



**Board of Education  
Saskatoon School Division No. 13  
Meeting of the  
Saskatoon Board of Education**

**TUESDAY, NOVEMBER 29, 2016  
Board Room  
310 – 21<sup>st</sup> Street East  
12:00 noon**

Please Note: All public Board meetings are audio recorded

## **AGENDA**

1. **Roll Call**
2. **Unfinished Business**
  - a. Items Arising from the Committee of the Whole
3. **New Business**

### **Decision**

- a. Audited Financial Statements for the Period of September 1, 2015 to August 31, 2016
  - b. Annual Report (Tabling of Documents) – September 1, 2015 to August 31, 2016
  - c. Appointments to Committees of the Board – Pension Committee
4. **Adjournment**

**Next Regular Meeting:  
At the call of the Chair or  
Tuesday, December 6, 2016  
7:00 p.m.**



# SASKATOON BOARD OF EDUCATION

3a

**MEETING DATE:** NOVEMBER 29, 2016  
**TOPIC:** AUDITED FINANCIAL STATEMENTS FOR SEPTEMBER 1, 2015  
TO AUGUST 31, 2016

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

Our auditors, Deloitte, have completed the audit for the period of September 1, 2015 to August 31, 2016 and have presented their findings to the Audit and Risk Committee.

## CURRENT STATUS

The audited financial statements will be made available to the public after the Board has approved the statements.

PREPARED BY	DATE	ATTACHMENTS
Ms. Deanna Scott, Acting Chief Financial Officer Ms. Camille Dobni, Manager of Financial Services	November 21, 2016	None

## RECOMMENDATION

### Proposed Board Motion:

That the Board approve the Audited Financial Statements for the year ended August 31, 2016, pending minor changes made after the Ministry of Education and Ministry of Finance's format review and approval.



**MEETING DATE:** NOVEMBER 29, 2016  
**TOPIC:** ANNUAL REPORT (TABLING OF DOCUMENTS)  
SEPTEMBER 1, 2015 TO AUGUST 31, 2016

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

In May 2012, a change to *The Education Act, 1995* created the requirement that Board of Education annual reports be tabled in the Saskatchewan Legislature. These new *Education Act* requirements mean that Board of Education annual reports must be completed in a consistent manner and format, as outlined by the Ministry of Education, and that they must include a number of standard financial and non-financial items, including the audited financial statements.

## CURRENT STATUS

The Annual Report will be made available on Monday, December 5, 2016, and will be located on our Division website under Division Information – Reports and Publications at [www.saskatoonpublicschools.ca](http://www.saskatoonpublicschools.ca).

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Dr. Scott Tunison, Coordinator: Research and Measurement	November 23, 2016	None

## RECOMMENDATION

### Proposed Board Motion:

That the Board approve the Annual Report for the year ended August 31, 2016.



MEETING DATE: NOVEMBER 29, 2016

TOPIC: APPOINTMENTS TO COMMITTEES OF THE BOARD – PENSION COMMITTEE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

**BACKGROUND**

At meeting of November 1, 2016, Board members were placed on Board committees’ as a result of the Board’s Inaugural meeting. At that time, the terms for the Board Pension Committee were incorrectly identified as being staggered committees, when in fact, the Pension Trust Agreement recently approved by the Board, identifies the terms of the three Board members serving on the Pension Committee to be an initial term four years.

**CURRENT STATUS**

Robert’s Rules of Order suggests the motion should be rescinded and replaced with the correct one. *“The motion to Rescind is used when an assembly wants to annul some prior action and it’s too late to reconsider...The proper course then would be to renew the motion if it previously failed or to Rescind if it was previously adopted.”*

PREPARED BY	DATE	ATTACHMENTS
Mr. Barry MacDougall, Director of Education	November 25, 2016	None

**RECOMMENDATION**

**Proposed Motion:**

1) That the Board rescind the motion passed on November 1, 2016 which states:

*“That the Board approve the appointments to the committees of the Board as indicated by Trustee interest and recommended by the Board Chair and Vice Chair as follows:*

1. *Board Audit and Risk Committee: Trustees Banks, Brannen, Kelleher, Morrison and Zwarych*
2. *Board Discipline Committee: Trustees Banks, Linklater, MacPherson, Scott and Zwarych*
3. *Board Governance Committee: Trustees Banks, Bellamy, MacPherson, Scott and Tait*
4. *Board Human Resources Committee: Trustees Banks, Bellamy, MacPherson, Scott and Tait*

6. *Board Pension Committee:*
    - a. *Initial Term of Two (2) Years: Trustee Brannen*
    - b. *Initial Term of Three (3) Years: Trustee Linklater*
    - c. *Initial Term of Four (4) Years: Trustee MacPherson*
  7. *Public Section, Saskatchewan School Boards Association: Trustees Kelleher and Banks*
  8. *Okicīyapi Educational Partnership: Trustees Bellamy and Kelleher*
  9. *Saskatoon Public Schools Foundation Inc.: Trustees Brannen and Morrison*
- 2) That the Board approve the appointments to the committees of the Board as indicated by Trustee interest and recommended by the Board Chair and Vice Chair as follows:
1. Board Audit and Risk Committee: Trustees Banks, Brannen, Kelleher, Morrison and Zwarych
  2. Board Discipline Committee: Trustees Banks, Linklater, MacPherson, Scott and Zwarych
  3. Board Governance Committee: Trustees Banks, Bellamy, MacPherson, Scott and Tait
  4. Board Human Resources Committee: Trustees Banks, Bellamy, MacPherson, Scott and Tait
  5. Board Pension Committee: Initial term of Four (4) Years: Trustees Brannen, Linklater and MacPherson
  6. Public Section, Saskatchewan School Boards Association: Trustees Kelleher and Banks
  7. Okicīyapi Educational Partnership: Trustees Bellamy and Kelleher
  8. Saskatoon Public Schools Foundation Inc.: Trustees Brannen and Morrison