

**Board Of Education**  
**Saskatoon School Division No. 13**

**Meeting**  
**Of The**  
**SASKATOON BOARD OF EDUCATION**

TUESDAY, MAY 18, 2010  
Board Room  
310 21<sup>st</sup> Street East

7:00 p.m.

**Please Note: All public Board meetings are audio taped**

**A g e n d a**

1. **ROLL CALL:**
2. **PLAYING OF O'CANADA:**
3. **ADOPTION OF AGENDA:**
4. **COMMENTS/CONCERNS/QUESTIONS FROM THE PUBLIC:**  
(maximum 5 minutes per speaker; 20 minutes total; comments must be related to specific agenda items)
5. **APPROVAL OF MINUTES OF LAST MEETING:**  
April 27, 2010 (Unapproved)
6. **DELEGATIONS:**
7. **EXTERNAL REPORTS / PRESENTATIONS:**  
(a) Celebrating Excellence, Evan Hardy Collegiate  
Bioresource Management Course
8. **BUSINESS ARISING FROM THE MINUTES:**
9. **UNFINISHED BUSINESS:**  
(a) Items Arising From The Committee Of The Whole

10. **CORRESPONDENCE:**

11. **REPORTS OF COMMITTEES AND TRUSTEES:**

12. **NEW BUSINESS:**

**Decision**

- (a) **Tender For Marion M. Graham Collegiate Theatre Upgrade – Phase 2**
- (b) **Pre-Authorization For Award Of Tender Regarding Boiler Replacement At Pleasant Hill School**
- (c) **Assessing Our Learning Community: Parent Perceptions 2009 – 2010**

**Discussion**

- (d) **Provincial Budget 2010 – 2011**

13. **REPORTS FROM ADMINISTRATIVE STAFF:**

**Information**

- (a) **Literacy For Life Update**
- (b) **Collegiate Renewal Update**
- (c) **Facilities For Learning Update**
- (d) **Existing Collegiate Theatre Upgrading Status Report**
- (e) **Human Resources Report April 30, 2010**
- (f) **Financial Results For The Period September 1, 2009 To April 30, 2010**
- (g) **Response To Trustee Danielson's Questions Regarding Tools For Woodworking**

14. **NOTICES OF MOTION:**

15. **QUESTIONS BY TRUSTEES:**

16. **QUESTIONS FROM THE PUBLIC:**

**Next Regular Meeting**

**At the call of the Chair or  
Tuesday, June 8, 2010  
7:00 p.m.**

# UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, April 27, 2010 at 3:00 p.m. in Committee of the Whole Board.

April 27,  
2010

MEMBERS PRESENT: Mr. Robin Bellamy, Ms. Donna Banks, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Ray Morrison, Ms. Anna Ringstrom, Mr. Darrell Utley, Mr. Kevin Waugh

Mr. Linklater arrived at 3:05 p.m.  
Ms. Kelleher arrived at 3:15 p.m.

Mr. Waugh excused himself at 4:30 p.m.

Following discussions in Committee of the Whole, Ms. Banks moved that the Board rise and report.

CARRIED (8)

Ms. Banks moved that the Board adjourn to the call of the Chair or the Regular Board Meeting of Tuesday, April 27, 2010 at 7:00 p.m.

CARRIED (8)

The meeting adjourned at 6:05 p.m.

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Secretary of the School Division

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Board Chair

# UNAPPROVED

MINUTES OF A MEETING:	of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, April 27, 2010 at 7:00 p.m.	April 27, 2010
MEMBERS PRESENT:	Mr. Ray Morrison (Board Chair), Ms. Donna Banks, Mr. Robin Bellamy, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Ms. Anna Ringstrom, Mr. Darrell Utley, Mr. Kevin Waugh	
	<u>Agenda:</u> Mr. Bellamy moved approval of the agenda.	Agenda
	CARRIED (9)	
	<u>Minutes:</u> Ms. MacPherson moved approval of the minutes of the Committee of the Whole Meeting and Regular Board Meeting of March 30, 2010.	Minutes
	CARRIED (9)	
	<u>Celebrating Excellence – Saskatchewan Waste Reduction Award:</u> Mr. George Rathwell, Director of Education, introduced Mr. Randy Holfeld, Manager, Maintenance and Operations. Mr. Holfeld spoke to the Board of the waste reduction and recycling partnership with Waste Management and Saskatoon Curbside Recycling. In recognition of this recycling program, Saskatoon Public Schools received the 2009 Partnerships award for Waste Management and Saskatoon Curbside Recycling.	Celebrating Excellence-Saskatchewan Waste Reduction Award
	<u>Celebrating Excellence – 2010 Saskatchewan First Nations Winter Games:</u> - Mr. George Rathwell, Director of Education, introduced Ms. Brenda Green, Superintendent of Education. Ms. Green introduced the partners of Saskatoon Tribal Council and Saskatoon Public Schools students who participated in the 2010 Saskatchewan First Nations Winter Games. Ms. Valerie Harper, Director of Education, Saskatoon Tribal Council, Mr. Marc Arcand, Coordinator of the 2010 Saskatchewan First Nations Winter Games and several students spoke of their experiences and successes from the games.	Celebrating Excellence-2010 Saskatchewan First Nations Winter Games
	<u>Reports Of Committees And Trustees:</u>	Reports Of Committees And Trustees
	<ul style="list-style-type: none"><li>• Trustee Utley reported on his attendance at the NSBA luncheon with Education Minister Ken Krawetz, the sponsorship banquet, along with Trustees Banks &amp; Linklater at the Saskatchewan First Nations Winter Games, the Tommy Douglas Collegiate Pow Wow, the Saskatoon Preschool Foundation Banquet, the Student Art Show at the Mendel Art Gallery and the meeting with SRC student leaders on April 20<sup>th</sup>.</li><li>• Trustee Banks reported on her attendance at the Holocaust Survivor at one of our schools. She also attended the Saskatoon Preschool Foundation Banquet, the Student Art Show at the presentation Mendel Art Gallery, the meeting with SRC leaders, the Rod Nickel presentation on internet safety and the SSBA regional meetings in Regina.</li><li>• Trustee MacPherson reported on her attendance at the Student Art Show at the Mendel Art Gallery.</li><li>• Trustee Ringstrom reported on her attendance at the Glass Slipper for Princesses fundraiser event with Trustee MacPherson.</li><li>• Board Chair Morrison reported on his attendance at the Student Art Show at the Mendel Art Gallery and acknowledged the work of many trustees who have been involved in the selection panels of Administrative competitions within the school division.</li></ul>	
	<u>Cancellation Of May 4, 2010 Board Meeting:</u> Ms. MacPherson moved that the Board approve the cancellation of the regularly scheduled public Board meeting of Tuesday, May 4, 2010.	Cancellation Of May 4, 2010 Board Meeting
	CARRIED (9)	

# UNAPPROVED

Tender Awards Update: Mr. Utley moved that the Board approve the award of the tenders for the following projects and amounts:

Tender Award Update

- The potential roofing replacements at eleven (11) schools in the amount of \$884,349, plus GST, to Century Roofing; and
- The portable additions and upgrading at Tommy Douglas Collegiate in the amount of \$356,500, plus GST, to Dominion Construction.

CARRIED (9)

Board Meeting Dates: 2010 – 2011 School Year: Ms. Banks moved that the Board approve the Board meeting dates for the 2010-2011 school year.

Board Meeting Dates:  
2010 – 2011  
School Year

September	7	Regular Meeting	February	8	Regular Meeting
	21	Regular Meeting			
October	5	Regular Meeting	March	8	Regular Meeting
	19	Annual Meeting of Electors/ Regular Meeting		22	Regular Meeting
November	2	Inaugural Meeting (12:00 noon)/ Regular Meeting	April	12	Regular Meeting
	16	Regular Meeting	May	17	Regular Meeting
December	7	Regular Meeting	June	7	Regular Meeting
				21	Regular Meeting
January	18	Regular Meeting			

CARRIED (9)

Reports From Administrative Staff: Reports were received, for information, on the following issues:

Reports From Administrative Staff

- Literacy For Life Update: Ms. Avon Whittles, Deputy Director of Education introduced Ms. Lori Kindrachuk, Facilitator: Literacy for Life. Ms. Kindrachuk introduced Ms. Yvonne Denomy and Ms. Lezlie Goudie-Cloutier who provided the Board with an update on the *Literacy for Life* priority.
- Collegiate Renewal Update
- Financial Results For The Period September 1, 2009 To March 31, 2010

Ms. MacPherson moved that the Board adjourn to the call of the Chair or the Committee of the Whole Meeting of Tuesday, May 18 , 2010 at 3:00 p.m.

CARRIED (9)

The meeting adjourned at 8:25 p.m.

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Secretary of the School Division

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Board Chair



**MEETING DATE:** MAY 18, 2010

**TOPIC:** CELEBRATING EXCELLENCE  
EVAN HARDY COLLEGIATE  
BIORESOURCE MANAGEMENT COURSE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: External Reports / Presentations	

## BACKGROUND

**Strengthening Our Learning Community – Strategic Direction: Our Students’ Learning** goal states: *“Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth”*. **Our People** goal states: *“Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning.”* **Our Community** goal states: *“Our community will share ownership and responsibility with us for the well-being and education of our children and youth.”* **Our Organization** goal states: *“Our organization will be principled, innovative, collaborative, accountable, and effective.”*

## CURRENT STATUS

There are many examples of excellent work being done by our students, staff and communities. The Saskatoon Board of Education has much to be proud of and, as such, we celebrate the achievement of our students, staff and communities continually.

This fall, Evan Hardy Collegiate offered a course to Grade 11 students which integrated Biology 20 and Career Work Education 30. The Bioresource Management 20 course strives to educate science students using non-traditional instructional methods. Through this process, students work towards increasing their communication skills and, ultimately, learn more about scientific work-related careers. During the course, students solve real life scientific case studies using problem-based learning. They are supported by experts within Saskatoon’s scientific communities and public organizations. Typical case studies tackle real life issues and attempt to create informed citizens who are able to make knowledgeable decisions about these and other current issues. Students work collectively to propose potential social action and then communicate their proposed solutions to a panel of experts. Teachers report that students in the Bioresource Management course are engaged in their learning, take ownership for their own education, and are held accountable by their fellow group members

In December 2009, Bioresource Management 20 received the **“United Nations University Sponsored Regional Centre Of Expertise On Education For Sustainable Development Award”**. This course was also recently awarded a Dr. Stirling McDowell research grant on behalf of the work of Professor Tim Molnar, College of Education at the University of Saskatchewan. The plan for the 2010 - 2011 school year is to offer this course with Communications 20. Currently, thirty-six (36) students are registered for this exciting course.

Evan Hardy Principal, Mr. Doug Njaa, will introduce teachers Karen Peterson and Tina Rioux, along with several students who will speak about their learning experiences this year.

PREPARED BY	DATE	ATTACHMENTS
Ms Linda Stanviloff Superintendent of Education	May 12, 2010	



**MEETING DATE:** MAY 18, 2010

**TOPIC:** TENDER FOR MARION M. GRAHAM COLLEGIATE THEATRE UPGRADE – PHASE 2

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The completion of the theatre upgrade at Marion M. Graham Collegiate is a high priority for 2009 – 2010 Facilities work. The Phase 2 tender includes all work yet to be completed in this regard. The work will be funded from capital reserves approved by the Board for this purpose.

This project will mark the substantial completion of a work plan set forth two years ago that has meant upgrades to a number of collegiate theatres in Saskatoon Public Schools. In addition to the work completed at Marion M. Graham Collegiate, improvements have been completed at Aden Bowman, Bedford Road, Evan Hardy and Walter Murray Collegiates.

## CURRENT STATUS

Tenders for Phase 2 work were received at 2:00 p.m. on Friday, May 14, 2010. A tender summary and recommendation from Administration will be provided to trustees at the May 18<sup>th</sup> Board meeting.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba Superintendent of Facilities	May 12, 2010	

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

**Proposed Motion:**

That the Board award the tender for the Marion M. Graham Collegiate Theatre Upgrade – Phase 2, in the amount of \$ \_\_\_\_\_, plus GST, to \_\_\_\_\_.



**MEETING DATE:** MAY 18, 2010

**TOPIC:** PRE-AUTHORIZATION FOR AWARD OF TENDER REGARDING  
BOILER REPLACEMENT AT PLEASANT HILL SCHOOL

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The boiler replacement at Pleasant Hill School is a high priority for 2009 – 2010 and 2010 – 2011 Facilities work. The work has been planned to be undertaken during the spring / summer / fall of 2010. The work is expected to be partially or fully funded from the 2009 – 2010 and 2010 – 2011 Facilities Operating Budget.

## CURRENT STATUS

Tenders for the work will be received at 2:00 p.m. on Thursday, May 20, 2010. In order for the work to be undertaken in a timely matter, it is requested that the Board pre-authorize Administration to award the work, if the low and / or acceptable tender is within the budget allocated for it.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

### PREPARED BY

Mr. Stan Laba  
Superintendent of Facilities

### DATE

May 12, 2010

### ATTACHMENTS

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board pre-authorize Administration to award the tender for the boiler replacement at Pleasant Hill School, if the low and / or acceptable tender is less than the budget allocated for it.



**MEETING DATE:** MAY 18, 2010

**TOPIC:** ASSESSING OUR LEARNING COMMUNITY:  
PARENT PERCEPTIONS 2009 - 2010

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

As part of the strategic planning process, Administration collects information bi-annually from stakeholder groups. During the 2009 – 2010 school year, information was collected from our parents and students. During the 2010 – 2011 school year, information will be collected from members of the public who do not have children attending school, business owners, and staff members.

This report provides results from our 2009 parent survey. This marks the third iteration of the parent perceptions research. Previously, we conducted parent research during the 2005 – 2006 and 2007 – 2008 school years.

## CURRENT STATUS

Attached is the report on the parent perceptions survey – *Assessing Our Learning Community: Parent Perceptions 2009 – 2010*.

A major finding from this survey is that the percentage of parents who indicated strong agreement improved or remained constant for all survey items in comparison to the 2007 - 2008 survey. (Trustees may note that we also saw substantial improvements between 2005 – 2006 and 2007 – 2008.)

Dr. Scott Tunison, Coordinator: Research and Measurement, will be in attendance at the meeting to answer questions as required.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mrs. Avon Whittles, Deputy Director of Education Dr. Scott Tunison, Coordinator: Research and Measurement	May 12, 2010	Parent Perceptions Survey

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board approve the *Assessing Our Learning Community: Parent Perceptions 2009 – 2010* report to be included as part of the evidence of the quality indicators for the Director’s annual evaluation.

# Assessing Our Learning Community: Parent Perceptions 2009-10

May 18, 2010

**Prepared by:**

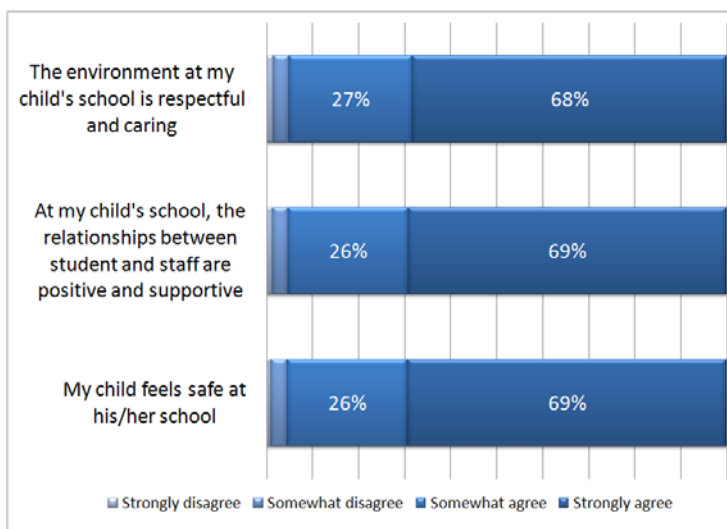
Dr. Scott Tunison – Coordinator: Research and Measurement  
Mrs. Avon Whittles – Deputy Director



# EXECUTIVE SUMMARY

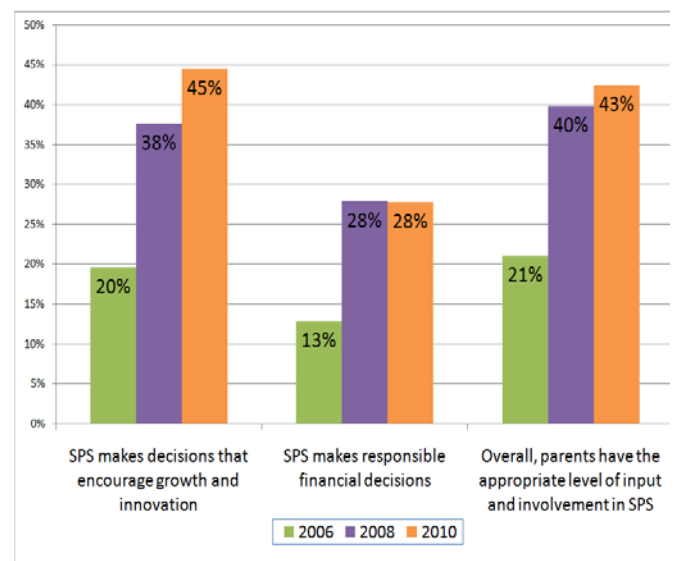
<p><b>Objectives</b></p>	<p>In March 2010, Saskatoon Public Schools (SPS) contracted Insightrix Research Services to conduct the biannual telephone survey of parents with children currently in the Division. The purpose of the study is to provide parents with an opportunity to offer their opinions and suggestions regarding the operation and direction of the school division.</p>
<p><b>Methodology</b></p>	<p>Between March 27<sup>th</sup> and April 27<sup>th</sup>, 2010, telephone interviews were conducted with a statistically representative sample of 800 parents (selected at random) of children in SPS between March 27<sup>th</sup> and April 27<sup>th</sup>, 2010. This report provides results from the 2010 survey and, where possible, highlights comparisons to similar studies conducted in 2008 and 2006.</p>
<p><b>Parents' Impressions of Saskatoon Public Schools</b></p>	<p>97% of respondents agreed that they feel welcome at their child's school (80% strongly agreed). 95% of parents also agreed that student/teacher relationships in their children's schools are positive and supportive and that their children have a positive attitude toward attending their school (69% strongly agreed with both of these survey items).</p> <p>Overall, the proportion of respondents who strongly agreed with the survey items was either similar to or higher than the results from the two previous iterations of this research (on all survey items except one).</p>

## Parents' Perceptions of Key School Environment Factors



Just over two-thirds of parents **strongly agreed** with each of the three survey items related to the quality of the school environment – respectful and caring atmosphere, positive and supportive relationships, and safety. When added to the proportion that *somewhat agreed* with these statements, ninety-five percent (95%) of parents were positive about these school environment factors.

## Parents' Perceptions of Key School Division Decision-Making Factors Over Time



Over the course of the three parent perception surveys (2005-06, 2007-08, and 2009-10), we have seen consistent improvements in all learning community areas in terms of the percentage of parents who **strongly agreed** with each of the items. With respect to decision-making factors, there has been a 25% improvement over the three survey periods in parents' strong agreement that SPS makes decisions encouraging growth and innovation; a 15% improvement in parents' strong agreement that SPS makes responsible financial decisions; and a 22% improvement in strong agreement that parents have the appropriate level of input and involvement in the school division.

## ***Introduction***

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A key aspect of Saskatoon Public Schools' Strategic Direction and the Ministry of Education's Continuous Improvement Framework is to provide stakeholders in our organization (i.e., students, parents, staff, and the community-at-large) with the opportunity to offer their input and advice regarding the operation and direction of the school division.

As part of the planning process, we collect information biannually from stakeholder groups. During the 2009-10 school year, we collected information from our parents and students. During the 2010-11 school year, we will collect information from members of the public who do not have children attending school, business owners, and staff members.

Saskatoon Public Schools' motto "*Inspiring Learning*" implies that we aspire to build a strong and vibrant learning community. When a high degree of learning community capacity is present, all members of the community feel valued, affirmed, and inspired. In addition, all individuals within the community are seen as co-learners who learn with and from each other.

Insightrix Research Services administered a telephone survey of a statistically representative sample of 800 parents whose children attend Saskatoon Public Schools. The survey instrument used with parents this year was nearly identical to previous surveys conducted in 2005-06 and 2007-08. The survey is grounded in learning community theory to assess the extent to which we have been successful in building a learning community in Saskatoon Public Schools from the points of view of our parents.

The survey asked parents to indicate their level of agreement with 17 statements on a four-point scale (strongly disagree, somewhat disagree, somewhat agree, and strongly agree). The survey also gave parents the opportunity to offer general comments in an open-ended question.

This report provides results in two ways:

- This year's results, and
- Longitudinal comparisons.

In addition, a brief synopsis of the themes from the open-ended question is provided.

## ***This Year's Survey Results***

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On the surface, the percentage of parents who expressed some level of agreement (either *strongly agree* or *somewhat agree*) with the survey items this year is not significantly different from the results of the previous two surveys.

However, upon closer inspection, there is a very important finding. There was an improvement in the percentage of parents who *strongly agree* with all survey items as compared to the 2008 data (Trustees may note that we also saw improvement in all survey items in 2008 as compared to the 2006 survey). In other words, there has been steady improvement in most survey areas over the last five years.

Overall, parents are very positive about Saskatoon Public Schools (see Figure 1). In fact, all survey items received 85% agreement or higher when both somewhat agree and strongly agree are aggregated.

Parents were particularly positive about the welcoming atmosphere in their children's schools – 97% of parents said that they feel welcome at their son or daughter's school (80% strongly agreed and another 17% somewhat agreed) – the highest rating of any statement! Parents were also particularly positive about the following four items (each item received 95% agreement when *strongly agree* and *somewhat agree* are combined):

- Students' safety at school (69% strongly agreed and 26% somewhat agreed),
- Positive and supporting relationships between students and staff (69% strongly agreed and 26% somewhat agreed),
- Respectful and caring environment at Saskatoon Public Schools (68% strongly agreed and 27% somewhat agreed), and
- Appropriate academic assessment/evaluation of students (60% strongly agreed and 36% somewhat agreed)

Parents were generally positive about the remaining survey items; however, their responses identify areas for improvement with respect to decision-making processes. For example,

- 45% of parents strongly believed that Saskatoon Public Schools makes decisions encouraging growth and innovation (46% somewhat agreed),
- 43% of parents felt that they have sufficient input and involvement in decision-making in Saskatoon Public Schools (46% somewhat agreed), and
- 28% of parents strongly agreed that the Division makes responsible financial decision-making (59% somewhat agreed).

## ***Longitudinal comparisons***

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As mentioned earlier, the percentage of parents who expressed some level of agreement (either strongly agreed or somewhat agreed) has remained fairly constant from one survey period to the next. However, the 2009-10 perceptual ratings revealed improvements in terms of the intensity of parents' satisfaction (i.e. the proportion of respondents who provided "strongly agree" ratings) in nearly all areas as compared to both the 2005-06 and 2007-08 results (see Figure 2). Actually, for 12 of the 17 survey items, the percentage of parents who strongly agreed improved by 20% or more over the last 5 years. Some highlights include parents' perceptions of:

- Positive and supportive relationships between staff and students (29% improvement),
- Appropriateness and fairness of academic assessment (27% improvement),
- Increased acknowledgement of students' ideas and opinions (26% improvement),
- Respectful and caring nature of the school climate (25% improvement), and
- The overall quality of education in Saskatoon Public Schools (25% improvement).

There were four survey items that saw from 13-20% improvement in the percentage of parents who strongly agreed over the last five years. These items included:

- Development of a satisfactory level of reading (17% improvement),
- Range of non-academic programs offered (16% improvement),
- Appropriateness of financial decisions, (15% improvement), and
- Range of academic programs offered (13% improvement).

## ***Open-ended question responses***

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Responding parents were invited to provide comments either about issues raised by the survey items themselves or about things not raised in this survey. The comments provided by parents were wide-ranging and covered many topics (about 25% of parents offered comments) making it difficult to identify emergent themes. However, from the comments made there appeared to be two broad themes: a) instruction and curriculum; and b) information and communication.

Parents' comments related to curriculum and instruction followed such topics as:

- Homework, classroom assignments, and academic rigor (split between those who wished to see their children do more challenging homework and classroom assignments and those who felt that their children were assigned too much homework),
- Particular curricular areas that, in their opinion, either required more attention or were meeting children's needs (e.g., French Immersion, Aboriginal content, programming for children with special needs), and
- General comments about the learning and/or teaching environment in their children's schools.

Parents' comments related to information and communication focused on:

- Situations in which they felt that communication with their children's school or teacher fell short of their expectations (e.g., more frequent and/or more detailed feedback about their child's academic progress), and
- Situations in which they felt that the school and/or the Division should make a more concerted effort to communicate with them about decision-making processes.

## ***Reflections and Implications***

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Overall, the results of this survey indicate that parents of children who attend Saskatoon Public Schools are very satisfied with most aspects of our learning community. One of the main determinants of effectiveness in a learning community is the extent to which members of the learning community feel a sense of belonging and attachment to each other. Based on the results from this survey, it appears that, from the points of view of our students' parents, our learning community continues to improve and grow.

Our parents indicated that they feel welcome in our schools and that their children both enjoy attending their schools and feel safe while at school. Parents also felt that the interpersonal relationships among students, parents, and staff are positive, supportive, and caring.

As early learning and literacy is a Board priority, Trustees may note that parents' responses to the statement "My child is developing (or has developed) a satisfactory level of reading" featured 93% who either somewhat agreed or strongly agreed with this statement (68% strongly agreed). As compared to our data from 2006, the percentage of parents who strongly agreed with this statement over the course of the last five years increased from 50% to 68% - an 18% increase!

While there is a high level of agreement on all items included on this survey, the results also highlight opportunities to improve further the quality of our learning community. For example, the three items that received the lowest ratings were:

- Overall, parents have the appropriate level of input and involvement in Saskatoon Public Schools,
- Saskatoon Public Schools makes decisions that encourage growth and innovation, and
- Saskatoon Public Schools makes responsible financial decisions.

Looked at together, the root of all three of these items is a need for increased communication. Future planning will include ensuring that parents are apprised more effectively about the deliberations underpinning our decisions and the various mechanisms that are available for parents to offer their input and suggestions. While we have seen improvements over the last 5 years, we will continue to enhance our work with the School Community Council Assembly as well as with individual School Community Councils. We also anticipate that further development of our public website will provide us about our priorities and programming with even more effective ways to communicate with all of our stakeholders.

School effectiveness and improvement research has consistently shown a strong relationship between authentic parent involvement and engagement in the school and students' learning outcomes. We recognize that parents (and students of course) are our most significant partners in students' learning. Looking to the future, we will consult current educational research further to find and implement promising practices that will help us to:

- Develop new means of communicating with our students' parents and other community stakeholders,
- Extend our communication networks throughout our communities, and
- Enhance our approaches to foster authentic parent engagement that are culturally responsive and inclusive.

School Community Councils are working diligently to engage parents and community members in the strategic planning and learning agendas at our schools. Information related to student achievement, implementation of the Board's Strategic Plan and priorities, as well as financial decision making processes will continue to be important topics for discussion. As these councils develop and flourish we may well see further improvements in our parents' perceptions.

Figure 1 – 2009-10 Parent Perception Survey Results: detailed analysis

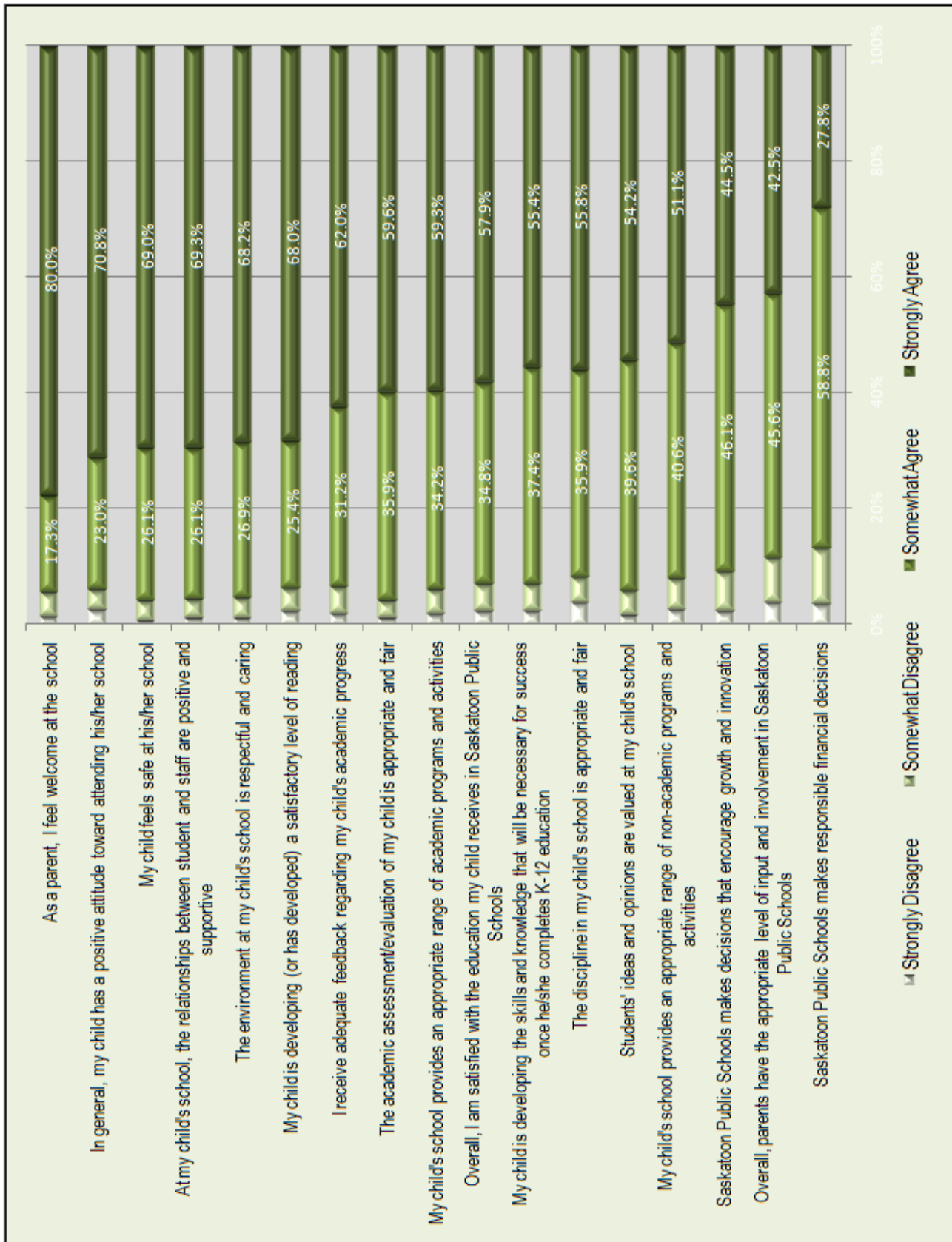
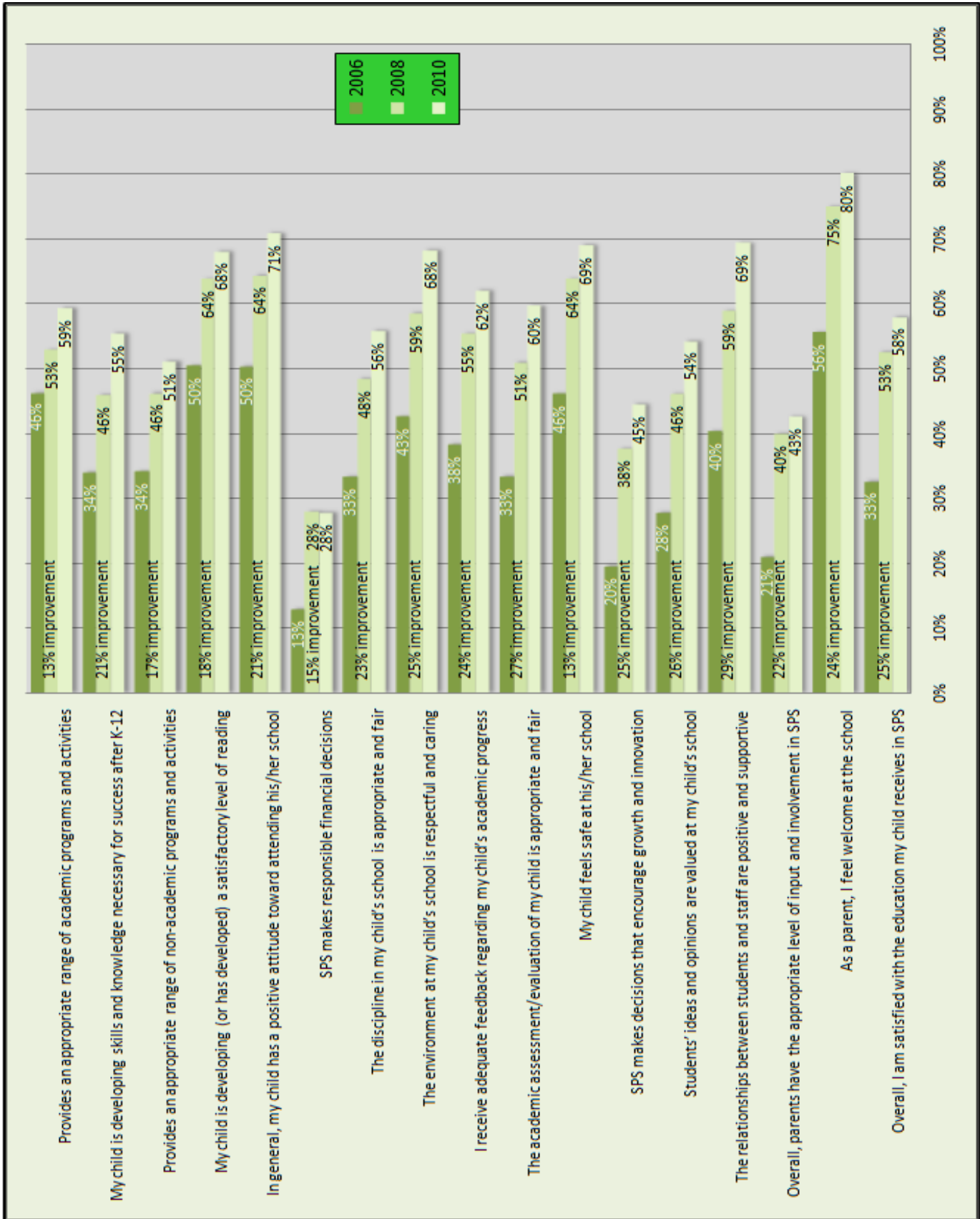


Figure 2 – 2009-10 Parent Perceptions Survey Results: Longitudinal trends in the percentage of respondents who “strongly agree”





**MEETING DATE:** MAY 18, 2010

**TOPIC:** PROVINCIAL BUDGET 2010 - 2011

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The 2010 – 2011 Provincial Budget was presented on March 24, 2010. Since that time, the Saskatoon Board of Education and its senior Administration have been working with this budget and subsequent budgetary announcements to develop the Saskatoon Public Schools’ 2010 – 2011 Budget.

## CURRENT STATUS

This agenda item will provide an opportunity for trustees to express their opinions regarding the 2010 – 2011 Provincial Budget as it relates to education in our province, city and within the Saskatoon Public School Division.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

## PREPARED BY

Mr. Garry Benning  
Chief Financial Officer

## DATE

May 12, 2010

## ATTACHMENTS

## RECOMMENDATION



**MEETING DATE: MAY 18, 2010**

**TOPIC: LITERACY FOR LIFE UPDATE**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The School Division is in its sixth year of implementing the Board’s priority, *Literacy For Life*. The overall goal of *Literacy For Life* is to have all students, K – 12, reading at or above grade level. The initiative is comprised of the following components:

- Literacy Enhanced, Full Day Kindergarten;
- Literacy in the Early Years (Kindergarten to Grade 2);
- Literacy Instruction with a focus on Inquiry (Grade 3);
- Literacy Instruction with a focus on explicit strategies to create independent readers (Grades 4 - 8);
- *Just Read* (PreKindergarten to Grade 12);
- *Read To Succeed* (Grades 3 – 8).

## CURRENT STATUS

### Literacy Enhanced, Full Day, Every Day Kindergarten

Literacy Enhanced, Full Day, Every Day Kindergarten is a component of *Literacy For Life*. Through the support of our Board, Saskatoon Public Schools will be adding a Literacy Enhanced, Full Day, Every Day Kindergarten program option at Queen Elizabeth School beginning this fall. The addition of this program rounds out the services we will be able to provide to our community and new Canadian families at the Early Learning Care Centre that will be opening at Queen Elizabeth in the near future. The Early Learning Care Centre is being built through partnerships with the Open Door Society, the Ministry of Education and Saskatoon Public Schools.

Through the addition of the Literacy Enhanced, Full Day, Every Day Kindergarten program at Queen Elizabeth School, Saskatoon Public Schools is once again demonstrating commitment to student learning, along with provincial leadership in the area of Early Learning and Literacy.

The addition of this program means that approximately 25% of our elementary schools will be providing a Literacy Enhanced, Full Day, Every Day Kindergarten program option in 2010 - 2011. These schools include:

- |                |                    |
|----------------|--------------------|
| Alvin Buckwold | Mayfair            |
| Forest Grove   | Pleasant Hill      |
| Holliston      | Princess Alexandra |
| Howard Coad    | Queen Elizabeth    |
| King George    | Vincent Massey     |
| Lawson Heights |                    |

In addition to these schools, we have a number of elementary schools who are offering a Full Day, Alternate Day, Literacy Enhanced Kindergarten program option.

**Inquiry Learning Through The Eyes Of Staff, Students And The Community**

As we move toward the goal of having all of our students, K - 12, reading at or above grade level, one important aspect of our professional learning has been to engage student readers and writers through inquiry-based learning. *Inquiry provides students with opportunities to build knowledge, abilities, and inquiring habits of mind that lead to deeper understanding of their world and the human experience. The inquiry process focuses on the development of compelling questions, formulated by teachers and students, to motivate and guide inquiries into topics, problems, and issues related to curriculum content and outcomes.* (Saskatchewan Curriculum, 2009)

At the April 27, 2010 Board meeting, trustees had the opportunity to review curriculum-based Inquiry Kits being used by teachers in Grades 3 to 5. These kits, developed by our Literacy Teachers, provide teachers and students with some of the required resources for promoting intentional and thoughtful teaching and learning through inquiry.

At the May 18<sup>th</sup> Board meeting, trustees will hear from Lester B. Pearson School staff members, a student and a parent about their experiences with inquiry learning this year. This experience has been gained through two major inquiry projects incorporating inquiry learning, curriculum outcomes, technology, and First Nations, Inuit and Métis Content, Perspectives and Ways of Knowing. Vice Principal Nicola Bishop-Yong, Grade 7 Teacher Gwyn Fournier, Grade 8 student Tally Derkachenko, and Carey Derkachenko, a parent at Lester B. Pearson School will share their perspectives on inquiry learning and will provide examples of the learning that has resulted from these projects.

PREPARED BY	DATE	ATTACHMENTS
Mrs. Avon Whittles, Deputy Director of Education Miss Kim Newlove, Superintendent of Education Mrs. Lori Kindrachuk, Facilitator: Literacy For Life	May 12, 2010	
RECOMMENDATION		



**MEETING DATE:** MAY 18, 2010

**TOPIC:** COLLEGIATE RENEWAL UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

Saskatoon Public Schools is in its third year of implementing the Board’s priority, *Collegiate Renewal*. The goal of *Collegiate Renewal* is to have collegiate students “engaged in their learning so they will graduate as active participants in life-long learning and as responsible and caring citizens in the community, nation and world”.

Engagement is being framed and assessed through the following four dimensions:

- competency;
- relevancy;
- belonging, and
- potency.

## CURRENT STATUS

### Grade 9 Common Formative Writing Assessment

During the week of May 10<sup>th</sup>, Grade 9 English Language Arts (E.L.A.) teachers gathered to collaboratively score and discuss persuasive writing submissions from students. This scoring and learning opportunity was part of a series of professional learning sessions dedicated to enhancing student engagement in writing, with a particular emphasis on competency. At this last session, scores were processed in “real time” on laptop computers. This meant that teachers could receive immediate feedback on how students performed in comparison to earlier in the school year in areas such as: word choice, paragraphing, order of arguments, mechanics, details, purpose, imagery, and voice. Results from this common formative assessment writing process will be shared in the Collegiate Renewal final report to the Board in June.

### Student Involvement In Social And Ecological Justice Conference

The week of May 10<sup>th</sup> also saw hundreds of Saskatoon Public Schools students either presenting at or attending the **Stand Up Speak Out** youth conference hosted at the University of Saskatchewan. This event provided students with an opportunity to further develop their understanding of the Millennium Development Goals of the United Nations, while simultaneously allowing them to be active participants in their learning and, hopefully, become, as articulated in the goal statement of the Priority, “... *responsible and caring citizens in the community, nation and world.*”

PREPARED BY	DATE	ATTACHMENTS
Mrs. Avon Whittles, Deputy Director of Education Mr. John Dewar, Superintendent of Education Mr. Mark Wilderman, Facilitator: Collegiate Renewal	May 12, 2010	

## RECOMMENDATION



**MEETING DATE:** MAY 18, 2010

**TOPIC:** FACILITIES FOR LEARNING UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

Included in the Board Annual Work Plan is a quarterly Facilities For Learning Update.

## CURRENT STATUS

Attached is the Facilities For Learning Update dated May 12, 2010.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba Superintendent of Facilities	May 12, 2010	Facilities For Learning Update

## RECOMMENDATION

## Facilities For Learning Update

May 12, 2010

1. Facilities Work Plan – includes Pleasant Hill and Greystone Heights boiler replacements, and at various school sites the following remaining Work Plan priorities – tarmac and play field restoration, handicapped accessibility upgrades, partial flooring replacements, building automated control system upgrades, plumbing fixture repair and replacement, roof repairs, OH&S issue remediation (if/as required), interior and exterior painting, window replacement and other building envelope upgrades, fire safety improvements, preventive maintenance work items, etc.
2. Saskatoon Trades and Skills Project (STSC) at Mount Royal Collegiate is progressing well - on time and on budget.
3. Multi-Use Building for STSC at Mount Royal Collegiate is progressing well – on time and on budget.
4. Nutana Collegiate Renovations are progressing relatively well. Design and construction team has recently revised phasing to better reflect workplace realities (i.e. larger work areas are required).
5. Roofing Replacement at Various Schools – 2010 – 2011 projects including partial roof replacements at Aden Bowman, Alvin Buckwold, Caswell, Confederation Park, Evan Hardy, Greystone Heights, John Lake, Lester B. Pearson, Mayfair, Roland Michener and Sutherland Schools. Expect to continue with partial roofing replacement at other priority schools as funds are made available. Backlog requiring replacement in 1 – 4 years is in excess of \$14.0 million.
6. Design development for Willowgrove Joint-Use Project – potential tender target of February 2011 (pending further discussion with City of Saskatoon, Greater Saskatoon Catholic Schools and Ministry of Education partners). Public consultation and key stakeholder input is underway.
7. FAME Building Condition Audits - expected start in June 2010. Expected completion by June 2011.
8. FAME Software Integration, Implementation and Training – expected start in June 2010. Expected completion by May 2011.
9. Three (3) Portables Relocated/Upgraded – from Bedford Road to Tommy Douglas Collegiate. Expected completion in fall 2010.
10. Two (2) Portables Relocated/Upgraded – from Bedford Road and Silverwood Heights to Centennial Collegiate. Expected completion by late fall.
11. Energy Smart Program – Finishing work, commissioning of new and expanded systems, provision of manuals and training. Expected 100% completion by December 2010.
12. Sitework and Landscaping at Tommy Douglas Collegiate – Finishing work, warrantee items. Reconciliation of financial accounts and all aspects of this project.

13. Sitework and Landscaping at Victoria School - coordination with City of Saskatoon – Expected 100% completion in December 2010. Note – Sitework and Landscaping by the City of Saskatoon at Nutana Collegiate has been deferred until Nutana Collegiate Renovations Project is completed.
14. Early Learning Care Centre at Queen Elizabeth School – Completion of basic Early Learning Care Centre renovations, and work of additional approved funding. Potential additional work, as fundraising by Early Learning Care Centre operator is undertaken. Expected 100% completion by June 2011.
15. Early Learning Care Centre Renovations at John Lake School are progressing well – expect to be 100% complete by end of June 2010.
16. Early Learning Care Centre Renovations at Brevoort Park School are progressing well – expect to be 100% complete by end of June 2010.
17. Marion Graham Theatre Upgrades – final phase of work to complete this project will be undertaken in the near future. Expect to be 100% complete by end of December 2010.
18. Miscellaneous Theatre Upgrades at other existing collegiates – New stage curtains at Evan Hardy Collegiate. Miscellaneous electrical and minor carpentry at other collegiates. Expect to be 100% complete by end of December 2010.
19. Site Remediation at old Princess Alexandra Site - expect to undertake the work over the next few months. A detailed plan and cost estimate will be provided to the Board in the near future.
20. Miscellaneous Renovations at Caswell Community School – including general office upgrade, new family room, new playground structure and bell display. Expect to be 100% complete by end of July 2010.



**MEETING DATE:** MAY 18, 2010  
**TOPIC:** EXISTING COLLEGIATE THEATRE  
UPGRADING STATUS REPORT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

Trustees have been periodically updated on Existing Collegiate Theatre Upgrades. The last update was provided in September, 2009.

## CURRENT STATUS

Attached for trustee information is an Existing Collegiate Theatre Upgrade report dated May 12, 2010. This report reflects the current state of the work at all listed collegiates.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba Superintendent of Facilities	May 12, 2010	Existing Collegiate Theatre Upgrade Report

## RECOMMENDATION

## Existing Collegiate Theatre Upgrade Report

May 12, 2010

### Marion Graham Collegiate

Project Total Cost to Date: \$375,091.50

Estimated Cost to Complete: \$700,000.00

#### Scope of work completed:

- Construct control rm, storage space and mezzanine
- Electrical safety upgrades
- Stage extension – 2700 mm or 9'-0"
- Repainting the stage floor and walls
- Construction of backstage loft
- New access point to backstage from the corridor

#### Scope of work to complete:

- Painting existing walls and refinish hardwood floors
- Install new lighting and sound system
- Provide acoustic upgrades
- Install new stage curtains
- Install new bleachers

### Evan Hardy Collegiate

Project Total Cost to Date: \$178,881.36

Estimated Cost to Complete: \$70,000.00

#### Scope of work completed:

- Construction of new stage wing walls
- Extension of stage
- Resurface and paint stage floor
- Stage walls were painted
- New dimmer controls for existing stage lights
- Electrical safety upgrades
- Acoustic upgrades to doors

#### Scope of work to complete:

- Theatre flooring improvements
- Install new stage curtains
- 

### Bedford Road Collegiate

Project Transaction Total to Date: \$76,164.33

Estimated Cost to Complete: \$10,000.00

#### Scope of work completed:

- Resurface and paint stage floor
- Construct 25 modular stage extensions to allow for many stage configurations
- Acoustic upgrades to doors
- Infill window to corridor and provide new display cases

#### Scope of work to complete:

- Stage lighting improvements

### Aden Bowman Collegiate

Project Transaction Total to Date: \$82,213.34

Estimated Cost to Complete: \$20,000.00

#### Scope of work completed:

- Acoustic upgrades to doors
- New travelling stage curtain
- Resurface and paint stage floor

#### Scope of work to complete:

- Acoustic upgrades to band room
- Minor flooring improvements

### Walter Murray Collegiate

Project Transaction Total to Date: \$126,932.86

Estimated Cost to Complete: \$10,000.00

#### Scope of work completed:

- Retrofit and upgrade existing stage lighting
- Provide new lighting throughout the auditorium
- Provide new light control console and dimmer controls
- Electrical safety upgrades

#### Scope of work to complete:

- Minor acoustic upgrades



**MEETING DATE:** MAY 18, 2010  
**TOPIC:** HUMAN RESOURCES REPORT  
APRIL 30, 2010

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The **Board Annual Work Plan 2009 – 2010** indicates that Administration will provide a semi-annual report on Human Resources.

The attached report provides information on the operations of the Human Resources Department as of April 30, 2010.

## CURRENT STATUS

Mr. Jaime Valentine, Superintendent of Human Resources, addresses the following areas in this report:

- New Hires;
- Number of Aboriginal Employees;
- Active Full-Time Equivalent Employees by Category;
- Demographic: Age and Gender;
- Terminations: Voluntary;
- Terminations: Involuntary;
- Turnover Rate.

Trustees with specific questions are asked to contact Mr. Valentine prior to the Board meeting.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Jaime Valentine Superintendent of Human Resources	May 12, 2010	Human Resources Report April 30, 2010

## RECOMMENDATION

**As of April 30, 2010**  
**HUMAN RESOURCES REPORT**

<b>CATEGORY</b>	<b>TEACHERS</b>	<b>8443</b>	<b>SCEA*</b>	<b>NT**</b>	<b>TOTAL</b>
<b>New Hires</b> <i>FTE***</i> <i>(Brand new to SPS Aug.26.2009 – Apr.30.2010)</i>	101.73	39.66	0	1.0	<b>142.39</b>
<b>Number of Aboriginal Employees</b> <i>Bodies</i>	102	38	2	4	<b>146</b>
<b>Active Full-Time Equivalent Employees by Category</b> <i>FTE</i>	Elem 802.26 Sec 477.36 <u>Central 51.71</u> 1331.67	765.34	14	67.5	<b>2178.51</b>
<b>Demographic: Age and Gender</b> <i>Bodies</i>	Female 1045 Male 461 20-29 = 208 30-39 = 417 40-49 = 411 50-59 = 434 60-69 = 36	Female 663 Male 240 20-29 = 89 30-39 = 198 40-49 = 270 50-59 = 295 60-69 = 51	Female 12 Male 2 20-29 = 0 30-39 = 1 40-49 = 8 50-59 = 3 60-69 = 2	Female 47 Male 25 20-29 = 7 30-39 = 20 40-49 = 16 50-59 = 24 60-69 = 5	<b>Female 1767</b> <b>Male 728</b> <b>20-29 = 304</b> <b>30-39 = 636</b> <b>40-49 = 705</b> <b>50-59 = 756</b> <b>60-69 = 94</b>
<b>Terminations: Voluntary</b> <i>(Resignation, Retirement, Superannuation)</i> <i>Bodies</i>	32	21	0	1	<b>55</b>
<b>Terminations: Involuntary</b> <i>(Terminated, Deceased)</i> <i>Bodies</i>	2	4	0	0	<b>6</b>
<b>Turnover Rate:</b> <i># of terminations x 12</i> <i>total employee population in that category</i>	31%	39.1%	--	17%	--

\*Saskatoon Community Educators Association

\*\*Non-Teaching

\*\*\*Full Time Equivalent



**MEETING DATE:** MAY 18, 2010  
**TOPIC:** FINANCIAL RESULTS FOR THE PERIOD  
SEPTEMBER 1, 2009 TO APRIL 30, 2010

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The attached financial information shows the School Division's year-to-date consolidated financial position, as well as the operating, capital and reserve funds separately.

The goal is to provide the Board with comprehensive financial information, by way of viewing each section separately, and then as a total picture.

## CURRENT STATUS

Attached are the following documents:

1. Memorandum regarding financial results to April 30, 2010. Pages 1 – 5
2. Financial activities to April 30, 2010. Page 6
3. Reserves showing balances, allocations and expenditures by classification. Pages 7 - 8
4. Capital expenditures to April 30, 2010. Pages 9 - 10

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning Chief Financial Officer	April 12, 2010	Financial Results Attachment

## RECOMMENDATION



## MEMORANDUM

**DATE:** May 10, 2010

**TO:** Trustees  
Administrative Council

**FROM:** Garry Benning, Chief Financial Officer  
Wanda McLeod, Budget and Audit Manager

**RE: CONSOLIDATED FINANCIAL RESULTS TO APRIL 30, 2010**

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The 2009-10 financial statements for the school divisions in Saskatchewan will be following the new guidelines in the Public Sector Accounting Handbook. Accordingly, the financial statements will no longer show the different funds held by the school divisions on the Statement of Financial Activities.

In addition, the tangible capital assets will no longer be reported as expenditures. Only the amortization expenses related to the tangible capital assets will be reported. The Ministry of Education required the 2009-10 Budget to be presented in the old format; therefore, the amortization expense was not included in the budget.

For the period September 1, 2009 to April 30, 2010, the majority of revenues and expenditures are on budget. The following is an explanation for several of the revenues and expenditures:

1. Revenues

a) Total Revenue

Total revenue to date is approximately \$136.0 million which is 66.1% of budget. This is 1.3% less than the eight months ending April 30, 2009 (prior year) actual results. The total operating revenues to April 30, 2010 of \$127.7 million or 66.8% is 2.1% less than the prior year. This difference is primarily due to the provincial grant revenue in 2009-10 being recognized over a twelve month period. The September 2008 through March 2009 provincial grants (during the 2008-09 fiscal year) were recognized over a ten month period.

b) Property Taxes

\$61.1 million or 72.6% of property tax has been recognized (which is 11.3% more than the prior year). The property taxes for 2009 are based on the final information from the City of Saskatoon. Based on the mill rate information available at budget time for 2009-10 from the Ministry of Education, property taxes were estimated to be higher in 2009 than 2010.

This compares to the prior year when the 2008-09 Budget estimates included lower property taxes for 2008 when compared to 2009. The actual mill rates for 2009 were reduced by the province in the 2009-10 Provincial Budget.

c) Provincial Grants

\$66.3 million or 59.7% (13.9% less than the prior year) of the grants have been reported. For the eight months ending April 30, 2010, \$58.0 million or 60.2% (prior year was 79.0%) of the operating provincial grant revenue has been recognized. In 2009-10, the provincial grants are recognized over a twelve month period and in 2008-09, the September 2008 through March 2009 grants were recognized over a ten month period. At the direction of the Ministry of Education and in accordance with the guidelines of the Public Sector Accounting Board (PSAB), this change started in April 2009.

In addition, the provincial government has notified the school division that the additional costs associated with the enrolment increase in September 2009 will not be funded during the government's 2009-10 fiscal year. This could result in the provincial grants in the Operating Fund being about \$1.5 million under budget. This shortfall will be funded using the Operating Fund reserves.

For the eight months ending April 30, 2010, there was \$8.3 million (56.9%) reported in capital funding from provincial grants. At April 30, 2009, \$3.7 million (38.3%) of the capital funding had been recognized. The provincial grants for capital projects are recognized as the projects progress. For example, a project that is 60% completed would have 60% of the related provincial funding recognized in the financial statements.

d) Tuition and Related Fees

\$864,290 or 82.7% (20.9% more than the prior year) of tuition and related fee revenue is estimated at April 30, 2010. This is an estimate based on the budgeted revenues for the tuition fees from other school divisions and the federal government. To date, there is a greater amount of funding received from the federal government.

e) Complementary Services

Complementary services revenues recognized at April 30, 2010 totaled \$111,717. In 2008-09, complementary services budgeted revenue included Pre-Kindergarten funding. The revenue for the Pre-Kindergarten program was recognized as the expenses for the program are recognized. In 2009-10, the Ministry of Education did not provide conditional funding for the Pre-Kindergarten programs. This funding is included with the provincial grants. The revenue recognized to date in 2009-10 is for a Youth in Custody grant that was not expected when the budget was developed.

f) External Services

\$2.3 million or 83.0% (2.1% more than the prior year) of external services revenue has been recorded. External services revenue includes adult education, cafeteria revenues and provincial funding for the associate school. In 2009-10, there is more revenue reported for the secretarial course at Walter Murray Collegiate.

- g) School-Based  
\$4.6 million or 83.2% (4.3% less than the prior year) of school-based revenue has been recorded. School-based revenue includes student fees and grants at the school level. There was more school-based grant revenue reported in 2008-09 when compared to 2009-10.
- h) Other  
\$846,252 or 66.3% (10.4% less than the prior year) of other revenue has been recognized. The timing of the payments in this category varies from year to year. Other includes investment and rental income.

2. Expenditures

- a) Total Expenditures  
Total expenditures to date are \$141.1 million which is 77.1% of the budget (0.7% less than in 2008-09).
- b) Governance  
Governance expenses for the eight months ending April 30, 2010 total \$449,490 or 50.0% of budget and are 2.8% more than the prior year. The 2009-10 Budget includes the cost of the civic elections. The elections took place in October so the cost of the elections has been reported in the financial statements for 2009-10. There were no election costs in 2008-09.
- c) Administration  
Administration expenses for the eight months ending April 30, 2010 total \$2.4 million or 69.8% of budget and are 2.6% more than the prior year. The timing of a few expenditures in this category varied compared to the prior year. The majority of the variance can be explained by the minor renovations completed at Central Office for better pedestrian traffic flow on the main floor. There was very little spent in 2008-09 on minor renovations at Central Office.
- d) Instruction  
Instruction expenses total \$109.2 million or 77.7% of the budget for the eight months ending April 30, 2010 which is 0.5% less than prior year. At the direction of the Ministry, the 2008-09 and 2009-10 Budgets did not include estimates for amortization expenses. As required by PSAB, the actual amortization expense is included in both years.
- e) Plant  
Plant expenses totaling \$17.5 million or 80.1% of the budget has been incurred (compared to \$17.1 million or 82.2% in the prior year). As mentioned above, there was no amortization expense included in either the 2008-09 or 2009-10 Budgets. The actual amortization expense is included in both years.
- f) School-based  
School-based expenses totaled \$3.6 million or 66.2% of the budget for the eight months ending April 30, 2010 (68.7% in the prior year). As required by the Ministry of Education, 2008-09 was the first year that school-based revenues and expenses have been reported in the financial statements. There are more school-based revenues than expenses because a

greater percentage of the student fees are collected in the first part of the school year and then disbursements are made throughout the year.

g) Transportation

Transportation expenses of \$3.1 million or 76.1% are estimated at April 30, 2010 (and 73.4% in 2009). The transportation costs are expected to be approximately \$200,000 below budget in 2009-10. The cost of fuel is less than expected at budget time.

h) Tuition and Related Fees

Tuition and related fees totaling \$244,697 or 87.1% of the budget have been incurred (compared to 88.7% in the prior year). Tuition and related fees include home-based education costs.

i) Complementary Services

\$1.8 million or 82.0% (compared to 80.9% in the prior year) of the budget for complementary services has been spent at the end of April 2010. Complementary services expenses report the Pre-Kindergarten and Youth in Custody costs.

j) External Services

In 2009-10, \$1.7 million or 66.1% (compared to 79.4% in the prior year) of the budget for external services has been spent. External services include expenses related to the associate school and cafeterias.

k) Interest/Allowances

In 2009-10, \$924,401 or 63.1% of the budget for interest/allowances has been spent. This is 2.0% less than in the prior year. The 2009-10 Budget included additional debt for technology purchases. The province has not released the regulations that outline the procedures for borrowing; therefore, this borrowing has not yet been completed.

3. Interfund Transfers

According to the Public Sector Accounting guidelines, the interfund transfers are no longer reported on the Statement of Financial Activities. At this date, the school division plans to still maintain and manage the funds in the Operating Fund and reserves for specific future purposes.

The interfund transfers to the Reserve Fund have been reported at 100% of budget. Any amounts from the Reserve Fund to the Operating Fund (as included in Budget 2009-10) will be reported as the money is spent in the Operating Fund.

There were Board motions at both the March 9 and March 30, 2010 Board meetings that reallocated the Operating Fund and reserve balances. All reallocations are reflected in the reserve fund information for April 30, 2010.

4. Capital

As mentioned previously, the capital expenditures are no longer reported in the Statement of Financial Activities. The portable projects in 2009-10 are over budget at April 30, 2010. There are plans to use available budget money from other projects for this work.

**Statement of Financial Activities  
 For the Eight Month Period Ended April 30, 2010**

	2009-10		2008-09	
	Actual	Percentage of Budget	Actual	Percentage of Budget
<u>Revenues</u>				
Property taxes	\$ 61,053,902	72.6%	\$ 63,683,455	61.3%
Provincial grants	66,287,840	59.7%	53,573,094	73.6%
Tuition and related fees	864,290	82.7%	577,410	61.8%
Complementary services	111,717	-	1,058,600	97.4%
External services	2,303,306	83.0%	1,719,671	80.9%
School-based	4,575,272	83.2%	4,811,505	87.5%
Other	846,252	66.3%	1,043,797	76.7%
<b>Total Revenues</b>	<b>136,042,579</b>	<b>66.1%</b>	<b>126,467,532</b>	<b>67.4%</b>
<u>Expenditures</u>				
Governance	449,490	50.0%	351,157	47.2%
Administration	2,414,978	69.8%	2,194,974	67.2%
Instruction	109,169,039	77.7%	101,679,344	78.2%
Plant	17,515,096	80.1%	17,147,610	82.2%
School-based	3,641,650	66.2%	3,777,836	68.7%
Transportation	3,139,716	76.1%	3,136,201	73.4%
Tuition and related fees	244,697	87.1%	261,773	88.7%
Complementary services	1,812,975	82.0%	1,638,513	80.9%
External services	1,742,107	66.1%	1,642,365	79.4%
Interest/allowances	924,401	63.1%	1,080,135	65.1%
<b>Total Expenses</b>	<b>141,054,149</b>	<b>77.1%</b>	<b>132,909,908</b>	<b>77.8%</b>
<b>Surplus/(deficit)</b>	<b>(5,011,570)</b>		<b>(6,442,376)</b>	

Memo to Trustees and Administrative Council  
 May 10, 2010  
 Financial Results To April 30, 2010

**Reserves As At April 30, 2010**

<b>Revenue Fund Reserves</b>			
<i>Civic Elections</i>			
Balance, August 31, 2009		168,861	
Add: 2009-10 budget allocation		-	
Deduct: Transfer from reserves into operations		(134,722)	
Balance, April 30, 2010			34,139
<i>Equipment Replacement School Services</i>			
Balance, August 31, 2009		179	
Add: 2009-10 budget allocation		15,000	
Deduct:			
2009-10 expenses		-	
Balance, April 30, 2010			15,179
<i>Tax Appeals</i>			
Balance, August 31, 2009		560,000	
Less: Board Motion on March 30, 2010		(560,000)	
Balance, April 30, 2010			-
<i>General</i>			
Balance, August 31, 2009		104,253	
Add: 2009-10 budget allocation		9,000	
Deduct: Transfer from reserves into operations		-	
Balance, April 30, 2010			113,253
<i>Facility Rental Reserve</i>			
Balance, August 31, 2009		141,953	
Add: 2009-10 budget allocation		125,000	
Deduct: Transfer from reserves into operations		-	
Balance, April 30, 2010			266,953
<i>System Application Reserve</i>			
Balance, August 31, 2009		-	
Add: 2009-10 budget allocation		75,000	
Add: Allocation at March 9, 2010 Board Meeting		900,000	
Deduct: Transfer from reserves into operations		-	
Balance, April 30, 2010			975,000
<i>Trustee Education Allowance</i>			
Balance, August 31, 2009		50,098	
Add: 2009-10 budget allocation		-	
Deduct: Transfer from reserves into operations		-	
Balance, April 30, 2010			50,098
<i>Facility Operating Reserve</i>			
Balance, August 31, 2009		272,684	
Add: 2009-10 budget allocation		-	
Deduct: Transfer from reserves into operations		-	
Balance, April 30, 2010			272,684
<i>Specialized School Equipment Reserve</i>			
Balance, August 31, 2009		-	
Add: Allocation at March 9, 2010 Board Meeting		1,400,000	
Deduct: Transfer from reserves into operations		-	
Balance, April 30, 2010			1,400,000

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<i>Curriculum Renewal Reserve</i>			
Balance, August 31, 2009		-	
Add: Allocation at March 9, 2010 Board Meeting		1,400,000	
Allocation at March 30, 2010 Board Meeting		60,000	
Deduct: Transfer from reserves into operations		-	
Balance, April 30, 2010			1,460,000
<i>Technology Renewal Reserve</i>			
Balance, August 31, 2009		-	
Add: Allocation at March 9, 2010 Board Meeting		1,400,000	
Deduct: Transfer from reserves into operations		-	
Balance, April 30, 2010			1,400,000
<i>Staff Professional Development Reserve</i>			
Technology Renewal Reserve		-	
Add: Allocation at March 9, 2010 Board Meeting		800,000	
Deduct: Transfer from reserves into operations		-	
Balance, April 30, 2010			800,000
<i>School Community Council Carry Forwards</i>			
Balance, August 31, 2009		115,436	
Add: 2009-10 budget allocation		-	
Deduct: Transfer from reserves into operations		-	
Balance, April 30, 2010			115,436
<i>Secondary Security Camera</i>			
Balance, August 31, 2009		-	
Add: 2009-10 budget allocation		20,000	
Deduct: Transfer from reserves into operations		-	
Balance, April 30, 2010			20,000
<i>School Carry Forwards</i>			
Balance, August 31, 2009		834,285	
Add: 2009-10 operating surpluses		-	
Deduct: Transfer from reserves into operations		-	
Balance, April 30, 2010			834,285
Balance, April 30, 2010			<b>7,757,027</b>
<b><u>Contingency Fund Reserve</u></b>			
Balance, August 31, 2009		4,032,487	
Add:			
Interest Allocation - budget		100,000	
Less:			
Allocation at March 9, 2010 Board Meeting		(3,100,000)	
Balance, April 30, 2010			<b>1,032,487</b>
<b><u>Capital Fund Reserve</u></b>			
Externally Restricted:			
Balance, August 31, 2009		12,417	
Add: Interest income		-	
Balance, April 30, 2010			<b>12,417</b>
<b>Reserve Fund - Grand Total April 30, 2010</b>			<b>8,801,931</b>

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**Capital Expenditures As At April 30, 2010**

Facility	Project Description	Total Available in 2009-10	Expenditures to April 30, 2010	Percent Expended to April 30, 2010
<b>PROJECTS FROM PRIOR YEARS</b>				
	Day Cares (Note 1)	376,376	859,699	228.4%
	Energy Smart Program	1,289,566	419,734	32.5%
	Program Priorities	602,043	-	-
Tommy Douglas Collegiate	New Collegiate	368,140	23,204	6.3%
Mount Royal Collegiate	Saskatoon Trades and Skills Centre	10,516,293	4,419,582	42.0%
Various	Other Projects	581,704	257,495	44.3%
<b>NEW PROJECTS IN 2009-10 BUDGET</b>				
Centennial Collegiate & WP Bate School	Portables (Note 2)	418,168	623,344	149.1%
Mount Royal Collegiate	Multi-use Building	3,298,000	1,860,795	56.4%
Nutana Collegiate	Renovations	4,061,149	2,176,469	53.6%
Mount Royal	Additional Renovations	799,000	-	-
Various	Other Projects	465,635	292,182	62.7%
TOTALS - FACILITIES DEPARTMENT		19,306,941	10,932,504	19.5%
TOTALS - OTHER DEPARTMENTS		4,669,383	1,142,387	24.5%
		23,976,324	12,074,891	17.4%

<b>Long-term Projects</b>						
	Total Original Budget	Additional Budget Added	Budget Dollars Reallocated	Total Available	Total Expense to Date	Total Budget Remaining
Tommy Douglas Collegiate	24,278,858	445,552	117,857	24,842,267	24,474,289	367,978
Centennial Collegiate	21,361,000	-	(117,857)	21,243,143	21,224,274	18,869
Nutana Collegiate	13,500,000	-	-	13,500,000	2,987,749	10,512,251

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Notes:

1. The day care expenditures include costs associated with the John Lake and Brevoort Park day cares that were not included in Budget 2009-10. Both of these day cares will receive Ministry funding to cover the costs.
2. There are plans to use available budget money from other projects for this work. More details will be provided at a later date.



**MEETING DATE:** MAY 18, 2010

**TOPIC:** RESPONSE TO TRUSTEE DANIELSON'S QUESTIONS  
REGARDING TOOLS FOR WOODWORKING

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

At the March 30, 2010 Board meeting, Trustee Danielson asked the following questions regarding tools for woodworking:

*“Do we have the right tools for woodworking (i.e. lathes, chisels, gouges) at Tommy Douglas Collegiate? Do we need to purchase additional equipment to enhance students’ learning on this equipment?”*

## CURRENT STATUS

During the development of programming for the newly-established Tommy Douglas Collegiate, resources for the woodworking program were purchased within the original Capital Budget. Since the school opened, teachers have worked with their Principal on an annual basis to determine the need for new equipment and resources to meet curricular outcomes and student needs.

Mrs. Donnalee Weinmaster, Superintendent of Education, has been in contact with Mr. Bob Bevan, Principal of Tommy Douglas Collegiate, regarding Trustee Danielson’s questions and will continue to collaborate with him regarding plans for programming, enrolment in courses and resources / equipment required for the woodworking classes in the fall.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

## PREPARED BY

Mrs. Donnalee Weinmaster  
Superintendent of Education

## DATE

April 12, 2010

## ATTACHMENTS

## RECOMMENDATION