,500,000</td>
<td>(253,147)</td>
</tr>
<tr>
<td><strong>Special Projects</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Willowgrove</td>
<td>21,184,120</td>
<td>21,141,303</td>
<td>(42,817)</td>
</tr>
<tr>
<td>City Park Repurposing - Phase 2*</td>
<td>1,191,807.08</td>
<td>1,000,000</td>
<td>(191,807)</td>
</tr>
<tr>
<td>Furniture Refresh</td>
<td>1,195,366.85</td>
<td>1,200,000</td>
<td>4,633</td>
</tr>
<tr>
<td>Total Special Projects</td>
<td>23,571,294</td>
<td>23,341,303</td>
<td>(229,991)</td>
</tr>
</tbody>
</table>

---

* City Park budget of $1.4 million split between PMR projects (sprinkers) and special projects, combined project budget revised from $1.2 million to $1.4 million Sept. 2017

**Centennial Portable Reconstruction, total project budget revised from $1 million to $1.4 million Sept. 2017
Schedule 4

Saskatoon Public Schools
Internally and Externally Restricted Surplus
As of February 28, 2019

<table>
<thead>
<tr>
<th>Internally Restricted</th>
<th>Opening Balance</th>
<th>Additions/Transfers</th>
<th>As of February 28, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civic Elections</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>School Generated Funds</td>
<td>2,531,606</td>
<td>1,247,221</td>
<td>3,778,827</td>
</tr>
<tr>
<td>Facility Rental Reserve</td>
<td>276,953</td>
<td>15,000</td>
<td>291,953</td>
</tr>
<tr>
<td>System Application Reserve</td>
<td>1,125,000</td>
<td></td>
<td>1,125,000</td>
</tr>
<tr>
<td>Governance Reserve</td>
<td>43,000</td>
<td></td>
<td>43,000</td>
</tr>
<tr>
<td>Facility Operating Reserve</td>
<td>252,201</td>
<td></td>
<td>252,201</td>
</tr>
<tr>
<td>Curriculum Renewal Reserve</td>
<td>460,000</td>
<td></td>
<td>460,000</td>
</tr>
<tr>
<td>Technology Renewal Reserve</td>
<td>2,450,000</td>
<td>600,000</td>
<td>3,050,000</td>
</tr>
<tr>
<td>Mount Royal Facility Partnership Reserve</td>
<td>169,486</td>
<td></td>
<td>169,486</td>
</tr>
<tr>
<td>Staff Professional Development Reserve</td>
<td>800,000</td>
<td></td>
<td>800,000</td>
</tr>
<tr>
<td>Secondary Security Camera</td>
<td>50,000</td>
<td></td>
<td>50,000</td>
</tr>
<tr>
<td>School Carry Forwards</td>
<td>1,164,758</td>
<td></td>
<td>1,164,758</td>
</tr>
<tr>
<td>Alternative Funds</td>
<td>126,853</td>
<td>317,330</td>
<td>444,183</td>
</tr>
<tr>
<td>Whitecap</td>
<td>21,427</td>
<td></td>
<td>21,427</td>
</tr>
<tr>
<td><strong>Total Internally Restricted</strong></td>
<td><strong>9,471,284</strong></td>
<td><strong>2,179,551</strong></td>
<td><strong>11,650,836</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Externally Restricted</th>
<th>Opening Balance</th>
<th>Additions/Transfers</th>
<th>As of February 28, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donations</td>
<td>496,793</td>
<td>27,968</td>
<td>524,762</td>
</tr>
<tr>
<td>Foundation</td>
<td>1,147,350</td>
<td></td>
<td>1,147,350</td>
</tr>
<tr>
<td><strong>Total Externally Restricted</strong></td>
<td><strong>1,644,143</strong></td>
<td><strong>27,968</strong></td>
<td><strong>1,672,112</strong></td>
</tr>
</tbody>
</table>
MEETING DATE: APRIL 9, 2019

TOPIC: APPROVAL OF MINUTES

FORUM                      AGENDA ITEMS          INTENT
[✓] Board Meeting          [ ] Correspondence     [ ] Information
[ ] Committee of the Whole [ ] New Business      [✓] Decision
[ ] Reports from Administrative Staff [ ] Discussion
[✓] Other: Approval of Minutes

BACKGROUND

CURRENT STATUS

Attached are the minutes from the March 12, 2019 Committee of the Whole and Regular Board meetings.

PREPARED BY DATE ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer April 1, 2019 - Minutes
                                          March 12, 2019

RECOMMENDATION

Proposed Board Motion (if removed from consent items):
That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held March 12, 2019.
MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, February 12, 2019 at 3:00 p.m.

MEMBERS PRESENT: Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Following discussions in Committee of the Whole, Mr. Linklater moved that the Board rise and report.

CARRIED (9)

The meeting adjourned at 5:57 p.m.

________________________________________________________________________

Secretary of the School Division  Board Chair
MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, March 12, 2019 at 7:00 p.m.

MEMBERS PRESENT: Mr. Ray Morrison (Board Chair), Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Mr. Ray Morrison, Board Chair, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional homeland of the Métis people.

Agenda: Dr. Zwarych moved approval of the agenda.

CARRIED (9)

Celebrating Excellence: Social Justice Disposition Committee:
Mr. Dean Newton, Superintendent of Education, Ms. Deighan Remoundos, Acting Vice Principal of Greystone Heights School and Dr. Verna St. Denis, University of Saskatchewan. Ms. Remoundos and Dr. St. Denis spoke of the Social Justice Disposition Committee, its purpose, vision, and success regarding anti-racist anti-oppressive education.

Consent Items: Mr. Tait moved that the following consent agenda items be approved as presented.

7b) Facilities for Learning Update: That the Board receive the Facilities for Learning Update as information.

CARRIED (9)

8a) Approval of Minutes: That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held February 12, 2019.

CARRIED (9)

Reports from Administrative Staff:

Board Priority Update: Collegiate Renewal: Mr. Shane Skjerven, Deputy Director of Education, introduced Mr. Paul Janzen, Superintendent of Education, and Mr. Ryan Brimacombe, Coordinator, Curriculum and Instruction 9-12, Collegiate Renewal. The group provided the Board with a mid-year update on the Collegiate Renewal priority.

Ms. MacPherson moved that the Board receive the Board Priority Update: Collegiate Renewal for information.

CARRIED (9)
Unfinished Business:

Director's Update: December 1, 2018 – March 1, 2019: Ms. Banks moved that the Board approve the Director's Update for the period December 1, 2018 to March 1, 2019 to be included as part of the evidence of the quality indicators for the Director's annual evaluation.

CARRIED (9)

CUPE 8443 Ratification: Ms. Bellamy moved that the Board ratify the contract settlement between the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan and the Canadian Union of Public Employees Local #8443.

CARRIED (9)

Insurance Premiums: Mr. Tait moved that the Board approve the payment of $647,943.76, including taxes, to Marsh Canada Limited for 2019 insurance premiums.

CARRIED (9)

Board Subcommittee Minutes: Ms. MacPherson moved that the Board approve the minutes of the Board Governance Committee meeting January 22, 2019.

CARRIED (9)

Reports of Committees and Trustees:

- Trustee Bellamy reported on her participation with Indigenous Ensemble dance classes, she also attended READ Saskatoon’s ‘Lit Up’ event and a farewell assembly at Colette Bourgonje School for Principal Bishop-Yong.

- Trustee Linklater reported on his attendance at Bedford Road Collegiate’s round dance and feast, meetings of the Board’s pension committee and meetings regarding Reconciliation Saskatoon.

- Trustee Banks reported on her attendance at Tommy Douglas Collegiate’s open house, meetings with the Saskatchewan School Boards Association, Saskatchewan High School Athletics, and a joint presentation on mental health hosted by Tommy Douglas and Marion M. Graham collegiates.

- Trustee Scott reported on his upcoming attendance at Mount Royal Collegiate’s school community council meeting on March 13, 2019.

- Trustee MacPherson reported on her participation in an assembly at Silverwood Heights School and her upcoming attendance, representing SSBA public section, at the hearings regarding the Theodore litigation. Ms. MacPherson also shared her intention to attend the provincial budget announcement in Regina on March 20.

- Trustee Tait reported on his involvement with the secondary principal selection committee, and the school community council meeting at Queen Elizabeth School on March 4.

- Trustee Zwarych reported on her involvement with the elementary principal selection committee, her attendance at Evan Hardy Collegiate’s open house, Brevoort Park School’s family STEM night, and meetings of the Board’s Audit and Risk Committee. She also reported on her attendance on March 8, celebrating International Women’s day, at an event sponsored by Hope Restored Canada.

- Board Chair Morrison reported on his attendance at provincial working group committee meetings, meetings of the Board Governance and Board Audit and Risk committees, and READ Saskatoon’s ‘Lit Up’ event.
Questions by Trustees:

Trustee Banks asked Administration for information on attendance in January and February relating to the cold temperatures during that time.

Trustee MacPherson asked Administration if there is a division strategy addressing vaccine preventable diseases.

Ms. Brannen moved that the Board adjourn to the call of the Chair or the Board meeting of Tuesday, April 9, 2019.

CARRIED (9)

The meeting adjourned at 8:22 p.m.

____________________________  ______________________________
Secretary of the School Division  Board Chair
The following correspondence is included in this file for the information of the Board:

(a) Correspondence from Wendy White regarding the Language Learning Preschool.
(b) Correspondence from two City Park School students regarding fundraising for a school playground.
(c) Correspondence from Sue and Kurt Williams, regarding a teacher and students from City Park School.

Proposed Board Motion:

That the Board receive the correspondence as listed.
Dear Mr. Morrison,

A year ago a group of parents and retired teachers of the deaf and hard of hearing organized a campaign to encourage the board to please keep the Language Learning Preschool (Lawson Heights) in place. This included a presentation at a board meeting by two parents and Riley, a successful graduate of the preschool. Riley, who is profoundly deaf but “hears” with a cochlear implant, was able to talk to the audience in “oral” language. He described his experiences as an “oral” deaf child and told everyone how the preschool provided him with the support services that he needed in his early years to develop his “listening and speaking” skills.

Last year we were all overjoyed when we heard that the preschool would remain open. There seemed to be an appreciation for the value of the program and an understanding that it would be considered for continuation in the years ahead. Unfortunately we now hear “rumblings” that once again the future of the preschool is possibly in jeopardy.

I was the teacher in the preschool for over twenty years and understand how essential this program is for young children in Saskatoon who have a hearing loss. I know many “Riley’s” who are leading successful, independent lives and are able to communicate fully with all the hearing people in their home, work place and community due in large part to the foundations of their oral language that were built by this program.

I commend Saskatoon Public for the commitment it has made to the preschool for so many years. The school division should be proud of what the program has done for so many deaf and hard of hearing children. I well remember visiting Riley’s classroom when he was in about grade three. His teacher asked him to introduce me to the class. He responded with, “This is Mrs. White, she taught me to talk”. Even at that young age he knew that the preschool program had given him a voice!

I am aware that a preschool for deaf and hard of hearing children that teaches American Sign Language (ASL) has opened in Saskatoon. Some parents choose ASL for their child but most choose oral language. If the Language Learning Preschool closes, there will be no services for three and four-year oral deaf and hard of hearing children in Saskatoon.

These early years are critical years for language development. I implore you to please find a way to continue to fund this essential preschool program. The future success of so many “oral” deaf and hard of hearing children is at stake. I will also write a letter to the Honourable Gord Wyant, Minister of Education urging him to help Saskatoon Public with the funding for the preschool program.

Sincerely,

Wendy White

CC: Barry MacDougall, Director of Education
    Colleen MacPherson, Trustee for Lawson Heights School
    Donnalee Weinmaster, Superintendent of Education
    Dave Derksen, Superintendent for Lawson Heights School,
    Gail Sajtos, Coordinator of Education
    Cathy Gaudet. Consultant: Sensory Impaired
To: Saskatoon Public School Board

We are Addie and Toby.

We are 9 and 7 years old and go to City Park School. We are trying to raise money for our playspace because we do not have a playground right now. There is nowhere to bounce or play with balls. Which makes us sad. We have nothing to play on except three rocks and two picnic tables. We have been fundraising for three years but are still not close. It seems like every school has a playground except ours. Can the school board help us build one before we grow up?
April 1, 2019

Mr. Ray Morrison
Chair, Board of Education
Saskatoon Public Schools
310 - 21 Street East
Saskatoon, SK
S7K 1M7

Dear Mr. Morrison,

We had the unfortunate experience of a fairly serious three-car pileup last Friday afternoon at a crosswalk near Kinsmen Park. We were the middle car. The woman in the first car stopped and took a picture of our license plates and then drove off before we could get any information from her. Just when we were trying to figure out what we should do, a young man stopped by on a bicycle and asked if we were okay. While he had not personally witnessed the accident, he said that his students had, and could be contacted through him at the school if required. He also had the presence of mind to get the license plate number of the first car before it drove off.

The young man identified himself as Tyler Rittinger, a teacher at City Park Collegiate. We would like to thank Tyler and his students for their help on Friday. It is gratifying to note that in this day and age of anonymous interaction, this teacher was willing to come forward and give his name in our aid. This was in stark contrast to the behavior of the pedestrian for whom we had all stopped in the first place. He declined to pause and give a statement. We were also gratified to see the driver of the first car return to the scene and provide a report to the police.

Tyler and his students demonstrated care and concern for us. We are sure it was a teachable moment.

Sincerely,

Sue and Kurt Williams

Mr. Barry MacDougall, Director of Education, Saskatoon Public Schools
Mrs. Jonelle Ulrich, Principal, City Park Collegiate
The provincial budget was released on Wednesday, March 20, 2019.

Provincially Saskatchewan’s 27 school divisions will receive $1.90 billion in school operating funding for the 2019-20 school year, an increase of $26.2 million, or a 1.4% over last year’s $1.872 billion budget. Included in the $26.2 million is $10 million for the teachers’ collective bargaining agreement, $14.5 million for enrolment and inflation growth, and $1.69 million funding for teachers’ fees for the Saskatchewan Professional Teachers Regulatory Board (SPTRB); of which $190,000 will be allocated directly to SPTRB for substitute teachers.

Saskatoon Public Schools (SPS) operating funding has increased 1.5% ($3.5 million), with an operating grant of $229.8 million (excluding associate schools, debt funding and earmarked funding for the First Nations, Métis, Education Achievement Fund), compared to $226.3 in 2018-19. While funding has increased in 2019-20 compared to 2018-19, it is only 0.7% ($1.57 million) more than 2016-17 levels and the division has experienced enrolment increases and inflation pressures that exceed the increase in operating funding.
MEETING DATE: APRIL 9, 2019

TOPIC: PENSION COMMITTEE – APPOINTMENT OF INDEPENDENT PENSION TRUSTEE

FORUM | AGENDA ITEMS | INTENT
--- | --- | ---
[✓] Board Meeting | [ ] Correspondence | [ ] Information
[ ] Committee of the Whole | [✓] New Business | [✓] Decision
 | [ ] Reports from Administrative Staff | [ ] Discussion
 | [ ] Other: | |

BACKGROUND

Doug Matheson was appointed by the Board of Education to serve as an independent pension board trustee. To ensure continuity on the pension board, the length of term initial appointments for independent trustees was staggered with renewals of the positions moving into a four year cycle.

As documented in the Trust Agreement, Doug Matheson’s initial appointment is for the period November 1, 2016 to October 31, 2019. Doug Matheson is interested in continuing his work with the pension plan and serving a new term as pension trustee. Based on the rotation cycle, his new term will be from November 1, 2019 to October 31, 2023.

At its October 11, 2016 meeting, the Board of Education set the stipend for independent trustees at $2,000 per annum.

CURRENT STATUS

According to article 4.7 of the Trust Agreement, no later than six months prior to the expiry date of a pension trustee’s term the pension trustee must give written notice to the Board of Education, who must renew the appointment of the pension trustee or appoint a successor pension trustee.

PREPARED BY DATE ATTACHMENTS
---
Mr. Garry Benning, Chief Financial Officer April 1, 2019 - letter from D. Matheson,
- Pension Trust Agreement (4.7)

RECOMMENDATION

Proposed Board Motion:

That the Board renew the appointment of Doug Matheson, Independent Trustee, to serve a four-year term as Pension Trustee; the new term is from November 1, 2019 to October 31, 2023.
April 1, 2019

The Board of Education
Saskatoon School Division No. 13 of Saskatchewan
310 21st St E
Saskatoon, Saskatchewan
S7M 1M7

To Members of the Board of Education for Saskatoon Public Schools,

In accordance with the Pension Trust Agreement (dated November 1, 2016), article 4.7 Appointment of Pension Trustees on Expiration of term, I am requesting renewal of my appointment to serve as an independent trustee for the Pension Plan for the Non-teaching Employees of the Saskatoon Board of Education. This appointment is for a four-year term from November 1, 2019 to October 31, 2023.

Sincerely,

Mr. Doug Matheson
pursuant to Section 4.8, his or her initial term will be for the balance of what would have been the remainder of the term of the Pension Trustee whose death, resignation or removal from office necessitated the Pension Trustee’s appointment.

4.6 Initial Pension Trustees

This Agreement constitutes the individuals who have signed the Agreement as the initial Pension Trustees for their respective initial terms, and such individuals are deemed to have been validly appointed by the Board for their respective initial terms, all as indicated beside their signatures to this Agreement. Each individual who has signed this Agreement has by his or her signature consented to act as a Pension Trustee, and agrees that:

(a) from and after November 1, 2016, he or she shall hold the Pension Fund in trust in accordance with the trusts created and established in this Agreement; and

(b) he or she is bound by this Agreement for the purposes set forth herein and in the Plan Text.

For greater certainty, the initial Pension Trustees are signing this Agreement for the purpose of confirming their agreement to be bound by this Agreement, and the execution of this Agreement by the initial Pension Trustees is not a pre-condition to this Agreement becoming effective. Rather, this Agreement becomes effective when the Board has signed it.

4.7 Appointment of Pension Trustees on Expiration of Term

No later than six (6) months prior to the expiry date of a Pension Trustee’s term, the Pension Trustees must give written notice to the Board, who must renew the appointment of the Pension Trustee or appoint a successor Pension Trustee. If the Board does not renew the appointment of the incumbent Pension Trustee or appoint a successor Pension Trustee within one-hundred and twenty (120) days after the commencement of what would have been the next four (4) year term, the Pension Trustees then in office must meet, a majority of the Pension Trustees in office on the date the meeting is held constituting a quorum, despite anything in this Agreement to the contrary, and appoint, by resolution passed by a majority of the Pension Trustees present at that meeting, a successor to fill the vacant position. The successor, when appointed, has the same power, authority and right to hold office as if that person had been appointed by the Board, and for greater certainty may be removed pursuant to Section 4.13 by the Board at any time in the Board’s discretion.

4.8 Appointment of Pension Trustees on Death, etc.

If a Pension Trustee dies, resigns or is removed from office as provided for herein, the Board must forthwith appoint a successor Pension Trustee. If the Board fails to appoint a successor Pension Trustee within one (1) month of the Pension Trustee’s death, resignation or removal from office, the Pension Trustees must give written notice to the Board. The Board will have a further two (2) months from the date upon which the notification is received to appoint a successor Pension Trustee, failing which the remaining Pension Trustees must thereupon meet, a majority of the Pension Trustees in office on the date the meeting is held constituting a quorum, despite anything in this Agreement to the contrary, and appoint, by resolution passed by a majority of the Pension Trustees present at the meeting, a successor to fill the vacant position.
BACKGROUND

Partial roofing replacement at various schools continues to be a facilities priority in 2019 – 2020. The cumulative amount of $2.99 million in 2017 – 2018 and 2019 – 2020 Preventative Maintenance and Renewal (PMR) funding is available for this work.

CURRENT STATUS

Projects were batched in four separate tender groupings. Based on the tender results from all four batches and the tenders approved and/or recommended for approval in each case, it is confirmed that the total cost of all work will not exceed the $2.99 million budgeted for it.

Board approval is required for the following projects, as the contract value for these projects is greater than $150,000: Forest Grove, Confederation Park, John Dolan schools and Aden Bowman Collegiate/Alvin Buckwold School/Dundonald School. Refer to the attachment summary for these projects.

RECOMMENDATION

**Proposed Board Motion:**

That the Board award the tenders for partial roofing replacement as follows:

1. Forest Grove School: Sections 3A, 3B, 3C and 3D in the amount of $648,412 plus applicable taxes to Flynn Canada Ltd.
2. Confederation Park School: Sections 1 and 2 in the amount of $277,273 plus applicable taxes to Flynn Canada Ltd.
3. John Dolan School: Sections 5 and 12A in the amount of $181,531 plus applicable taxes to Century Roofing and Sheet Metal Ltd.
4. Aden Bowman Collegiate Section 10, Alvin Buckwold Section 13 and Dundonald Section 17 and 14 in the amount of $389,545 plus applicable taxes to Haid Roofing Ltd.
### SUMMARY OF BIDS RECEIVED
Aden Bowman Collegiate Roof Section #10, Alvin Buckwold School Roof Section #13 and Dundonald School Roof Section #14 (P52) and #17 (P94)
Consultant: RBM Architecture Inc.
Tender Opening March 27, 2019 at 2:00 p.m.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Base Bid</th>
<th>Separate Price #1</th>
<th>Separate Price #2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlas Apex Roofing</td>
<td>$470,802.00</td>
<td>$15,148.00</td>
<td>$6,250.00</td>
</tr>
<tr>
<td>Century Roofing and Sheet Metal Ltd.</td>
<td>$530,783.00</td>
<td>$12,053.00</td>
<td>$10,785.00</td>
</tr>
<tr>
<td>Clark Roofing Ltd.</td>
<td>$431,544.00</td>
<td>$16,702.00</td>
<td>$9,437.00</td>
</tr>
<tr>
<td>Flynn Canada Ltd.</td>
<td>$372,397.00</td>
<td>$13,148.00</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>Thorpe Industries Ltd.</td>
<td>$421,100.00</td>
<td>$15,400.00</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Covertite Eastern Ltd.</td>
<td>$449,491.00</td>
<td>$15,000.00</td>
<td>$22,500.00</td>
</tr>
</tbody>
</table>

* Note 1: Flynn Canada Ltd. alternate price value was confirmed after tender opening

### SUMMARY OF BIDS RECEIVED
Confederation Park School Roof Section #1 and 2
Consultant: Roof Management and Inspection Services
Tender Opening March 8, 2019 at 2:00 p.m.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Base Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlas Apex Roofing</td>
<td>$416,622.00</td>
</tr>
<tr>
<td>Century Roofing and Sheet Metal Ltd.</td>
<td>$329,960.00</td>
</tr>
<tr>
<td>Clark Roofing Ltd.</td>
<td>$304,975.00</td>
</tr>
<tr>
<td>Flynn Canada Ltd.</td>
<td>$277,273.00</td>
</tr>
<tr>
<td>Thorpe Industries Ltd.</td>
<td>$286,322.00</td>
</tr>
</tbody>
</table>

### SUMMARY OF BIDS RECEIVED
Forest Grove School Roof Section #3A, 3B, 3C and 3D
Consultant: Roof Management and Inspection Services
Tender Opening March 8, 2019 at 2:00 p.m.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Base Bid</th>
<th>Alternate Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlas Apex Roofing</td>
<td>$859,764.00</td>
<td>$21,694.80</td>
</tr>
<tr>
<td>Century Roofing and Sheet Metal Ltd.</td>
<td>$778,557.00</td>
<td>$24,407.00</td>
</tr>
<tr>
<td>Clark Roofing Ltd.</td>
<td>$700,258.00</td>
<td>$20,157.00</td>
</tr>
<tr>
<td>Flynn Canada Ltd.</td>
<td>$648,412.00</td>
<td>$18,079.00</td>
</tr>
</tbody>
</table>

* Note 1: Flynn Canada Ltd. alternate price value was confirmed after tender opening

### SUMMARY OF BIDS RECEIVED
John Dolan School Roof Section #5 and 12A
Consultant: Kindrachuk Agrey Architects Ltd.
Tender Opening March 29, 2019 at 2:00 p.m.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Base Bid</th>
<th>Separate Price #1</th>
<th>Separate Price #2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlas Apex Roofing</td>
<td>$207,331.00</td>
<td>$7,680.00</td>
<td>$6,312.50</td>
</tr>
<tr>
<td>Century Roofing and Sheet Metal Ltd.</td>
<td>$167,458.65</td>
<td>$5,772.00</td>
<td>$8,301.00</td>
</tr>
<tr>
<td>Clark Roofing Ltd.</td>
<td>$217,592.00</td>
<td>$9,892.00</td>
<td>$9,793.00</td>
</tr>
<tr>
<td>Flynn Canada Ltd.</td>
<td>$227,792.00</td>
<td>$14,500.00</td>
<td>$6,500.00</td>
</tr>
<tr>
<td>Haid Roofing Ltd.</td>
<td>$268,155.00</td>
<td>$18,500.00</td>
<td>$7,170.00</td>
</tr>
<tr>
<td>Thorpe Industries Ltd.</td>
<td>$181,250.00</td>
<td>$20,100.00</td>
<td>$7,000.00</td>
</tr>
</tbody>
</table>
MEETING DATE: APRIL 9, 2019

TOPIC: TENDER FOR PROVISION OF TWO NEW RELOCATABLE CLASSROOMS TO WILLOWGROVE SCHOOL

FORUM | AGENDA ITEMS | INTENT
--- | --- | ---
[✓] Board Meeting | [ ] Correspondence | [ ] Information
[ ] Committee of the Whole | [✓] New Business | [✓] Decision
| [ ] Reports from Administrative Staff | [ ] Discussion
| [ ] Other:

BACKGROUND

The provision of two new relocatable classrooms, to address continued school enrolment growth at Willowgrove School was previously confirmed as a top priority for 2019 – 2020. The school division’s request to the Ministry of Education for two new relocatable classrooms was approved by the Provincial Government on budget day March 20, 2019, at a total (100% Ministry of Education funded) cost of up to $325,000 each or up to $650,000 in total.

The supply of two classroom units has been previously tendered, with 3Twenty Modular as the successful bidder for this work. The total supply cost of the two classroom units is $351,036 plus applicable taxes.

CURRENT STATUS

Tenders for the construction work related to the complete installation of the two classroom units at Willowgrove School were publicly advertised on March 1, 2019, with a tender closing date of March 28, 2019. Three tenders were received on March 28, 2019, with Dunmac General Contractors Ltd. being the low and acceptable bidder for the work. Based on these results, it is confirmed that the total cost of all work associated with this project will not exceed the $650,000. Refer to Attachment #1 – Tender results for construction tendering information and Attachment #2 – Tender results for provision of relocatable classroom units.

PREPARED BY | DATE | ATTACHMENTS
--- | --- | ---
Mr. Stan Laba, Superintendent of Facilities | March 29, 2019 | - Tender results for Construction
- Tender results for relocatable classroom units

RECOMMENDATION

Proposed Board Motion:

That the Board award the following tenders:

1. For the supply of two new relocatable classrooms at Willowgrove School, in the amount of $351,036 plus applicable taxes to 3Twenty Modular.
2. For the installation and related construction of two new relocatable classrooms at Willowgrove School (provided by 3Twenty Modular) in the amount of $161,000 plus applicable taxes to Dunmac General Contractors Ltd.
<table>
<thead>
<tr>
<th>Contractor</th>
<th>Signed</th>
<th>Bid Bond and Surety</th>
<th>Addendums 1/2</th>
<th>Base Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>D2 Construction Ltd.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>$185,500</td>
</tr>
<tr>
<td>Dunmac General Contractors Ltd.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>$161,000</td>
</tr>
<tr>
<td>KIM Constructors LTD.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>$189,750</td>
</tr>
</tbody>
</table>

Two Modular Additions - Willowgrove School

Tender close March 28 2019 at 2pm
<table>
<thead>
<tr>
<th>Description</th>
<th>2019 Versatile</th>
<th>2019 Zak's</th>
<th>2019 3twenty Modular</th>
<th>2019 TMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Price #1 Classroom A w/o Corridor</td>
<td>$158,350.00</td>
<td>$294,256.00</td>
<td>$164,302.00</td>
<td>$159,900.00</td>
</tr>
<tr>
<td>Price #2 Classroom B with Corridor</td>
<td>$187,250.00</td>
<td>$348,756.00</td>
<td>$186,734.00</td>
<td>$184,900.00</td>
</tr>
<tr>
<td>Spray foam ext walls ADD</td>
<td>$5,200.00</td>
<td>-</td>
<td>$ -</td>
<td>-</td>
</tr>
<tr>
<td>Johnson controls system for furnace</td>
<td>-</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
</tr>
<tr>
<td>High Efficiency furnace room</td>
<td>$6,300.00</td>
<td>-</td>
<td>$ -</td>
<td>-</td>
</tr>
<tr>
<td>Price #1 Classroom A w/o Corridor</td>
<td>$160,410.00</td>
<td>$294,256.00</td>
<td>$164,302.00</td>
<td>$167,900.00</td>
</tr>
<tr>
<td>Price #2 Classroom B with Corridor</td>
<td>$189,684.00</td>
<td>$348,756.00</td>
<td>$186,734.00</td>
<td>$194,900.00</td>
</tr>
<tr>
<td>Total completion of work in weeks</td>
<td>16</td>
<td>24</td>
<td>16</td>
<td>20</td>
</tr>
<tr>
<td>Deposit required</td>
<td>none listed</td>
<td>none listed</td>
<td>yes 30%</td>
<td>none listed</td>
</tr>
<tr>
<td>Late payment Interest</td>
<td>3%</td>
<td>12%</td>
<td>12%</td>
<td>24%</td>
</tr>
</tbody>
</table>
MEETING DATE: APRIL 9, 2019

TOPIC: TENDER FOR GYM FLOOR REPLACEMENT AND LIGHTING UPGRADE AT MOUNT ROYAL COLLEGIATE

FORUM AGENDA ITEMS INTENT
[✓] Board Meeting [ ] Correspondence [ ] Information
[ ] Committee of the Whole [✓] New Business [✓] Decision
[ ] Reports from Administrative Staff [ ] Discussion
[ ] Other:

BACKGROUND

The gym floor replacement and lighting upgrade at Mount Royal Collegiate is a facilities priority for completion in 2019. Up to $200,000 has been budgeted with 2018 – 2019 Preventative Maintenance and Renewal (PMR) funds that have been designated for this work.

CURRENT STATUS

Tenders for the work were publicly advertised on March 5, 2019, with a tender closing date of March 26, 2019. Six tenders were received on March 26, 2019, with Carmont Construction Ltd. being the low and acceptable bidder for the work. Refer to Attachment #1 Tender Summary for details in this regard.

PREPARED BY DATE ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities March 27, 2019 Tender summary

RECOMMENDATION

Proposed Board Motion:

That the Board award the tender for the gym floor replacement and lighting upgrade at Mount Royal Collegiate, in the amount of $164,781 plus applicable taxes to Carmont Construction Ltd.
## 19012 MRC Gym Floor and Lighting Replacement

**Bid Opening:**  
Saskatoon Public Schools Office  
03/26/2019 14:00

<table>
<thead>
<tr>
<th>Contractor</th>
<th>City</th>
<th>Contact</th>
<th>Email</th>
<th>Base Bid</th>
<th>Bid Modification</th>
<th>TOTAL BID</th>
<th>TOTAL BID w/Deletes &amp; Alternates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Con-Tech</td>
<td>$172,907.00</td>
<td>$179,874.00</td>
<td>$1,000,000.00</td>
<td>$189,800.00</td>
<td>$325,000.00</td>
<td>$1,000,000.00</td>
<td></td>
</tr>
<tr>
<td>Titan</td>
<td>$816,257.00</td>
<td>$835,219.00</td>
<td>$825,219.00</td>
<td>$825,219.00</td>
<td>$825,219.00</td>
<td>$825,219.00</td>
<td></td>
</tr>
<tr>
<td>Kim</td>
<td>$183,743.00</td>
<td>$189,800.00</td>
<td>$325,000.00</td>
<td>$325,000.00</td>
<td>$325,000.00</td>
<td>$325,000.00</td>
<td></td>
</tr>
<tr>
<td>DZ</td>
<td>$164,781.00</td>
<td>$164,781.00</td>
<td>$164,781.00</td>
<td>$164,781.00</td>
<td>$164,781.00</td>
<td>$164,781.00</td>
<td></td>
</tr>
<tr>
<td>Dunmac</td>
<td>$1000,000.00</td>
<td>$1000,000.00</td>
<td>$1000,000.00</td>
<td>$1000,000.00</td>
<td>$1000,000.00</td>
<td>$1000,000.00</td>
<td></td>
</tr>
<tr>
<td>Carmont</td>
<td>$1000,000.00</td>
<td>$1000,000.00</td>
<td>$1000,000.00</td>
<td>$1000,000.00</td>
<td>$1000,000.00</td>
<td>$1000,000.00</td>
<td></td>
</tr>
</tbody>
</table>
MEETING DATE: APRIL 9, 2019
TOPIC: TENDER FOR BOILER SYSTEM REPLACEMENT AT ROYAL WEST CAMPUS

FORUM AGENDA ITEMS INTENT
[✓] Board Meeting [ ] Correspondence [ ] Information
[ ] Committee of the Whole [✓] New Business [✓] Decision
[ ] Reports from Administrative Staff [ ] Discussion
[ ] Other:

BACKGROUND

The boiler system replacement at Royal West Campus is a facilities priority for completion in 2019. Up to $170,000 has been budgeted with 2018 – 2019 Preventative Maintenance and Renewal (PMR) funds that have been designated for this work.

CURRENT STATUS

Tenders for the work were publicly advertised on March 17, 2019, with a tender closing date of March 29, 2019. Three tenders were received on March 29, 2019, with MNS Ltd. being the low and acceptable bidder for the work. Refer to Attachment #1 Evaluation Summary for details in this regard.

PREPARED BY DATE ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities April 3, 2019 Evaluation Summary

RECOMMENDATION

Proposed Board Motion:
That the Board award the tender for boiler replacement at Royal West Campus in the amount of $145,700 plus applicable taxes to M.N.S. Ltd.
## Boiler Replacement - Royal West RFP Evaluation Summary

**RFP# T1819-0028**

<table>
<thead>
<tr>
<th>Rated Criteria Category</th>
<th>Weighting</th>
<th>MNS</th>
<th>NexGen</th>
<th>Black And McDonald</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Experience and Qualifications</strong></td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td><strong>References</strong></td>
<td>20</td>
<td>20</td>
<td>18</td>
<td>20</td>
</tr>
<tr>
<td><strong>Specifications</strong></td>
<td>20</td>
<td>18</td>
<td>18</td>
<td>18</td>
</tr>
<tr>
<td><strong>Pricing</strong></td>
<td>40</td>
<td>40</td>
<td>35</td>
<td>30</td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
<td>100 points</td>
<td>98</td>
<td>91</td>
<td>88</td>
</tr>
</tbody>
</table>

### Price Breakdown

<table>
<thead>
<tr>
<th>Item</th>
<th>MNS</th>
<th>NexGen</th>
<th>Black And McDonald</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Boiler Package</strong></td>
<td>$73,000.00</td>
<td>$87,520.40</td>
<td>$87,141.25</td>
</tr>
<tr>
<td><strong>Asbestos Abatement</strong></td>
<td>$13,700.00</td>
<td>$1,680.00</td>
<td>$14,207.10</td>
</tr>
<tr>
<td><strong>Labour and Material</strong></td>
<td>$51,000.00</td>
<td>$58,906.44</td>
<td>$32,173.55</td>
</tr>
<tr>
<td><strong>Subcontractor</strong></td>
<td>$8,000.00</td>
<td>$6,300.00</td>
<td>$45,061.60</td>
</tr>
<tr>
<td><strong>Total cost based on criteria</strong></td>
<td>$145,700.00</td>
<td>$154,406.84</td>
<td>$178,583.50</td>
</tr>
<tr>
<td><strong>GST</strong></td>
<td>$7,285.00</td>
<td>$7,720.34</td>
<td>$8,929.18</td>
</tr>
<tr>
<td><strong>PST</strong></td>
<td>$8,742.00</td>
<td>$9,264.41</td>
<td>$10,715.01</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$161,727.00</td>
<td>$171,391.59</td>
<td>$198,227.69</td>
</tr>
</tbody>
</table>
MEETING DATE: APRIL 9, 2019

TOPIC: RESPONSE TO TRUSTEE BANKS’ QUESTION REGARDING THE IMPACT OF LOW TEMPERATURES ON STUDENT ATTENDANCE

FORUM | AGENDA ITEMS | INTENT
--- | --- | ---
[✓] Board Meeting | [ ] Correspondence | [✓] Information
[ ] Committee of the Whole | [ ] New Business | [ ] Decision
[ ] Reports from Administrative Staff | [ ] Discussion
[✓] Other: Response to Trustee Question

BACKGROUND

At the March 12, 2019 Board meeting, Trustee Banks asked Administration to provide information regarding the impact of low temperatures on student attendance.

CURRENT STATUS

A very cold winter has produced a question about whether student attendance has been affected. While very cold days can result in dips in attendance rates, overall, as seen below, attendance has been consistent over the winter months in the last four years:

<table>
<thead>
<tr>
<th></th>
<th>15-16</th>
<th>16-17</th>
<th>17-18</th>
<th>18-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>December</td>
<td>92%</td>
<td>90%</td>
<td>91%</td>
<td>91%</td>
</tr>
<tr>
<td>January</td>
<td>92%</td>
<td>90%</td>
<td>90%</td>
<td>91%</td>
</tr>
<tr>
<td>February</td>
<td>91%</td>
<td>91%</td>
<td>89%</td>
<td>90%</td>
</tr>
<tr>
<td>March</td>
<td>92%</td>
<td>92%</td>
<td>91%</td>
<td>92%</td>
</tr>
</tbody>
</table>

Percentage attended

PREPARED BY DATE ATTACHMENTS
Mr. Barry MacDougall, Director of Education April 3, 2019 None
BACKGROUND

At the March 12, 2019 Board meeting, Trustee MacPherson asked Administration to provide information regarding the division’s approach in the event of an outbreak of a vaccine preventable disease.

CURRENT STATUS

Saskatoon Public Schools’ education continuity management plan includes objectives and actions to be taken in the case of an epidemic, pandemic, or influenza outbreak. These measures can guide our response if a communicable illness were reported in a school community.

If a school community member is diagnosed with a communicable illness, the school division looks to the Saskatchewan Health Authority (SHA) for expertise and guidance on our response. Administrative Procedure 312 – Health Services states that the division may work with the SHA or other agencies “to provide general and specialized health services related to the health and welfare of students in the public school system.”

The SHA supports Saskatoon Public Schools in providing:

- immunization clinics in schools,
- community health professionals (Nurse practitioners) in some of our schools (Pleasant Hill and Nutana)
- guidance related to health concerns impacting the learning community,
- assistance with communication and application at schools,
- hygiene awareness and application at schools, and
- information about specific communicable diseases that must be reported to Disease Control. Measles is included on this list.

In Saskatchewan, children are not required to be immunized before entering school. In February, the Saskatchewan Ministry of Health website indicated that there were no confirmed cases of measles in Saskatchewan. The ministry encouraged all residents to ensure their measles immunizations are up-to-date.