

MINUTES OF THE INAUGURAL MEETING: of the Board of Education of the Saskatoon School Division No. 13 November 18, 2008  
of Saskatchewan, held on Tuesday, November 18, 2008  
at 12:00 noon

MEMBERS PRESENT: Mr. Robin Bellamy, Mr. Tad Cherkewich, Mr. Dan Danielson,  
Ms. Doreen Day-Wapass, Mr. Ray Morrison, Ms. Gerri Siemens,  
Mrs. Shannon Underwood, Mr. Darrell Utley, Mr. Kevin Waugh  
  
Ms. Kelly Kozak sent her regrets.

Mr. Garry Benning, Superintendent of Finance and Administration, called the meeting to order and outlined the procedures for Election of Board Chair. Call To Order

Election Of Board Chair: Mr. Garry Benning, Superintendent of Finance and Administration, called for nominations for the office of Board Chair. Election Of Board Chair

Mr. Utley nominated Mr. Morrison to serve as Chair of the Board of Education.

Mr. Danielson moved nominations cease.

CARRIED (8)

Mr. Morrison was declared Chair of the Board of Education.

Mrs. Underwood joined the meeting at 12:10 p.m.

Changes To Board Policy Handbook:

Policy 1: Role of The Board: Mr. Bellamy moved the following:

Changes To Board Policy Handbook

That Policy 1.2.6 – The current statement: “Provide for two way communication between the Board and the Citizens’ Advisory Council and between the Board and the recognized parent councils of individual schools.” be replaced by the statement: “Provide two-way communications between the Board and the School Community Council Assembly (SCCA) and the School Community Councils of individual schools.”

and

That Policy 1.8.7 – The current statement: “Approve unanticipated expenditures of over \$25,000 which cannot be covered within the current budget.” be replaced by the statement: “Approve unanticipated expenditures over \$100,000, which cannot be covered within the current budget.”

CARRIED (9)

Policy 5: Role of the Vice-Chair: Mr. Waugh moved that Policy 5.1 – The current statement: “The Vice-Chairs for the year shall be elected at the Inaugural Meeting of the Board each year. A trustee shall be elected Vice-Chair to take office immediately following the election and serve for four months and two other trustees shall be elected Vice-Chair to serve subsequent four-month periods until the next Inaugural Meeting.” be replaced by the statement: “Vice-Chairs for the year shall be elected at the Inaugural meeting of the Board each year. A trustee shall be elected Vice-Chair to take office immediately following the election and serve for six-months. One other trustee shall be elected to serve for the subsequent six months or until the next inaugural meeting.”

CARRIED (9)

Policy 6: Board Operations: Mr. Danielson moved the following:

That Policy 6.1.5 – The current statement: “Immediately following the election of the Chair, the Board shall elect a Vice-Chair to take office immediately and serve for four months and another two Vice-Chairs to serve until the next Inaugural Meeting.” be replaced by the statement: “Immediately following the election of the Chair, the Board shall elect a Vice-Chair to take office immediately following the election and serve for six months. One other trustee shall be elected to serve for the subsequent six months or until the next Inaugural Meeting.”

and

That Policy 6.1.8 – An addition to Policy 6. The following statement be added: “At its Inaugural Meeting each year, the Board will name representatives to internal committees and external committees or boards. The process for selecting candidates will be by nomination. If the number of candidates who accept nominations is greater than positions available, then the process for selecting will be completed by a random draw.”

and

That Policy 6.9.2.1 – Trustee Education and Community Events be given a new title as follows: “Trustee Professional Development and Community Events.” This new title should replace the previous title throughout the section.

and

That the annual amount allocated for Professional Development and Community Events be initially set at \$4,500.00 per trustee, including a per diem of \$175.00 per day within the \$4,500.00 allotment to be claimed at trustees’ discretion. This amount shall be adjusted as per Policy 6, article 9.1.3. The Professional Development and Community Events allotment can be accumulated and capped up to a two-year period, but must be expended within the Board’s mandate.

and

That the differential provided to the Board Chair over that of a Trustee be initially set at \$600.00 per month. This shall be adjusted as per Policy 6, article 9.1.3.

CARRIED (9)

Policy 7: Committees of the Board: Mrs. Underwood moved the following:

That Policy 7.1.9. – The current statement: “Trustee attendance at the Citizens’ Advisory Council meetings will be on a rotational basis. Each trustee would be designated to attend one of the subsequent meetings; with the requirement that there be trustee representation at each Citizens’ Advisory Council meeting. At the invitation of the Citizens’ Advisory Council, all trustees will attend one meeting during the year.” be replaced by the statement: “Trustee attendance at the School Council General Assembly meetings is encouraged for all trustees. There are three meetings held each year.”

and

That Policy 7.1.10.1 – The current statement: “North Central Branch Council Representative – Saskatchewan School Boards Association” be replaced by the statement: “Public Boards Caucus, Saskatchewan School Boards Association”.

and

That Policy 7.1.10.3. – The current statement: “Saskatoon Tribal Council Saskatoon Public Schools Partnership Educational Council” be replaced by the statement: “Okiciyapi Education Partnership”.

and

That Policy 7.1.10.5 – A New Item Be Added: “Saskatoon Public Schools Foundation Corp.”

CARRIED (9)

Policy 8: Board Representatives: Mr. Utley moved the following:

That the following statement be added to Policy 8: “If such an external organization/agency request came to the Board at some point in time between inaugural meetings, the Board would follow a similar selection process as specified in Policy 6.1.8. This appointment would be made official by Board motion.”

and

“That Policy 8.1 – Replace the “North Central Branch, Saskatchewan School Boards Association” with the title “Public Boards Caucus, Saskatchewan School Boards Association”.

and

“That Policy 8.3 – Remove the following committee title “Saskatoon District Chamber of Commerce Knowledge Industry Committee”.

CARRIED (9)

Policy 9: Policy Making: Mr. Cherkewich moved the following amendments be made to Policy 9:

"That Policy 9.15 – The current statement: "The Board shall review each policy annually as part of its self evaluation." be replaced by the statement: "The Board shall review each policy during the term as part of its self evaluation."

CARRIED (9)

Proposed Board Motion: Mr. Danielson moved that wherever the title "Superintendent of Finance and Administration" appears in Board Policy, it be replaced with "Chief Financial Officer".

CARRIED (9)

Election Of Vice-Chair: Ms. Siemens nominated Mr. Utley to serve as Vice-Chair for the first six-month term.

Election Of Vice-Chair

Mrs. Underwood moved nominations cease.

CARRIED (9)

Mr. Utley was declared Vice-Chair of the Board of Education for the first six-month term.

Mr. Cherkewich nominated Mr. Waugh to serve as Vice-Chair for the second six-month term.

Mr. Bellamy moved nominations cease.

CARRIED (9)

Mr. Waugh was declared Vice-Chair of the Board of Education for the second six-month term.

Minutes Of November 13, 2007 Inaugural Board Meeting: Mr. Bellamy moved approval of the minutes of the November 13, 2007 Inaugural Board Meeting (which were approved at the December 11, 2007 public Board meeting).

Minutes Of November 13, 2007

CARRIED (9)

Confirmation Of Professional Services:

Confirmation Of Professional Services

• Board Solicitor: Mr. Danielson moved that the Board appoint Mr. Reynold Robertson of Robertson Stromberg to serve as its primary, but not exclusive, solicitor for 2009.

Board Solicitor

CARRIED (9)

• Insurance Broker: Mr. Waugh moved that the Board appoint Marsh Canada to serve as its insurance broker for 2009.

Insurance Broker

CARRIED (9)

• Cost Analyst: Mr. Bellamy moved that the Board appoint Mr. Ken Leier of KDL Consulting as its Cost Analyst for 2009.

Cost Consultant

CARRIED (9)

Confirmation Of External Audit Services: KPMG was appointed auditors at the May 15, 2007 Board meeting for the fiscal years 2007-2008 to 2012-2013.

Confirmation  
Of External  
Audit  
Services

Banking Authority: Mr. Cherkewich moved that the requirements with regard to Banking Authority be approved as follows and that they be effective until the next Inaugural Meeting:

Banking  
Authority

- (a) Transfers of funds between bank accounts are primarily handled by electronic transmission. The Accounting Branch has been given the security access to enable transfer of funds. If transfers are effected by way of paper transmittals, that the Chief Financial Officer be authorized on his signature alone to transfer funds, as may be necessary, between any and all bank accounts in the name of the Saskatoon School Division No. 13 of Saskatchewan.
- (b) That the form required by the bank for signing authorities and temporary borrowing power be duly completed; the Chair or Vice Chair, together with the Chief Financial Officer, act as signing authorities for the Board.
- (c) That payroll cheques be issued on the signature of the Chief Financial Officer alone, provided that the Chair signs the cheque and voucher each month for the total paid from General Account into Payroll Account.

CARRIED (9)

Borrowing Authority: Mrs. Underwood moved that the form required by the bank for borrowing be approved for the 2009 calendar year.

Borrowing  
Authority

## SASKATCHEWAN

### SCHOOL DIVISION BORROWING RESOLUTION

Whereas pursuant to Section 319 of The Education Act, 1995 the Board of Education of a school division may by resolution authorize its Chair or Vice Chair and Treasurer to borrow:

The amount of the borrowing must be sufficient to cover the aggregate borrowing for the current year.

- a) any sum of money that may be required for necessary expenditures of the board of education pending receipt of the proceeds of taxes and other revenue;
- and;
- b) any sum of money that the board of education considers necessary to provide for its current expenditures on the security of operating grants payable to the school division pursuant to Section 310, where borrowing pursuant to clause (a) is insufficient to do so.

Now, therefore, be it resolved by the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, (hereinafter referred to as "the Board") as follows:

In order to claim the security of legislative grants, the Board and the Bank must notify the Minister of Finance and Department of Education of the fact, giving particulars of the loan as provided by S.319(2)

1. That the Board or chair or vice chair and treasurer on behalf of the Board be and they are hereby authorized to borrow from institutions approved under the laws of Canada, up to \$35,000,000.00 to meet the expenditures of the said School Division until the proceeds of taxes and operating grants payable to the said School Division for 2009 are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing.
2. The said sum of \$35,000,000.00 and interest shall be repayable within 2009 and shall be a first charge upon the uniform tax levy for the year in which the loan was made and in addition shall be secured by operating grants which may be payable to the School Division at any time.
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said chair or vice chair and treasurer given on behalf of the said Board and the said chair or vice chair and treasurer are hereby authorized and empowered to execute and give such promissory note or an operating loan agreement on behalf of the said Board as may be required by the said Bank.

4. That this resolution shall take effect on January 1, 2009.

CARRIED (9)

Committees Of The Board:

Committees  
Of The  
Board

• Board Pension Committee:

Board  
Pension  
Committee

Pension Trustees Committee.

Mr. Morrison nominated Mrs. Underwood to serve on the Board

Pension Trustees Committee.

Mr. Bellamy nominated Mr. Cherkewich to serve on the Board

Pension Trustees Committee. Ms. Siemens declined the nomination.

Ms. Day-Wapass nominated Ms. Siemens to serve on the Board

Pension Trustees Committee.

Mr. Bellamy nominated Mr. Danielson to serve on the Board

Mr. Cherkewich moved nominations cease.

CARRIED (9)

Mr. Cherkewich moved that Mrs. Underwood serve as Chair  
of the Board Pension Trustees Committee.

CARRIED (9)

Board Pension Committee  
Shannon Underwood (Chair)  
Tad Cherkewich  
Dan Danielson

• Board Discipline Committee:

Board  
Discipline  
Committee

Discipline Committee.

Mr. Bellamy nominated Ms. Day-Wapass to serve on the Board

Committee.

Ms. Siemens nominated Mr. Bellamy to serve on the Board Discipline

Discipline Committee.

Ms. Day-Wapass nominated Mr. Waugh to serve on the Board

Mr. Cherkewich moved nominations cease.

CARRIED (9)

Board Discipline Committee.

Mr. Bellamy moved that Ms. Day-Wapass serve as Chair of the

CARRIED (9)

Board Discipline Committee:  
Doreen Day-Wapass (Chair)  
Robin Bellamy  
Kevin Waugh

Board Representation: The following board representation is required:

Board  
Representation

• Public Boards Caucus: Mr. Bellamy recommended Mr. Danielson be appointed to serve on the Public Boards Caucus.  
Mr. Waugh recommended Mr. Morrison be appointed to serve on the Public Boards Caucus.

Public Boards  
Caucus

Public Board Caucus Representatives

Mr. Dan Danielson  
Mr. Ray Morrison

• Saskatchewan Assessment Management Agency:  
Mr. Cherkewich recommended Mr. Morrison serve as the representative on the Saskatchewan Assessment Management Agency.

Saskatchewan  
Assessment  
Management  
Agency

Saskatchewan Assessment Management Agency Representative

Mr. Ray Morrison

• Okiciyapi Educational Partnership:  
Mr. Cherkewich recommended Mr. Utley serve on the Okiciyapi Educational Partnership.  
Mr. Danielson recommended Mrs. Underwood serve on the Okiciyapi Educational Partnership.  
Mrs. Underwood recommended Ms. Day-Wapass serve on the Okiciyapi Educational Partnership.  
Mr. Waugh recommended Ms. Kozak serve on the Okiciyapi Educational Partnership.

Okiciyapi  
Educational  
Partnership

A random draw was held and Trustees Kozak and Utley were chosen to serve on the Okiciyapi Educational Partnership.

Okiciyapi Educational Partnership

Kelly Kozak  
Darrell Utley

• Saskatchewan High Schools Athletic Association:  
Representatives alternate from year to year between the Saskatoon Board of Education and the Greater Saskatoon Catholic Board of Education; therefore, a representative will not need to be appointed for 2009.

Saskatchewan  
High Schools  
Athletic  
Association

• Saskatoon Public Schools Foundation Corp.:  
Mr. Danielson recommended Mr. Cherkewich serve on the Saskatoon Public Schools Foundation Corp.  
Mr. Utley recommended Mr. Waugh serve on the Saskatoon Public Schools Foundation Corp.  
Ms. Siemens recommended Ms. Day-Wapass serve on the Saskatoon Public Schools Foundation Corp.

Saskatoon  
Public  
Schools  
Foundation  
Corp.

A random draw was held and Trustees Cherkewich and Waugh were chosen to serve on the Saskatoon Public Schools Foundation Corp.

Saskatoon Public Schools Foundation Corp.

Tad Cherkewich  
Kevin Waugh

Disposal of Ballots: Mr. Bellamy moved that the Board approve the destruction of the ballots used during the Inaugural Meeting.

CARRIED (9)

Ms. Danielson moved that the Board adjourn the Inaugural Meeting.

CARRIED (9)

The Inaugural Meeting adjourned at 12:35 p.m.

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Secretary of the School Division

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Board Chair