

**Board Of Education**  
**Saskatoon School Division No. 13**

**Meeting**  
**Of The**  
**SASKATOON BOARD OF EDUCATION**

**TUESDAY, JUNE 9, 2009**

**Board Room**  
**310 21<sup>st</sup> Street East**

**7:00 p.m.**

**Please Note: All public Board meetings are audio taped**

**A g e n d a**

1. **ROLL CALL:**
2. **PLAYING OF O'CANADA:**
3. **ADOPTION OF AGENDA:**
4. **COMMENTS/CONCERNS/QUESTIONS FROM THE PUBLIC:**  
(maximum 5 minutes per speaker; 20 minutes total; comments must be related to specific agenda items)
5. **APPROVAL OF MINUTES OF LAST MEETING:**  
May 12, 2009 (Unapproved)
6. **DELEGATIONS:**
7. **EXTERNAL REPORTS / PRESENTATIONS:**  
(a) Celebrating Excellence, Where Challenge Montgomery School
8. **BUSINESS ARISING FROM THE MINUTES:**
9. **UNFINISHED BUSINESS:**  
(a) Items Arising From The Committee Of The Whole

10. **CORRESPONDENCE:**

- (a) **Individual Item**

11. **REPORTS OF COMMITTEES AND TRUSTEES:**

12. **NEW BUSINESS:**

**Decision**

- (a) **Approval Of Tenders For  
Roofing Replacements At Various Schools**
- (b) **Redevelopment Plans And Preliminary Cost Report  
For Nutana Collegiate Renovations Project**
- (c) **Construction Management Services (Mechanical)  
For Nutana Collegiate Renovations Project**
- (d) **Approval Of Tender For General Office  
Upgrading At Princess Alexandra School**
- (e) **Revision To Board Policy 6: Board Operations**

13. **REPORTS FROM ADMINISTRATIVE STAFF:**

**Information**

- (a) **Mount Royal Collegiate Aviation  
Maintenance Orientation Program (AMOP)**
- (b) **Response To Trustee Utley's Question Regarding  
School Community Councils Membership Recruitment**
- (c) **Financial Results For The Period  
September 1, 2008 To April 30, 2009**

14. **NOTICES OF MOTION:**

15. **QUESTIONS BY TRUSTEES:**

16. **QUESTIONS FROM THE PUBLIC:**

**Next Regular Meeting**

**At the call of the Chair or  
Tuesday, June 23, 2009  
7:00 p.m.**

# UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, May 12, 2009 at 3:00 p.m.

May 12,  
2009

MEMBERS PRESENT: Mr. Robin Bellamy, Mr. Tad Cherkewich, Mr. Dan Danielson, Ms. Doreen Day-Wapass, Ms. Kelly Kozak, Mr. Ray Morrison, Ms. Gerri Siemens, Mrs. Shannon Underwood, Mr. Darrell Utley, Mr. Kevin Waugh

Mr. Bellamy joined the meeting at 3:10 p.m.

Mrs. Underwood joined the meeting at 3:15 p.m.

Mr. Waugh excused himself from the meeting at 4:45 p.m.

Mr. Morrison moved that the Board adjourn to the call of the Chair or the Regular Board Meeting of Tuesday, May 12, 2009.

CARRIED (9)

The meeting adjourned at 6:10 p.m.

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Secretary of the School Division

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Board Chair

# UNAPPROVED

|                       |  |   |
|-----------------------|--|---|
| MINUTES OF A MEETING: | of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, May 12, 2009 at 7:00 p.m.  | May 12, 2009  |
| MEMBERS PRESENT:      | Mr. Ray Morrison (Board Chair), Mr. Robin Bellamy, Mr. Tad Cherkewich, Mr. Dan Danielson, Ms. Doreen Day-Wapass, Ms. Kelly Kozak, Ms. Gerri Siemens, Mrs. Shannon Underwood, Mr. Darrell Utley, Mr. Kevin Waugh  |   |
|                       | <u>Agenda:</u> Mr. Bellamy moved approval of the agenda as amended. (Delete Item #12c – New Business - Tenders For Roofing Replacements at various schools).   | Agenda  |
|                       | CARRIED (10)   |   |
|                       | <u>Minutes:</u> Mr. Danielson moved approval of the minutes of the Committee of the Whole Meeting and Regular Board Meeting of April 7, 2009.  | Minutes   |
|                       | CARRIED (10)   |   |
|                       | <u>Celebrating Excellence –Healthy Bodies Active Minds:</u><br>Mr. John Dewar, Superintendent of Education, introduced Ms. Arlene Lazecki, Principal of Silverspring School, who gave a brief background of the Healthy Body Active Minds (HBAM) initiative. Ms. Lazecki acknowledged the work of staff members Finn Molder, Jennifer Antoshkiw, Carrie Brossard and Jill McDougall. and Dr. Louise Humbert and Jason Weber from the University of Saskatchewan. Silverspring Grade 4 students Darby, Jade, Lexie & Myalynn gave a presentation of how HBAM has affected them. Silverspring parents also shared the positive impact the HBAM initiative has had on their children at school and at home. | Celebrating Excellence-Healthy Bodies Active Minds                              |
|                       | <u>Reports Of Committees And Trustees:</u><br>Literacy for Life Conference last week. She also reported on her attendance at the School Community Councils Assembly on May 7 <sup>th</sup> .<br>Conference as well as the School Community Councils Assembly on May 7 <sup>th</sup> . <ul style="list-style-type: none"><li>• Trustee Kozak publicly thanked all those involved in organizing the</li><li>• Trustee Utley attended the Bedford Road Musical on May 2<sup>nd</sup>.</li><li>• Trustee Morrison reported on his attendance at the Literacy for Life</li></ul>  | Reports Of Committees and Trustees  |
|                       | <u>Subtrade Tenders For Nutana Collegiate Renovations Project:</u><br>Ms. Kozak moved that the Board allow Administration, with the assistance of KDL Consulting Ltd., KIM Contractors Ltd. and Edwards Edwards McEwen Architects to award any and all subtrade tenders required for the Nutana Collegiate Renovations Project, for the months of May, June, July and August 2009, as long as the total Project Budget is not exceeded. All other tendering requirements (i.e. invitations and/or public advertisements) will be followed as per current Board policy.   | Subtrade Tenders For Nutana Collegiate Renovations Project                      |
|                       | CARRIED (10)   |   |
|                       | <u>Tenders For Portables Relocation Evan Hardy Collegiate To Centennial Collegiate:</u> Mr. Morrison moved that the Board approve the award of the tender for the relocation/ upgrading of three portables from Evan Hardy Collegiate to Centennial Collegiate in a total amount of \$447,838.00 plus GST, as submitted by KIM Constructors.   | Tenders For Portables Relocation Evan Hardy Collegiate To Centennial Collegiate |
|                       | CARRIED (10)   |   |
|                       | <u>Community Perceptions Survey Report:</u> Ms. Day-Wapass moved that the Board receive the <i>Community Perceptions Report</i> to be included as part of the evidence of the quality indicators for the Director's annual evaluation.   | Community Perceptions Survey Report   |
|                       | CARRIED (10)   |   |

Assessing Our Learning Community: Staff Perceptions Survey Report:  
Ms. Day-Wapass moved that the Board receive the *Assessing Our Learning Community: Staff Perceptions* report to be included as part of the evidence of the quality indicators for the Director's annual evaluation.

Assessing  
Our Learning  
Community:  
Staff Perceptions  
Survey Report

CARRIED (10)

Revisions To Board Policy 21: Student Awards: Mrs. Underwood moved that the Board approve the First and only reading of the minor revisions to Board Policy 21: Student Awards.

Revisions To  
Board Policy  
21: Student  
Awards

CARRIED (10)

Reports From Administrative Staff: Reports were received, for information,  
on the following issues:

Reports From  
Administrative  
Staff

- Literacy for Life Update
- Collegiate Renewal Update
- Budget Progress Update 2009-2010

Questions By Trustees:  
used system-wide for recycling.  
to recruit new members to school community councils. He suggested an information video could be made and shown at large gatherings.  
being provided by the Ministry, if voting over the summer months could occur via email or phone. Board Chair Morrison indicated that legislation and policy does not allow for this to occur.

Questions By  
Trustees

Ms Kozak moved that the Board adjourn to the call of the Chair or the Committee of the Whole Board Meeting of Tuesday, June 9, 2009 at 3:00 p.m.

CARRIED (9)

The meeting adjourned at 8:32 p.m.

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Secretary of the School Division

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Board Chair



**MEETING DATE:** JUNE 9, 2009

**TOPIC:** CELEBRATING EXCELLENCE  
WHERE CHALLENGE  
MONTGOMERY SCHOOL

| FORUM   | AGENDA ITEMS  | INTENT  |
|---|---|---|
| <input checked="" type="checkbox"/> Board Meeting | <input type="checkbox"/> Correspondence                                     | <input checked="" type="checkbox"/> Information |
| <input type="checkbox"/> Committee of the Whole   | <input type="checkbox"/> New Business                                       | <input type="checkbox"/> Decision               |
|   | <input type="checkbox"/> Reports From Administrative Staff                  | <input type="checkbox"/> Discussion             |
|   | <input checked="" type="checkbox"/> Other: External Reports / Presentations |   |

## BACKGROUND

**Strengthening Our Learning Community – Strategic Direction: Our Students’ Learning** goal states: *“Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth”*. **Our People** goal states: *“Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning.”* **Our Community** goal states: *“Our community will share ownership and responsibility with us for the well-being and education of our children and youth.”* **Our Organization** goal states: *“Our organization will be principled, innovative, collaborative, accountable, and effective.”*

## CURRENT STATUS

There are many examples of excellent work being done by our students, staff and communities. The Saskatoon Board of Education has much to be proud of and, as such, we celebrate the achievement of our students, staff and communities continually.

Competing with over a thousand entries from across Canada, Saskatoon Public Schools students enrolled in the ScienceTrek program at Montgomery School received approximately \$2,000 in regional prize money from the *Where Challenge*. The *Where Challenge* was sponsored by Encana Corporation and Teck in celebration of the International Year of the Planet Earth. The *Where Challenge* was initiated in response to the predicted shortage of Earth scientists by 2015. The first annual *Where Challenge* asked students aged 10 – 14 years to discover the answers to the questions “What on Earth is in your stuff?” and “Where on Earth does it come from?”. Students were encouraged to use their imagination in their response to create an educational story about nonrenewable Earth resources found in everyday items.

Anna Cram won top honors in the Saskatchewan – Manitoba region, while eight of her classmates won regional prizes between \$125 and \$225. Montgomery School was awarded a Supplementary School prize of \$500.

Dr. Kim West, Academic Program Coordinator (Science), from the Learning Centre at the University of Saskatchewan, will be in attendance to highlight the contest and introduce several students from the ScienceTrek program who participated.

## PREPARED BY

Mr. Barry MacDougall  
Superintendent of Education

## DATE

June 3, 2009

## ATTACHMENTS



**MEETING DATE:** JUNE 9, 2009

**TOPIC:** CORRESPONDENCE

| FORUM   | AGENDA ITEMS   | INTENT  |
|---|--|---|
| <input checked="" type="checkbox"/> Board Meeting | <input checked="" type="checkbox"/> Correspondence         | <input checked="" type="checkbox"/> Information |
| <input type="checkbox"/> Committee of the Whole   | <input type="checkbox"/> New Business                      | <input checked="" type="checkbox"/> Decision    |
|   | <input type="checkbox"/> Reports From Administrative Staff | <input type="checkbox"/> Discussion             |
|   | <input type="checkbox"/> Other:                            |   |

## BACKGROUND

The following correspondence is included in this file for the information of the Board:

- (a) Correspondence From Matt Grazier, Planning And Development Branch, City Of Saskatoon, Re Public Information Meeting Re Residential Care Home

| PREPARED BY                                  | DATE         | ATTACHMENTS             |
|--|--------------|-------------------------|
| Mr. George Rathwell<br>Director of Education | June 3, 2009 | Correspondence Document |

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board receive the correspondence as listed.



*City of*  
**Saskatoon**  
Community Services  
Department

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222 3<sup>rd</sup> Avenue North Saskatoon Saskatchewan S7K 0J5  
Phone (306) 975-2645 Fax (306) 975-7712

May 27, 2009

Board Of Education Of The Public School  
405 3rd Ave S  
Saskatoon SK S7K 1M7

Dear Sir/Madam:

**RE: Discretionary Use Application – PL 4355 D5/09**  
**Applicant: Eagle's Nest Youth Ranch**  
**Intended Use: Residential Care Home – Type II (8 residents)**  
**Civic Address: 454/456 Witney Ave S**

Eagle's Nest Youth Ranch has submitted a Discretionary Use Application requesting City Council's approval to operate a Residential Care Home – Type II (for 8 residents) at 454/456 Witney Ave S. This property is zoned R2 District in the City of Saskatoon Zoning Bylaw. Under R2 Zoning, a Residential Care Home – Type II may only be permitted at City Council's discretion. You have been notified of this application as part of the Planning and Development Branch's policy requiring notification of all neighbouring property owners within 75 metres of the site of the proposed discretionary use development.

A "residential care home -- type II" means a licensed or approved group care home governed by Provincial regulations that provides, in a residential setting, 24 hour care of persons in need of personal services, supervision or assistance essential for sustaining the activities of daily living or for the protection of the individual, and in which the number of residents excluding staff, is more than five and not more than 15.

The proposed care home would provide accommodations for youth in the care of the Ministry of Social Services.

To provide neighbouring residents an opportunity to comment on the proposal a public information meeting will also be held. Details of the meeting are outlined on the back of this letter.

If you would like to comment on this or have any questions regarding the proposed development and the discretionary use approval process, please call me at 975-7889.

Yours truly,

**Matt Grazier, Planner I**  
Planning and Development Branch (975-7889)  
MG:at

MGD5-09\_\_01.doc

# PUBLIC INFORMATION MEETING

A meeting will be held:

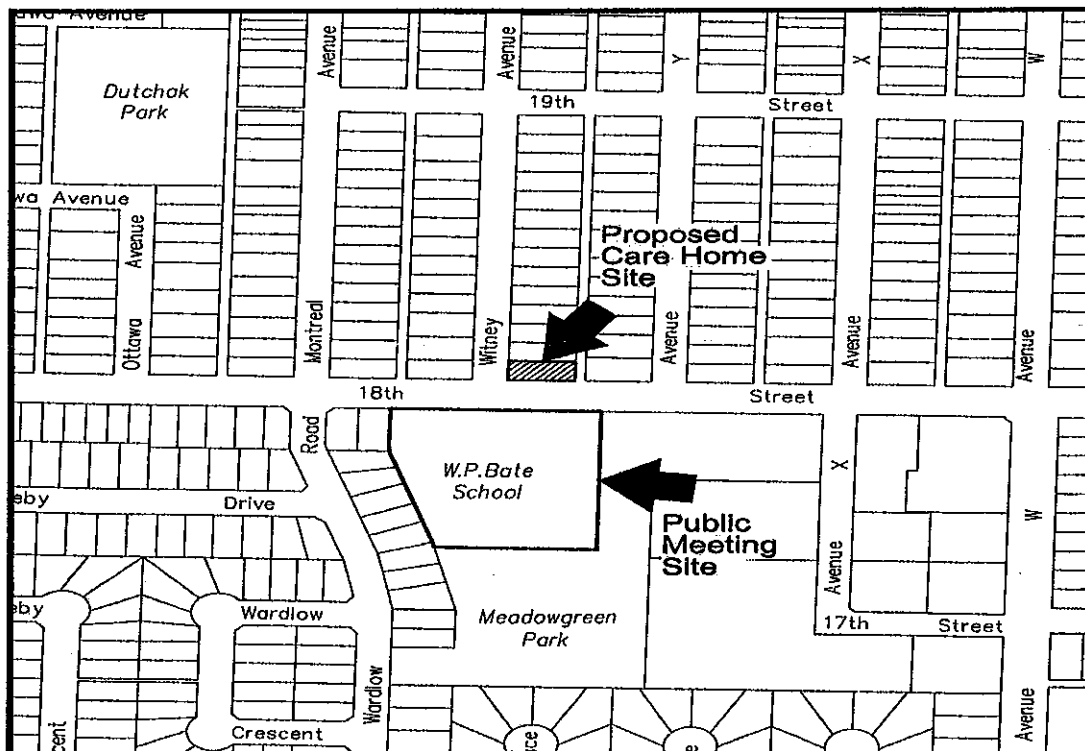
**Tuesday, June 23, 2009**

**7 p.m. – 9 p.m.**

**W.P Bates School – Gymnasium  
(2515 18<sup>th</sup> Street West)**

Residents are invited to review the proposed Discretionary Use for 454/456 Witney Avenue South. Eagle's Nest Youth Ranch has applied for City Council's approval in order to operate a Residential Care Home – Type II for eight residents. This property is zoned R2 District. Under this district, a Residential Care Home – Type II may only be approved at City Council's discretion. The proposed care home would provide accommodations for youth in the care of the Ministry of Social Services.

The purpose of the meeting is to provide neighbouring residents the opportunity to find out the details of the proposal, and for Eagle's Nest Youth Ranch to obtain public input on this matter. The City of Saskatoon will also be in attendance to provide details on the discretionary use process.



**For more information, please contact:**

Matt Grazier, Planning and Development Branch  
City of Saskatoon, Community Services Department,  
Phone: 975-7889 or email: [matt.grazier@saskatoon.ca](mailto:matt.grazier@saskatoon.ca)



**MEETING DATE: JUNE 9, 2009**

**TOPIC: APPROVAL OF TENDERS FOR ROOFING REPLACEMENTS AT VARIOUS SCHOOLS**

| FORUM   | AGENDA ITEMS   | INTENT                                       |
|---|--|--|
| <input checked="" type="checkbox"/> Board Meeting | <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Information         |
| <input type="checkbox"/> Committee of the Whole   | <input checked="" type="checkbox"/> New Business           | <input checked="" type="checkbox"/> Decision |
|   | <input type="checkbox"/> Reports From Administrative Staff | <input type="checkbox"/> Discussion          |
|   | <input type="checkbox"/> Other:                            |  |

## BACKGROUND

A top priority for 2008 – 2009 Facilities work is the ongoing roof replacement and repair at various Saskatoon Public schools. It has been confirmed that the Ministry of Education will cost share on all of these projects. Saskatoon Public Schools' share for this work is expected from the following sources:

- Up to \$150,000 in the 2008 – 2009 Facilities Operating Budget (Reserve).
- The amount of \$330,000 in the 2009 – 2010 Annual Capital Budget.

## CURRENT STATUS

Tenders for the work were received at 2:00 p.m. on Friday, May 15, 2009 from four roofing contractors. For the first section of work at Alvin Buckwold School and City Park Collegiate, the low bidder is Century Roofing and Sheet Metal Ltd. For the second section of work at John Lake, Westmount and Prince Philip Schools, the low bidder is Clark Roofing (1964) Ltd. For the third section of work at Lawson Heights and Roland Michener Schools, the low bidder is Clark Roofing (1964) Ltd. Please refer to the attached Summary Of Bids for details of all bids received.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

| PREPARED BY                                   | DATE         | ATTACHMENTS                              |
|---|--------------|--|
| Mr. Stan Laba<br>Superintendent of Facilities | June 3, 2009 | Summary Of Bids<br>2009 Roofing Projects |

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board approve the award of tenders for roofing replacements as follows:

1. At Alvin Buckwold School and City Park Collegiate in the total amount of \$172,317, plus GST, to Century Roofing and Sheet Metal Ltd.
2. At John Lake, Westmount and Prince Philip Schools in the total amount of \$535,434, plus GST, to Clark Roofing (1964) Ltd.
3. At Lawson Heights and Roland Michener Schools in the total amount of \$319,217, plus GST, to Clark Roofing (1964) Ltd.

**SASKATOON PUBLIC SCHOOLS**  
Summary of Bids

**2009 ROOFING PROJECTS**  
2:00pm, Friday, May 15, 2009

| Contractor     | Bid | Bond | Surety | A<br>p<br>d<br>1 | A<br>d<br>d<br>2 | A<br>d<br>d<br>3 | Spring Tender<br>/ Start Date<br>/ Working Days | Summer Tender #1<br>/ Start Date<br>/ Working Days | Summer Tender #2<br>/ Start Date<br>/ Working Days |
|----------------|-----|------|--------|------------------|------------------|------------------|---|--|--|
| <b>CENTURY</b> | ✓   |      | ✓      | ✓                | ✓                | ✓                | \$ 172,317<br>/ June 15<br>/ 30 days            | \$ 868,988<br>/ July 6<br>/ 190 days               | \$ 364,552<br>/ July 13<br>/ 90 days               |
| <b>CLARK</b>   | ✓   |      | ✓      | ✓                | ✓                | ✓                | \$ 182,240<br>/ June 15<br>/ 20 days            | \$ 535,434<br>/ July 6<br>/ 48 days                | \$ 319,217<br>/ July 13<br>/ 38 days               |
| <b>FLYNN</b>   | ✓   |      | ✓      | ✓                | ✓                | ✓                | \$ 186,078<br>/ June 15<br>/ 25 days            | \$ 699,138<br>/ July 1<br>/ 60 days                | \$ 349,442<br>/ July 1<br>/ 60 days                |
| <b>HAID</b>    | ✓   |      | ✓      | ✓                | ✓                | ✓                | \$ 177,570<br>/ July 6<br>/ 25 days             | \$ 993,496<br>/ Sept 14<br>/ 60 days               | \$ 342,097<br>/ July 6<br>/ 45 days                |



**MEETING DATE:** JUNE 9, 2009

**TOPIC:** REDEVELOPMENT PLANS AND  
PRELIMINARY COST REPORT FOR  
NUTANA COLLEGIATE RENOVATIONS PROJECT

| FORUM   | AGENDA ITEMS   | INTENT                                       |
|---|--|--|
| <input checked="" type="checkbox"/> Board Meeting | <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Information         |
| <input type="checkbox"/> Committee of the Whole   | <input checked="" type="checkbox"/> New Business           | <input checked="" type="checkbox"/> Decision |
|   | <input type="checkbox"/> Reports From Administrative Staff | <input type="checkbox"/> Discussion          |
|   | <input type="checkbox"/> Other:                            |  |

## BACKGROUND

The Ministry of Education approved the Nutana Collegiate Renovations Project in March 2008 at a total cost of \$13.5 million. The Ministry's share is estimated to be approximately \$8.1 million; Saskatoon Public Schools' share is expected to be up to \$5.4 million. This multi-year, multi-phased project will be undertaken over 2 ½ years, starting in the summer of 2009 and being completed by the end of 2011.

## CURRENT STATUS

Attached are copies of proposed Redevelopment Plans dated May 21, 2009 for this project indicating space / function relationships and construction phasing sequence. A Probable Cost Report dated May 25, 2009, prepared by Mr. Ken Leier of KDL Consulting Ltd., indicates a total project cost of \$12,950,745.25 which is \$549,254.75 under the total project budget of \$13,500,000. Cost updates will be provided on a regular basis for Board information and reference.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

| PREPARED BY                                   | DATE         | ATTACHMENTS                                 |
|---|--------------|---|
| Mr. Stan Laba<br>Superintendent of Facilities | June 3, 2009 | Redevelopment Plans<br>Probable Cost Report |

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board approve the Redevelopment Plans and Probable Cost Report for the Nutana Collegiate Renovations Project, subject to ongoing detailed design development and cost refinement, as per the attached Redevelopment Plans dated May 21, 2009 and the Probable Cost Report dated May 25, 2009.

THIS DRAWING MUST NOT BE SEALED.  
 GENERAL CONTRACTOR SHALL VERIFY ALL INFORMATION AND CONDITIONS PRIOR TO COMMENCING WORK. ALL ERRORS AND OMISSIONS SHALL BE REPORTED TO THE ARCHITECT IMMEDIATELY.  
 VARIATIONS AND MODIFICATIONS TO WORK SHALL BE CARRIED OUT WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT.  
 ALL DRAWINGS AND SPECIFICATIONS ARE THE PROPERTY OF EDWARDS EDWARDS ARCHITECTS AND SHALL NOT BE USED WITHOUT THE ARCHITECT'S PERMISSION. DRAWINGS SHALL BE KEPT IN A SAFE PLACE AND SEALED WHEN USED TO APPLY FOR A BUILDING PERMIT.

TELEMARKET REVENUE NEW LEASING

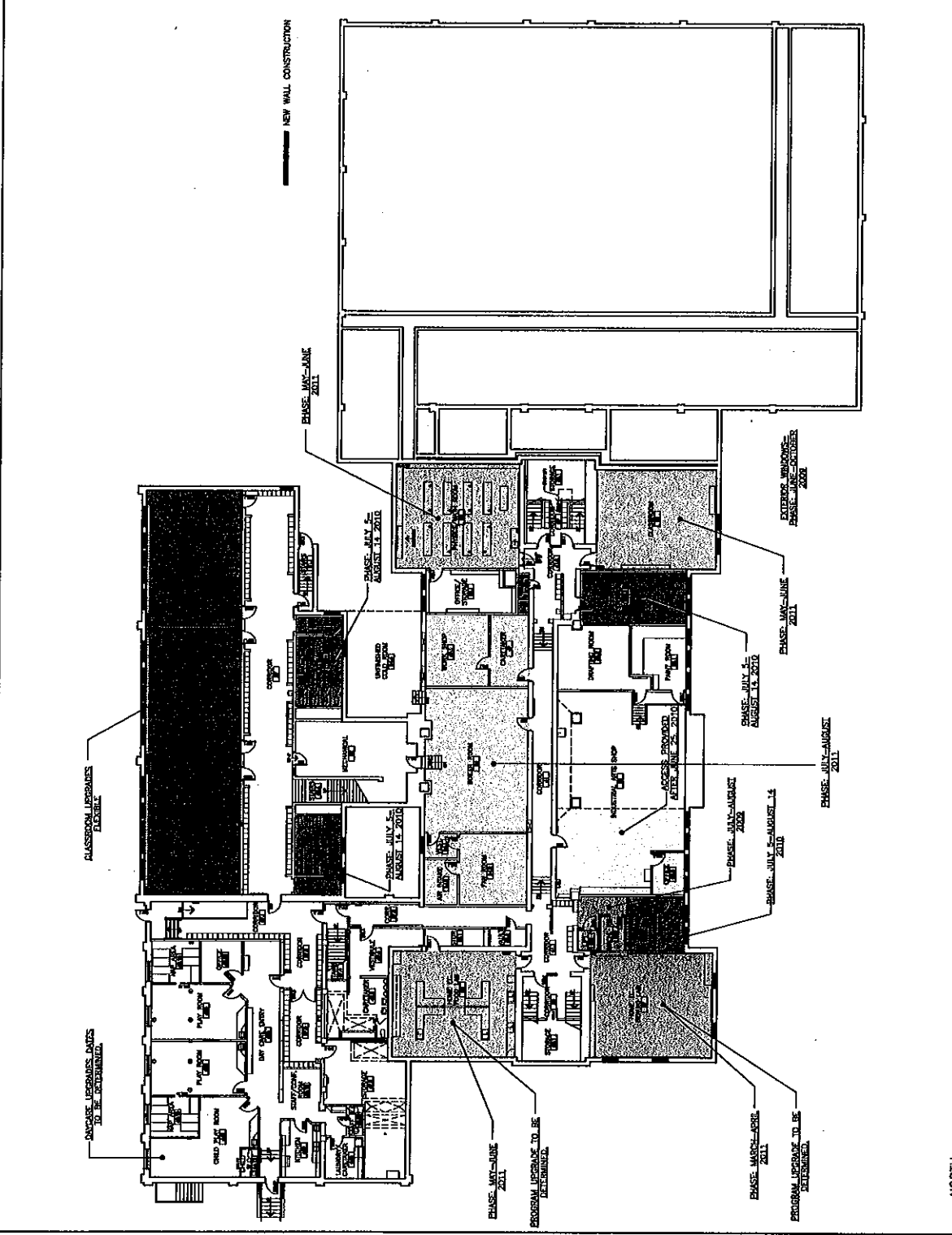
| REF: | COMMENTS: | DATE: |
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**EDWARDS EDWARDS ARCHITECTS**  
 ARCHITECTS  
 1000 UNIVERSITY AVENUE, SUITE 200  
 SASKATOON, SASKATCHEWAN S4N 1A1  
 PHONE: (306) 975-1111  
 FAX: (306) 975-1112  
 WWW.EEARCHITECTS.COM

PROJECT:  
**NUTANA COLLEGIATE**  
 411-11th STREET EAST  
 SASKATOON, SASKATCHEWAN

CONTENTS:  
**BASEMENT PLAN REDEVELOPMENT CONCEPT 'B'**

DRWING: LH / AR  
 DATE: MAY 27, 2009  
 FILE: 5434  
 SHEET NO: A-1



**1 BASEMENT PLAN - CONSTRUCTION PHASING (REVISED MAY 21, 2009)**  
 SCALE 1:200



THIS DRAWING MUST NOT BE SCALED.  
 GENERAL CONTRACTOR SHALL VERIFY ALL DIMENSIONS, LEVELS AND LOCATIONS OF WALLS, DOORS, WINDOWS AND LEGS OF PARTITIONS AND QUANSONS SHALL BE REPORTED TO THE ARCHITECT IMMEDIATELY.  
 VARIATIONS AND MODIFICATIONS TO WORK SHALL BE REPORTED TO THE ARCHITECT IMMEDIATELY AND NOT BE CARRIED OUT WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT.  
 ALL DRAWINGS AND SPECIFICATIONS ARE THE PROPERTY OF EDWARDS EDWARDS ARCHITECTS AND SHALL BE USED WITHOUT THE ARCHITECT'S PERMISSION. ANY REPRODUCTION OR TRANSMISSION OF THESE DRAWINGS WITHOUT THE ARCHITECT'S PERMISSION SHALL BE HELD TO BE A BREACH OF THE BUILDING PERMIT.

PRELIMINARY REVIEW SET ONLY

| REF: | COMMENTS: | DATE: |
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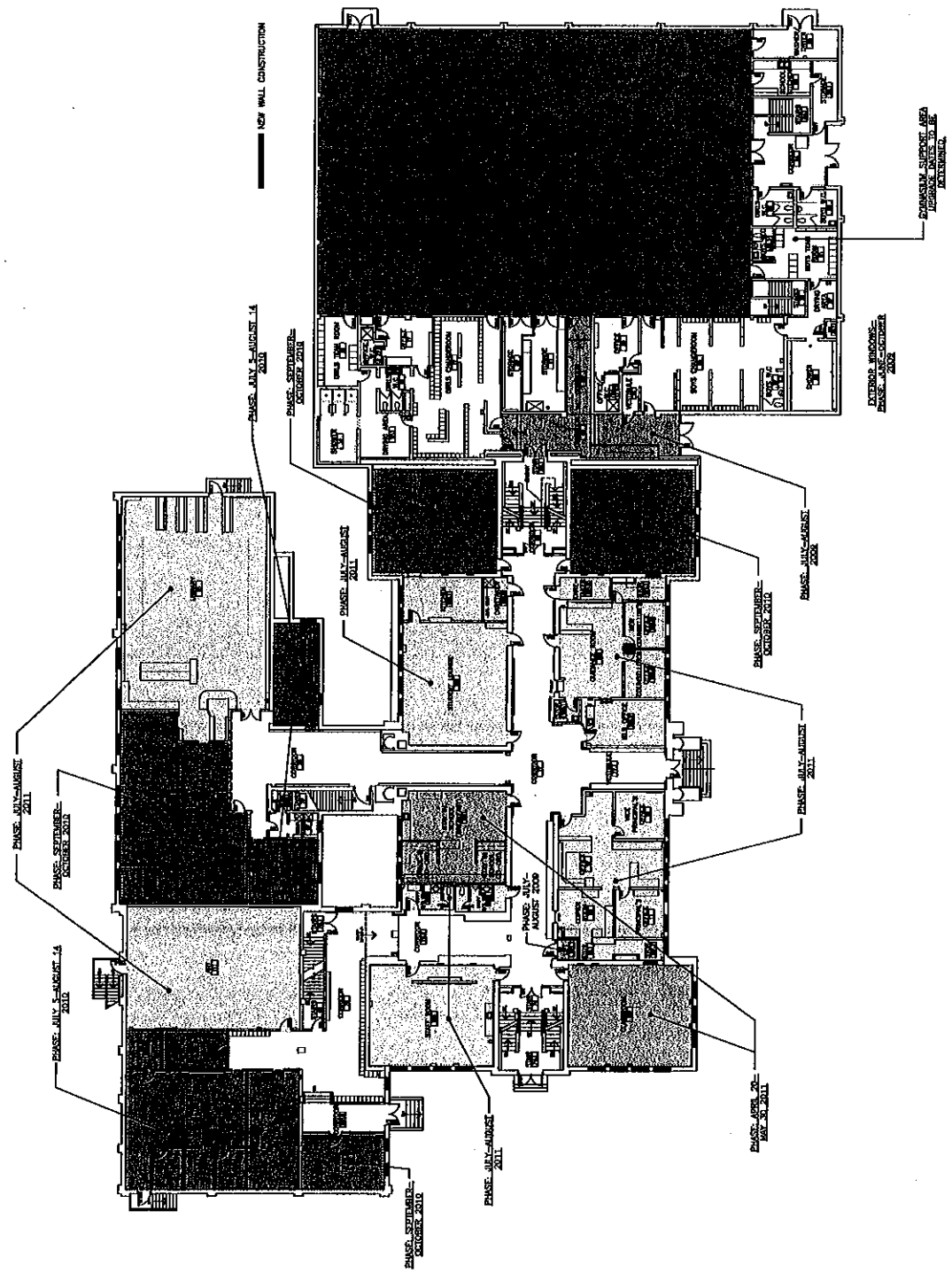
**EDWARDS EDWARDS ARCHITECTS**  
 ARCHITECTS

REGISTERED ARCHITECT  
 REG. NO. 00015486  
 REG. DATE: 1998

PROJECT:  
**NUTANA COLLEGIATE**  
 411-11th STREET EAST  
 SASKATOON, SASKATCHEWAN

CONTENTS:  
**MAIN FLOOR PLAN REDEVELOPMENT CONCEPT 'B'**

DATE: MAY 27, 2009  
 FILE: 5434  
 SHEET NO: **A-2**



1 MAIN FLOOR PLAN - CONSTRUCTION PHASING (REVISED MAY 21, 2009)  
 SCALE 1:200

THIS DRAWING MUST NOT BE SCALED.  
 GENERAL CONTRACTOR SHALL VERIFY ALL DIMENSIONS, DATA AND LEVELS PRIOR TO CONSTRUCTION. ANY DISCREPANCIES AND OMISSIONS SHALL BE REPORTED TO THE ARCHITECT IMMEDIATELY.  
 VARIATIONS AND MODIFICATIONS TO WORK SHALL BE REPORTED TO THE ARCHITECT AND NOT BE CARRIED OUT WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT.  
 ALL DRAWINGS AND SPECIFICATIONS ARE INSTRUMENTS OF SERVICE AND PROPERTY OF THE ARCHITECT. ANY REPRODUCTION OR USE WITHOUT THE ARCHITECT'S PERMISSION IS PROHIBITED. THESE DRAWINGS MUST BE PROPERLY STORED AND KEPT TO APPEAR FOR A BUILDING PERMIT.

LEGEND  
 NEW WALL CONSTRUCTION

| REV# | COMMENTS | DATE |
|------|----------|------|
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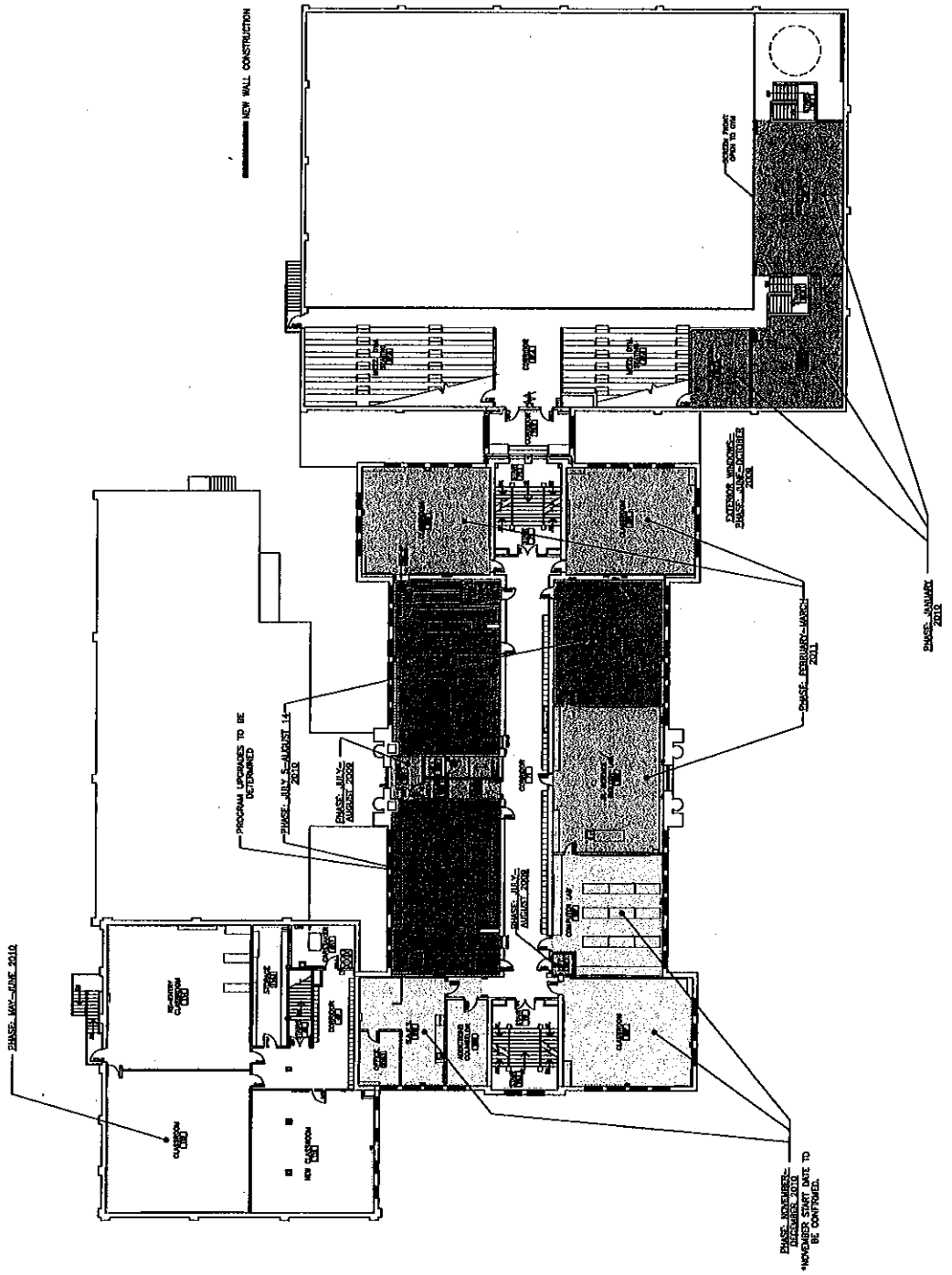


200 GARDEN STREET  
 SASKATOON, SASKATCHEWAN  
 S4N 1A5  
 TEL: (306) 975-2200  
 FAX: (306) 975-2201  
 WWW.HOWARDHOWARDPARTNER.COM

PROJECT:  
**NUTANA COLLEGIATE**  
 411-11th STREET EAST  
 SASKATOON, SASKATCHEWAN

CONTENTS:  
**SECOND FLOOR PLAN**  
**REDEVELOPMENT**  
**CONCEPT 'B'**

DRAWN: LM / AR  
 CHECKED: DE  
 DATE: MAY 27, 2009  
 FILE: 8434  
 SHEET NO: **A-3**



**1 SECOND FLOOR PLAN - CONSTRUCTION PHASING (REVISED MAY 21, 2009)**  
 SCALE 1:200

THIS DRAWING MUST NOT BE SCALED.  
 GENERAL CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS OF WORK. ALL ERRORS AND OMISSIONS SHALL BE REPORTED TO THE ARCHITECT IMMEDIATELY.  
 VARIATIONS AND MODIFICATIONS TO WORK SHALL BE CHARGED OUT WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT.  
 ALL DIMENSIONS AND SPECIFICATIONS ARE TO BE OBTAINED FROM THE ARCHITECT'S PERMITS. USED WITHOUT THE ARCHITECT'S PERMISSION, SCALES WHEN USED TO APPLY FOR A BUILDING PERMIT.

REVISED PERMIT 2009 MAY 21

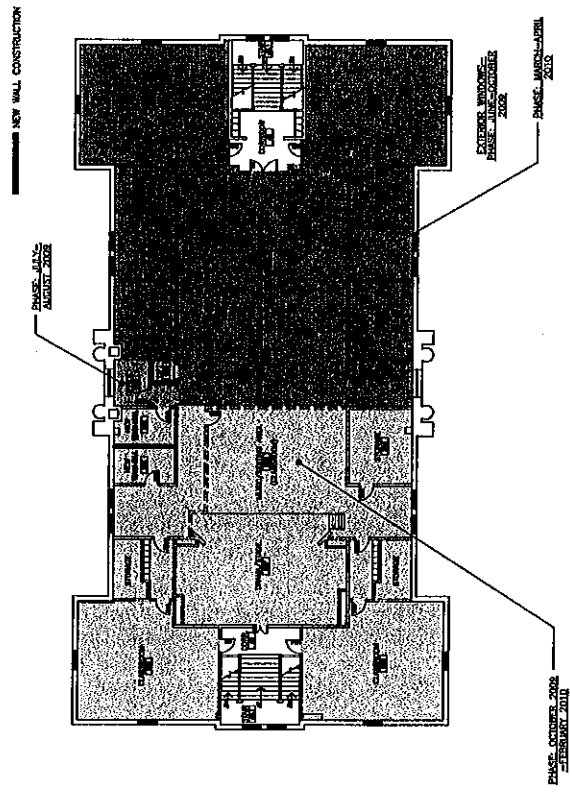
| REV# | COMMENTS | DATE |
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**EDWARD EDWARDS ARCHITECTS**  
 200 UNIVERSITY AVENUE  
 SASKATOON, SASKATCHEWAN  
 S4N 1A5  
 TEL: (306) 975-1111  
 FAX: (306) 975-1112

PROJECT:  
**NUTANA COLLEGIATE**  
 411-11th STREET EAST  
 SASKATOON, SASKATCHEWAN

CONTENTS:  
**THIRD FLOOR PLAN  
 REDEVELOPMENT  
 CONCEPT 'B'**

DRWING: LH / AR  
 DATE: MAY 27, 2009  
 FILE: 5-3-09  
 SHEET NO: A-4



**1 THIRD FLOOR PLAN - CONSTRUCTION PHASING (REVISED MAY 21, 2009)**  
 SCALE 1/200



| Construction Estimate               | Architectural |      |               |               |
|-------------------------------------|---------------|------|---------------|---------------|
| <b>Nutana Reno</b>                  |               |      |               |               |
| Description                         | Quantity      | Unit | Rate          | Amount        |
| <b>Division 1</b>                   |               |      |               |               |
| CM fees                             | 1             | ls   | \$ 689,000.00 | \$ 689,000.00 |
| General requirements/site super     | 1             | ls   | \$ 850,000.00 | \$ 850,000.00 |
| <b>Division 2</b>                   |               |      |               |               |
| Demolition                          | 1             | ls   | \$ 350,000.00 | \$ 350,000.00 |
| Parking                             | 275           | sm   | \$ 70.00      | \$ 19,250.00  |
| Curbs                               | 35            | lm   | \$ 180.00     | \$ 6,300.00   |
| Sidewalks                           |               | sm   | \$ 100.00     | \$ -          |
| Fencing                             |               | lm   | \$ 65.00      | \$ -          |
| Landscaping                         |               | ls   | \$ 75,000.00  | \$ -          |
| Granular base infill                |               | cm   | \$ 45.00      | \$ -          |
| Piles for daycare entry/gas storage |               | ea   | \$ 800.00     | \$ -          |
| <b>Division 3</b>                   |               |      |               |               |
| Concrete ramps                      | 20            | sm   | \$ 200.00     | \$ 4,000.00   |
| Patch/repair concrete               | 1             | ls   | \$ 28,000.00  | \$ 28,000.00  |
| Lift pits                           | 2             | ea   | \$ 4,000.00   | \$ 8,000.00   |
| Other concrete work                 |               | lm   | \$ 900.00     | \$ -          |
| Reinforcing steel                   | 1             | ls   | \$ 7,500.00   | \$ 7,500.00   |
| <b>Division 4</b>                   |               |      |               |               |
| Int. Masonry Block                  | 660           | sm   | \$ 220.00     | \$ 145,200.00 |
| Ext. masonry                        |               | sm   | \$ 300.00     | \$ -          |
| Patch/Repair door openings          | 1             | ls   | \$ 65,000.00  | \$ 65,000.00  |
| <b>Division 5</b>                   |               |      |               |               |
| Misc. metals                        | 1             | ls   | \$ 40,000.00  | \$ 40,000.00  |
| Misc . Metals install               | 400           | sm   | \$ 60.00      | \$ 24,000.00  |
| Structural steel                    | 1             | ls   | \$ 30,000.00  | \$ 30,000.00  |
| Metal decking                       |               | ls   | \$ 10,167.00  | \$ -          |
| <b>Division 6</b>                   |               |      |               |               |
| Millwork                            | 1             | ls   | \$ 250,000.00 | \$ 250,000.00 |
| wood doors                          | 1             | ls   | \$ 5,000.00   | \$ 5,000.00   |
| Prefab casework                     | 1             | ea   | \$ 50,000.00  | \$ 50,000.00  |
| Labour rough carpentry              | 7400          | ls   | \$ 20.00      | \$ 148,000.00 |
| Labour Finish carpentry             | 7400          | ls   | \$ 18.00      | \$ 133,200.00 |
| <b>Division 7</b>                   |               |      |               |               |
| Metal roofing                       |               | sm   | \$ 200.00     | \$ -          |
| SBS roof                            |               | ls   | \$ 25,576.00  | \$ -          |

KDL Consulting Ltd.  
Probabale Cost Report  
Preliminary

| Description                       | Quantity | Unit | Rate         | Amount        |
|-----------------------------------|----------|------|--------------|---------------|
| <b>Division 8</b>                 |          |      |              |               |
| Metal single frames               | 34       | ea   | \$ 300.00    | \$ 10,200.00  |
| Metal single frames c/w sidelight |          |      | \$ 500.00    | \$ -          |
| Metal frames double               | 10       |      | \$ 600.00    | \$ 6,000.00   |
| Metal doors                       | 54       | ea   | \$ 300.00    | \$ 16,200.00  |
| Metal window frames               |          | ea   | \$ 300.00    | \$ -          |
| Windows                           | 130      | ea   | \$ 1,700.00  | \$ 221,000.00 |
| Aluminum curtain wall             |          | lm   | \$ 1,500.00  | \$ -          |
| Glass/glazing                     | 1        | ls   | \$ 35,000.00 | \$ 35,000.00  |
| Hardware                          | 54       | ea   | \$ 500.00    | \$ 27,000.00  |
| <b>Division 9</b>                 |          |      |              |               |
| GWB Ceilings                      | 770      | sm   | \$ 105.00    | \$ 80,850.00  |
| Drywall walls                     | 720      | sm   | \$ 95.00     | \$ 68,400.00  |
| Drywall wall bulkhead             | 200      | lm   | \$ 75.00     | \$ 15,000.00  |
| Laminated drywall                 | 300      | sm   | \$ 25.00     | \$ 7,500.00   |
| Drywall patch repair              | 1        | ls   | \$ 50,000.00 | \$ 50,000.00  |
| T-bar ceiling                     | 5500     | sm   | \$ 35.00     | \$ 192,500.00 |
| Rubber Flooring                   | 80       | sm   | \$ 110.00    | \$ 8,800.00   |
| Ceramic tile floor                |          | sm   | \$ 115.00    | \$ -          |
| Seamless flooring                 | 400      | sm   | \$ 170.00    | \$ 68,000.00  |
| Resilient flooring                | 5360     | sm   | \$ 50.00     | \$ 268,000.00 |
| Carpet type 1                     |          | sm   | \$ 32.00     | \$ -          |
| Painting walls                    | 12700    | sm   | \$ 15.00     | \$ 190,500.00 |
| Painting Doors And Frames         | 205      | ea   | \$ 175.00    | \$ 35,875.00  |
| Epoxy painting                    | 300      | sm   | \$ 25.00     | \$ 7,500.00   |
| Painted Ceilings                  | 770      | sm   | \$ 18.00     | \$ 13,860.00  |
| <b>Division 10</b>                |          |      |              |               |
| Book drop                         |          | ea   | \$ 3,900.00  | \$ -          |
| Washroom Access.                  | 1        | ls   | \$ 10,000.00 | \$ 10,000.00  |
| Metal lockers                     |          | ls   | \$ 11,800.00 | \$ -          |
| White/Tack boards                 | 1        | ls   | \$ 20,000.00 | \$ 20,000.00  |
| Kitchen Equipment                 |          | ls   | \$ 3,000.00  | \$ -          |
| Projection screens                | 1        | ls   | \$ 3,600.00  | \$ 3,600.00   |
| Roller blinds                     | 130      | ls   | \$ 200.00    | \$ 26,000.00  |
| Parking signage                   |          | ls   | \$ 780.00    | \$ -          |
| Int signage                       | 1        | ls   | \$ 5,000.00  | \$ 5,000.00   |
| Misc specialties                  |          |      |              | \$ -          |
| Fume hoods                        | 1        | ls   | \$ 15,000.00 | \$ 15,000.00  |
| Rolling shutters                  | 2        | ls   | \$ 1,200.00  | \$ 2,400.00   |
| Sliding shutters                  |          | ea   | \$ 2,000.00  | \$ -          |
| Explosion roof vent               |          | ea   | \$ 4,283.00  | \$ -          |
| Lab. Equipment                    |          |      |              | \$ -          |

KDL Consulting Ltd.  
Probable Cost Report  
Preliminary

| Description                       | Quantity | Unit | Rate         | Amount           |
|-----------------------------------|----------|------|--------------|------------------|
| <b>Division 14</b>                |          |      |              |                  |
| Handicap lifts                    | 1        | ls   | \$ 80,000.00 | \$ 80,000.00     |
| Stair lift                        | 1        | ls   | \$ 20,000.00 | \$ 20,000.00     |
| <b>Division 15</b>                |          |      |              |                  |
| Mechanical                        | 7380     | sm   | \$ 350.00    | \$ 3,812,890.00  |
| <b>Division 16</b>                |          |      |              |                  |
| Electrical                        | 7380     | sm   | \$ 200.00    | \$ 1,934,300.00  |
| <b>Subtotal Construction Cost</b> |          |      |              | \$ 10,103,825.00 |
| <b>Total Construction Cost</b>    |          |      |              | \$ 10,103,825.00 |
| Contingency                       | 10%      |      |              | \$ 1,010,382.50  |
| <b>Total Project Cost</b>         |          |      |              | \$ 11,114,207.50 |
| Design costs                      | 12.6%    |      |              | \$ 1,470,409.65  |
| GST                               | 1.60%    |      |              | \$ 186,718.69    |
| PST on design services            | 1.32%    |      |              | \$ 19,409.41     |
| Reimbursable expenses             |          |      |              | \$ 5,000.00      |
| KDL Consulting                    |          |      |              | \$ 55,000.00     |
| 3rd. Party Commissioning          |          |      |              |                  |
| Furniture and Equipment           |          |      |              | \$ 100,000.00    |
| <b>Total Design Costs</b>         |          |      |              | \$ 1,836,537.75  |
| <b>Grand total project cost</b>   |          |      |              | \$ 12,950,745.25 |
| Construction Budget               |          |      |              | \$ 13,500,000.00 |
| (Over) Under Budget               |          |      |              | \$ 549,254.75    |

KDL Consulting Ltd.  
 Probable Cost Report  
 Preliminary



**MEETING DATE:** JUNE 9, 2009

**TOPIC:** CONSTRUCTION MANAGEMENT SERVICES (MECHANICAL)  
FOR NUTANA COLLEGIATE RENOVATIONS PROJECT

| FORUM   | AGENDA ITEMS   | INTENT                                       |
|---|--|--|
| <input checked="" type="checkbox"/> Board Meeting | <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Information         |
| <input type="checkbox"/> Committee of the Whole   | <input checked="" type="checkbox"/> New Business           | <input checked="" type="checkbox"/> Decision |
|   | <input type="checkbox"/> Reports From Administrative Staff | <input type="checkbox"/> Discussion          |
|   | <input type="checkbox"/> Other:                            |  |

## BACKGROUND

The Nutana Collegiate Renovations Project is being delivered with General Construction Management Services provided by KIM Constructors Ltd. An RFP (Request For Proposal) for delivery of Construction Management Services (Mechanical) was advertised publicly on April 4, 2009. Three responses were received on April 17, 2009.

## CURRENT STATUS

Based on a cost comparison of the three RFP responses by Mr. Ken Leier of KDL Consulting Ltd. and detailed discussion with design and construction team representatives, including Mr. Dave Edwards of Edwards Edwards McEwen Architects, Mr. Bob Daniels of Daniels Wingerak Mechanical Engineers and Mr. Jim Ettles of KIM Constructors Ltd., it is recommended by Administration that the Board engage Interwest Mechanical Ltd. for delivery of Construction Management Services (Mechanical) for this project.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

| PREPARED BY                                   | DATE         | ATTACHMENTS |
|---|--------------|-------------|
| Mr. Stan Laba<br>Superintendent of Facilities | June 3, 2009 |             |

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Board Motion:

That the Board approve the proposal for delivery of Construction Management Services (Mechanical) from Interwest Mechanical Ltd. for the Nutana Collegiate Renovations Project.



**MEETING DATE:** JUNE 9, 2009

**TOPIC:** APPROVAL OF TENDER FOR GENERAL OFFICE  
UPGRADING AT PRINCESS ALEXANDRA SCHOOL

| FORUM   | AGENDA ITEMS   | INTENT                                       |
|---|--|--|
| <input checked="" type="checkbox"/> Board Meeting | <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Information         |
| <input type="checkbox"/> Committee of the Whole   | <input checked="" type="checkbox"/> New Business           | <input checked="" type="checkbox"/> Decision |
|   | <input type="checkbox"/> Reports From Administrative Staff | <input type="checkbox"/> Discussion          |
|   | <input type="checkbox"/> Other:                            |  |

## BACKGROUND

A top priority for 2008 – 2009 Facilities work is the General Office upgrading at Princess Alexandra School. This project will create a more effective and functional work environment for school staff, as well as enhancing safety and security aspects at the main entrance of the school. The amount of \$150,000 was budgeted for this project in the 2008 – 2009 Facilities Operating Budget.

## CURRENT STATUS

Tenders for the work were received at 2:00 p.m. on Friday, May 15, 2009 from five general contractors. D2 Construction Ltd. is the low and acceptable bidder for the work.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

| PREPARED BY                                   | DATE         | ATTACHMENTS                                     |
|---|--------------|---|
| Mr. Stan Laba<br>Superintendent of Facilities | June 3, 2009 | Princess Alexandra<br>Bid Evaluation<br>Summary |

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board approve the award of the tender for General Office upgrading at Princess Alexandra School in the total amount of \$139,600, plus GST, to D2 Construction Ltd.



**KINDRACHUK  
AGREY**  
ARCHITECTURE

**BID EVALUATION SUMMARY**

619 Main Street East, Saskatoon, Sask. S7H 0J8  
Telephone: (306) 664-2100. Fax: (306) 664-3300

Project: **Princess Alexandra School**  
Location: **Saskatoon**  
Owner: **Saskatoon Board of Education**

Summary Date: **May 15, 2009**  
Closing Date: **May 15, 2009**  
KAA Project No.: **0917**

**Distribution: (via facsimile)**

Owner Rep:  Board of Education for Saskatoon Public Schools Att:  
Consultant:  Att:

The following is a summary of the bids received for the above referenced project.

| Contractor           | Base Bid<br>(GST not<br>included)  | GST        | Separate<br>Price  | Completion<br>(Weeks) | Addenda<br>1,2 | Signed/<br>Sealed |
|----------------------|------------------------------------|------------|--------------------|-----------------------|----------------|-------------------|
| D2 Construction      | \$139,600                          | \$6,980    | -\$6,800           | 12 wks                | ✓              | ✓                 |
| Carmont Construction | 500,000 -<br>346,688<br>=\$153,312 | \$7,665.60 | -\$6,800           | 10 wks                | ✓              | ✓                 |
| Kim Constructors     | 300,000 -<br>144,045<br>=\$155,955 | \$7,797.75 | \$<br>-6,800       | 12 wks                | ✓              | ✓                 |
| Allan Construction   | \$186,800                          | \$9,340    | -\$12,170<br>+ GST | 10 wks                | ✓              | ✓                 |
| <del>VEM</del>       |                                    |            |                    |                       |                |                   |
| Miners Construction  | \$157,200                          | \$7,860    | -\$6,800           | as<br>specified       | ✓              | ✓                 |



**MEETING DATE: JUNE 9, 2009**

**TOPIC: REVISION TO BOARD POLICY 6: BOARD OPERATIONS**

| FORUM   | AGENDA ITEMS   | INTENT                                       |
|---|--|--|
| <input checked="" type="checkbox"/> Board Meeting | <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Information         |
| <input type="checkbox"/> Committee of the Whole   | <input checked="" type="checkbox"/> New Business           | <input checked="" type="checkbox"/> Decision |
|   | <input type="checkbox"/> Reports From Administrative Staff | <input type="checkbox"/> Discussion          |
|   | <input type="checkbox"/> Other:                            |  |

## BACKGROUND

**Board Policy 6: Board Operations, Section 2.3** addresses the procedure regarding special meetings of the Board (please see attachment).

## CURRENT STATUS

At the May 12, 2009 Board meeting, Trustee Underwood asked the question “Given the latest budget information being provided by the Ministry of Education, are we able to vote by telephone or e-mail if the budget comes late?” Chairman Ray Morrison responded that it is not addressed in Board policy and that legislation and policy do not allow for this to occur.

**Board Policy 9: Policy-Making, Section 10** states: “Minor revisions will be dealt with at a single reading”.

The following “housekeeping” change is being proposed to **Board Policy 6, Section 2.3** for the Board’s consideration:

*“In the event of the need for an emergency special meeting, that Board members be allowed to participate in an ‘electronic meeting’. This exception to normal public meeting expectations is similar to the regulations in The Education Act.”*

A copy of The Electronic Meeting Procedures Regulations is attached for information.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

| PREPARED BY                                  | DATE         |   |
|--|--------------|---|
| Mr. George Rathwell<br>Director of Education | June 3, 2009 | Board Policy 6<br>Section 2.3<br>The Electronic Meeting<br>Procedures Regulations |

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board approve the First and only required reading of the minor revision to Board Policy 6: Board Operations.

- 1.5 Immediately following the election of the Chair, the Board shall elect a Vice-Chair to take office immediately following the election and serve for six months. One other trustee shall be elected to serve for the subsequent six months or until the next Inaugural Meeting.
- 1.6 The Board shall then proceed with the agenda as prepared by the Director of Education.
- 1.7 At its Inaugural Meeting each year, the Board shall appoint such professional service providers as are deemed necessary to safeguard the long term interests of the Board. Service providers considered in this context may include insurance brokers, auditors, architects, solicitor, etc.
- 1.8 At its Inaugural Meeting each year, the Board will name representatives to internal committees and external committees on boards. The process for selecting candidates will be by nomination. If the number of candidates who accept nominations is greater than positions available, then the process for selecting will be by random draw.

## 2. Meetings of the Board

- 2.1 Unless otherwise arranged by appropriate Board action, the Board shall meet as often as necessary in open session in the Board Room of the Saskatoon Board of Education on whatever day and at such times as the Board may determine. Notwithstanding, in the public interest, the Board establishes an annual calendar. The Board is committed to conducting as much of its business as possible in open session, whether in regular or in special meeting.
- 2.2 In preparation for each regular Board meeting, the Director of Education in consultation with the Board Chair shall prepare and deliver to Board members at least three days in advance of the meeting an agenda and a file of related materials which will be used in the meeting. If in exceptional circumstances, information for the Board meeting is unavailable at time of print, material will be forwarded to Board members as soon as possible.
- 2.3 Special meetings of the Board shall be called by the Chair at any time on his/her own initiative or at the request of the Director of Education, or upon receipt of a written request signed by any three members of the Board who shall state explicitly the reason therefore in accordance with Section 73(1) of the *Education Act*. Subject to 2.4 below, if a special meeting of the Board is to be held, the Director of Education shall give at least six clear days notice to each member by registered mail, certified mail or special delivery; or deliver a written notice to each member in person at least three days before the meeting; or leave the notice with an adult person at each member's place of residence at least three days before the meeting. The notice shall set forth the business to be transacted or to be considered and no other business shall be considered unless all the members of the Board are present and unless there is unanimous agreement that the agenda previously arranged shall be changed.

*The  
Electronic Meeting  
Procedures  
Regulations*

*being*

Chapter E-0.2 Reg 6 (effective July 29, 1999) as amended by  
Saskatchewan Regulation 39/2001.

**NOTE:**

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

## Table of Contents

- 1 Title
- 2 Interpretation
- 3 Repealed
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- 5 Information
- 6 Attendance
- 7 Coming into force

**CHAPTER E-0.2 REG 6**  
*The Education Act, 1995*

**Title**

1 These regulations may be cited as *The Electronic Meeting Procedures Regulations*.

**Interpretation**

2 In these regulations, "electronic meeting" means a meeting of a board of education or the conseil scolaire at which one or more trustees who are participating in the meeting are not present at the same location as the other trustees who are participating.

13 Aug 99 cE-0.2 Reg 6 s2.

**Policy respecting electronic meetings**

3 Repealed SR 39/2001

**Requirements**

4(1) Subject to subsection (2), any electronic means used for the purposes of an electronic meeting must enable each trustee participating in the meeting and any member of the public attending that meeting:

(a) to hear all of the other trustees participating in the meeting at all times during the meeting; and

(b) to follow any votes taken at the meeting.

(2) The electronic means used must be provided in a manner that:

(a) allows a trustee to participate in the meeting without violating any conflict-of-interest guidelines; and

(b) does not allow a member of the public to hear or follow any proceedings conducted in a closed session pursuant to subsection 80(2) of *The Education Act, 1995*.

13 Aug 99 cE-0.2 Reg 6 s4.

**Information**

5 Where a board of education or the conseil scolaire conducts electronic meetings, it shall:

(a) ensure that its policies respecting presentations by delegations enable those presentations to be reasonably accommodated during an electronic meeting; and

(b) take reasonable steps to notify the public of the locations from which members of the public may participate in any electronic meetings that are held on a regular basis.

13 Aug 99 cE-0.2 Reg 6 s5; 25 Jne 2001  
SR 39/2001 s4.

**Attendance**

6(1) Subject to subsections (2) and (3), a trustee may participate in an electronic meeting from a location to which the public does not have access.

(2) Where a member of the public wishes to attend an electronic meeting, other than at the head office of the board of education or the conseil scolaire, the board of education or the conseil scolaire shall make reasonable efforts to accommodate the attendance of that person.

(3) In the case of an electronic meeting of a board of education or the conseil scolaire, at least one of the following persons must be present at the head office of that board of education or the conseil scolaire:

- (a) the director of education;
- (b) the secretary, treasurer or secretary-treasurer;
- (c) a member of that board of education or a member of the conseil scolaire, as the case may be.

13 Aug 99 cE-0.2 Reg 6 s6.

**Coming into force**

7 These regulations come into force on the day on which they are filed with the Registrar of Regulations.

13 Aug 99 cE-0.2 Reg 6 s7.



**MEETING DATE:** JUNE 9, 2009

**TOPIC:** MOUNT ROYAL COLLEGIATE  
AVIATION MAINTENANCE ORIENTATION PROGRAM (AMOP)

| FORUM   | AGENDA ITEMS  | INTENT  |
|---|---|---|
| <input checked="" type="checkbox"/> Board Meeting | <input type="checkbox"/> Correspondence                               | <input checked="" type="checkbox"/> Information |
| <input type="checkbox"/> Committee of the Whole   | <input type="checkbox"/> New Business                                 | <input type="checkbox"/> Decision               |
|   | <input checked="" type="checkbox"/> Reports From Administrative Staff | <input type="checkbox"/> Discussion             |
|   | <input type="checkbox"/> Other:                                       |   |

## BACKGROUND

On August 25, 2008 Saskatoon Public Schools launched the Aviation Maintenance Orientation Program (AMOP) at Mount Royal Collegiate. This is only the second such program offered in the province. The other site is at La Ronge.

The program is 200 hours in length and upon completion the students earn two, thirty-level senior credits. The course is divided into two parts: classroom theory and hands-on work experience. This program was made available through our partnership with the Saskatchewan Indian Institute of Technologies (SIIT), which purchased and donated a Robinson R22 helicopter for the program. The helicopter is used in the initial training as students learn about the procedures and processes involved in aircraft maintenance.

The program includes a 50-hour, work-experience placement at the John G. Diefenbaker Airport. Students are placed in one of four maintenance facilities that partner with Mount Royal Collegiate: West Wind Aviation, Transwest Air, Central Aircraft Maintenance and Mitchinson Flying Service. Here the students work under the supervision and mentorship of their AME (Aircraft Maintenance Engineer) in applying their knowledge and skills in a work setting. Several students have been offered employment with our industry partners upon completion of high school.

## CURRENT STATUS

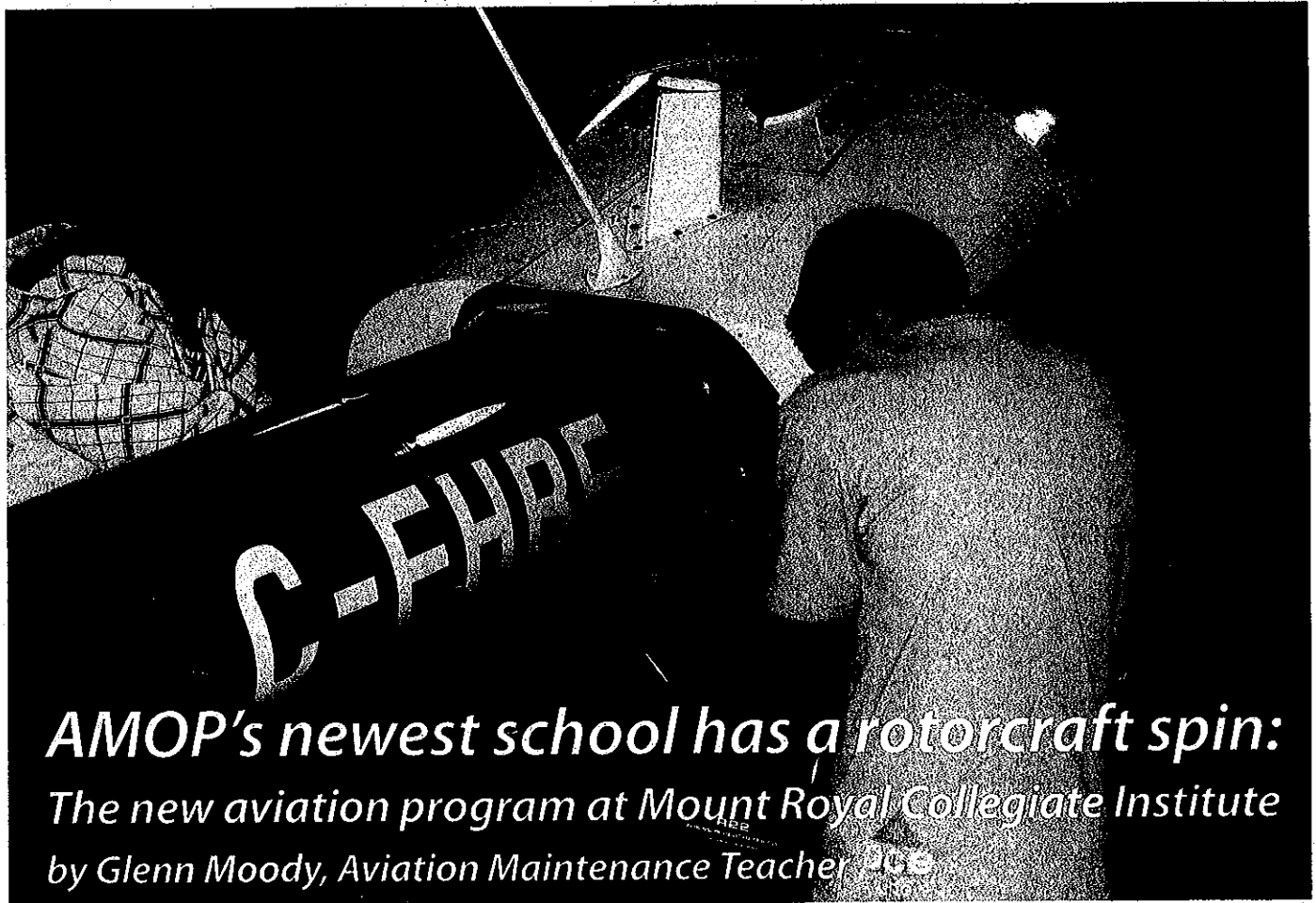
The Aviation Maintenance Program is now open to all students in Saskatoon Public Schools. Attached is an article published in *Avi-Nation*, a magazine published by the Canadian Aviation Maintenance Council, and written by Glenn Moody, Aviation Maintenance Teacher at Mount Royal Collegiate. This program is an exemplary example of delivering relevant learning and career education opportunities. The program also carefully plans for students as they transition to the world of work or further education by enrolling in the two-year Aviation Maintenance Engineering program offered by SIIT.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

| PREPARED BY                                       | DATE         | ATTACHMENTS      |
|---|--------------|------------------|
| Ms Patricia Prowse<br>Superintendent of Education | June 3, 2009 | AMOP Publication |

## RECOMMENDATION



**AMOP's newest school has a rotorcraft spin:**  
*The new aviation program at Mount Royal Collegiate Institute*  
by Glenn Moody, Aviation Maintenance Teacher



August 25, 2008 marked the first day of Mount Royal Collegiate Institute's first class of the Aviation Maintenance Orientation Program (AMOP). For the school, this new program was a long time in the making and required considerable effort on the part of many people and organizations. AMOP is also a new direction for the Saskatoon Public School Division and is only the second such program to be offered in the province of Saskatchewan.

**The first class**

The initial class had ten students in their senior high-school years. The students worked on the program for a total of 200 hours and for this they earned two, thirty-level senior credits. (Each high school credit in Saskatchewan represents 100 hours of instruction.) The course is divided into two parts: classroom theory work and hands-on work

experience. The classroom portion of the course begins with the theory of flight and engine operation. From there, students progress to learning the proper use of tools. The activity-based portion gives students the basic skill set that they need to begin work on aircraft.

During the transition to the work-experience component, students are introduced to a wide variety of employment opportunities in the aviation maintenance and support fields through the information in CAMC's Occupational Standards binders. Many of the high school students involved with the class had not had the opportunity to see anything at an airport past the public space in the terminal building. Changing this limited view of aviation was a focus of the program.

**College and industry partners**

Mount Royal has the good fortune to be partnered with the Saskatchewan Indian Institute of Technologies (SIIT), which purchased and donated a Robinson R22 Helicopter for use in the program at the school. This valuable asset is used



*Left: John assists with a radio check in a King Air 200 during his work placement at Central Aircraft Maintenance.*

*Below: Sean and Trevor complete a measuring assignment. There are no prerequisites for this class and students need to cover all the basic math skills needed for the assigned tasks.*

*Bottom: Tyler drains off a fuel sample from the school's Robinson R22 in preparation for an engine run test.*

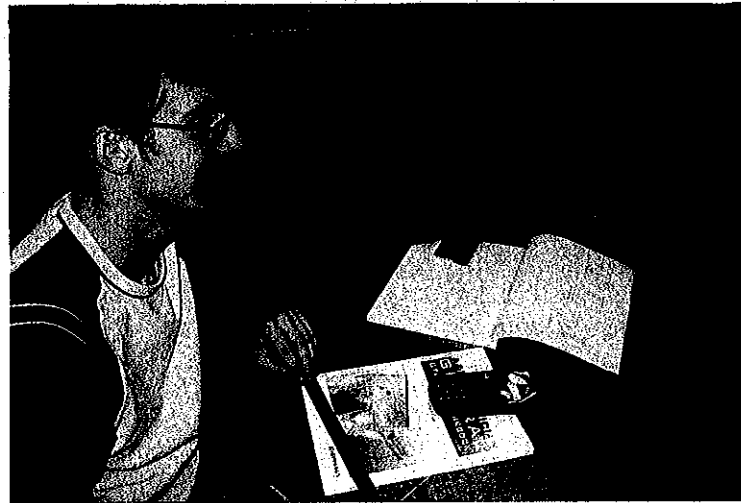
*Opposite page: Tyler and Tory reinstall the tail rotor drive shaft on the school's Robinson R22 helicopter. They are also learning to work in tight spaces: there is not much room for parts or hands in there.*

extensively as an initial training aid to familiarize students with the procedures and processes involved in aircraft maintenance. The Robinson helicopter fits easily into the school workspace and can be moved to the side when not required. The students enjoy working with a real helicopter and begin to understand why proper procedures are so important.

Helicopters have become the backbone of the in-class maintenance component of the program. Students learn to follow the inspection procedures that are a daily requirement of these complex machines. There is a lot to learn in a short period of time. Most of the flying at the Saskatoon airport uses fixed-wing aircraft. Therefore, exposure to rotor craft in the classroom is a valuable asset to the students as they will not have the opportunity to work with this type of aircraft in their local work placements.

For the classroom part of the program, Mount Royal follows much of CAMC's AMOP curriculum. The material on the theory of flight has proven to be particularly valuable for students to gain an understanding of how helicopters and other aircraft work.

The second part of the course requires a 50-hour, work-experience placement at the John G. Diefenbaker Airport. Students are interviewed and selected by one of the



four maintenance facilities that have partnered with the school. West Wind Aviation, Transwest Air, Central Aircraft Maintenance, and Mitchinson Flying Service offer our students the opportunity to work under the supervision and mentoring of their AMEs, practicing their newly acquired skills and knowledge while working in an actual employment situation. Whenever possible, students work full eight-hour shifts during their placement, an ideal arrangement negotiated between the industry partners and the students. Several students from our initial class were offered employment by our industry partners when they complete high school.

The initial year of this program was a resounding success according to all involved: students, industry partners and the school itself. The program will be expanded in future to include students from all Saskatoon high schools. Mount Royal looks forward to the expansion of this unique opportunity for our students. ■



*Mount Royal Collegiate Institute may be found on-line at <http://spslearn.spsd.sk.ca/schools/MRC/Pages/Default.aspx>.*

*Mount Royal Collegiate Institute  
2220 Rusholme Road  
Saskatoon, SK S7L 4A4*

*More information about CAMC's Skilled Workforce for the Future program and AMOP may be found on-line at [www.camc.ca/en/37.html](http://www.camc.ca/en/37.html).*

*The Saskatchewan Indian Institute of Technologies (SIIT) may be found on-line at [www.silit.sk.ca](http://www.silit.sk.ca).*



**MEETING DATE:** JUNE 9, 2009

**TOPIC:** RESPONSE TO TRUSTEE UTLEY'S QUESTION REGARDING SCHOOL COMMUNITY COUNCILS MEMBERSHIP RECRUITMENT

| FORUM   | AGENDA ITEMS   | INTENT  |
|---|--|---|
| <input checked="" type="checkbox"/> Board Meeting | <input type="checkbox"/> Correspondence                                      | <input checked="" type="checkbox"/> Information |
| <input type="checkbox"/> Committee of the Whole   | <input type="checkbox"/> New Business  | <input type="checkbox"/> Decision               |
|   | <input type="checkbox"/> Reports From Administrative Staff                   | <input type="checkbox"/> Discussion             |
|   | <input checked="" type="checkbox"/> Other: Response To Questions By Trustees |   |

## BACKGROUND

At the May 12, 2009 Board meeting, Trustee Utley asked a question regarding membership recruitment for School Community Councils:

*“This is an age-old dilemma to recruit School Community Council members. Request Administration to investigate a means to recruit new members. Could we use a system DVD?”*

## CURRENT STATUS

Mrs. Donnalee Weinmaster, School Community Councils Leader, is working with Rob Kunz, Audio Visual Technician, to create a DVD.

Mrs. Weinmaster is working on a script and collecting pictures. This DVD production will take place during the fall of 2009.

Trustees will be updated in the fall as to the status of this DVD.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

### PREPARED BY

Mr. George Rathwell  
Director of Education

### DATE

June 3, 2009

### ATTACHMENTS

## RECOMMENDATION



**MEETING DATE: JUNE 9, 2009**  
**TOPIC: FINANCIAL RESULTS FOR THE PERIOD SEPTEMBER 1, 2008 TO APRIL 30, 2009**

| FORUM   | AGENDA ITEMS  | INTENT  |
|---|---|---|
| <input checked="" type="checkbox"/> Board Meeting | <input type="checkbox"/> Correspondence                               | <input checked="" type="checkbox"/> Information |
| <input type="checkbox"/> Committee of the Whole   | <input type="checkbox"/> New Business                                 | <input type="checkbox"/> Decision               |
|   | <input checked="" type="checkbox"/> Reports From Administrative Staff | <input type="checkbox"/> Discussion             |
|   | <input type="checkbox"/> Other:                                       |   |

## BACKGROUND

The attached financial information shows the School Division’s year-to-date consolidated financial position, as well as the operating, capital and reserve funds separately.

The goal is to provide the Board with comprehensive financial information, by way of viewing each section separately, and then as a total picture.

## CURRENT STATUS

Attached are the following documents:

- |    |   |             |
|----|---|-------------|
| 1. | Memorandum regarding consolidated financial results to April 30, 2009.                                      | Pages 1 – 5 |
| 2. | Consolidated financial statements to April 30, 2009.  | Page 6      |
| 3. | A breakdown of the consolidated statement into the three fund accounts of: Operating, Capital and Reserves. | Page 7      |
| 4. | Reserves showing balances, allocations and expenditures by classification.                                  | Pages 8 - 9 |
| 5. | Capital expenditures to April 30.   | Page 10     |

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

| PREPARED BY                                  | DATE         | ATTACHMENTS                  |
|--|--------------|------------------------------|
| Mr. Garry Benning<br>Chief Financial Officer | June 3, 2009 | Financial Results Attachment |

## RECOMMENDATION



## MEMORANDUM

**DATE:** June 1, 2009

**TO:** Trustees  
Administrative Council

**FROM:** Garry Benning, Chief Financial Officer  
Wanda McLeod, Budget and Audit Manager

**RE: CONSOLIDATED FINANCIAL RESULTS TO APRIL 30, 2009**

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For the period September 1, 2008 to April 30, 2009, the majority of consolidated revenues and expenditures are on budget. The following is an explanation for several of the revenues and expenditures:

1. Revenues

a) Total Revenue

Total consolidated revenue to date is \$128,556,579 which is 68.5% of budget. This is 3.9% less than the eight months ending April 30, 2008 (prior year) actual results. The total operating revenues in 2008-09 of \$124.8 million is 70.2% of budget. This is 2.1% less than the prior year actual results when compared to the operating budget.

b) Property Taxes

\$63.2 million or 60.8% of property tax has been recognized (which is 5.4% less than the prior year). The property taxes are based on the most current information received from the City of Saskatoon. Therefore, the 2008 property tax revenue is based on the actual information as provided by the City as at the end of December 2008.

The property tax revenue for January to March 2009 is based on the preliminary information from the City of Saskatoon and estimates for grants in lieu and adjustments such as tax abatements. For April 2009, the estimate as provided by the Ministry of Education is used. Based on information received by the Ministry, all risks associated with the decreases to property tax revenue caused by the tax tools will be funded by the province.

The 2009-10 Provincial Budget (announced on March 18, 2009) included a new funding model for Pre-kindergarten to Grade 12 education. The province will be providing a higher percentage of the funding. **Based on funding information from the province, the property taxes and provincial grant revenues will be on budget at year end when combined.**

c) Provincial Grants

\$56.2 million or 77.2% (4.2% less than the prior year) of consolidated grants have been reported. For the eight months ending April 30, 2009, \$52.5 million or 83.1% (prior year was 81.4%) of the Operating Fund provincial grant revenue has been recognized. This is assuming that the 2009-10 provincial grant is recognized at a rate of five out of twelve months in the 2008-09 fiscal year. This will be the basis of revenue recognition, based on preliminary discussions with the external auditor. In the past, the grant revenue was recognized at a rate of 30% for the same time period (from April through August).

Saskatoon Public Schools was provided with a greater percentage of funding from the province and a decreased amount from local property tax revenues in the 2009-10 Provincial Budget. The additional provincial funding started on April 1, 2009. The decrease in funding from local property tax revenues started on January 1, 2009. As mentioned in the property tax section, the property taxes and provincial grants revenues combined are expected to be on budget in the Operating Fund in 2008-09.

For the eight months ending April 30, 2009, there was \$3.7 million (38.3%) reported in the Capital Fund for provincial grant revenue recognized. At April 30, 2008, \$2.0 million (81.4%) of the Capital Fund provincial grant revenue has been recognized. The provincial grants for capital projects are recognized as the projects progress. For example, a project that is 60% completed would have 60% of the related provincial funding recognized in the financial statements.

The 2008-09 provincial grants budget for the Capital Fund included \$8.5 million for the Saskatoon Skills and Trades Centre. To date, approximately \$2.4 million has been recognized as both revenue and expenditures for the project. The 2008-09 Budget included capital expenditures of \$8.5 million for the Saskatoon Skills and Trades Centre project. At this time, it is estimated that approximately \$5 million in capital expenditures will be accrued at August 31, 2009.

d) Tuition and Related Fees

\$577,410 or 61.8% (5.8% less than the prior year) of tuition and related fee revenue is estimated at April 30, 2009. The tuition fees for the International Student Program (ISP) were about \$150,000 over budget in 2007-08. At this time, it is expected the program will be under budget in 2008-09. The budget for ISP in 2007-08 was \$500,000 and \$600,000 in 2008-09.

Memo to Trustees & Administrative Council  
Consolidated Financial Results To April 30, 2009

- e) Complementary Services  
\$1.1 million or 97.4% (23.6% more than the prior year) of the complementary service revenue has been recognized at April 30, 2009. Complementary services revenue reports the Pre-Kindergarten and non-learning support activities funding. The revenue for the Pre-Kindergarten program is recognized as the expenses for the program are recognized.

In 2008-09, there were a higher percentage of expenses recognized (when compared to the prior year). After the 2008-09 Budget was set, an additional Pre-Kindergarten was added by the Ministry. This program is funded by the Ministry of Education. In addition, a Youth in Custody grant was received in 2008-09 that was not expected when the 2008-09 was developed.

- f) External Services  
\$1.7 million or 80.9% (0.3% less than the prior year) of external services revenue has been recorded. External services revenue includes adult education, cafeteria revenues and provincial funding for the associate school.
- g) School Based  
\$4.8 million or 87.5% of school based revenue has been recorded. School-based revenue includes student fees collected at the school level. As required by the Ministry of Education, this is the first year that the revenue and the related expenses are reported in the financial statements.
- h) Other  
\$1.0 million or 76.7% (34.5% less than the prior year) of other revenue has been recognized. The timing of the payments in this category varies from year to year. Other includes investment and rental income. The 2007-08 investment income was about \$400,000 over budget. This will probably not be the case in 2008-09 because the investment income budget was adjusted.

2. Expenditures

- a) Total Expenditures  
Total expenditures to date are \$136,181,217 which is 71.2% of the budget (3.4% less than the prior year). The total Operating Fund expenditures are 72.5% of the Operating Fund budget at April 30, 2009 (74.8% at April 30, 2008).
- b) Governance  
Governance expenses for the eight months ending April 30, 2009 total \$351,157 or 47.2% of budget and are 8.9% less than the prior year. In 2007-08, there was a greater percentage of the communications budget spent. In 2008-09, at the request of the Board, this budget was increased.

Memo to Trustees & Administrative Council  
Consolidated Financial Results To April 30, 2009

c) Administration

Administration expenses for the eight months ending April 30, 2009 total \$2.2 million or 67.2% of budget and are 1.4% more than the prior year. In the Operating Fund, the administrative expenses are 67.2% spent at April 30, 2009 (0.4% more than the prior year). The timing of a few expenditures in this category varied compared to the prior year.

d) Instruction

Instruction expenses total \$101.3 million or 76.2% of the budget for the time period ending April 30, 2009 which is 1.0% less than the prior year. In the Operating Fund, the instruction expenses are 77.1% spent at April 30, 2009 (0.2% less than the prior year).

At April 30, 2009, there had been \$1.1 million (35.7% of budget) in capital expenditures. The prior year had \$280,502 spent (68.4% of budget). The 2008-09 Budget includes computer purchases through leases totaling more than \$1 million and the 2007-08 Budget did not have these additional planned expenditures. During the 2008-09 year, it was decided that the computers would be purchased and not leased. This will result in the instructional expenditures being under budget and no long-term debt being issued for the purchase.

e) Plant

Plant expenses totaling \$20.8 million or 54.0% of the consolidated budget has been incurred (compared to \$21.6 million or 65.7% in the prior year). For the eight months ending April 30, 2009, \$13.1 million or 63.0% (2.4% more than the prior year) of the plant expenses in the operating budget had been spent.

For the same period of time, there were \$7.6 million (43.3%) in capital expenditures to report. At April 30, 2008, \$9.2 million (74.1%) of the plant expenses in the capital budget had been spent.

The 2008-09 capital expenditures for the Capital Fund included \$8.5 million for the Saskatoon Skills and Trades Centre. To date, approximately \$2.4 million has been recognized as both a revenue and expenditure for the project. The 2008-09 Budget included capital expenditures of \$8.5 million for the Saskatoon Skills and Trades Centre project. At this time, it is estimated that approximately \$5 million in capital expenditures will be accrued at August 31, 2009.

f) School-based

School-based expenses totaled \$3.8 million or 68.7% of the budget for the eight months ending April 30, 2009. As required by the Ministry of Education, this is the first year that school-based revenues and expenses have been reported in the financial statements. There are more school-based revenues than expenses because a greater percentage of the student fees are collected in the first part of the school year and then disbursements are made throughout the year.

g) Transportation

Transportation expenses of \$3.1 million or 73.4% (6.8% less than the prior year) have been estimated to be incurred for the eight months ending April 30, 2009. At August 31, 2009, transportation expenses are estimated to be approximately \$350,000 under budget. This is mainly due to the lower fuel costs in 2008-09 compared to what was expected at budget time.

h) Tuition and Related Fees

Tuition and related fees totaling \$261,773 or 88.7% of the consolidated budget have been incurred (compared to 104.0% in the prior year). Tuition and related fees include home-based education costs and tuition fees paid to other school divisions. After a few years of increasing home-based education costs, the number of home based educators has remained constant when compared to the prior year. The 2008-09 Budget included an increase.

i) Complementary Services

\$1.6 million or 80.9% (5.4% more than the prior year) of the budget for complementary services has been spent at the end of April 2009. In 2008-09, there was an additional Pre-Kindergarten program added by the Ministry of Education after the provincial and school division budgets were completed. In addition, as mentioned in the revenue section, the Ministry provided unexpected funding for Youth in Custody. There are also expenses related to this program reported in this area.

j) External Services

In 2008-2009, \$1.6 million or 79.4% (7.5% more than the prior year) of the budget for external services has been spent. External services include expenses related to the associate school and cafeterias. The payments to the Saskatoon Christian School in 2007-08 were less than budget. This is not expected in 2008-09.

k) Interest/Allowances

In 2008-09, \$1.1 million or 65.1% of the budget for interest/allowances has been spent. This is 0.1% more than in the prior year.

3. Interfund Transfers

The interfund transfers to the Reserve Fund have been reported at 100% of budget. Any amounts from the Reserve Fund to the Operating Fund (as included in Budget 2008-09) will be reported as the money is spent in the Operating Fund.

**SASKATOON PUBLIC SCHOOLS**  
**Consolidated Statement of Financial Activities**  
**For the Eight Months Ending April 30, 2009**

|  | 2008-09              |                                   | 2007-08              |                                   |
|--|----------------------|-----------------------------------|----------------------|-----------------------------------|
|  | Consolidated Actual  | Percentage of Consolidated Budget | Consolidated Actual  | Percentage of Consolidated Budget |
| <u>Revenues</u>  |                      |                                   |                      |                                   |
| Property taxes   | \$ 63,172,338        | 60.8%                             | \$ 64,965,018        | 66.2%                             |
| Provincial grants  | 56,173,258           | 77.2%                             | 50,730,617           | 81.4%                             |
| Tuition and related fees   | 577,410              | 61.8%                             | 818,281              | 67.6%                             |
| Complementary services   | 1,058,600            | 97.4%                             | 636,585              | 73.8%                             |
| External services  | 1,719,671            | 80.9%                             | 1,596,857            | 81.2%                             |
| School-based   | 4,811,505            | 87.5%                             | -                    | 0.0%                              |
| Other  | 1,043,797            | 76.7%                             | 1,130,443            | 111.2%                            |
| <b>Total Revenues</b>  | <b>128,556,579</b>   | <b>68.5%</b>                      | <b>119,877,800</b>   | <b>72.4%</b>                      |
| <u>Expenditures</u>  |                      |                                   |                      |                                   |
| Governance   | 351,157              | 47.2%                             | 365,413              | 56.1%                             |
| Administration   | 2,194,974            | 67.2%                             | 2,068,326            | 65.8%                             |
| Instruction  | 101,320,237          | 76.2%                             | 97,632,084           | 77.2%                             |
| Plant  | 20,778,026           | 54.0%                             | 21,647,583           | 65.7%                             |
| School-based   | 3,777,836            | 68.7%                             | -                    | 0.0%                              |
| Transportation   | 3,136,201            | 73.4%                             | 2,935,185            | 80.2%                             |
| Tuition and related fees   | 261,773              | 88.7%                             | 260,648              | 104.0%                            |
| Complementary services   | 1,638,513            | 80.9%                             | 1,232,384            | 75.5%                             |
| External services  | 1,642,365            | 79.4%                             | 1,433,814            | 71.9%                             |
| Interest/allowances  | 1,080,135            | 65.1%                             | 1,107,532            | 65.0%                             |
| <b>Total Expenditures</b>  | <b>136,181,217</b>   | <b>71.2%</b>                      | <b>128,682,968</b>   | <b>74.6%</b>                      |
| Excess (deficiency) of revenues over expenditures before interfund transfers | (7,624,638)          |                                   | (8,805,168)          |                                   |
| Interfund transfers from (to):   |                      |                                   |                      |                                   |
| For capital expenditures   | -                    |                                   | -                    |                                   |
| For debt repayment   | -                    |                                   | -                    |                                   |
| For reserves   | -                    |                                   | -                    |                                   |
| <b>Total interfund transfers</b>   | <b>-</b>             |                                   | <b>-</b>             |                                   |
| Excess (deficiency) of revenues over expenditures after interfund transfers  | (7,624,638)          |                                   | (8,805,168)          |                                   |
| Long-term debt issued  | -                    | 0.0%                              | 16,380,264           | 201.5%                            |
| Long-term debt repaid  | (2,094,400)          | 45.2%                             | (15,280,583)         | 157.1%                            |
| <b>Surplus/(deficit) for the year</b>  | <b>(9,719,038)</b>   |                                   | <b>(7,705,487)</b>   |                                   |
| Fund balance, beginning of year  | 21,483,793           |                                   | 18,969,390           |                                   |
| <b>Fund balance, end of year</b>   | <b>\$ 11,764,755</b> |                                   | <b>\$ 11,263,903</b> |                                   |

**SASKATOON PUBLIC SCHOOLS**  
**Consolidated Statement of Financial Activities and Fund Balances**  
**For the Eight Months Ending April 30, 2009**

|  | Operating Fund<br>Actual | Capital Fund<br>Actual | 2008-09<br>Reserve Fund<br>Actual | Consolidated<br>Actual | Consolidated<br>Budget |
|--|--------------------------|------------------------|-----------------------------------|------------------------|------------------------|
| <b>Revenues</b>  |                          |                        |                                   |                        |                        |
| Property taxes   | \$ 63,172,338            |                        |                                   | \$ 63,172,338          | \$ 103,824,000         |
| Provincial grants  | 52,497,956               | 3,675,302              |                                   | 56,173,258             | 72,777,989             |
| Tuition and related fees   | 577,410                  |                        |                                   | 577,410                | 935,000                |
| Complementary services   | 1,058,600                |                        |                                   | 1,058,600              | 1,086,733              |
| External services  | 1,719,671                |                        |                                   | 1,719,671              | 2,124,500              |
| School-based   | 4,811,505                |                        |                                   | 4,811,505              | 5,500,000              |
| Other  | 943,797                  |                        | 100,000                           | 1,043,797              | 1,361,200              |
| <b>Total Revenues</b>  | <b>124,781,277</b>       | <b>3,675,302</b>       | <b>100,000</b>                    | <b>128,556,579</b>     | <b>187,609,422</b>     |
| <b>Expenditures</b>  |                          |                        |                                   |                        |                        |
| Governance   | 351,157                  |                        |                                   | 351,157                | 743,463                |
| Administration   | 2,194,974                |                        |                                   | 2,194,974              | 3,267,127              |
| Instruction  | 100,260,258              | 1,059,979              |                                   | 101,320,237            | 133,028,340            |
| Plant  | 13,142,554               | 7,635,472              |                                   | 20,778,026             | 38,496,182             |
| School-based   | 3,777,836                |                        |                                   | 3,777,836              | 5,500,000              |
| Transportation   | 3,136,201                |                        |                                   | 3,136,201              | 4,270,251              |
| Tuition and related fees   | 261,773                  |                        |                                   | 261,773                | 295,000                |
| Complementary services   | 1,638,513                |                        |                                   | 1,638,513              | 2,024,971              |
| External services  | 1,642,365                |                        |                                   | 1,642,365              | 2,068,424              |
| Interest/allowances  | -                        | 1,080,135              |                                   | 1,080,135              | 1,659,219              |
| <b>Total Expenditures</b>  | <b>126,405,631</b>       | <b>9,775,586</b>       | <b>-</b>                          | <b>136,181,217</b>     | <b>191,352,977</b>     |
| Excess (deficiency) of revenues over expenditures before interfund transfers | (1,624,354)              | (6,100,284)            | 100,000                           | (7,624,638)            | (3,743,555)            |
| Interfund transfers from (to):   |                          |                        |                                   |                        |                        |
| For capital expenditures   | (4,221,724)              | 4,221,724              |                                   | -                      |                        |
| For debt repayment   | (6,493,000)              | 6,493,000              |                                   | -                      | -                      |
| For reserves   | (148,023)                | 557,023                | (409,000)                         | -                      | -                      |
| <b>Total interfund transfers</b>   | <b>(10,862,747)</b>      | <b>11,271,747</b>      | <b>(409,000)</b>                  | <b>-</b>               | <b>-</b>               |
| Excess (deficiency) of revenues over expenditures after interfund transfers  | (12,487,101)             | 5,171,463              | (309,000)                         | (7,624,638)            | (3,743,555)            |
| Long-term debt issued  | -                        |                        | -                                 | -                      | 1,453,491              |
| Long-term debt repaid  | -                        | (2,094,400)            |                                   | (2,094,400)            | (4,638,700)            |
| <b>Surplus/(deficit) for the year</b>  | <b>(12,487,101)</b>      | <b>3,077,063</b>       | <b>(309,000)</b>                  | <b>(9,719,038)</b>     | <b>(6,928,764)</b>     |
| Fund balance, beginning of year  | 8,297,399                | 4,832,222              | 8,354,172                         | 21,483,793             | 18,456,048             |
| <b>Fund balance, end of year</b>   | <b>\$ (4,189,702)</b>    | <b>\$ 7,909,285</b>    | <b>\$ 8,045,172</b>               | <b>\$ 11,764,755</b>   | <b>\$ 11,527,284</b>   |

Memo to Trustees & Administrative Council  
 Consolidated Financial Results To April 30, 2009

**SASKATOON PUBLIC SCHOOLS**

**Reserves**

**As at April 30, 2009**

**Revenue Fund Reserves**

*Civic Elections*

|  |    |                   |            |
|--|----|-------------------|------------|
| Balance, August 31, 2008                   | \$ | 93,861            |            |
| Add: 2008-09 budget allocation             |    | 75,000            |            |
| Deduct: Trsf from reserves into operations |    | 0                 |            |
| Balance, April 30, 2009                    |    | <u>          </u> | \$ 168,861 |

*Equipment Replacement Sch Services*

|                                |  |                   |        |
|--------------------------------|--|-------------------|--------|
| Balance, August 31, 2008       |  | 8,148             |        |
| Add: 2008-09 budget allocation |  | 15,000            |        |
| Deduct:                        |  |                   |        |
| 2008-09 expenses               |  | <u>          </u> |        |
| Balance, April 30, 2009        |  |                   | 23,148 |

*Replacement of Driver Education Simulators*

|   |  |                   |        |
|---|--|-------------------|--------|
| Balance, August 31, 2008                    |  | 23,716            |        |
| Add: 2008-09 budget allocation              |  | -                 |        |
| Deduct: 2008-09 purchases from reserve acct |  | <u>          </u> |        |
| Balance, April 30, 2009                     |  |                   | 23,716 |

*Tax Appeals*

|   |  |                   |         |
|---|--|-------------------|---------|
| Balance, August 31, 2008                    |  | 560,000           |         |
| Add: no activity included in budget 2008-09 |  | -                 |         |
| Balance, April 30, 2009                     |  | <u>          </u> | 560,000 |

*General*

|   |  |                   |         |
|---|--|-------------------|---------|
| Balance, August 31, 2008                    |  | 95,253            |         |
| Add: 2008-09 budget allocation              |  | 9,000             |         |
| Trustee edn allowances                      |  | -                 |         |
| Deduct: trustee edn allowances expenditures |  | <u>          </u> |         |
| Balance, April 30, 2009                     |  |                   | 104,253 |

*Facility Rental Reserve*

|   |  |                 |         |
|---|--|-----------------|---------|
| Balance, August 31, 2008                    |  | 126,953         |         |
| Add: 2008-09 budget allocation              |  | 125,000         |         |
| Deduct: Trsf to operations - budget 2008-09 |  | <u>-110,000</u> |         |
| Balance, April 30, 2009                     |  |                 | 141,953 |

*Textbook Reserve*

|                                |  |                   |   |
|--------------------------------|--|-------------------|---|
| Balance, August 31, 2008       |  | -                 |   |
| Add: 2008-09 budget allocation |  | -                 |   |
| Deduct: expenditures           |  | <u>          </u> |   |
| Balance, April 30, 2009        |  |                   | 0 |

*System Application Reserve*

|                                |  |                   |        |
|--------------------------------|--|-------------------|--------|
| Balance, August 31, 2008       |  | 90,000            |        |
| Add: 2008-09 budget allocation |  | -                 |        |
| Deduct: expenditures           |  | <u>          </u> |        |
| Balance, April 30, 2009        |  |                   | 90,000 |

Memo to Trustees & Administrative Council  
 Consolidated Financial Results To April 30, 2009

**SASKATOON PUBLIC SCHOOLS**

**Reserves**

**As at April 30, 2009**

*Trustee Education Allowance*

|                                |        |        |
|--------------------------------|--------|--------|
| Balance, August 31, 2008       | 52,000 |        |
| Add: 2008-09 budget allocation | -      |        |
| Deduct: expenditures           | -      |        |
| Balance, April 30, 2009        |        | 52,000 |

*Reserve for August Salary Accrual*

|                                |   |   |
|--------------------------------|---|---|
| Balance, August 31, 2008       | - |   |
| Add: 2008-09 budget allocation | - |   |
| Deduct: expenditures           | - |   |
| Balance, April 30, 2009        |   | - |

*School Community Council Carryforwards*

|                                |         |         |
|--------------------------------|---------|---------|
| Balance, August 31, 2008       | 101,408 |         |
| Add: 2008-09 budget allocation | -       |         |
| Deduct: expenditures           | -       |         |
| Balance, April 30, 2009        |         | 101,408 |

*Facility Operating Reserve*

|                                |         |         |
|--------------------------------|---------|---------|
| Balance, August 31, 2008       | 273,514 |         |
| Add: 2008-09 budget allocation | -       |         |
| Deduct: expenditures           | -       |         |
| Balance, April 30, 2009        |         | 273,514 |

School Based Funds

|                                |           |           |
|--------------------------------|-----------|-----------|
| Balance, August 31, 2008       | 2,293,361 |           |
| Add: 2008-09 budget allocation | -         |           |
| Deduct: expenditures           | -         |           |
| Balance, April 30, 2009        |           | 2,293,361 |

*School Carry Forwards*

|  |         |         |
|--|---------|---------|
| Balance, August 31, 2008                   | 641,961 |         |
| Add: 2008-09 operating surpluses(deficits) | -       |         |
| Deduct: purchases throughout the year      | -       |         |
| Balance, April 30, 2009                    |         | 641,961 |

Balance, April 30, 2009 **\$ 4,474,175**

**Contingency Fund Reserve**

|                              |              |                     |
|------------------------------|--------------|---------------------|
| Balance, August 31, 2008     | \$ 3,981,734 |                     |
| Add:                         |              |                     |
| Interest Allocation - budget | 100,000      |                     |
| Deduct:                      |              |                     |
| Willowgrove land             | -523,000     |                     |
| Balance, April 30, 2009      |              | <b>\$ 3,558,734</b> |

**Capital Fund Reserve**

|                          |           |               |
|--------------------------|-----------|---------------|
| Externally Restricted:   |           |               |
| Balance, August 31, 2008 | \$ 12,263 |               |
| Add: Interest income     | -         |               |
| Balance, April 30, 2009  |           | <b>12,263</b> |

**Reserve Fund - Grand Total April 30, 2009** **\$ 8,045,172**

Memo to Trustees & Administrative Council  
Consolidated Financial Results To April 30, 2009

| School  | Description                                  | Estimated Total Project Cost (\$000) | Probable Sask Learning Share (\$000) | Probable SPSP Share (\$000) | 2008-2009  |  |   |   |                                |                                    |
|---|--|--------------------------------------|--------------------------------------|-----------------------------|--|--|---|---|--------------------------------|------------------------------------|
|   |  |                                      |                                      |                             | Approved in Prior Budgets From Capital Reserve (\$000) | 12 Month Capital Plan Sept 1, 2008 to Aug 31, 2009 (\$000) | Expected to be Expended per Budget at August 31, 2009 | Expected to be Expended per Actual Capital Carry Forwards August 31, 2009 | Expenditures to April 30, 2009 | Percent Expended to April 30, 2009 |
| <b>PROJECTS JOINTLY FUNDED WITH THE MINISTRY OF EDUCATION</b> |  |                                      |                                      |                             |  |  |   |   |                                |                                    |
|   | Carry Over Major Projects                    | \$ 4,847                             | \$ 2,280                             | \$ 2,567                    | \$ 261   | \$ -   | \$ -  | \$ -  | \$ -                           |                                    |
|   | New Major Projects                           | \$ 29,525                            | \$ 17,802                            | \$ 11,723                   |  | \$ 100   | \$ 623  | \$ 1,310  | \$ 1,317                       | 100.53%                            |
|   | Carry Over Emergency Bloc                    | \$ 2,524                             | \$ 1,261                             | \$ 1,263                    | \$ 342   | \$ -   | \$ 465  | \$ -  | \$ -                           |                                    |
|   | New Emergency Bloc                           | \$ 12,755                            | \$ 7,691                             | \$ 5,064                    |  | \$ 500   | \$ 1,138  | \$ 411  | \$ 402                         | 97.8%                              |
|   | <b>Total Jointly Funded Projects</b>         | <b>\$ 49,651</b>                     | <b>\$ 29,034</b>                     | <b>\$ 20,617</b>            | <b>\$ 603</b>  | <b>\$ 600</b>  | <b>\$ 2,226</b>                                       | <b>\$ 1,721</b>   | <b>\$ 1,719</b>                | <b>99.9%</b>                       |
| <b>PROJECTED FUNDED BY SASKATOON PUBLIC SCHOOLS ONLY</b>      |  |                                      |                                      |                             |  |  |   |   |                                |                                    |
|   | New Major Capital                            | \$ 7,000                             |                                      | \$ 7,000                    | \$ 306   | \$ 600   | \$ 600  | \$ 15   | \$ 389                         | 2593.3%                            |
|   | Carry Over HVAC Projects                     | \$ 1,000                             |                                      | \$ 1,000                    | 405  |  | \$ 75   | \$ 251  | \$ 3                           | 1.2%                               |
|   | New HVAC Projects                            |                                      |                                      |                             |  |  |   |   |                                |                                    |
|   | New Electrical Projects                      | \$ 4,000                             |                                      | \$ 4,000                    | \$ 496   |  | \$ 178  | \$ 244  | \$ 59                          | 24.2%                              |
|   | Carry Over Health and Safety Projects        | \$ 1,100                             |                                      | \$ 1,100                    | \$ 352   |  | \$ 180  | \$ 321  | \$ -                           |                                    |
|   | New Health and Safety Projects               | \$ 600                               |                                      | \$ 600                      | \$ 123   |  |   |   |                                |                                    |
|   | Facility Restoration Projects                | \$ 6,430                             |                                      | \$ 6,430                    | \$ 1,072   | \$ 1,400   | \$ 1,924  | \$ 1,003  | \$ 948                         | 94.5%                              |
|   | Carry Over Accessibility Projects            | \$ 100                               |                                      | \$ 100                      | \$ 3   |  | \$ -  | \$ -  | \$ -                           | 0.0%                               |
|   | New Accessibility Projects                   | \$ 4,000                             |                                      | \$ 4,000                    | 247  |  | \$ 172  | \$ 183  | \$ 327                         | 178.7%                             |
|   | New Site Restoration Projects                | \$ 1,123                             |                                      | \$ 1,123                    | \$ 361   |  |   |   |                                |                                    |
|   | <b>Total School Division Funded Projects</b> | <b>\$ 25,353</b>                     |                                      | <b>\$ 25,353</b>            | <b>\$ 3,365</b>  | <b>\$ 2,000</b>  | <b>\$ 3,129</b>                                       | <b>\$ 2,017</b>   | <b>\$ 1,726</b>                | <b>85.6%</b>                       |
| <b>SUMMARY</b>  |  |                                      |                                      |                             |  |  |   |   |                                |                                    |
|   | Jointly Funded Projects                      | \$ 49,651                            | \$ 29,034                            | \$ 20,617                   | \$ 603   | \$ 600   | \$ 2,226  | \$ 1,721  | \$ 1,719                       | 99.9%                              |
|   | School Division Funded Projects              | \$ 25,353                            |                                      | \$ 25,353                   | \$ 3,365   | \$ 2,000   | \$ 3,129  | \$ 2,017  | \$ 1,726                       | 85.6%                              |
|   | Carry Forward Projects                       |                                      |                                      |                             |  |  | \$ 100  | \$ 353  | \$ 121                         | 34.3%                              |
| <b>Other Projects:</b>  |  |                                      |                                      |                             |  |  |   |   |                                |                                    |
|   | Centennial Collegiate                        |                                      |                                      |                             |  |  |   | \$ 199  | \$ 19                          | 9.5%                               |
|   | Renovate Daycares                            |                                      |                                      |                             |  |  |   | \$ -  | \$ 290                         | 0.0%                               |
|   | Tommy Douglas Collegiate                     |                                      |                                      |                             |  |  |   | \$ 677  | \$ 146                         | 21.6%                              |
|   | Skill & Trade Centre                         |                                      |                                      |                             |  |  | \$ 8,500  | \$ 8,500  | \$ 2,438                       | 28.7%                              |
|   | Energy Efficiency Project                    |                                      |                                      |                             |  | \$ 254   | \$ 3,816  | \$ 4,155  | \$ 1,222                       | 29.4%                              |
|   | Vehicle Purchases                            |                                      |                                      |                             |  | \$ 70  | \$ 70   | \$ 70   | \$ 66                          | 94.3%                              |
|   | Driver Simulators                            |                                      |                                      |                             |  | \$ 31  | \$ 31   | \$ 31   |                                |                                    |
|   | Delivery Van                                 |                                      |                                      |                             |  | \$ 60  | \$ 60   | \$ 60   | \$ 48                          |                                    |
|   | Core Curriculum                              |                                      |                                      |                             |  | \$ 440   | \$ 440  | \$ 440  | \$ 29                          | 6.6%                               |
|   | Information Technology                       |                                      |                                      |                             |  | \$ 830   | \$ 831  | \$ 831  | \$ 795                         | 95.7%                              |
|   | Information Technology - Lease               |                                      |                                      |                             |  |  | \$ 1,452  | \$ 1,452  |                                |                                    |
|   | Secondary Textbooks                          |                                      |                                      |                             |  | \$ 153   | \$ 153  | \$ 153  | \$ 76                          | 49.7%                              |
|   | Transfers from Capital to Operating Funds    |                                      |                                      |                             |  |  | \$ (207)  | \$ (207)  |                                |                                    |
|   | <b>Total</b>                                 | <b>\$ 75,004</b>                     | <b>\$ 29,034</b>                     | <b>\$ 45,970</b>            | <b>\$ 3,968</b>  | <b>\$ 4,231</b>  | <b>\$ 20,601</b>                                      | <b>\$ 19,488</b>  | <b>\$ 8,695</b>                | <b>44.6%</b>                       |