

**Board Of Education**  
**Saskatoon School Division No. 13**

**Meeting**  
**Of The**  
**SASKATOON BOARD OF EDUCATION**

**TUESDAY, FEBRUARY 9, 2010**  
**Board Room**  
**310 21<sup>st</sup> Street East**

**7:00 p.m.**

**Please Note: All public Board meetings are audio taped**

**A g e n d a**

- 1. ROLL CALL:**
- 2. PLAYING OF O'CANADA:**
- 3. ADOPTION OF AGENDA:**
- 4. COMMENTS/CONCERNS/QUESTIONS FROM THE PUBLIC:**  
(maximum 5 minutes per speaker; 20 minutes total; comments must be related to specific agenda items)
- 5. APPROVAL OF MINUTES OF LAST MEETING:**  
January 19, 2010 (Unapproved)
- 6. DELEGATIONS:**
- 7. EXTERNAL REPORTS / PRESENTATIONS:**
  - (a) Celebrating Excellence, Saskatchewan 2009 Most Distinguished Principal Award And University Of Saskatchewan Alumni Association 2009 Aboriginal Award**
- 8. BUSINESS ARISING FROM THE MINUTES:**
- 9. UNFINISHED BUSINESS:**
  - (a) Items Arising From The Committee Of The Whole**

10. **CORRESPONDENCE:**  
(a-c) Individual Items
  
11. **REPORTS OF COMMITTEES AND TRUSTEES:**
  
12. **NEW BUSINESS:**  
**Decision**
  - (a) Public Accounts Of The School Division  
September 1, 2008 To August 31, 2009
  - (b) Land Exchange Agreement
  
13. **REPORTS FROM ADMINISTRATIVE STAFF:**  
**Information**
  - (a) Literacy For Life Update
  - (b) Collegiate Renewal Update
  - (c) Large Scale Assessment In Saskatoon Public Schools
  - (d) Assessment For Learning Provincial Schedule
  - (e) Update On January 24, 2010 Blizzard
  - (f) Settlement Support Workers In Schools
  
14. **NOTICES OF MOTION:**
  
15. **QUESTIONS BY TRUSTEES:**
  
16. **QUESTIONS FROM THE PUBLIC:**

**Next Regular Meeting**

**At the call of the Chair or  
Tuesday, March 9, 2010  
7:00 p.m.**

# UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, January 19, 2010 at 3:00 p.m. in Committee of the Whole Board. January 19, 2010

MEMBERS PRESENT: Ms. Donna Banks, Mr. Robin Bellamy, Mr. Dan Danielson, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Ray Morrison, Ms. Anna Ringstrom, Mr. Darrell Utley, Mr. Kevin Waugh

Mr. Linklater joined the meeting at 3:05 p.m.

Ms. Kelleher joined the meeting at 3:10 p.m.

Mr. Morrison joined the meeting at 4:35 p.m.

Following discussions in Committee of the Whole, Ms. Banks moved that the Board rise and report.

CARRIED (10)

Ms. Banks moved that the Board adjourn to the call of the Chair or the Regular Board Meeting of Tuesday, January 19, 2010 at 7:00 p.m.

CARRIED (10)

The meeting adjourned at 6:10 p.m.

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Secretary of the School Division

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Board Chair

# UNAPPROVED

MINUTES OF A MEETING:	of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, January 19, 2010 at 7:00 p.m.	January 19, 2010
MEMBERS PRESENT:	Mr. Ray Morrison (Board Chair), Ms. Donna Banks, Mr. Robin Bellamy, Mr. Dan Danielson, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Ms. Anna Ringstrom, Mr. Darrell Utley, Mr. Kevin Waugh	
	<u>Agenda:</u> Mr. Bellamy moved approval of the agenda with the following amendment: Item #13c) – Reports From Administrative Staff – Energy Smart Program Update be moved to #11a) Reports From Committees And Trustees.	Agenda
	CARRIED (10)	
	<u>Minutes:</u> Mr. Utley moved approval of the minutes of the Committee of the Whole Meeting and Regular Board Meeting of December 8, 2009.	Minutes
	CARRIED (10)	
	<u>Celebrating Excellence – Saskatchewan Career And Work Education Association (SCWEA) Conference:</u> Mr. Barry MacDougall, Superintendent of Education, introduced Career Facilitators Jill Konkin, Walter Murray and Lori Carter, Tommy Douglas along with Marlene Flaman-Dunn, Project Leader for Career Education. Ms. Konkin highlighted the recent SCWEA Conference, Ms. Carter highlighted the new Career Education course and how it impacted our students and Ms. Flaman-Dunn spoke to the importance of Career Education to Saskatoon Public Schools.	Celebrating Excellence-Saskatchewan Career And Work Education Association (SCWEA) Conference
	<u>Celebrating Excellence – Award Of Excellence –</u> Ms. Avon Whittles, Deputy Director of Education, highlighted the achievements of Ms. Raven Brousseau, Saskatoon Board of Education's Award of Excellence winner for 2008-2009. Raven is a graduate of Evan Hardy Collegiate and was recognized at the Award of Excellence luncheon hosted by the Board on January 7, 2010.	Celebrating Excellence-Award Of Excellence
	<u>Celebrating Excellence – 2008-2009 Proficiency Award Winners:</u> Mr. George Rathwell, Director of Education, highlighted Saskatoon Public Schools Proficiency Award Winners for 2008-2009.	Celebrating Excellence-2008-2009 Proficiency Award Winners
	<u>Correspondence:</u> Mr. Bellamy moved the Board receive, in confidence, the correspondence from the closed session of Committee of the Whole.	Correspondence
	CARRIED (10)	
	<u>Energy Smart Program Update –</u> Mr. Stan Laba, Superintendent of Facilities, introduced Ms. Lisa Bugler, Business Development Director K-12 Building Efficiency, Johnson Controls Ltd., and Ms Angie Bugge, Energy Conservation Coordinator with the Saskatchewan Environmental Society, who updated the Board on Energy Smart Program activities at Saskatoon Public Schools.	Energy Smart Program Update
	<u>Reports Of Committees And Trustees:</u>	Reports Of Committees And Trustees
	<ul style="list-style-type: none"><li>Trustee Utley reported on his attendance at holiday concerts at College Park and Roland Michener schools. He also attended the assembly at College Park School in remembrance of Raoul Wallenberg Day.</li><li>Trustee Banks reported on her attendance at several school holiday concerts, School Community Council meetings. She also reported on her attendance of the BRIT tournament and opening ceremonies.</li><li>Trustee Danielson reported on his attendance at the Ministry's subcommittee on Finance in Regina.</li></ul>	

- Trustee Linklater reported on his assistance in organizing a smudge ceremony/teaching at Mayfair School.

- Trustee Waugh reported on his attendance at the Award of Excellence luncheon on January 7<sup>th</sup>, the BRIT tournament and Chamber events: Team Canada Event and the State of the City Address.

- Trustee Ringstrom reported on her attendance at Buena Vista and Brunskill School holiday concerts. She also attended several School Community Council meetings and Buena Vista Schools "Breakfast and a Book" event.

- Trustee Kelleher reported on her attendance at the Care & Share luncheons at Mayfair and Sutherland School, the holiday luncheon at City Park Collegiate and the School Community Council Meeting at North Park Wilson School.

- Board Chair Morrison reported his attendance at the BRIT tournament and breakfast, the Bedford Road community hot lunch and Centennial Collegiate's final Dance Academy performance and fund raiser.

Annual Report And Audited Statements Of The Saskatoon Public Schools Foundation Corp.: Ms. Ringstrom moved that the Board receive the Saskatoon Public Schools Foundation Corp. Annual Report and approve the Audited Financial Statements for the year ended August 31, 2009.

Annual Report  
And Audited  
Statements Of  
The Saskatoon  
Public Schools  
Foundation Corp.

CARRIED (10)

Tender For Backflow Prevention Work At All Schools:  
This motion was withdrawn from the table as only one submission for the tender was received and it was over the proposed budgeted amount.

Tender For  
Backflow  
Prevention Work  
At All Schools

Tender For North Park Wilson School – Site Development Phase 2:  
Ms. Kelleher moved that the Board approve the award of tender for North Park Wilson School Site Development, Phase 2, to Wilco Contractors Southwest Inc. in the total amount of \$168,230, plus GST.

Tender For  
North Park  
Wilson School-  
Site Development  
Phase 2

CARRIED (10)

Pre Authorization To Award Tender For John Lake School Daycare Renovations Project: Ms. MacPherson moved that the Board authorize Administration to award the tender for the John Lake School Daycare Renovations Project is low and/or acceptable tender is on or under the established budget for the work.

Pre Authorization  
To Award Tender  
For John Lake  
School Daycare  
Renovations  
Project

CARRIED (10)

# UNAPPROVED

on the following issues:

Reports From Administrative Staff: Reports were received, for information,

Reports From  
Administrative  
Staff

- Literacy For Life Update
- Collegiate Renewal Update
- Financial Results For The Period September 1, 2009 To December 31, 2009

Mr. Linklater moved that the Board adjourn to the call of the Chair or the Committee of the Whole Meeting of Tuesday, February 9 , 2010 at 3:00 p.m.

CARRIED (10)

The meeting adjourned at 8:35 p.m.

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Secretary of the School Division

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Board Chair



**MEETING DATE:** FEBRUARY 9, 2010

**TOPIC:** CELEBRATING EXCELLENCE  
SASKATCHEWAN 2009 MOST DISTINGUISHED  
PRINCIPAL AWARD AND UNIVERSITY OF  
SASKATCHEWAN ALUMNI ASSOCIATION  
2009 ABORIGINAL AWARD

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: External Reports / Presentations	

## BACKGROUND

**Strengthening Our Learning Community – Strategic Direction: Our Students’ Learning** goal states: *“Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth”*. **Our People** goal states: *“Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning.”* **Our Community** goal states: *“Our community will share ownership and responsibility with us for the well-being and education of our children and youth.”* **Our Organization** goal states: *“Our organization will be principled, innovative, collaborative, accountable, and effective.”*

## CURRENT STATUS

There are many examples of excellent work being done by our students, staff and communities. The Saskatoon Board of Education has much to be proud of and, as such, we celebrate the achievement of our students, staff and communities continually.

Recently, two staff members have received notable honour for their excellent work on behalf of students of Saskatoon Public Schools.

Mrs. Fay Elke, Principal of Centennial Collegiate, has been announced as the recipient of two major awards recognizing administrative excellence. The first award Mrs. Elke has received is the *Saskatchewan 2009 Most Distinguished Principal Award* as chosen by *Saskatchewan School-Based Leaders*. This award will be presented in Regina this April at the Canadian Association of Principals’ national conference where Mrs. Elke’s nomination will be adjudicated for the Canadian Association of Principals’ national *Distinguished Principal Award*. Mrs. Elke has also been recognized by *The Learning Partnership* as one of *“Canada’s Outstanding Principals for 2010”*. This award will be presented to 32 exceptional leaders in education who have made a measurable difference in the lives of their students and their local communities. Later this month, Mrs. Elke will participate in a five-day Executive Leadership Training Program at the prestigious University of Toronto’s Joseph L. Rotman School of Management. Mrs. Elke was nominated by the staff of Evan Hardy Collegiate, and her application included letters of support from numerous community partners.

On February 4, 2010 Mr. Cort Dogniez, Saskatoon Public Schools' Coordinator: First Nations, Inuit and Métis Education, will receive the *Aboriginal Award* at the *University of Saskatchewan's Alumni Association's 2009 Honouring Our Alumni Gala Dinner*. Mr. Dogniez has had a distinguished career as an educator. He has served for over 30 years with Saskatoon Public Schools in the role of classroom teacher, school-based administrator and coordinator. In his nomination, he was recognized for his advocacy work for the integration of First Nations and Métis content and perspectives, championing the revitalization of Aboriginal languages, authentically engaging students, families, Elders and community members, and for providing leadership in the development of culturally responsive classrooms, schools and learning communities. He has presented at local, provincial, national and international conferences on the work of the award winning Okiciyapi Partnership. Mr. Dogniez has also been honoured with a naming ceremony and eagle feather presentation for this exceptional contribution.

Mr. Dogniez's career with Saskatoon Public Schools will come to a close in June, 2010 when he superannuates. Mr. Dogniez was nominated by Saskatoon Public Schools First Nations, Inuit and Métis Education Unit and his application included letters of support from numerous community partners.

Ms Patricia Prowse, Superintendent of Education, will be present to highlight the accomplishments of these two exemplary leaders.

<b>PREPARED BY</b>	<b>DATE</b>	<b>ATTACHMENTS</b>
Mr. John Dewar, Superintendent of Education and Mr. Patricia Prowse, Superintendent of Education	February 3, 2010	



**MEETING DATE:** FEBRUARY 9, 2010

**TOPIC:** CORRESPONDENCE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The following correspondence is included in this file for the information of the Board:

- (a) Correspondence From Valerie Harper, Director Of Education, Saskatoon Tribal Council Inc., Re Resignation From The Saskatoon Public Schools Foundation Board Of Directors
- (b) Correspondence From And To Vice Chief Delbert P. Wapass, Federation Of Saskatchewan Indian Nations, Re Opportunity To Meet
- (c) Correspondence To The Honourable Ken Krawetz, Minister Of Education, Re Education Funding

PREPARED BY	DATE	ATTACHMENTS
Mr. George Rathwell Director of Education	February 3, 2010	Correspondence Document

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board receive the correspondence as listed.



## SASKATOON TRIBAL COUNCIL

*ASIMAKANISEEKAN ASKIY RESERVE #102A*

Suite #200 – 335 Packham Avenue  
Saskatoon, Saskatchewan S7N 4S1

Telephone (306) 956-6100 Fax (306) 244-7273

January 15, 2010

Gary Benning  
Saskatoon Public Schools Foundation  
310 – 21<sup>st</sup> Street East  
Saskatoon, SK  
S7K 1M7

Dear Mr. Benning,

It is with much regret that I write this letter to the SPS Foundation Board of Directors. I was very excited about being a member of this Board and thought I could offer my experience to influence decisions that would impact on the future of children and youth attending Saskatoon Public Schools.

However, it has been very difficult for me to attend the scheduled meetings to be an effective Board member. Therefore, I regretfully ask that you accept my resignation from the SPS Foundation Board effectively immediately.

I wish the Foundation great success and thank you for the brief experience.

Respectfully,

Valerie Harper  
Director of Education  
Saskatoon Tribal Council Inc.



Saskatoon  
Public  
Schools

310 - 21st Street East, Saskatoon, Saskatchewan S7K 1M7  
Tel: (306) 683-8200 Fax: (306) 657-3900  
www.spsd.sk.ca  
George Rathwell, Director of Education

January 20, 2010

Second Vice Chief Delbert P. Wapass  
Federation of Saskatchewan Indian Nations  
#100 – 103A Packham Avenue  
SASKATOON SK S7N 4K4

Dear Vice Chief Wapass

The Saskatoon Board of Education has received your letter dated December 18, 2009 in which you request an opportunity to meet with us to discuss First Nations education.

This is to confirm that we would be very pleased to meet with you on Tuesday, February 9<sup>th</sup>, and to host the meeting in the Board Room of our Education Centre at 310 2st Street East. Lunch will be provided.

We look forward to the opportunity to meet to discuss First Nations education, and to continue to work with you for the benefit of all children within the province of Saskatchewan.

Yours sincerely

Mr. Ray Morrison, Chairman, Saskatoon Board of Education



*Federation of Saskatchewan Indian Nations*

December 18, 2009

**FSIN OFFICES**

George Rathwell, Director  
Saskatoon School Division No. 13  
310-21<sup>st</sup> Street East  
Saskatoon, SK. S7K 1M7

**Head Office**

Asimakaniseekan Askiy Reserve  
Suite 100 - 103A  
Packham Avenue  
Saskatoon, SK S7N 4K4  
Business (306) 665-1215  
Fax (306) 244-4413

**FSIN Sub-Office**

490A Hoffer Drive  
Regina, SK S4N 7A1  
Business (306) 721-2822  
Fax (306) 721-2707

***Protecting and  
enhancing  
Treaty Rights for  
First Nations of  
Saskatchewan***

Dear Mr. Rathwell:

Over the last three decades great strides have been accomplished in First Nation education, many more of our students are completing high school and pursuing further education or securing employment of their choice. These accomplishments are due, in part, to the efforts of your school division *Saskatoon School Division No. 13*.

The efforts of your Board have resulted in new programs and services being implemented in the schools to address First Nations as well as all other Aboriginal student needs, and learning styles. Curriculum initiatives, have resulted in Indigenous language and cultural programs being recognized as integrated parts of the school day and have contributed to the positive educational milieu. The employment of Aboriginal people in all aspects of the operation of the school and school board demonstrates your on-going commitment to ensuring schools are reflective of the population and providing role models for all students.

As we reflect upon the accomplishments of First Nations children and continue to focus on the holistic development of all students, we look forward to working with you for the benefit of all children within the province of Saskatchewan.

I am looking forward to the opportunity to meet with you and your Board so that we can discuss First Nations education further. My office will be contacting your office to schedule a meeting with yourself and your Board for a January meeting.

Respectfully,

Delbert P. Wapass  
Second Vice Chief

**FEDERATION OF SASKATCHEWAN INDIAN NATIONS**



Saskatoon  
Public  
Schools

310 - 21st Street East, Saskatoon, Saskatchewan S7K 1M7  
Tel: (306) 683-8200 Fax: (306) 657-3900  
[www.spsd.sk.ca](http://www.spsd.sk.ca)  
George Rathwell, Director of Education

January 27, 2010

The Honourable Ken Krawetz  
Minister of Education  
Room 348  
Legislative Building  
2405 Legislative Drive  
REGINA SK S4S 0B3

Dear Minister Krawetz

The Saskatoon Board of Education believes that our PreK - 12 School Division has played a significant role in the growth and success of the City of Saskatoon and our province. The critical role of education in our province in both its history and its future cannot be overstated. At this point in the history of our province and our city, it has never been more important to continue to provide quality education for our students. Given the recent changes to the funding of education in our province and the ongoing development of a new educational funding model, it is crucial that the provincial government adequately fund our PreK - 12 education system to meet the learning needs of our young people. We also realize that it is a time of year in which budgets are deliberated upon and developed. We ask that the provincial government make PreK - 12 education funding a high priority to ensure the future of our youth, our city and our province deserve.

In the future, education funding must be able to adapt to a changing educational environment. The impact of "growth" must be accounted for within the funding of education. In Saskatoon specifically, Saskatoon Public Schools has experienced a great amount of growth in terms of population over the past few years. This population growth has positively impacted our schools over the past two school years 2008 - 2009 and 2009 - 2010. While the Saskatoon Board of Education and its administration are very pleased to experience this increased student population, it has come at a cost to our organization. This year's student enrolment increase of 544 students (with over 200 of these students being enrolled in our schools during the 2008 - 2009 school) has remained unfunded, and

our enrolment continues to grow through this school year. This has meant hiring teachers and acquiring other teaching resources from the operational reserves of Saskatoon Public Schools to an amount of approximately \$1.5 million dollars. Further expenses have been experienced by our School Division due to the diverse learning needs of these students. Saskatoon Public Schools continues to attract students that require additional resources within this increased student population. Due to the growing population of new Canadians moving to our city, approximately one thousand of our students now require some level of English As An Additional Language classes and assistance. It is projected that our city will grow by another 4,000 new Canadians this year and that Saskatoon Public Schools might expect approximately 1,000 new students over time as a result. We simply do not have the necessary funding and resources to meet the needs of this important demographic group within our student body. Currently, we provide only Grades 2 - 12 learning assistance for approximately 700 E.A.L. students. We believe that we must expand this program to our K - 1 students (300 additional students) in the immediate future to meet the critical early learning needs of these children.

A second growing student demographic group within Saskatoon Public Schools is special needs students. Due to the combination of the city's population growth, public recognition of Saskatoon's excellent medical health facilities, and Saskatoon Public Schools' strong special needs programming, our School Division has become a "magnet" for many families of special needs children living both in the city and the immediate geographic area. Today, Saskatoon Public Schools serves over one thousand special needs students. Our schools and programs for these families are schools and programs of choice. The Saskatoon Board of Education and its administration are determined to do the "right thing" for these families by providing program and learning resources, but our organization must be adequately funded to carry out this goal for these children and their families. The resources for these students must reflect the actual costs of their education and must follow the child to the school division providing this service in a timely fashion. Currently, Saskatoon Public Schools is being placed in the awkward position of attempting to do the "right thing" for these students and families by providing a learning program that is not necessarily funded if the child and family do not live within the city's boundaries. We appeal to the Ministry to find the means and a process to solve this particular dilemma.

A third area of impact due to student population growth upon Saskatoon Public Schools has been a concern regarding facilities. In terms of new facilities, as our city's population grows in new, very large suburbs such as Willowgrove in the northeast sector of the city, new elementary school construction becomes both necessary and a community expectation. The Saskatoon Public elementary schools in the northeast sector of the city have very large student populations. Portable classrooms have been added to all of these buildings, while the Willowgrove community continues to grow and expand. It is difficult to face the Willowgrove community when it seems a reasonable expectation that a school would be provided. The Saskatoon Board of Education and its

administration have repeatedly indicated their willingness to work with the Ministry of Education, the City of Saskatoon, the Greater Saskatoon Catholic School Division and any other reasonable partners to construct such an elementary school(s) and community centre. However, to date, there is no clear indication from the Ministry of Education regarding such a school. Further, to this point, the Saskatoon Board of Education is also concerned about the continuing need to move and reconstruct portable classrooms as a result of such student population growth. This construction process is costly and must be shared with the Ministry. Last year, three portables were moved to a number of sites including Centennial Collegiate and W.P. Bate School due to significant student enrolment increase. This year, it is anticipated that further student enrolment growth will require another six portable classroom relocations. Saskatoon Public Schools must have Ministry of Education funding assistance to continue to meet the facility demands of our enrolment growth.

In conclusion, the Saskatoon Board of Education and its administration continue to encourage the Ministry of Education and the Government of Saskatchewan to adequately fund the education of our children on a province-wide basis. We further ask that you assist our School Division and our city in this time of population growth and increased student enrolment. Our education system, our city and our province will continue to prosper as a society if we recognize the necessity of a properly funded PreK – 12 education system.

Respectfully



Mr. Ray Morrison, Chairman, Saskatoon Board of Education

Copies to: The Honourable Brad Wall, Premier of Saskatchewan  
The Honourable Rod Gantfoer, Minister of Finance  
Saskatoon MLA's  
Ms Sandi Urban-Hall, President,  
Saskatchewan School Boards Association



**MEETING DATE:** FEBRUARY 9, 2010  
**TOPIC:** PUBLIC ACCOUNTS OF THE SCHOOL DIVISION  
SEPTEMBER 1, 2008 TO AUGUST 31, 2009

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

As per section 283(1) of The Education Act, the *Public Accounts of the Saskatoon School Division No. 13 Of Saskatchewan* for the period September 1, 2008 to August 31, 2009 have been prepared and are attached.

## CURRENT STATUS

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning Chief Financial Officer	February 3, 2010	Public Accounts Document

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board receive, for information, the report on the *Public Accounts of the Saskatoon School Division No. 13 Of Saskatchewan* for the period September 1, 2008 to August 31, 2009.



**SASKATOON SCHOOL DIVISION NO. 13 OF SASKATCHEWAN**

**(SASKATOON PUBLIC SCHOOLS)**

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# Public Accounts

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For the Period September 1, 2008 to August 31, 2009

## Public Accounts

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

### 1. SCHOOL DIVISION OVERVIEW

Saskatoon Public Schools is the legal corporate body charged with the responsibility to provide educational services to children within the corporate limits of the City of Saskatoon. The School Division is governed by a ten-member board elected triennially.

Under The Education Act, the Board is required to provide educational programs to meet the needs of the pupils in the School Division. The Director of Education, who is the Board's Chief Executive Officer, is responsible for the administration of the affairs of the School Division.

In the 2008-2009 school year, Saskatoon Public Schools employed about 2,064 persons on a full-time equivalent basis to provide services to some 20,105 pupils. The Board operated 54 schools in 2008-2009 and 1 associate school.

The 2008-2009 consolidated budget for the school division was \$191,352,978. Refer to page 4 and 5 for a detailed summary of financial operations.

### 2. INTRODUCTION TO THE PUBLIC ACCOUNTS

The public accounts for Saskatoon Public Schools have been prepared in accordance with Section 283(1) of The Education Act and the applicable regulations. They are intended to present the operating details of the School Division in complementary fashion to the audited financial statements.

To avoid unnecessary duplication, some of the details in the audited statements have been summarized in the public accounts.

These accounts are based on the audited financial statements and should be used in conjunction with them. However, the public accounts have not been audited because there is no requirement for such audit.

### 3. PUBLIC ACCOUNTS LEGISLATION

These public accounts have been prepared according to Section 283(1) of The Education Act and the corresponding regulations.

The intent of the public accounts is to make the operation of the School Division more meaningful and understandable to parents, staff and the public at large and to provide greater accountability to the ratepayers whose taxes provide a significant portion of the Division's revenue.

## Public Accounts

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

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In general, the public accounts of Saskatoon Public Schools present complementary information about the Division not contained in the audited financial statements or in other documents prepared by the Division such as the annual budget.

The following is a reprint /paraphrase of the relevant clauses of The Education Act.

- Section 283
- (1) “On or before November 30, 2009 for the fiscal year September 1, 2008 – August 31, 2009, a board of education shall cause to be prepared and presented to the board of education a statement of public accounts of the school division
  - (3) “The public accounts prepared pursuant to subsection (1) shall:
    - a) be open for inspection by any person during regular business hours;
    - b) be printed in sufficient quantity and distributed in a manner to satisfy any requests for copies.”
  - (4) “Subject to any limitations or requirements that may be prescribed in the regulations, the public accounts prepared pursuant to subsection (1) shall:
    - a) in the case of a board of education, incorporate the audited financial statement of the school division prepared pursuant to clause 85(1)(s);
    - c) show clearly and fully the revenues, expenditures, assets and liabilities of the school division as at August 31 of the preceding fiscal year;
    - d) show clearly and fully the state of the operating and capital funds, and of any other funds provided for in this Act, of the school division as at August 31 of the preceding fiscal year ;
    - e) set forth all matters that are required to explain the financial transactions and position of the school division during and at the close of the preceding school year; and
    - f) show clearly and fully:
      - i) the remuneration paid to each employee of the board of education
      - ii) expenditures pursuant to any contract; and
      - iii) expenditures, grants and contributions of goods and services made pursuant to section 87 in the case of a board of education.

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

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- (5) The board of education or the conseil scolaire, as the case may be, shall review and discuss the public accounts prepared pursuant to subsection (1) or (2);
  - a) before September 30, 2006 for the fiscal year described in clause 277(b);and
  - b) before February 28 for every fiscal year described in clauses 277(b) and (c).

## Public Accounts

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

## 4. FINANCIAL STATEMENT INFORMATION

### Statement of Financial Position as at August 31, 2009

	Operating Fund	Capital Fund	Reserve Funds	Consolidated 2009
<b>Financial assets</b>				
Cash and equivalents	31,963,057	-	-	31,963,057
Short term investments	2,992,170	-	-	2,992,170
Taxes receivable	4,557,272	-	-	4,557,272
Provincial grants receivable	2,160,412	2,378,960	-	4,539,372
Other receivables	3,451,771	1,122,034	-	4,573,805
Prepaid items	1,019,407	-	-	1,019,407
Other Assets	103,525	-	-	103,525
	<b>46,247,614</b>	<b>3,500,994</b>	-	<b>49,748,608</b>
<b>Financial liabilities</b>				
Payables	3,387,060	1,582,667	-	4,969,727
Capital debt	-	29,059,582	-	29,059,582
Accrued employee future benefits	3,951,901	-	-	3,951,901
Other liabilities	20,844,995	1,878,280	-	22,723,275
Interfund debt	7,615,485	(1,322,832)	(6,292,653)	-
<b>Total Liabilities</b>	<b>35,799,441</b>	<b>31,197,697</b>	<b>(6,292,653)</b>	<b>60,704,485</b>
<b>Net financial assets</b>	<b>10,448,173</b>	<b>(27,696,703)</b>	<b>6,292,653</b>	<b>(10,955,877)</b>
Physical assets		251,491,048		251,491,048
<b>Net assets</b>	<b>10,448,173</b>	<b>223,794,345</b>	<b>6,292,653</b>	<b>240,535,171</b>
Equity in physical assets		222,431,465		222,431,465
Fund balances	10,448,173	1,362,880	6,292,653	18,103,706
<b>School position</b>	<b>10,448,173</b>	<b>223,794,345</b>	<b>6,292,653</b>	<b>240,535,171</b>

Financial position data is based on historical cost. The estimated fair market value of the physical assets of the school division is detailed below:

Buildings	
10 collegiates, 1 satellite campus, 43 elementary schools, portable classrooms, 1 administration building, and 1 maintenance building	\$ 777,814,450
Contents	\$ 96,971,615
Total Buildings and Contents	\$ 874,786,065

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

**The Board of Education of the Saskatoon School Division No. 13**  
**Statement of Financial Activities and Fund Balances**  
**For the year ended August 31, 2009**

	Operating Fund	Capital Fund	Reserve Fund	Consolidated 2009	Consolidated Budget
<b>REVENUES</b>					
Property taxation	94,418,875	-	-	94,418,875	103,824,000
Grants	78,505,813	9,614,007	-	88,119,820	72,777,989
Tuition and related fees	1,036,922	-	-	1,036,922	935,000
School generated funds	5,918,466	-	-	5,918,466	5,500,000
Complementary services	1,350,948	335,000	-	1,685,948	1,086,733
External services	2,189,912	-	-	2,189,912	2,124,500
Other	1,045,186	-	50,909	1,096,095	1,361,200
	<b>184,466,122</b>	<b>9,949,007</b>	<b>50,909</b>	<b>194,466,038</b>	<b>187,609,422</b>
<b>EXPENDITURES</b>					
Governance	736,118	-	-	736,118	743,463
Administration	3,344,791	47,260	-	3,392,051	3,259,330
Instruction	129,516,330	2,914,852	-	132,431,182	133,040,950
Plant	20,194,686	18,203,112	-	38,397,798	38,541,182
Transportation	3,562,155	-	-	3,562,155	4,270,251
Tuition and related fees	267,259	-	-	267,259	295,000
School generated funds	5,677,269	-	-	5,677,269	5,500,000
Complementary services	2,119,389	-	-	2,119,389	1,982,321
External services	2,409,900	-	-	2,409,900	2,067,262
Interest and bank charges	-	1,579,569	-	1,579,569	1,653,219
	<b>167,827,897</b>	<b>22,744,793</b>	<b>-</b>	<b>190,572,690</b>	<b>191,352,978</b>
<b>Excess(deficiency) of revenue over expenditure</b>	<b>16,638,225</b>	<b>(12,795,786)</b>	<b>50,909</b>	<b>3,893,348</b>	<b>(3,743,556)</b>
Interfund transfers to (from)					
for capital expenditures	(6,664,574)	7,172,574	(508,000)		
for debt repayment	(6,493,000)	6,493,000	-		
for reserves	(688,939)	-	688,939		
<b>Excess (deficiency) after interfund transfers</b>	<b>2,791,712</b>	<b>869,788</b>	<b>231,848</b>	<b>3,893,348</b>	<b>(3,743,556)</b>
Long term capital debt issued	-	-	-	-	1,453,491
Long term capital debt repaid	-	(4,339,129)	-	(4,339,129)	(4,638,700)
<b>Surplus (deficit) for the year</b>	<b>2,791,712</b>	<b>(3,469,341)</b>	<b>231,848</b>	<b>(445,781)</b>	<b>(6,928,765)</b>
Fund balances, beginning of year	7,656,461	4,832,221	6,060,805	18,549,487	16,256,230
<b>Fund balances, end of year</b>	<b>10,448,173</b>	<b>1,362,880</b>	<b>6,292,653</b>	<b>18,103,706</b>	<b>9,327,465</b>

## Public Accounts

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

### Expenses Classified by Object Category for the year ended August 31, 2009

Object Category	Amount
Personal Services (wages, salaries & benefits)	\$ 136,709,009
Professional and Contractual Services	\$ 6,149,686
Utilities (Heat, Light, Water, Power & Telephone)	\$ 5,037,843
Materials & Supplies	\$ 10,439,553
Goods & Services	\$ 9,491,806
Capital Expenditures	\$ 21,165,224
Long-Term Debt Interest	\$ 1,579,569
	\$ 190,572,690
Long-Term Debt Principal Repayment	\$ 4,339,129
	<u>\$ 194,911,819</u>

## 5. REMUNERATION OF BOARD MEMBERS

### CURRENT BOARD MEMBERS

Name	Indemnity (excludes monthly travel)	Travel Allowance	Trustee Education Expenses	Trustee Office Expenses	Board Delegate	Total
R. Bellamy	\$ 21,399	\$ 2,407	\$ 3,367	\$ 1,122	\$ -	\$ 28,295
T. Cherkewich	\$ 21,399	\$ 2,407	\$ 6,202	\$ 242	\$ -	\$ 30,250
D. Danielson	\$ 21,399	\$ 2,407	\$ 14	\$ 262	\$ -	\$ 24,082
D. Day-Wapass	\$ 21,647	\$ 2,407	\$ 673	\$ 105	\$ -	\$ 24,833
K. Kozak	\$ 21,399	\$ 2,407	\$ 63	\$ -	\$ -	\$ 23,869
R. Morrison	\$ 30,438	\$ 2,407	\$ 3,707	\$ -	\$ 107	\$ 36,658
G. Siemens	\$ 21,399	\$ 2,407	\$ 3,546	\$ -	\$ -	\$ 27,352
S. Underwood	\$ 21,399	\$ 2,407	\$ 496	\$ 1,098	\$ -	\$ 25,400
D. Utley	\$ 21,942	\$ 2,407	\$ 3,779	\$ 1,118	\$ -	\$ 29,247
K. Waugh	\$ 21,794	\$ 2,407	\$ 2,952	\$ 533		\$ 27,686
	<b>\$ 224,215</b>	<b>\$ 24,073</b>	<b>\$ 24,797</b>	<b>\$ 4,481</b>	<b>\$ 107</b>	<b>\$ 277,672</b>

## Public Accounts

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

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### TRUSTEE INDEMNITIES

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Trustees' remuneration is reviewed and adjusted annually each September. Remuneration rates in effect for the 2008-2009 fiscal year are scheduled below.

Chair	\$2,661.85/month
Vice Chair	\$1,882.08/month
Trustees	\$1,783.25/month

In addition, trustees receive a monthly allowance for in-town travel of \$200.61/month.

### TRUSTEE PROFESSIONAL DEVELOPMENT AND COMMUNITY EVENTS

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Board members have a base allocation available of \$4,500 available to pursue Professional Development and Community Events. Trustees can accumulate the allotment, which is capped up to a two-year period, but must be expended within the Board's mandate.

### TRUSTEE OFFICE EXPENSE ACCOUNTS

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Board members have an allocation available each year of \$1,122 to cover reimbursement of office expenses. The Board Chair is allocated an additional \$500 for such expenses.

### BOARD DELEGATE

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Trustees appointed by the Board to perform duties that extend beyond their regular scope of activities may also claim for related expenses.

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

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**BOARD MEETING ATTENDANCE**

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For the period September 1, 2008 to August 31, 2009 the Board held 31 meetings, including 15 Regular Board Meetings, 15 Committee of the Whole meetings, 1 Annual Meeting of Electors and 1 Special Meeting. Attendance was as follows:

Mr. Bellamy	31/31
Mr. Cherkewich	30/31
Mr. Danielson	27/31
Ms. Day-Wapass	25/31
Ms. Kozak	24/31
Mr. Morrison	31/31
Ms. Siemens	28/31
Ms. Underwood	29/31
Mr. Utley	29/31
Mr. Waugh	28/31

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

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**6. REMUNERATION OF EMPLOYEES**

**For the period September 1, 2008 to August 31, 2009**

**EMPLOYEE SALARIES**

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Salary	# of Employees
Under \$170,000	1
Under \$160,000	0
Under \$150,000	1
Under \$140,000	8
Under \$130,000	2
Under \$120,000	2
Under \$110,000	17
Under \$100,000	57
Under \$90,000	68
Under \$80,000	512
Under \$70,000	301
Under \$60,000	246
Under \$50,000	239
Under \$40,000	419
Under \$30,000	463
Under \$20,000	257
Under \$10,000	<u>765</u>
	<u>3,358</u>

Notes

These numbers include part time staff as well as employees who were in the employ of the Board for less than one year. The number of full time equivalent positions during the 2008-2009 fiscal year was approximately 2,063.

- The listing includes total salaries paid to all employees of the School Division. Contracted services are not included in this section.
- Upon written request to the Director of Education of the School Division, the names of individuals within a particular salary range will be made available.

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

**REIMBURSEMENT OF EXPENSES OVER \$2,000**

Travel expenses, reimbursements for automobile expenses, conference fees and registrations paid directly to an individual on his/her behalf are listed below when the cumulative total exceeds \$2,000.

<b>EMPLOYEE</b>	<b>TOTAL</b>
BARKER, RANDI LOIS	\$2,480
BARTON, JOHN FREDERICK	\$2,737
BATES, DONALD JOHN	\$3,294
BENNING, GARRY HAROLD	\$3,492
BOEHME, DARYL ROBERT	\$2,458
BOUSQUET, YVES BERTRAND	\$4,821
BRADSHAW, BRUCE CHARLES	\$4,274
BRATTAN, CARLEE GAIL	\$2,506
BUGLASS, KIM SUSANNE	\$6,922
CARDUNER, GERRI LYN	\$3,389
COSSETTE, RICHARD	\$2,852
DAWSON, KRISTIN NICOLE	\$2,241
DERKSEN, DAVID WALTER	\$2,089
DEWAR, JOHN MICHAEL	\$5,013
DIXON, DOROTHEA	\$4,085
DOBNI, CAMILLE TELKA	\$5,811
DOGNIER, CORT MURRAY	\$5,461
DONST, KERRY L.	\$5,025
GILLAN, COURTNEY	\$50,316
GUEST, JOHN MURRAY	\$2,289
HEDLIN, DAVID CHARLES	\$2,839
HEIN, LAURIE ANNE	\$3,112
HELPS, JULIE LYNN	\$2,088
HINGLEY, JENNIFER THERESA	\$3,628
HOLFELD, RANDY DWAYNE	\$3,126
KAPPAHN, WILLIAM LEE	\$4,183
KELLER, LOIS LYNN	\$3,334
KLEIN, MARCIA GERALDINE	\$2,882
KOROLUK, DARYL GERARD	\$3,354
KURZ, HUGH EARL	\$5,110
LABA, STANISLAUS ALBERT	\$8,690
LINGARD, JOHN	\$2,779
LOW, MIRANDA CHARMAINE	\$2,504
MACDOUGALL, BARRY DONALD	\$4,331
MANCUSI, SANDRA LYNN	\$2,368
MAPES, KEVEN J	\$2,047
MCDONALD, DOUGLAS NOEL	\$2,998
MCLEOD, WANDA MARIE	\$2,797

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

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<b>EMPLOYEE</b>	<b>TOTAL</b>
MELDRUM, GREGORY THOMAS	\$2,615
MOLARO, JOANNE FLORENCE	\$2,561
MOREAU, DENISE SHIRLEY	\$3,652
MUELLER, PETER MAX HAROLD	\$2,353
NEURAUTER SAJTOS, GAIL MARIE	\$2,004
NEWLOVE, KIM ELAINE	\$3,315
PARR-HILLESTAD, CAROLYN LOUISE	\$3,167
PATTERSON, BARCLAY ALLAN	\$2,077
PROWSE, O. PATRICA MARGARET	\$5,284
RATHWELL, GEORGE GARFIELD	\$5,545
RUO, LESLIE LING-CHIN	\$2,326
SARGEANT, THOMAS WAYNE	\$2,270
SPEIDEL, DONALD	\$2,179
STANVILOFF, LINDA ELAINE	\$5,474
TUNISON, SCOTT DOUGLAS	\$3,849
UCHACZ-HART, JANET MARIE	\$2,326
VALENTINE, JAIME	\$4,102
WEINMASTER, DONNA LEE ANN	\$3,310
WHITTLES, AVON JOAN	\$3,640
WILDERMAN, MARK EARL	\$3,886
ZBEETNOFF, STACEY LYNN	\$2,377

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

**7. EXPENDITURES IN EXCESS OF \$10,000**

Vendors – for the year ended August 31, 2009

SUPPLIER	DESCRIPTION	AMOUNT
78 AUTO CLINIC	AUTOMOTIVE SUPPLIES	\$18,161
A1 POWER DOOR LTD	MTCE: AUTOMATIC DOORS	\$21,939
ACKLANDS-GRAINGER INC	AUTOMOTIVE SUPPLIES	\$94,492
ADVANTAGE SPORT	FLOORING	\$172,860
AIM ELECTRIC LTD	ELECTRICAL	\$120,644
AIM LANGUAGE LEARNING LTD	COMPUTER SOFTWARE	\$12,041
AIR CANADA/VISA	TRANSPORTATION:AIRFARE	\$14,303
AL ANDERSON'S	ATHLETIC SUPPLIES	\$104,363
ALLIANCE ENERGY LTD	MAINTENANCE REPAIRS	\$23,205
ALPINE INTERIOR SYSTEMS LTD	CONSTRUCTION/RENOVATIONS	\$125,721
ALSASK FIRE EQUIPMENT	FIRE ALARM SYSTEM	\$14,156
AMAZON.CA	BOOKS	\$69,514
AODBT ARCHITECTS LTD	ARCHITECT FEES	\$1,199,153
AON CONSULTING	PENSION CONSULTING & ADMIN	\$154,647
APPLE CANADA INC	COMPUTER EQUIPMENT	\$33,470
AQUIFER DISTRIBUTION LTD	MAINTENANCE SUPPLIES	\$17,793
ARIAL ELECTRIC LTD	ELECTRICAL	\$70,516
AROGA MARKETING GROUP INC	COMPUTER EQUIP & SOFTWARE	\$12,253
ARTISAN PAINTING LTD	INTERIOR PAINTING	\$310,370
AUDIO CINE FILMS INC	COPYRIGHT LICENSE AGREEMENT	\$10,500
B & E INDUSTRIAL ELECTRONICS	ELECTRONICS	\$10,918
B.G.E. SERVICE & SUPPLY LTD	FILTERS,BOLTS	\$24,894
BARAGAR ENTERPRISES LTD	COMPUTER SOFTWARE	\$56,037
BAZAAR & NOVELTY	TROPHIES,CRESTS, ENGRAVING	\$13,874
BC BINDERY CORP	REBIND TEXTBOOKS	\$20,615
BEAUBIEN SUZANNE	HOMESTAY	\$11,594
BELL CANADA	COMPUTER MAINT	\$109,230
BERNIE'S MOBILE POWERWASH	POWERWASH	\$86,082
BEST BUY	COMPUTER EQUIPMENT	\$20,117
BLACKBOARD INC.	CMPT HDWE/SFTWE	\$21,249
BLAIR TECHNOLOGY SOLUTIONS INC	CMPT HDWE/SFTWE	\$38,353
BLAQ MAP	CONSULTING	\$145,267
BLINDS UNLIMITED	DRAPERY	\$23,213
BOREAL LABORATORIES LTD	SCIENCE EQUIP AND SUPPLIES	\$52,677
BORYSKI'S BUTCHER BLOCK	CATERING	\$16,490
BRAC RENT-A-CAR OF SASKAT	CAR RENTALS	\$12,986
BRIDGE BRAND SERVICE INC	CAFETERIA SUPPLIES	\$44,471
BRIGADIER SECURITY	SECURITY/GUARD CALLS	\$26,467
BRO-DART	BOOK BINDING SUPPLIES	\$19,461
BUDGET RENT A CAR OF SASKATOON	CAR RENTALS	\$10,790
BURCO ELECTRICAL CONTRACTORS	ELECTRICAL CONTRACTORS	\$74,159
BUSINESS INTELLIGENCE 101	SOFTWARE	\$17,281
C & F INSTALLATIONS CO (1984)	REPAIR SPRINKLER SYSTEM	\$52,282

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

SUPPLIER	DESCRIPTION	AMOUNT
CAMP KADESH	CAMP	\$32,577
CANADA GREEN BUILDING COUNCIL	PILOT PROJECT	\$15,750
CANADIAN TEST CENTRE INC	SCORING SERVICES	\$43,618
CANADIAN TIRE ASSOCIATE STORES	SUPPLIES	\$23,630
CARMONT CONSTRUCTION LTD	CONSTRUCTION/RENOVATIONS	\$1,335,480
CATALYST FOR CHANGE	CONF PRGMING -LIT FOR LIFE	\$18,588
CCASFS	LEASE RENTAL OMEGA	\$20,039
CDW CANADA INC	COMPUTER SUPPLIES	\$21,414
CENTAUR PRODUCTS INC	PHYS ED SUPPLIES	\$67,307
CENTRAL URBAN METIS	CONSULTING	\$18,000
CENTURY ROOFING & SHEET METAL	ROOF REPAIRS	\$417,292
CHARTER TELECOM INC	EDUCATIONAL SUPPLIES	\$23,210
CHENELIERE EDUCATION INC	BOOKS	\$39,061
CHINOOK SCHOOL DIVISION #211	SHARED SERVICES	\$32,990
CITY OF SASKATOON	UTILITIES, TRANSPORTATION, JOINT USE FACILITY CONST REIMBURSEMENT	\$4,950,917
CLARK EDUCATIONAL CONSULTING	PSYCHOLOGICAL ASSESSMENTS	\$19,000
CLARK ROOFING	CONSTRUCTION/RENOVATIONS	\$1,325,121
CLASSROOM CONNECTIONS	PROFESSIONAL SERVICES	\$50,831
CLIMB 306 LTD	WALL CLIMBING/PHYS ED	\$12,587
COAST WHOLESALE APPLIANCES LP.	APPLIANCES	\$11,305
COCA-COLA BOTTLING CO	CAFETERIA SUPPLIES	\$23,582
COIL CONNECTION	BINDING SERVICES	\$18,933
COLESON INVESTMENTS LTD AND CONNECTIONS PUBLISHING	FACILITY RENTAL MAIN ST PRGM EDUCATIONAL RESOURCES	\$22,754 \$33,174
CONSTRUCTION FASTENERS & TOOLS	INDUSTRIAL SUPPLIES	\$26,422
CO-OP FOODS/VISA	GROCERIES	\$54,030
CORESOLUTIONS SOFTWARE INC	COMPUTER SOFTWARE	\$58,426
COSMOPOLITAN INDUSTRIES LTD	CONFIDENTIAL SHREDDING	\$13,771
CP DISTRIBUTORS LTD	CONSTRUCTION PRODUCTS	\$66,349
CRISIS PREVENTION INSTITUTE IN	EDUCATIONAL TRAINING NEEDS	\$11,456
CTV TELEVISION INC	ADVERTISING	\$30,618
CYPRESS SALES PARTNERSHIP	MAINTENANCE REPAIRS	\$72,387
D & H CANADA ULC B9410	COMPUTER SOFTWARE	\$19,818
D2 CONSTRUCTION LTD	CONSTRUCTION SUPPLIES	\$123,042
DANRICH ENVIRONMENTAL	MAINTENANCE REPAIRS	\$36,455
DARREL EPP ARCHITECT	ARCHITECT FEES	\$125,047
DE SIMONE FARMS LTD.	FUNDRAISER	\$11,620
DELL CANADA INC	COMPUTER EQUIPMENT & PARTS	\$1,438,048
DELOITTE & TOUCHE LLP	BUSINESS REVIEWS	\$41,166
DISTRIBUTION ACCESS	DVD	\$12,019
DISTRIBUTION DE LIVRES	BOOKS	\$18,086
DODGE CITY AUTO (1984) LTD	VEHICLES	\$52,551
DON'S PHOTO	PHOTO SUPPLIES & EQUIPMENT	\$81,648

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

SUPPLIER	DESCRIPTION	AMOUNT
DYNAMEX CANADA INC	COURIER SERVICE	\$21,123
DYNAMIC GLASS & DOOR LTD	GLASS REPAIR	\$62,474
DYNAVOX CANADA	COMPUTER EQUIPMENT & PARTS	\$26,622
EASTVIEW BOWL	BOWLING/PHYS ED	\$12,882
EASY DOUGH FOODS INC	FUNDRAISER	\$25,337
EB'S SOURCE FOR ADVENTURE	PHYS ED EQUIP RENTAL & SUPPLIES	\$14,329
EBSCO	SUBSCRIPTION SERVICES	\$16,470
ECKL FLOORING LTD	FLOORING	\$286,161
EECOL ELECTRIC (SASK) LTD	ELECTRICAL SUPPLIES	\$110,780
EGADZ	ED IN CUSTODY GRANT	\$40,090
ELKRIDGE RESORT	SEMINAR FACILITIES	\$13,004
ENBRIDGE GAS SERVICES INC	GAS SERVICES	\$1,906,905
ENERCON WATER TREATMENT LTD	BOILER CHEMICAL	\$21,273
ENS LEXUS TOYOTA	VEHICLES	\$22,091
ENVIROTEC SERVICES INC	HAZARDOUS WASTE REMOVAL	\$50,481
EPIC INFORMATION SOLUTIONS	COMPUTER EQUIPMENT	\$166,447
EVOLUTION PRESENTATION	COMPUTER EQUIPMENT & PARTS	\$53,615
EXPERT LOCKSMITHS LTD	LOCKS	\$20,711
EXTRA FOODS/VISA	GROCERIES	\$39,905
FABRICLAND MIDWEST LTD	HOME EC SUPPLIES & HARDWARE	\$13,620
FAIRHAVEN BOWL	BOWLING	\$10,044
FAIRMEDES ACADEMIC APPAREL	GRAD RENTALS	\$14,334
FAMILY PIZZA	FUNDRAISER/CONCESSIONS	\$25,989
FARM & GARDEN CENTRE OF S'TOON	EQUIP & SUPPLIES	\$35,424
FEDERATED CO-OPERATIVES LTD	FUEL SUPPLIES	\$82,639
FIRST AID FOR LIFE	HEARTSTART AED'S	\$99,206
FIRST GENERAL SERVICES	INDUSTRIAL SUPPLIES	\$71,883
FIRSTBUS CANADA	TRANSPORTATION	\$2,937,399
FLAME TECH SERVICES 2000	INDUSTRIAL SERVICES	\$28,377
FLYNN CANADA LTD	ROOF REPAIR	\$190,281
FOLLETT SOFTWARE COMPANY	COMPUTER SOFTWARE	\$69,234
FRIESENS	YEARBOOKS	\$11,164
FRIGGSTAD DOWNING HENRY	ARCHITECT SERVICES	\$28,868
FUTURE SHOP #39	SOFTWARE	\$10,935
GABRIEL CONSTRUCTION	CONSTRUCTION	\$108,995
GENERAL DOORS 1991 LTD	MAINTENANCE REPAIRS	\$17,740
GENNEX MICROSYSTEMS CORP	COMPUTER SOFTWARE	\$12,978
GLOBE PRINTERS LTD	LETTERHEAD, ENVELOPES, BUS CA	\$58,227
GRAND & TOY	OFFICE PRODUCTS	\$681,570
GREAT WESTERN SAW LTD	MAINTENANCE EQUIPMENT	\$12,954
H.V.A.C. SALES (1997) LTD	MAINTENANCE EQUIPMENT	\$13,553
HALYK ENTERPRISES	SCHOOL SIGNAGE	\$13,302
HARDWOODS SPECIALTY PRODUCTS	LUMBER SUPPLIES	\$21,939
HBI BRENNAN BUSINESS INTERIORS	OFFICE SUPPLIES	\$22,078

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

SUPPLIER	DESCRIPTION	AMOUNT
HERITAGE EDUCATION&FESTIVALS L	FESTIVAL REGISTRATION	\$18,548
HERTZ NORTHERN BUS	TRANSPORTATION	\$138,793
HOME DEPOT	SUPPLIES	\$27,453
HORIZON COMPUTER SOLUTIONS &	COMPUTER EQUIP	\$28,849
HOUSE OF TOOLS CO	TOOLS	\$18,756
I M WIRELESS COMMUNICATIONS	TELECOMMUNICATIONS	\$12,912
IDESIGN SOLUTIONS INC	COMPUTER PROGRAMS	\$15,695
IMPACT MARKETING SERVICES LTD	WATCHES, PINS, CHARMS	\$33,551
IMPERIAL PARKING CANADA CORP	PARKING	\$187,167
INDEPENDENT LIVING INC	EQUIPMENT/LIVING AIDS	\$16,937
INDIGO BOOKS	BOOKS	\$41,820
INLAND AUDIO VISUAL (WPG.)	AUDIO VISUAL EQUIPMENT	\$228,136
INNOVATIVE PAINTING LTD	PAINTING	\$42,109
INSIGHTRIX RESEARCH	SURVEYS	\$15,711
INTERNATIONAL BACCALAUREATE NA	DIPLOMA PRGM	\$14,000
JEFF'S CRESTWEAR	UNIFORMS/CRESTS	\$12,051
JESJON HOLDINGS LTD	FACILITY LEASE, BRIDGES PRG	\$30,792
JOHNSON CONTROLS	CAP PRM, SERVICE CONTRACTS	\$2,957,398
JOSTENS CANADA LTD	YEARBOOKS	\$91,712
JP ELECTRIC LTD	BUILDING MAINTENANCE	\$51,866
JV PRO INC.	TABLES	\$32,594
KDL CONSULTING LTD	FACILITIES CONSULTANT	\$34,608
KEMSOL PRODUCTS LTD	CARETAKING SUPPLIES	\$53,787
KIM CONSTRUCTORS LTD	CONSTRUCTION/RENOVATIONS	\$1,246,856
KINDRACHUK AGREY ARCHITECTS LT	ARCHITECT SERVICES	\$94,948
KONICA MINOLTA BUSINESS SOLUTI	COPIERS,SUPPLIES	\$40,124
KPMG LLP, T4348	AUDIT SERVICES	\$45,828
KRAZY KILEY'S	A/V EQUIPMENT	\$18,286
KSI RESEARCH INTERNATIONAL INC	EYE-TA ANALYSIS & REPORT	\$13,316
LAMONTAGNE CHOCOLATE	FUND RAISERS	\$10,183
LANCASHIRE DISTRIBUTION	SUPPLIES FOR INDUSTRIAL ART	\$36,240
LAROCHE MCDONALD AGENCIES LTD	INSURANCE	\$26,196
LEARNING BAR	EDUCATIONAL MATERIALS	\$25,687
LEGEND CORP	COMPUTER SERVER	\$10,633
LISTOWEL TROPHIES (SASK) LTD	TROPHIES, ENGRAVING	\$18,577
LONDON DRUGS 62	SUPPLIES	\$10,307
LONG & MCQUADE	MUSIC & EQUIPMENT	\$61,277
M.N.S LTD	REPAIRS & MAINTENANCE	\$70,651
MAPLEWOOD COMPUTING	SOFTWARE & SUPPORT	\$147,971
MARCH SCHAFFEL ARCHITECTS LTD	ARCHITECT FEES	\$28,369
MARIA MONTESSORI PRESCHOOL	EDUCATIONAL SERVICES	\$17,450
MARSH CANADA LIMITED	INSURANCE	\$574,921
MAXIE'S BUS LINES	TRANSPORTATION	\$24,938
MAXIES EXCAVATING LTD	EXCAVATING	\$23,074
MAXIM CHEMICAL INTERNATIONAL L	BOILER CHEMICALS	\$26,897

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

SUPPLIER	DESCRIPTION	AMOUNT
MCCABE INSURANCE SERVICES LTD	INSURANCE	\$13,504
MCGRAW-HILL RYERSON LTD	BOOKS	\$12,995
MCINTYRE MEDIA LTD	VIDEOS & FILMS	\$10,494
MCNALLY ROBINSON BOOKSELLERS	BOOKS	\$94,858
MEDIAWAVE	DIGITAL DISK RECORDER	\$14,218
MEE SPORTS	T-SHIRTS	\$13,647
MEEWASIN VALLEY AUTH.	PROGRAM FEES	\$17,490
MERLAN SCIENTIFIC LTD	SCIENCE EQUIP AND SUPPLIES	\$22,902
MERLIN MOTORS INC	VEHICLES & REPAIRS	\$58,545
METAFORE LP	COMPUTER SUPPLIES	\$18,543
MICHAEL HOSALUK	MAINTENANCE SUPPLIES	\$11,144
MICHAELS #3924	SUPPLIES	\$21,251
MINISTER OF FINANCE	REG, LICENSES, MTC VEHICLE RENTAL, COMM NET, E&H TAX	\$134,516
MULBERRY'S BAKERY & CAFE	CATERING	\$14,436
MUSIC DIRECT	MUSIC SUPPLIES	\$11,736
MUSIC THEATRE INTERNATIONAL	ROYALTIES	\$10,800
MUSICRAFT INSTRUMENT REPAIR	MUSIC SUPPLIES & REPAIRS	\$29,865
NELSON EDUCATION LTD	EDUCATIONAL SUPPLIES	\$209,515
NIGHT OWL ENTERTAINMENT	CUSTOM DANCE PACKAGES	\$31,194
NIGHTINGALE NURSING GROUP (200	NURSING SERVICE	\$53,380
NORTHERN BLACKTOP	PAVING	\$103,062
ODYSSEY COACH LINES	TRANSPORTATION	\$17,572
OLYMPIAN SPORTS	SPORTS UNIFORMS	\$152,949
OTICON CANADA	MAINTENANCE SUPPLIES	\$18,892
P3 ARCHITECTURE PARTNERSHIP	ARCHITECTS	\$205,946
PANAGO PIZZA/VISA	CATERING	\$11,065
PEAK MECHANICAL LTD	MECHANICAL SYSTEMS SERVICING	\$87,720
PEARSON	PUBLISHERS	\$313,747
PEARSON CANADA ASSESSMENT INC	BOOKS, RECORD FORMS, ETC	\$17,076
PEARSON CANADA INC T46254	BOOKS	\$78,276
PEARSON EDUCATION CANADA	PUBLISHER	\$28,355
PENNCO PORTABLES	SIGN RENTAL	\$12,791
PEPSI COLA CANADA BEVERAGES	CAFETERIA SUPPLIES	\$19,569
PERFECTION PLUMBING AND	PLUMBING	\$42,359
PERSEPHONE THEATRE	PLAYS	\$14,479
PERSONNEL PERFORMANCE CONSULT	EMPLOYEE & FAMILY ASSISTANC	\$57,993
PHASE TWO PHOTOGRAPHIC SUPP	FILMS, PHOTO SUPPLIES	\$11,238
PHONAK CANADA LTD	IMPAIRED HEARING AIDS	\$17,046
PINNACLE DISTRIBUTION INC	CARETAKING SUPPLIES	\$108,064
PITNEY BOWES GLOBAL CREDIT SER	MAIL MACHINE LEASES	\$11,776
PITNEYWORKS	POSTAGE	\$11,225
POINT SOLUTIONS INC.	COMPUTER SOFTWARE	\$14,421
POSTAGE BY PHONE	POSTAGE	\$22,400
PRAIRIE MEATS	CATERING	\$25,761

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

SUPPLIER	DESCRIPTION	AMOUNT
PRAIRIE SPIRIT SCHOOL DIVISION	MID CHILDHOOD SUPPORT	\$27,000
PRECISION ASPHALT	ASPHALT REPAIRS	\$148,145
PREMIER SCHOOL AGENDAS LTD	HANDBOOKS	\$22,232
PRINCE ALBERT NORTHERN	TRANS CHGS	\$106,448
PRINCESS AUTO	AUTOMOTIVE SUPPLIES	\$12,979
PROFESSIONAL AUDIO VISUAL LTD	AUDIO VISUAL	\$67,709
PROMETOUR	STUDENT TRAVEL PROGRAMS	\$126,870
PWA ENGINEERING LTD	CONSULTING FEES	\$27,778
QUOREX CONSTRUCTION LTD	CONSTRUCTION	\$5,459,930
RADISSON HOTEL	ACCOMMODATIONS	\$24,342
REAL CANADIAN WHOLESALE CLUB	GROCERY SUPPLIES	\$17,416
REAL CDN SUPERSTORE #1	GROCERY SUPPLIES	\$97,915
REDBERRY BIBLE CAMP	PROGRAM FEES	\$21,874
ROBB-KULLMAN ENGINEERING LTD	CONSTRUCTION/RENOVATIONS	\$18,281
ROBERTSON STROMBERG PETERSON	LEGAL FEES & SERVICES	\$34,971
ROOF MANAGEMENT & INSPECTION S	CONSTRUCTION	\$204,739
ROSETTA STONE	WEB LICENSE	\$13,785
RUSSEL METALS INC	METAL	\$30,238
RUSSELL FOOD EQUIPMENT LTD	KITCHEN SUPPLIES & EQUIPMENT	\$29,979
S.S.S.A.D.	ATHLETIC FEES	\$70,868
SAFEWAY OF CDA - VISA	GROCERY SUPPLIES	\$46,108
SALVATION ARMY	CAMP-BRIGHTWATER PROGRAM	\$34,710
SALVATION ARMY BEAVER CREEK CA	CAMP FEES	\$14,074
SAPUTO FOODS LIMITED	FOOD SERVICES	\$16,950
SASKATCHEWAN CHILDREN'S FESTIV	PERFORMANCE TICKETS	\$23,831
SASKATCHEWAN POWER CORP	UTILITIES	\$709,143
SASKATCHEWAN PROFESSIONAL DEV	CONFERENCE REGISTRATIONS	\$14,780
SASKATOON BASKETBALL OFFICIALS	OFFICIALS FOR SPORT PRGMS	\$11,980
SASKATOON BOILER MFG CO	HEATING SERVICES & REPAIRS	\$13,193
SASKATOON CHRISTIAN SCHOOL	TUITION AGREEMENT	\$464,837
SASKATOON CO-OP ASSOC LTD	HOME EC SUPPLIES & HARDWARE	\$17,790
SASKATOON DISASTER SERVICES	RESTORATION & CLEAN UP	\$64,920
SASKATOON FIRE & FLOOD	RESTORATION & CLEAN UP	\$189,521
SASKATOON FIRE PROTECT (1983)	RECHARGE EXTINGUISHERS	\$20,054
SASKATOON HEALTH REGION	PROF CONTRACT SERVICES	\$16,327
SASKATOON PRAIRIELAND PARK	RENTAL	\$83,042
SASKATOON RADIO CAB	TAXI SERVICES	\$66,184
SASKATOON SOCCER CENTRE INC	SHARED FACILITY OPERATING COSTS	\$107,057
SASKATOON TEACHERS ASSOCIATION	SUPERANNUATION DINNER	\$123,351
SASKATOON TRIBAL COUNCIL	CONTRACT SERVICES	\$126,148
SASKENERGY	UTILITIES	\$24,367
SASKTEL	MTCE CONTRACT & EQUIPMENT	\$230,496
SASKTEL CMR	UTILITIES	\$202,003
SASKTEL MOBILITY	MOBILITY SERVICES	\$75,925

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

SUPPLIER	DESCRIPTION	AMOUNT
SAUNDERS BOOK COMPANY	BOOKS	\$18,908
SAUNDERS OFFICE & SCHOOL	BOOKS	\$28,236
SCHOLASTIC BOOK FAIRS	BOOKS	\$97,185
SCHOLASTIC CANADA LTD	BOOKS,KITS,ETC	\$39,806
SCHOOL SPECIALTY CANADA	TEACHING AIDS	\$18,037
SCHOOLHOUSE PRODUCTS INC.	A/V EQUIPMENT	\$11,375
SCHWINGHAMMER'S TREE SERVICE	ARBORIST	\$15,330
SEARS CANADA INC	SUPPLIES	\$11,562
SECURTEK MONITORING SOLUTIONS	ALARM MONITORING	\$18,105
SHANAHANS BUILDING SPECIALTIES	WHITEBOARD PANELS, TOILET S	\$39,413
SHARP'S AUDIO-VISUAL LTD	A/V EQUIPMENT	\$10,690
SHEKINAH RETREAT	CAMP	\$22,033
SIM-DRIVE CANADA	DRIVER SIMULATOR	\$19,371
SOBEYS	GROCERIES/FUNDRAISER	\$63,155
SOFTCHOICE CORPORATION LTD.	COMPUTER SOFTWARE	\$51,718
SOLUTIONS IT CANADA LIMITED	LICENSING FEE	\$42,000
SOMMERFELD ELECTRIC	ELECTRICAL	\$29,966
SPECIALTY BULB PRODUCTS INC.	MAINTENANCE SUPPLIES	\$11,192
SPECTRUM EDUCATIONAL SUPP LTD	EDUCATIONAL MATERIALS	\$53,197
SPECTRUM ELECTRIC INC	ELECTRICAL	\$69,931
SPRAY JONES INC	CONSTRUCTION	\$18,307
SRB EDUCATION SOLUTIONS	SOFTWARE AND SUPPORT	\$105,817
ST. JOHN'S MUSIC	MUSIC SUPPLIES	\$71,511
STAITE CAROLINE	HOMESTAY	\$12,276
STAPLES	OFFICE PRODUCTS	\$44,733
STAR-PHOENIX	ADVERTISING	\$60,599
STOCKDALES ELECTRIC MOTOR CORP	AUTOMOTIVE SUPPLIES	\$13,417
STRATEGIC TRANSITIONS INC	SOFTWARE LICENSES	\$33,153
STUDENTS COMMISSION	CONTRACT SERVICES	\$30,671
SUBWAY	LUNCHEONS	\$27,546
SUNSPUN FOOD SERVICE	CAFETERIA SUPPLIES	\$105,321
SUPREME OFFICE PRODUCTS LTD	OFFICE SUPPLIES	\$175,847
SYSCO	BULK GROCERY SUPPLIES	\$22,354
TABLE MOUNTAIN REGIONAL PARK	SKI RENTAL & PASSES	\$43,786
TCU PLACE	GRAD BANQUETS	\$196,728
TEACHER'S TRUNK (SASKATOON)	TEACHING AIDS	\$44,082
TEAM SKYLINE SPORTS LTD	PHYS ED EQUIPMENT	\$39,140
TELUS	TELECOMMUNICATIONS	\$15,208
TERRY FOX FOUNDATION	CHARITY PROGRAM SUPPORT	\$13,026
TEX KLASSEN WHOLESALE LTD	MTCE: METAL WORKS	\$10,884
THERAPLAY PEDIATRIC OCCUPATION	OCC THERAPY	\$47,000
TOSHIBA BUSINESS SOLUTIONS	COPIER SUPPLIES	\$20,318
TOSHIBA OF CANADA LIMITED	COPIER CHARGES	\$320,542
TRADE WEST EQUIPMENT LTD	CHAIRS & TABLES	\$54,564
TRAVEL G	AIRFARE	\$62,700

**Public Accounts**

For the Period September 1, 2008 to August 31, 2009

Saskatoon School Division No. 13 of Saskatchewan

SUPPLIER	DESCRIPTION	AMOUNT
TROY SPRINKLER LTD	MTCE: FIRE ALARMS	\$13,280
TWIN RIVER TOURS	BUS CHARTER	\$22,313
UNION HEARING AID CENTRE LTD	EXTERNAL SPEECH PROCESSOR	\$40,839
UNISOURCE CANADA	PAPER PRODUCTS	\$173,498
UNITED GROUP	TAXI SERVICES	\$606,929
UNITED LIBRARY SERVICES INC	BOOKS	\$117,376
UNIVAR CANADA LTD	THERMAL FLUIDS	\$11,408
UNIVERSITY OF SASKATCHEWAN	ATHLETIC EVENTS	\$14,117
VARTY FLOORS LTD	FLOORING	\$26,725
VCM CONTRACTORS & ENGINEERS	CONSTRUCTION SERVICES	\$205,514
VDL CHARTERS	BUS CHARTERS	\$18,015
VIPOND INC	SPRINKLER SUPPLIES	\$15,933
VISUAL EDUCATION CENTRE	VIDEOS	\$10,726
WALLACE MACHINERY & TOOL CO.LT	CAPITAL EQUIPMENT	\$24,475
WAL-MART	SUPPLIES	\$88,812
WASTE MANAGEMENT OF	WASTE MANAGEMENT	\$73,191
WEIGHTMAN DON	MILK SUPPLY & DELIVERY	\$50,046
WENGER CORPORATION	EQUIP,SUPPLIES & REPAIRS	\$58,845
WEST JET/VISA	AIRFARE	\$27,605
WESTERN BUSINESS MACHINES	EQUIP,SUPPLIES & REPAIRS	\$64,673
WESTERN CAMPUS RESOURCES	BOOKS	\$59,182
WESTERN DEVELOPMENT MUSEUM	MUSEUM VISITS	\$15,967
WESTERN/WESTLUND	PLUMBING SUPPLIES	\$70,934
WHITECAP DAKOTA FIRST NATION	SHARED SERVICES	\$58,055
WILKINSON EILEEN	HOMESTAY RENT	\$12,188
WINTERGREEN COMMUNICATIONS LTD	LEARNING MATERIALS	\$11,881
WINTERGREEN LEARNING MATRIALS	LEARNING MATERIALS	\$27,588
WORKERS' COMPENSATION BOARD	WORKERS COMPENSATION	\$423,175
WORLD BOOK ED PRODUCTS	BOOKS	\$13,107
XEROX CANADA INC	EQUIP,SUPPLIES & REPAIRS	\$119,105
YORKLAND CONTROLS LIMITED	MAINTENANCE SUPPLIES	\$18,664
YOUTH LAUNCH	PROGRAM DELIVERY	\$41,072



**MEETING DATE: FEBRUARY 9, 2010**

**TOPIC: LAND EXCHANGE AGREEMENT**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

At its September 22, 2009 meeting, the Board passed the following motion:

*“That the Board approve in principle a Land Exchange Agreement between the Board of Education of the Saskatoon School Division Number 13 of Saskatchewan and the City of Saskatoon involving a portion of the land at Nutana Collegiate and Victoria Elementary School to the City of Saskatoon, and the City of Saskatoon to provide to the Board title to the land at James Alexander and W.P. Bate Elementary Schools. This Land Exchange Agreement is subject to final review by the Board’s legal counsel and the approval of the Ministry of Education.”*

## CURRENT STATUS

Administration from both Saskatoon Public Schools and the City of Saskatoon have agreed on the attached Land Exchange Agreement (Agreement). The City of Saskatoon’s Administration will take the Agreement to City Council for approval on February 8, 2010. Saskatoon Public Schools’ legal counsel has completed a final review of the Agreement and the Ministry of Education has given its approval (please see attached letter).

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer and Mr. Stan Laba, Superintendent of Facilities	February 3, 2010	Land Exchange Agreement Ministry Letter Of Approval

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board approve the Land Exchange Agreement between The Board of Education of the Saskatoon School Division No. 13 of Saskatchewan and the City of Saskatoon involving a portion of the land at Nutana Collegiate and Victoria School to the City of Saskatoon, and the City of Saskatoon to provide to the Board title to the land at James L. Alexander School and W.P. Bate School.

## LAND EXCHANGE AGREEMENT

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

**The City of Saskatoon**, a municipal corporation pursuant to the provisions of *The Cities Act*, S.S. 2002, Chapter C-11.1 (the “City”)

And

**Board of Education of the Saskatoon School Division No. 13 of Saskatchewan**, a board of education pursuant to the provisions of *The Education Act*, 1995, S.S. 1995, Chapter E-0.2, of Saskatoon, in the Province of Saskatchewan (the “Board”)

### Recitals:

- A. The Saskatoon Nutana neighbourhood, in accordance with City standards, has a park space deficiency that the City would like to address but has no public land available to do so;
- B. The Board operates Victoria School, 639 Broadway Avenue and Nutana Collegiate, 411 11<sup>th</sup> Street East, both within the Nutana neighbourhood and is prepared to make its land available to address the park space deficiency;
- C. The City, in consultation with the Board has proposed to develop parts of each of the school yards at Victoria School and Nutana Collegiate to address the most pressing park space needs for the Nutana neighbourhood;
- D. The City owns the land in Saskatoon upon which the following schools are located:
  - 1. James L. Alexander School, 427 McCormack Road;
  - 2. W.P. Bate School, 2515 18<sup>th</sup> Street West;which properties are currently leased to the Board, but which the Board wishes to own;
- E. The Board and the City have agreed that it is in their best interests to enter into this Agreement which includes an exchange of lands;

**Now Therefore** in consideration of the mutual covenants herein, the parties agree as follows:

**Land Exchange:**

1. (1) The City shall transfer to the Board title to the parcels of land on which are situated the James L. Alexander and W.P. Bate schools in exchange for the Board transferring to the City title to parcels of land located at the Nutana Collegiate site and Victoria School site, which parcels are approximately 1.115 and 1.56 acres in size respectively and which will be shown on a Plan of Survey on which the City shall develop park space.  
  
(2) The parties acknowledge and agree that each shall be responsible for its legal costs in respect of this Agreement and any survey or Information Services Corporation of Saskatchewan (ISC) fees with respect to the land that party is transferring to the other.  
  
(3) Further the Board shall pay to the City the sum of \$9,900.00 as additional compensation to the City for the higher value of its land, the receipt and sufficiency of which the City shall accept, which sum shall be paid upon the receipt of the approvals outlined in section 11 and the completion of the construction contemplated by this Agreement.

**Planning and Construction:**

2. In conjunction with the development of the park space the City shall develop park, sports and playground facilities on the Nutana Collegiate and Victoria School properties as such developments are more particularly shown on the Plan of Development in the Nutana Neighbourhood Park Development document attached as Appendix “A” to this Agreement.

**Planning Construction and Site Supervision:**

3. (1) The City shall be responsible for all costs in relation to the park development envisioned by this Agreement, such as planning, construction and site supervision during construction at each of the Nutana Collegiate and Victoria School properties. These costs will include, without limitation, the following:
  - (a) site design;

- (b) site preparation;
  - (c) site construction, including all underground utilities or irrigation equipment including the re-alignment of the irrigation systems currently operated by the parties;
  - (d) the costs in relation to any playground structures on other structures that may be necessary.
  - (e) repairs to Board property damaged by the City during construction.
- (2) It is understood that the Board is undertaking renovations to the Nutana Collegiate which are expected to be finished by October, 2011. It is agreed that the Board may have exclusive use of a portion of the property purchased by the City near to the west part of the Nutana Collegiate building for contractor storage of equipment and materials during those renovations, however, the Board shall be responsible for any fencing required to segregate the area and any delay or repair costs relating to the development of park space occasioned by the Board's use of property transferred to the City.

**Fencing:**

4. The Board shall be responsible for the installation and maintenance of any perimeter fencing that it requires; however, the City shall repair or replace any fencing that may have been damaged or removed during the construction work on either site.

**Board Use of Park, Sports and Playground Facilities for School Purposes:**

5. While the schools are in session, the Board shall have priority use of the City and Board properties for pupil activities during the hours of 8:30 a.m. and 6:00 p.m. For greater clarity, the City acknowledges and agrees to not allocate the park space owned by it during the days and times when either of the schools is in session, however, casual public use shall be permitted.

**City Access During Construction**

6. The Board shall provide the City with a reasonable right of access over its property to allow the City to carry out any construction, inspections, maintenance, repairs or

replacements to any equipment during construction; however, the City shall endeavour to provide notice to the Board of the need for access and to take reasonable steps to secure the area before undertaking any maintenance, repairs or replacements so as to ensure the safety of students or staff during the school day or after;

**Indemnity:**

7. (1) The City shall be solely liable for and indemnify the Board against all losses, damages, claims or demands which may be made against the City or the Board which may in any way arise out of or be occasioned by, either directly or indirectly, the City's use or maintenance of the Board's property.
- (2) The Board shall be solely liable for and indemnify the City against all losses, damages, claims or demands which may be made against the City or the Board which may or in any way arise out of, or be occasioned by, either directly or indirectly, the Board's use of City property.

**Joint Use Agreement:**

8. The parties acknowledge and agree that the Joint Use Agreement signed by the Board on February 25, 2004 and the City on March 22, 2004 respecting the joint use of parks, school grounds, and recreational facilities owned by them and attached as Appendix "B" to this Agreement, shall apply to this Agreement or the upgrades contemplated by this Agreement.

***The Dedicated Lands Regulations, 2009 Terms:***

9. (1) The parties acknowledge and agree that this Agreement is prepared in accordance with *The Dedicated Lands Regulations, 2009*, and involved the use of monies from the dedicated lands account for the development in accordance with the terms of this Agreement;
- (2) To the extent the City uses funds for the development of the grounds as contemplated in this Agreement on property which is continued to be owned by the Board, then if the Board should sell the property to a party other than the City, the Board shall

repay to the City the money so expended by the City to improve property owned by the Board.

**Naming:**

10. The City in accordance with the City's naming policy and in consultation with the Board shall select an appropriate name for the park space created under this Agreement.

**Approvals:**

11. (1) It is understood and agreed by both parties that approvals relating to the exchange of lands must be first obtained from the Saskatchewan Government and that this Agreement shall be subject to the Agreement being approved by the Government of Saskatchewan, and in the event the Agreement is not approved then this Agreement shall have no effect and be considered null and void.

(2) It is understood and agreed by both parties that the transfer of City land to the Board shall require public notice and the passage of the requisite bylaw(s) by the City Council for the City of Saskatoon, and in the event the bylaw(s) is/are not approved then this Agreement shall have no effect and be considered null and void

**Abatement of Rent – James L. Alexander School:**

12. In consideration of this Agreement the parties agree that:
  - (1) The rent payable by the Board to the City for the James L. Alexander School site for the period September 1, 2008 to August 31, 2009, is paid in full; and
  - (2) Rent payable after August 31, 2009 is abated in full.

**General Terms:**

13. (1) The laws of the Province of Saskatchewan shall apply and bind the parties in any and all questions pertaining to this Agreement.

- (2) Service of all notices under this Agreement shall be deemed to have been validly effected if sent by registered mail. The address of the City for service by registered mail is as follows:

The City of Saskatoon  
c/o City Clerk  
222 Third Avenue North  
Saskatoon, SK S7K 0J5

The address of the Board for service by registered mail is as follows:

Board of Education of the Public School  
Division No. 13 of Saskatchewan  
310 21<sup>st</sup> Street East  
Saskatoon, SK S7K 1M7

All notices served by registered mail shall be conclusively deemed to have been served five (5) days following the date of mailing as such date is shown on the Post Office receipt therefore.

- (3) Time is of the essence in this Agreement.
- (4) The Agreement is effective on the date approvals are granted by the Government of Saskatchewan and the passage of any required bylaw(s) of the City Council for the City of Saskatoon.

Signed by the authorized officers of the City of Saskatoon, this \_\_\_\_ day of \_\_\_\_\_, 2009.

**THE CITY OF SASKATOON**

\_\_\_\_\_  
Mayor

c/s

\_\_\_\_\_  
City Clerk

Signed by the authorized officers of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, this \_\_\_\_ day of \_\_\_\_\_, 2009.

**BOARD OF EDUCATION OF THE  
SASKATOON SCHOOL DIVISION NO.  
13 OF SASKATCHEWAN**

c/s

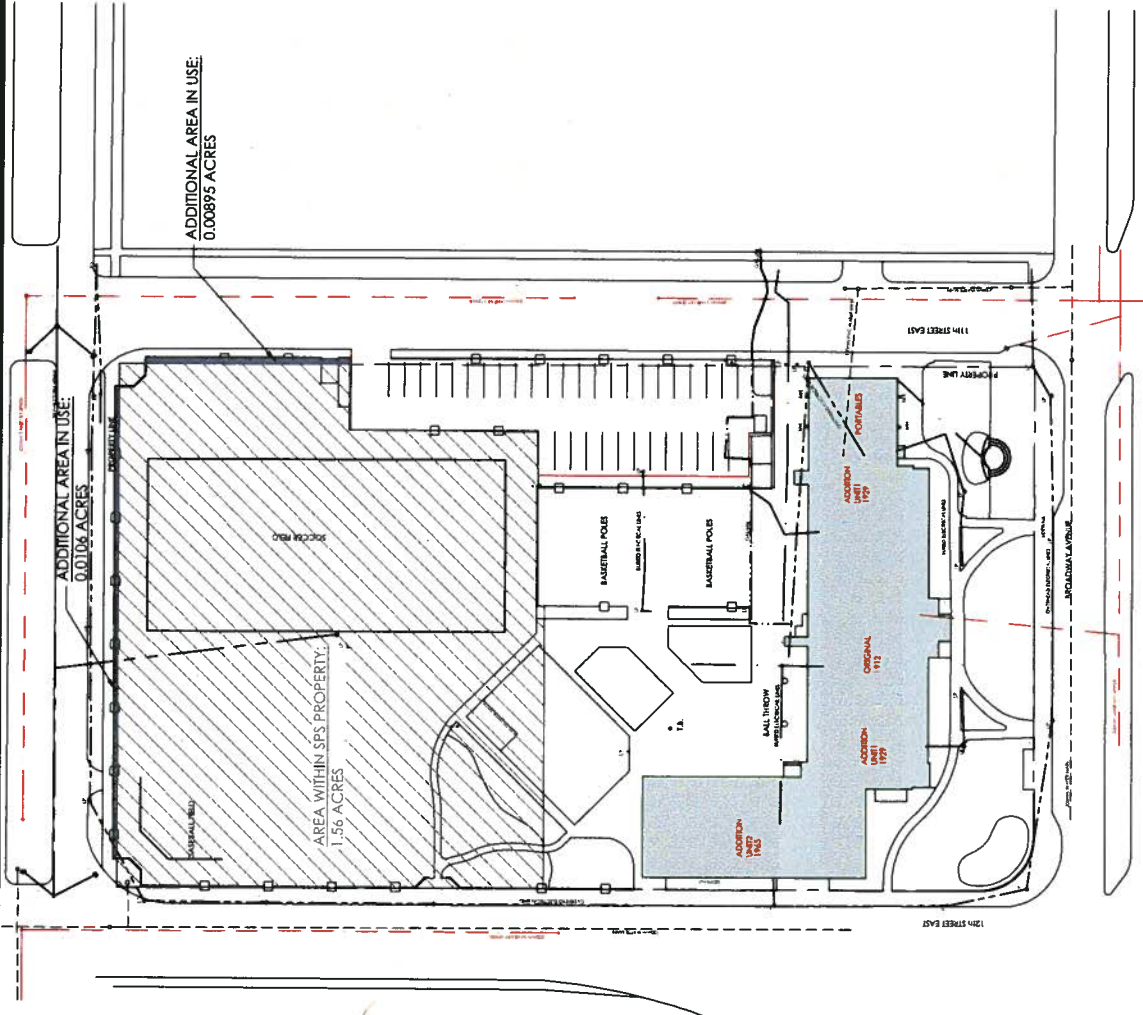
\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Chief Financial Officer

Approved by the Government of Saskatchewan, this \_\_\_\_ day of \_\_\_\_\_, 2009.

**MINISTER OF EDUCATION**

Per: \_\_\_\_\_



639 BROADWAY AVENUE  
 LOTS 1-35, BLOCK 84  
 REG'D PLAN NO. (Q) B 1856  
 3.58 ACRES

**SITE PLAN  
 VICTORIA**  
 NOVEMBER 2008





N.A.S.

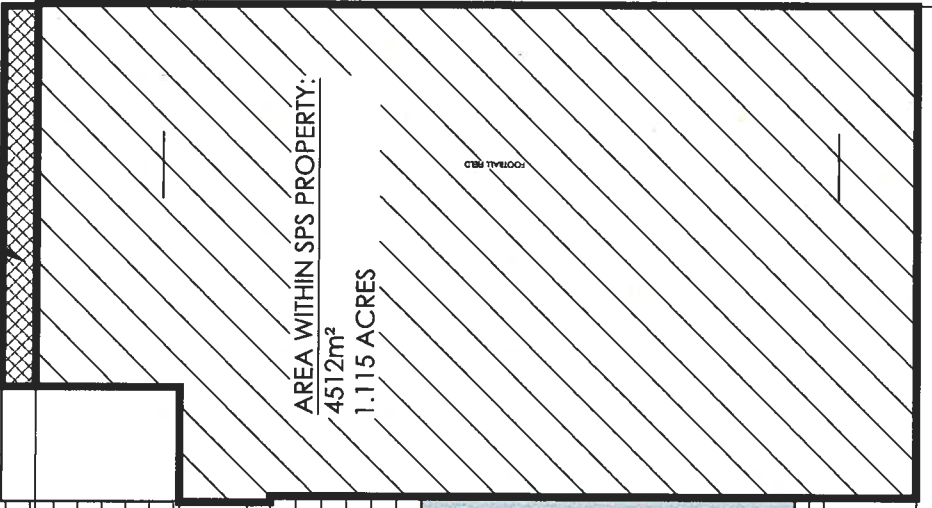
April 2009

**École Victoria School Grounds**

# **Nutana Neighbourhood Development**

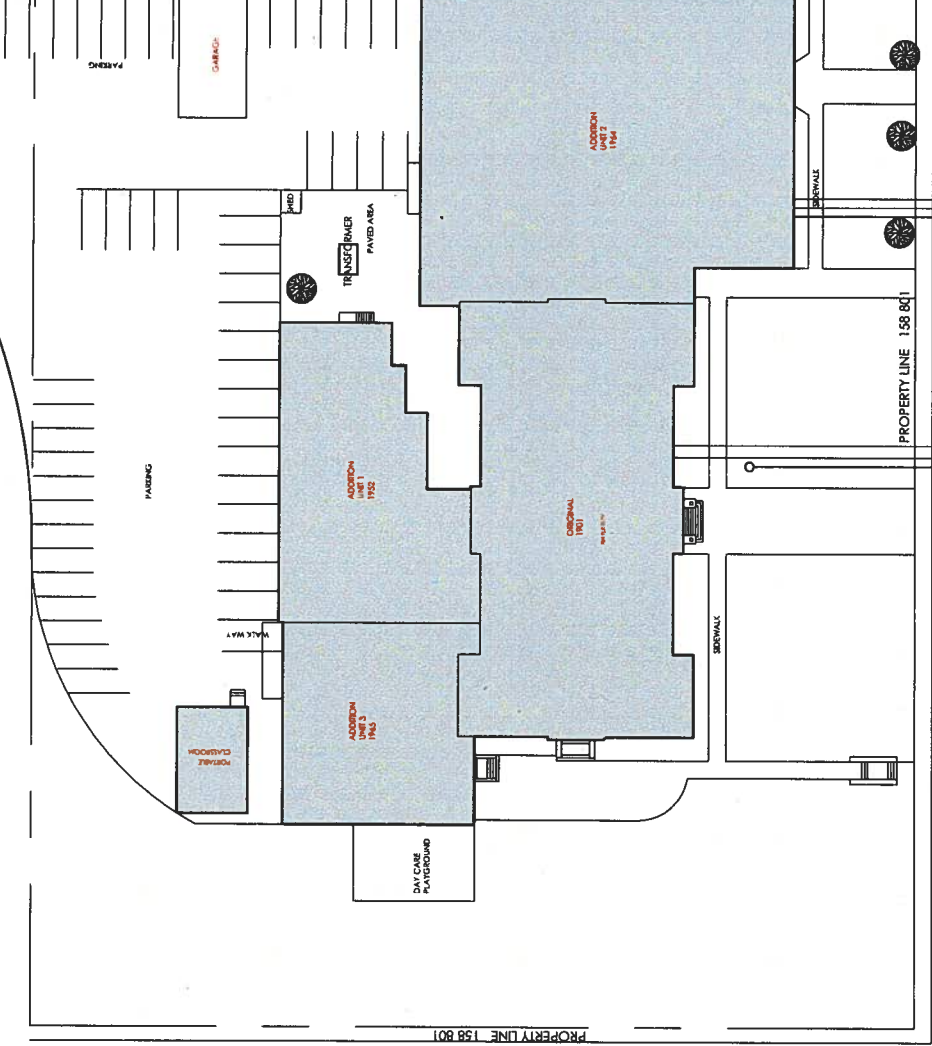
ADDITIONAL AREA IN USE:  
138m<sup>2</sup>  
0.034 ACRES

12th STREET



AREA WITHIN SPS PROPERTY:  
4512m<sup>2</sup>  
1.115 ACRES

EASTLAKE AVENUE



PARKING

NORMAL CLASSROOM

WALKWAY

ADDN UNIT 102

DAY CARE PLAYGROUND

TRANSFORMER PAVED AREA

ADDN UNIT 103

ORIGINAL UNIT 101

ADDN UNIT 104

PROPERTY LINE 158 BCI

SERVWAL

SERVWAL

SERVWAL

SERVWAL

SERVWAL

SERVWAL

PROPERTY LINE 158 BCI

11th STREET

PROPERTY LINE 158 BCI

VICTORIA AVENUE

STORM SEWER  
SANITARY SEWER  
WATER MAIN



METRIC



**SITE PLAN  
NUTANA**

AUGUST 2009



411 11th STREET EAST  
PARCEL X & LOTS 1-40, BLOCK A4  
REGD PLAN NO. (Q24) A955  
MASTER OF TITLES NO. FH 1516  
3.53 ACRES



n.l.s.

May 2009

**Nutana Collegiate Grounds**

# Nutana Neighbourhood Development

## Agreement

MAR 31 2004

Between:

**The City of Saskatoon**, a municipal corporation incorporated pursuant to the provisions of *The Cities Act*, 2002, Chapter C-11.1 (the "City")

- and -

**Board of Education of the Saskatoon School Division No. 13 of Saskatchewan**, a body corporate with offices in the City of Saskatoon, in the Province of Saskatchewan (hereinafter called the "Public Board")

### Whereas:

- A. The City owns and operates parks, recreation facilities and programs;
- B. The Public Board operates and maintains recreational facilities and programs as part of the educational process;
- C. The Public Board and the City have determined that it would be more effective, efficient and economical to jointly plan and develop parks, school grounds and recreational facilities;
- D. The City and the Public Board wish to outline and determine their respective participation and responsibilities with respect to the joint planning and use of facilities;

This Agreement witnesses, that in consideration of the premises and the agreements hereinafter set out, the City and the Public Board agree as follows:

### Definitions

1. In this Agreement:

- (a) "Association" means the recognized community association or if there is no recognized community association, the home and school association;

- (b) "Athletic Field Accessories" means fixed equipment on athletic fields including ball back stops, soccer or football goals and basketball and volleyball standards;
- (c) "Department" means the Community Services Department - Leisure Services Branch of The City of Saskatoon;
- (d) "Facility" means a building or site owned, leased or occupied by the City or the Public Board and used for recreation or school purposes;
- (e) "Integrated Site" means a school ground and a park;
- (f) "Program Equipment" means non-consumable items used for educational or recreational purposes;
- (g) "School Community Rink" means a structure constructed by a community association which receives funding from the Department and which meets the Department's criteria;
- (h) "School Grounds" means a parcel of land owned or leased by the Public Board upon which is situated a school;
- (i) "Develop" includes redevelop and development includes redevelopment.

### **Administrative Committee**

- 2. (1) In order to administer the subject matter of this Agreement, there shall be established an Administrative Committee consisting of two representatives from the City and two representatives from the Public Board. The Committee shall:
  - (a) make recommendations to the Director of Education and the City on the matters covered by this Agreement;
  - (b) identify parks, buildings and school grounds which may be used jointly;
  - (c) be the interpreters of the terms and meaning of this Agreement.
- (2) The Committee may appoint sub-committees which shall report to the Committee.

### **Planning Committee**

3. (1) There shall further be established a Planning Committee consisting of two representatives from the Department, and two representatives from the Public Board.
- (2) The Committee shall review conceptual development and redevelopment as well as grading plans of integrated sites so that the overall layout of the school and park ensures that the needs of the school, the community and the City are satisfied.

### **Development of School Grounds and Parks**

#### **General**

4. (1) Subject to Subsection 4(2), the Public Board shall be responsible for the development of its school grounds and the City shall be responsible for the development of parks.
- (2) The Public Board may ask the City for assistance in development of school grounds. The request for assistance shall be submitted to the City before April of each year so that it may be duly considered and if approved, be implemented the following year. No construction shall commence before the request for the amount of the assistance has been agreed to by the City.

#### **Athletic Field Accessories and Creative Play Equipment**

- (3) The City shall provide and install all athletic field accessories and creative play equipment on City property and integrated sites. These may be installed in parks, and with the consent of the Public Board, may be installed on the Public Board's school grounds.
- (4) All athletic field accessories and creative play equipment shall meet and be developed to CSA standards.

#### **Rinks**

- (5) Upon the request of an Association, the City may provide funds for the construction of two rinks on Integrated Sites. The rinks must be constructed according to the standards of the City and the Public Board. Any costs associated with free-standing school community rink buildings shall, however, be the responsibility of the Association.

### **Tennis Courts**

- (6) Subject to Subsection 4(7), the City shall be responsible for the development of tennis courts on City property. The Public Board shall be responsible for the development of tennis courts on its school grounds. The development of tennis courts shall be to a common standard wherever possible.
- (7) The City and the Public Board may agree to jointly develop a tennis court.

### **Excess Requirements**

- (8) Where the Public Board constructs facilities or additions to existing facilities and the City or an Association has requirements that exceed that of the Board, then the design modification to accommodate the excess requirements and the cost thereof shall be negotiated with the Public Board. Where the City constructs facilities or additions to existing facilities and the Public Board has requirements that exceed that of the City, then any design modifications to accommodate the excess requirements and the cost thereof shall be negotiated with the City. No construction relating to the excess requirements shall take place prior to an agreement having been reached with respect to payment of the cost of the excess requirements.

## **Maintenance and Operation of Outside Areas**

### **General**

5. (1) Subject to Subsection 5(2), the Public Board is responsible for the maintenance of its school grounds and the City is responsible for the maintenance of parks.
- (2) The Public Board and the City may agree that the City will maintain any school grounds at an agreed upon cost.
- (3) Maintenance shall be in accordance with the standards of the owner of the school grounds.

### **Fencing**

- (4) The Public Board shall be responsible for all fencing on its school grounds.

*NOT ON CITY'S*

**Field Accessories**

- (5) The City shall be responsible for the maintenance of athletic field accessories on Integrated Sites.

**Creative Play Equipment**

- (6) Unless the City otherwise agrees, the maintenance of the creative play equipment shall be the responsibility of the owner of the property on which the equipment is located.

**Tennis Courts**

- (7) Tennis courts shall be the responsibility of the owner of the property on which the tennis courts are located.

**Utilities**

- (8) The provision of electricity and water necessary for the operation of the school community rinks, where these are adjacent to a Public school, shall be the responsibility of the Public Board.

**Rinks**

- (9) The provision and maintenance of rink buildings, the rink and electrical standards and fixtures shall be the responsibility of the Association.

**Maintenance Standard**

- (10) All maintenance standards shall be periodically reviewed by the parties towards achieving a common standard.

**Usage of Facility**

**General**

6. (1) Except for Gordon Howe Bowl, Gordon Howe Complex, Kinsmen Rides and golf courses, each party shall make its facilities available to the other.
- (2) The Field House shall be available to the Public Board only after the City's rentals and long-term bookings have been accommodated.

- (3) Effective April 1, 2004, Public schools will be available to the City for the conducting of its summer youth centres and summer playground programs. No rental charges will be applicable.

#### **Access to Facilities**

- (4) (a) In Public school buildings, the requirements of the Public Board shall have priority over requests from other organizations;
- (b) In City buildings, the requirements of the City shall have priority over requests from other organizations.
- (5) Notwithstanding Clause 6(4)(a), the Public Board may in its discretion allow an Association priority over other organizations within the use of its elementary school and facilities.

#### **Hours of Operation**

- (6) Unless the Public Board otherwise determines and providing adequate supervision is available, a school facility shall be open from 6 p.m. to 11 p.m. on weekdays and from 8 a.m. to 11 p.m. on weekends and summer vacation.
- (7) In City buildings, the Public Board shall have priority over other organizations during the hours of 8:30 a.m. to 3:30 p.m. on school days. Effective April 1, 2004, the Public Board shall have priority over other organizations on City sports fields during the hours of 8:30 a.m. to 6:00 p.m. on school days.

#### **Storage of Equipment**

- (8) Whenever possible, the Public Board shall provide storage space for equipment use by Associations.

#### **Use of School Grounds**

- (9) The Public Board shall allocate the use of its school grounds between 8:30 a.m. and 6 p.m. The City, in cooperation with the Public Board, shall allocate school grounds (except community rinks) after 6 p.m. on school days and at any time on weekends and on holidays.

### **Use of Tennis Courts**

- (10) The school principal shall allocate the use of tennis courts between 8:30 a.m. and 6 p.m. on school days. The City shall allocate the use of tennis courts after 6 p.m. on school days and at any time on weekends and holidays.
- (11) Except when the Department's programs or community tennis clubs have been scheduled, school programs on tennis courts on City property shall have first priority of use between the hours of 8:30 a.m. and 6 p.m. on school days. At least one court shall be open to the public at all times when school programs, community tennis clubs or Department programs have been scheduled.

### **Use of Community Rinks**

- (12) Each school shall allocate the use of the school community rink between the hours of 8:30 a.m. and 6 p.m. on school days. After that time, the Association shall allocate the use of the school community rink in accordance with the City's policy on school community rinks.

### **Use of Program Equipment**

7. (1) Wherever possible, each party shall be entitled to use the other party's program equipment.
- (2) Association equipment may be stored in the school with the permission of the school principal.

### **Financial Implications**

8. (1) The City shall pay for the development of City property and for the provision and installation of all athletic field accessories and creative play equipment on City property and integrated sites. The Public Board shall pay for the development of its school grounds.
- (2) No rental fee shall be payable by the Public Board for the use of the City's outdoor sports fields during the hours of 8:30 a.m. and 6:00 p.m. on school days and for the use of the City's other facilities during the hours of 8:30 a.m. and 3:30 p.m. At any other time, the Public Board shall pay the City a rental fee as set by the City.

- (3) The cost of extra staff to accommodate either party's program shall be recovered from the other party.
- (4) No rental fee shall be paid by an Association for the use of schools during the hours of 6 p.m. and 11 p.m., Monday to Friday, during school days excluding statutory holidays. At any other time, the Association shall pay the Public Board's rental fee.
- (5) Any cost sharing connected with joint development or joint maintenance of school grounds must be agreed upon by the parties before the commencement of construction.

### **Indemnification**

9. Each party shall hold the other party harmless and indemnify the other party against all claims, proceedings, liabilities, demands and costs, legal fees and expenses arising directly or indirectly from the actions or matters contemplated by this Agreement.

### **Termination**

10. This Agreement may be terminated by a party by giving one year's prior written notice of termination to the other parties.

### **Agreements with Other Parties**

11. (1) Before the signing of additional agreements which may have an effect upon the Public Board's priority between the hours of 8:30 - 3:30 p.m., the Public Board will be fully consulted.
- (2) Notwithstanding subsection (1), the Public Board acknowledges that the City has a similar joint use agreement with The Board of Education of St. Paul's Roman Catholic Separate School Division No. 20, and that the Public Board is fully aware of the provisions of that Agreement.
- (3) The Public Board further acknowledges that any priority with respect to its use of any City facilities under this Agreement is subject to the provisions of the Agreement with the Board of Education of St. Paul's Roman Catholic Separate School Division No. 20.

- (4) The City acknowledges that it will use its best efforts to give priority to both the Public Board and the Board of Education of St. Paul's Roman Catholic Separate School Division No. 20 with respect to the use of City facilities. It is the City's intention to treat both Boards of Education in a similar manner whenever possible.

Signed by The City of Saskatoon this 22nd day of March, 2004.

**The City of Saskatoon**

Donald A. Peterson  
Mayor

c/s

Janice Mann  
City Clerk

Signed by Board of Education of the Saskatoon School Division No. 13 of Saskatchewan this 30 day of March, 2004.

**Board of Education of the Saskatoon School  
Division No. 13 of Saskatchewan**

Van R. Vanelsom

c/s

Harry Benning



Ministry of  
Education

2220 College Avenue  
Regina, Canada  
S4P 4V9

January 28, 2010

Mr. Garry Benning  
Chief Financial Officer  
Saskatoon School Division No. 13  
310 - 21<sup>st</sup> Street East  
SASKATOON SK S7K 1M7

Dear Mr. Benning:

**Re: Land Exchange of Saskatoon Public Schools/City of Saskatoon  
Acquisition of Parcel UU, Plan 77S40956 & Parcel MR2, Plan 101884888  
Disposal of Lots 1 to 40 & X, Block A4, Plan A955 & Lots 1 to 35, Block  
84, Plan B1856 City of Saskatoon**

I am writing on behalf of the Minister of Education in response to your letter of January 12, 2010, requesting permission to exchange land with the City of Saskatoon. According to your letter, the Saskatoon School Division would exchange portions of land on which Victoria School (639 Broadway Avenue) and Nutana Collegiate (411 11<sup>th</sup> Street East) are situated to obtain land needed for James L. Alexander (427 McCormack Road) and W.P. Bate School (2515 18<sup>th</sup> Street East). This exchange will ensure the two schools will reside on land owned by the school division and that the existing lease with the city will conclude.

The ministry has reviewed the Land Exchange Agreement as provided by the school division. The ministry has also reviewed the enrolment and site sizes, and approval is granted provided the schools' use of green space is followed based on the Agreement. In addition to the land exchange, the board will pay to the City of Saskatoon the net difference of \$9,900 as represented in the Agreement.

Subject to the provisions of Section 347 of *The Education Act, 1995*, approval is hereby granted to the Board of Education of the Saskatoon School Division No. 13 to swap the parcels from the Victoria School (1.56 of 3.57 acres) and Nutana Collegiate (1.115 of 3.58 acres).

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Mr. Garry Benning  
January 28, 2010  
Page 2

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Stamped copies of the submitted Land Titles (5) are enclosed for your records.

Sincerely,



Margaret A. Ball, CEF, P.Eng. B. Ed.  
Manager, Facilities Policy and Strategic Planning  
Education Finance & Facilities

Enclosures

cc: George Rathwell, Director, Saskatoon School Division  
Stan Laba, Superintendent of Facilities, Saskatoon School Division  
Crandall Hrynkiw, Central Regional Director, Ministry of Education



**MEETING DATE: FEBRUARY 9, 2010**

**TOPIC: LITERACY FOR LIFE UPDATE**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The School Division is in its sixth year of implementing the Board’s priority, *Literacy For Life*. The overall goal of *Literacy For Life* is to have all students, K – 12, reading at or above grade level. The initiative is comprised of the following components:

- Literacy Enhanced, Full Day Kindergarten;
- Literacy in the Early Years (Kindergarten to Grade 2);
- Literacy Instruction with a focus on Inquiry (Grade 3);
- Literacy Instruction with a focus on explicit strategies to create independent readers (Grades 4 - 8);
- *Just Read* (PreKindergarten to Grade 12);
- *Read To Succeed* (Grades 3 – 8).

## CURRENT STATUS

This update provides trustees with information related to initiatives that are a part of the *Literacy For Life* learning priority. The two components of this update include:

- The monitoring of our students’ learning: *Alphabet Knowledge*.
- Community involvement: *Literacy For Life Conference 2010*.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mrs. Avon Whittles, Deputy Director of Education Miss Kim Newlove, Superintendent of Education Mrs. Lori Kindrachuk, Facilitator: Literacy for Life	February 3, 2010	Monitoring Alphabet Knowledge Literacy For Life Conference 2010

## RECOMMENDATION

## Monitoring Alphabet Knowledge February 2010

This update provides information about the importance of alphabet knowledge as a foundational tool for students' reading development. The update also contains kindergarten alphabet data collected in Saskatoon Public Schools.

### **Alphabet Knowledge**

Alphabet knowledge is a continued focus in early elementary classrooms in Saskatoon Public Schools. This remains an important focus because research shows that early acquisition of the alphabet makes a positive impact on both students' ability to learn to read, as well as on their academic success in later years.

*Among the readiness skills that are traditionally evaluated, the one that appears to be the strongest predictor on its own is [alphabet] letter identification. Just measuring how many letters a kindergartener is able to name when shown letters in a random order appears to be nearly as successful at predicting future reading as an entire readiness test.*

C. Snow, S. Burns, P. Griffin (1998)  
Preventing Reading Difficulties in Young Children  
National Research Council, Washington D.C.

Early acquisition of alphabet knowledge is critical to a child's reading development. Alphabet knowledge is greatly varied when our students begin kindergarten. Ensuring that all students recognize the upper and lower case letters of the alphabet by the end of kindergarten or early in their grade one year, places all students on a level playing field to becoming successful readers and writers.

Alphabet knowledge is typically associated with the acquisition of letter names. However, it also includes knowledge of letter shapes and sounds. All three of these elements (shape/name/sound) are inductively and explicitly taught in our early elementary classrooms as part of the Picture Word Inductive Model (PWIM).

In the early stages of alphabet acquisition, students typically begin to recognize the shapes of letters. By classifying letters according to recognized attributes, students inductively begin to differentiate letters by their shape. As students further work with words, they learn to classify by letter names and sounds.

Through the daily See, Say, Spell portion of the PWIM, and through the use of data collected on students' alphabet knowledge, teachers provide explicit teaching to target the letters students are working to acquire. The See, Say, Spell allows teachers to target letter shapes, names and sounds as students study words and gain sight vocabulary.

Knowledge of the alphabet supports students as they learn sight word vocabulary and gives students a common language for learning and talking about words. Another important factor is that through the PWIM model, teachers are able to provide alphabet instruction in a meaningful context as students study words, sentences and paragraphs. Research by Brad and Stahl (2001) shows that introducing letters in isolation may confuse children about the purpose of letters in relation to words and reading.

**Alphabet Data Collection Frequency:**

In Saskatoon Public Schools, alphabet data is currently collected on a division-wide basis from Kindergarten and Grade 1 teachers in September, January, March and June. The division-wide purpose for this data collection is to monitor student learning and our progress toward the overall goal of having all students reading at or above grade level.

**Data Report for Alphabet Recognition Progress:**

An analysis of the January 2010 data collection is presented below in comparison to achievement levels in previous years. While comparing these results, it is important to recognize that the information represents different cohorts of students.

**Kindergarten Alphabet Recognition Data:**

	All 26 Letters Recognized	20-25 Letters Recognized	10-19 Letters Recognized	0-9 Letters Recognized
<b>Upper case letters:</b>				
January 2007	48%	23%	13%	16%
January 2008	55%	22%	13%	10%
January 2009	55%	22%	12%	11%
January 2010	55%	21%	12%	11%
<b>Lower case letters:</b>				
January 2007	41%	26%	18%	16%
January 2008	42%	32%	15%	11%
January 2009	40%	33%	16%	12%
January 2010	44%	29%	16%	11%

## ***Literacy for Life Conference 2010***

Plans are well underway for the fifth Annual ***Literacy for Life Conference*** – a conference for children, youth and adults. The line up of events and presenters is once again incredibly exciting.

Children, youth and adults will have the opportunity to see some of Canada's finest authors, illustrators, storytellers, musicians, and political figures. The theme for this year's conference is "*Literacy: The Pathway to a Richer Future*". Delegates will engage with writers and illustrators in ways that connect literature and literacy through this theme.

### **2010 Conference Dates:**

- **May 3:**
  - **Banquet:** (6:00 - 9:00 p.m.) at TCU Place with keynote speaker The Right Honourable Adrienne Clarkson and special guest and storyteller, Richard Wagamese.
- **May 4:**
  - **Student Conference:** Students in Grades 3-5 attend sessions at the University of Saskatchewan (9:00-3:00).
- **May 5:**
  - **Student Conference:** Students in Grades 6-12 attend sessions at the University of Saskatchewan (9:00-3:00).
- **May 6:**
  - **Conference Luncheon:** This year's luncheon will be held at the Hilton Garden Inn beginning at 11:30. Organizations who have contributed to the conference in some fashion are invited to attend.

### **Featured Highlights:**

- The theme of this year's conference is "*Literacy: The Pathway to a Richer Future*".
- Student delegates will once again be attending sessions on the University of Saskatchewan campus.
- Internationally renowned authors, illustrators, photographers and musicians will once again engage our students and community with their craft, their enthusiasm, and their love of literacy.

### **Features Worthy of Note:**

- Thanks to many volunteers and community sponsors, this conference is provided free of charge to over 6,000 students in grades 3-12.
- Annually, this conference garners financial support and involvement from 30-40 local organizations.
- Each year the University of Saskatchewan has graciously provided the location for this ambitious event.
- Sessions provided by locally, nationally, and internationally recognized authors and illustrators most certainly provide evidence of student engagement in literacy!



**MEETING DATE: FEBRUARY 9, 2010**

**TOPIC: COLLEGIATE RENEWAL UPDATE**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

Saskatoon Public Schools is in its third year of implementing the Board’s priority, *Collegiate Renewal*. The goal of *Collegiate Renewal* is to have collegiate students “engaged in their learning so they will graduate as active participants in life-long learning and as responsible and caring citizens in the community, nation and world”.

Engagement is being framed and assessed through the following four dimensions:

- competency;
- relevancy;
- belonging, and
- potency.

## CURRENT STATUS

The offering of engaged learning opportunities for staff continues to be an ongoing focus as we look to set the conditions that will lead to more collegiate students being engaged in their learning. The session topics and format being offered are responsive to research on quality professional learning, and to the feedback we have been receiving from staff and students about the progress toward our goal.

Some of the key areas of emphasis in the second part of this school year are:

- continuing to find ways to integrate technology in support of quality assessment and instructional practices;
- supporting more subject alike conversations in connection with renewed curriculum;
- coming to better understand how assessment practice connects with the foundational beliefs required to create conditions of engagement for students;
- how to best lead for the changes connected with renewal, and
- how to support the collection of evidence of our work and that of students.

A listing of some of the main professional development offerings in the months ahead is attached for information.

PREPARED BY	DATE	ATTACHMENTS
Mrs. Avon Whittles, Deputy Director of Education Mr. John Dewar, Superintendent of Education Mr. Mark Wilderman, Facilitator: Collegiate Renewal	February 3, 2010	Collegiate Renewal Winter / Spring 2010

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

# Collegiate Renewal–Winter/Spring 2010

To register for the following sessions, click on this link: [PD Place](#)

(Registration deadlines will be one week prior to the session date)

## **Title: Leadership Councils that Effectively Lead Learning**

**Facilitators:** Mark Wilderman, Dave Derksen, Wendy James, John Dewar

**Audience:** Learning Coordinators, Learning Leaders and Administrators (Leadership Councils)

**Venue:** Respective Collegiates

**Date:** Each collegiate Leadership Council can choose a session date between February 1<sup>st</sup> and April 30<sup>th</sup>.

**Time:** 9:00 a.m.-3:30 p.m.

## **Title: Increasing Engagement in Reading Using Responsive Assessment Practices**

**Facilitators:** Lois Keller and Colleagues

**Audience:** Collegiate READ Teachers and Partner-Support Teachers

**Venue:** TBA

**Date:** February 9<sup>th</sup> **Time:** 8:30 a.m.-3:30 p.m.

## **Title: Leading as Catalysts Rather than as Directors of Deep Change**

**Facilitators:** Mark Wilderman

**Audience:** Learning Leaders

**Venue:** Board Room @ Centennial Collegiate/SaskTel Soccer Centre; Lunch provided

**Date:** February 10<sup>th</sup> **Time:** 9:00 a.m.-3:30 p.m.

## **Title: Building Writer Competence through Explicit Modeling and Collaborative Writing**

**Facilitators:** Paul Jacoby, Brad Hidlebaugh and Colleagues

**Audience:** ELA 9 Teachers

**Venue:** Gathercole Auditorium, Central Office

**Date:** February 12<sup>th</sup> **Time:** 9:00 a.m.-3:30 p.m.

## **Title: Technology: Using Technology to Support Assessment for Learning**

**Facilitators:** Wendy James, Jay Salikin

**Audience:** Secondary Teacher Librarians, Secondary Instructional Technology Leaders

**Venue:** Large Lab, Central Office

**Date:** February 23<sup>rd</sup> **Time:** 8:30 a.m.-3:30 p.m.

## **Title: Technology: Using Technology to Support Assessment for Learning**

**Facilitators:** Wendy James, Jay Salikin

**Audience:** Learning Leaders (optional)

**Venue:** Large Lab, Central Office

**Date:** February 23<sup>rd</sup> **Time:** 8:30 a.m.-3:30 p.m.

## **Title: Leading the Curricular Conversation: History and Social Studies**

**Facilitators:** Wendy James, Connie Chatterson, Darryl Isbister, Paul Janzen

**Audience:** History Learning Coordinators

**Venue:** TBA Collegiate

**Date:** February 24<sup>th</sup> **Time:** 9:00 a.m.-3:30 p.m.

## **Title: Writing about and Leading for School Renewal (Part 1)**

**Facilitator:** Mark Wilderman

**Audience:** Learning Leaders, Vice Principals (a.m.), Principals (p.m.)

**Venue:** Gathercole Auditorium, Central Office; Lunch provided

**Date:** February 26<sup>th</sup> **Time:** 9:00 a.m.-3:30 p.m.

## **Title: Why AFL Doesn't Work**

**Facilitators:** Mark Wilderman, Dave Derksen

**Audience:** Interested Teachers and Administrators

**Venue:** McDowell Conference Room, STF Building

**Date:** March 1<sup>st</sup> **Time:** 1:00 p.m.-3:30 p.m.

## **Title: "Choice Words: How Our Language Affects Children's Learning" (Book Club)**

**Facilitators:** Mark Wilderman

**Audience:** Interested Teachers and Administrators

**Venue:** Nutana Collegiate Library

**Date:** March 2<sup>nd</sup> **Time:** 4:00 p.m.-5:30 p.m.

Second date to be negotiated by group at first meeting.

Books supplied in advance to those registered before February break.

## **Title: Leading the Curricular Conversation: Fine and Performing Arts**

**Facilitators:** Wendy James, Jody Hobday-Kusch, Aaron Adair, Karon Guttormson

**Audience:** Fine Arts Learning Coordinators

**Venue:** TBA Collegiate

**Date:** March 3<sup>rd</sup> **Time:** 9:00 a.m.-3:30 p.m.

## **Title: "Mindset: How We Can Learn to Fulfill Our Potential" (Book Club)**

**Facilitators:** John Dewar, Brenda Green

**Audience:** Interested Teachers and Administrators

**Venue:** Nutana Collegiate Library

**Date:** March 3<sup>rd</sup> **Time:** 4:00 p.m.-5:30 p.m.

Second date to be negotiated by group at first meeting.

Books supplied in advance to those registered before February break.

## **Title: Leading the Curricular Conversation: Science**

**Facilitators:** Wendy James, Bill Mantyka, Ryan Brimacombe, Paul Janzen

**Audience:** Science Learning Coordinators

**Venue:** TBA Collegiate

**Date:** March 5<sup>th</sup> **Time:** 9:00 a.m.-3:30 p.m.

## **Title: Evidence and Actions: Building Writer Competence Using Classroom Assessments**

**Facilitators:** Brad Hidlebaugh and Colleagues

**Audience:** ELA 9 Teachers

**Venue:** Gathercole Auditorium, Central Office

**Date:** Participants can choose to attend this session on either March 12<sup>th</sup> **or** March 19<sup>th</sup>

**Time:** 9:00 a.m.-3:30 p.m.

**Title:** Literacy for the 21<sup>st</sup> Century Learner: Learning How to Learn  
**Facilitators:** Lois Keller, Wendy James  
**Audience:** READ Teachers, Pod Teachers, Grant Teachers, Secondary Instructional Technology Leaders, Secondary Teacher Librarians  
**Venue:** Gathercole Auditorium, Central Office  
**Date:** March 16<sup>th</sup> **Time:** 8:30 a.m.-3:30 p.m.

**Title:** Relevance: Mathematics Inquiry Group - Meeting #3  
**Facilitator:** Ryan Brimacombe  
**Audience:** Secondary Math Teachers  
**Venue:** TBA  
**Date:** March 22<sup>nd</sup> **Time:** 9:00 a.m.-12:00 p.m.

**Title:** Assessment for Learning: Mathematics Inquiry Group - Meeting #3  
**Facilitator:** Ryan Brimacombe  
**Audience:** Secondary Math Teachers  
**Venue:** TBA  
**Date:** March 22<sup>nd</sup> **Time:** 1:00-3:30 p.m.

**Title:** Technology: Mathematics Inquiry Group - Meeting #3  
**Facilitator:** Ryan Brimacombe  
**Audience:** Secondary Math Teachers  
**Venue:** TBA  
**Date:** March 23<sup>rd</sup> **Time:** 9:00 a.m.-12:00 p.m.

**Title:** Differentiating Instruction: Mathematics Inquiry Group - Meeting #3  
**Facilitator:** Ryan Brimacombe  
**Audience:** Secondary Math Teachers  
**Venue:** TBA  
**Date:** March 24<sup>th</sup> **Time:** 1:00-3:30 p.m.

**Title:** We're Not in Kansas Anymore: Re-examining Our Work Through (and In) Regina Public Schools  
**Facilitator:** Mark Wilderman  
**Audience:** Learning Leaders  
**Venue:** Regina  
**Date:** March 30<sup>th</sup> (tentative)  
**Time:** 6:30 a.m. -8:30 p.m.

**Title:** Developing Indicators of Engagement for Student Advisory  
**Facilitator:** Ryan Brimacombe  
**Audience:** Teacher Leaders of Student Advisory  
**Venue:** TBA  
**Date:** April 16<sup>th</sup> **Time:** 9:00 a.m.-3:30 p.m.

**Title:** Cultural Responsiveness and the Assessment for Learning Connection  
**Facilitators:** Cort Dogniez, Don Speidel, Jennifer Hingley  
**Audience :** Secondary Teachers, Learning Leaders, Administrators, Learning Coordinators  
**Venue:** TBA  
**Date:** April 19<sup>th</sup> **Time:** 9:00 a.m. – 3:30 p.m.

**Title:** Assessment for Learning: Mathematics Inquiry Group - Meeting #4  
**Facilitator:** Ryan Brimacombe  
**Audience:** Secondary Math Teachers  
**Venue:** TBA  
**Date:** April 23<sup>rd</sup> **Time:** 1:00-3:30 p.m.

**Title:** Relevance: Mathematics Inquiry Group - Meeting #4  
**Facilitator:** Ryan Brimacombe  
**Audience:** Secondary Math Teachers  
**Venue:** TBA  
**Date:** April 27<sup>th</sup> **Time:** 9:00 a.m.-12:00 p.m.

**Title:** Technology: Mathematics Inquiry Group - Meeting #4  
**Facilitator:** Ryan Brimacombe  
**Audience:** Secondary Math Teachers  
**Venue:** TBA  
**Date:** April 28<sup>th</sup> **Time:** 9:00 a.m.-12:00 p.m.

**Title:** Writing about and Leading for School Renewal (Part 2)  
**Facilitator:** Mark Wilderman  
**Audience:** Learning Leaders, Administrators  
**Venue:** Board Room @ Centennial Collegiate/SaskTel Soccer Centre; Lunch provided  
**Date:** April 30<sup>th</sup> **Time:** 9:00 a.m.-3:30 p.m.

**Title:** Differentiating Instruction: Mathematics Inquiry Group - Meeting #4  
**Facilitator:** Ryan Brimacombe  
**Audience:** Secondary Math Teachers  
**Venue:** TBA  
**Date:** May 3<sup>rd</sup> **Time:** 9:00 a.m.-12:00 p.m.

**Title:** Preparing to Assess the Writing: The Role of the Table Leader  
**Facilitators:** Brad Hidlebaugh and Grant Dougall  
**Audience:** Table Leaders  
**Venue:** TBA  
**Date:** May 4<sup>th</sup> **Time:** 9:00 a.m.-3:30 p.m.

**Title:** Collaborative Assessment and Making Sense of the Evidence  
**Facilitators:** Brad Hidlebaugh, Wendy James, and Lois Keller  
**Audience:** ELA 9 Teachers  
**Venue:** Gathercole Auditorium, Central Office  
**Date:** May 11<sup>th</sup> **Time:** 9:00 a.m.-3:30 p.m.

**Title:** Technology: Using Technology to Support Assessment for Learning  
**Facilitators:** Wendy James, Jay Salikin  
**Audience:** Interested Teachers and Administrators  
**Venue:** Large Lab, Central Office  
**Date:** May 14<sup>th</sup> **Time:** 8:30 a.m.-3:30 p.m.

**Title:** Powerful Planning and Instructional Support  
**Facilitator:** Wendy James  
**Audience:** Secondary Teacher Librarians, Secondary Instructional Technology Leaders  
**Venue:** Room 1802, Central Office  
**Date:** May 18<sup>th</sup> **Time:** 8:30 a.m.-3:30 p.m.

**Title:** Leadership: Transformation and Transition

**Facilitator:** Mark Wilderman

**Audience:** Learning Leaders

**Venue:** Gathercole Auditorium, Central Office

**Date:** June 4<sup>th</sup>

**Time:**

9:00-11:30 a.m. Current Learning Leaders

11:30 a.m.-1:00 p.m. BBQ Lunch – Current and New Learning Leaders

1:00-3:30 p.m. Returning and New Learning Leaders



**MEETING DATE:** FEBRUARY 9, 2010  
**TOPIC:** LARGE SCALE ASSESSMENT IN SASKATOON PUBLIC SCHOOLS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

Saskatoon Public Schools participates in two large scale tests for which we receive division-level data:

- The Canadian Achievement Test (CAT/3) is a standardized test given annually to all Grades 4 and 8 students. This test measures basic literacy and numeracy skills against Canadian norms.
- Assessment for Learning (AFL) is a provincial initiative that assesses student performance relative to provincial curricular objectives.

The attached report focuses on Canadian Achievement Test results. Trustees received results from the Assessment For Learning test in October 2009.

## CURRENT STATUS

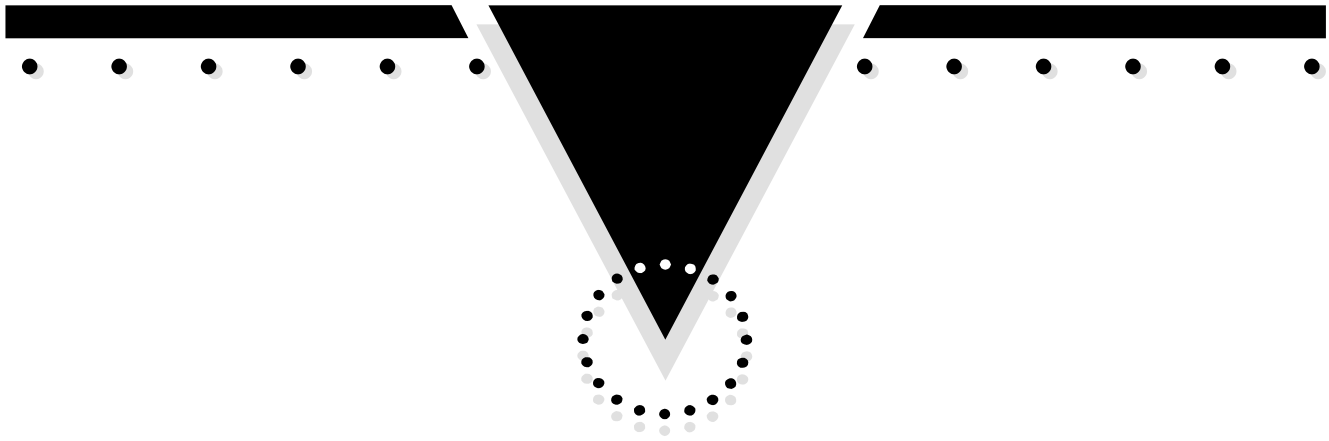
Dr. Scott Tunison will be in attendance at the Board meeting to highlight aspects of the attached report and to answer any questions trustees may have.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mrs. Avon Whittles, Deputy Director of Education Dr. Scott Tunison, Coordinator: Research and Measurement	February 3, 2010	Monitoring Our Students' Progress: Canadian Achievement Test

## RECOMMENDATION



# Monitoring our Students' Progress: Canadian Achievement Test

Prepared by:  
Dr. Scott Tunison, Coordinator: Research and Measurement;  
Ms. Brenda Green, Superintendent of Education; and  
Mrs. Avon Whittles, Deputy Director of Education



Students in Saskatoon Public Schools complete two annual large-scale assessments: The Canadian Achievement Test (CAT) and the Ministry of Education's Assessment for Learning programme (AFL). These large-scale assessments have two main purposes:

- They are used by principals and teachers as an aid for school-level strategic and instructional planning; and,
- They are used at the Division level to direct staff development topics and planning and to inform our strategic plan.

This update focusses on the results from the Canadian Achievement Test (the Board received information related to the results from the most recent AFL assessment at its October 13, 2009 meeting).

It is important to note at the outset of this document that the purposes of most large-scale assessments (LSAs) is to provide general information about students' performance and progress referenced against specific criteria (the criteria are described in later sections of the report). Consequently, the results of these assessments are not meant to be used to:

- Draw comparisons between individual students,
- Draw comparisons between schools, or
- Assess teacher or school effectiveness.

In addition, each assessment (whether large-scale or school-based) focusses on collecting specific pieces of information in particular ways. Consequently, the results from these tests should not to be compared directly to each other or to other types of assessments. Rather, the information provided in this report should be viewed simply as a "snapshot" that informs us about very specific student learning outcomes.

## **BACKGROUND**

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The Canadian Achievement Test (CAT) is a "norm-referenced" test. This sort of test describes current performance in comparison to a "norm". In other words, the CAT does not assess students' performance against specific objectives identified in Ministry of Education curricula. Rather, the test compares students' knowledge and performance of various aspects of English Language Arts and Mathematics that are generally considered to be important for children at any particular grade level against the performance of a large representative sample of students at that grade level from across Canada. The group to which an individual is compared is, therefore, called the "norm group".

At the Division-level, CAT results are used to monitor general trends in students' basic skills development as we set our division- and school-based priorities. At the school level, CAT results provide teachers with a general sense of their students' abilities. Specifically, teachers use these results to:

- Monitor individual students' current skills,
- Monitor students' growth in basic skills over time,

- Identify discrepancies between academic aptitude and classroom achievement, and/or
- Individualize instructional strategies and programs both to assist students in improving their weaknesses and to help them in building on their strengths.

In Saskatoon Public Schools, the CAT is administered in the fall of each school year to students in grades 4 and 8; therefore, they are really measures of the skills and knowledge students developed while they were in Grades 3 and 7.

## Results

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We report the Canadian Achievement Test results in terms of the percentage of students who scored at Stanine 4 and above. Stanines are calculated by dividing all possible scores (from 0 to 100) into 9 equal sections – each of which is called a “stanine”. In broad terms, performance at Stanines 1, 2, or 3 would be considered “below expectations”; performance at Stanines 4, 5, or 6 would be considered “at expectations”; and, performance at Stanines 7, 8, or 9 would be considered “above expectations” (as defined by national norms). Consequently, we typically use “Stanine 4 and above” as a Division benchmark to determine the percentage of students who performed “at or above” the expectations set for the assessment.

Overall, Grade 4 and 8 students’ achievement has tended to remain relatively constant on most subtests over the six-year period from 2004-2009 and the margin of error in the assessment ( $\pm 2.0\%$ ) accounts for much of the variance in students’ scores from one year to the next.

### Grade 4

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Grade 4 students’ achievement has tended to remain relatively constant on most subtests over the six-year period from 2004 to 2009 (See Figure 1 – page 4). Nevertheless, it can be said that there are slight upward trends in several subtests (*Reading, Language, Mathematics, and Computation*).

### Grade 8

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Grade 8 students’ achievement scores in all subtests have tended to be to remain relatively constant over the six-year period from 2004 to 2009 (See Figure 2 – page 4). While it would be preferable to see upward trends in all sub-tests, Saskatoon Public Schools’ students have consistently performed at or above Canadian norms in *Reading, Vocabulary, Spelling, and Writing*.

## Detailed Cohort Analyses

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When interpreting *Large-Scale Assessment* data (LSA), “the use of aggregate [summary] data [is] helpful to follow [general] trends but requires an in-depth understanding of the [qualities of the data source and/or the population represented in the data] to assume accurate data

Figure 1 - Grade 4 Longitudinal Results (2004-2009)

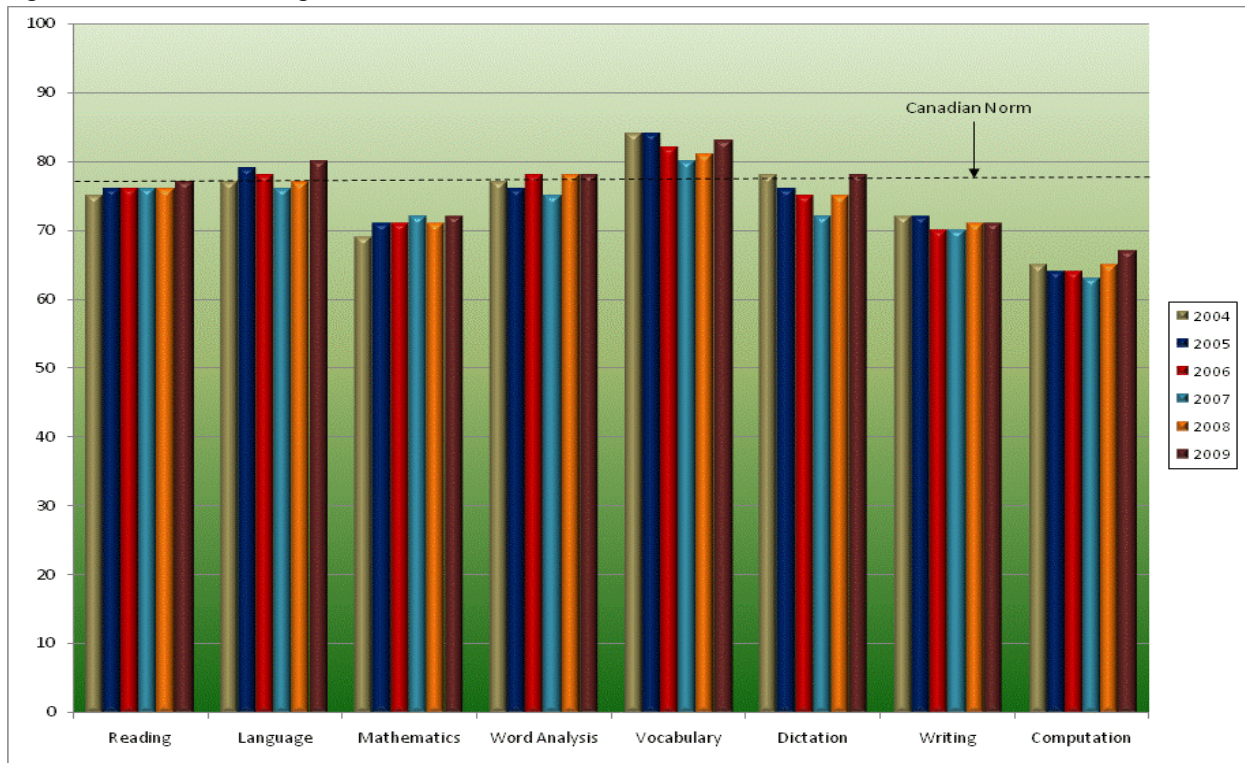
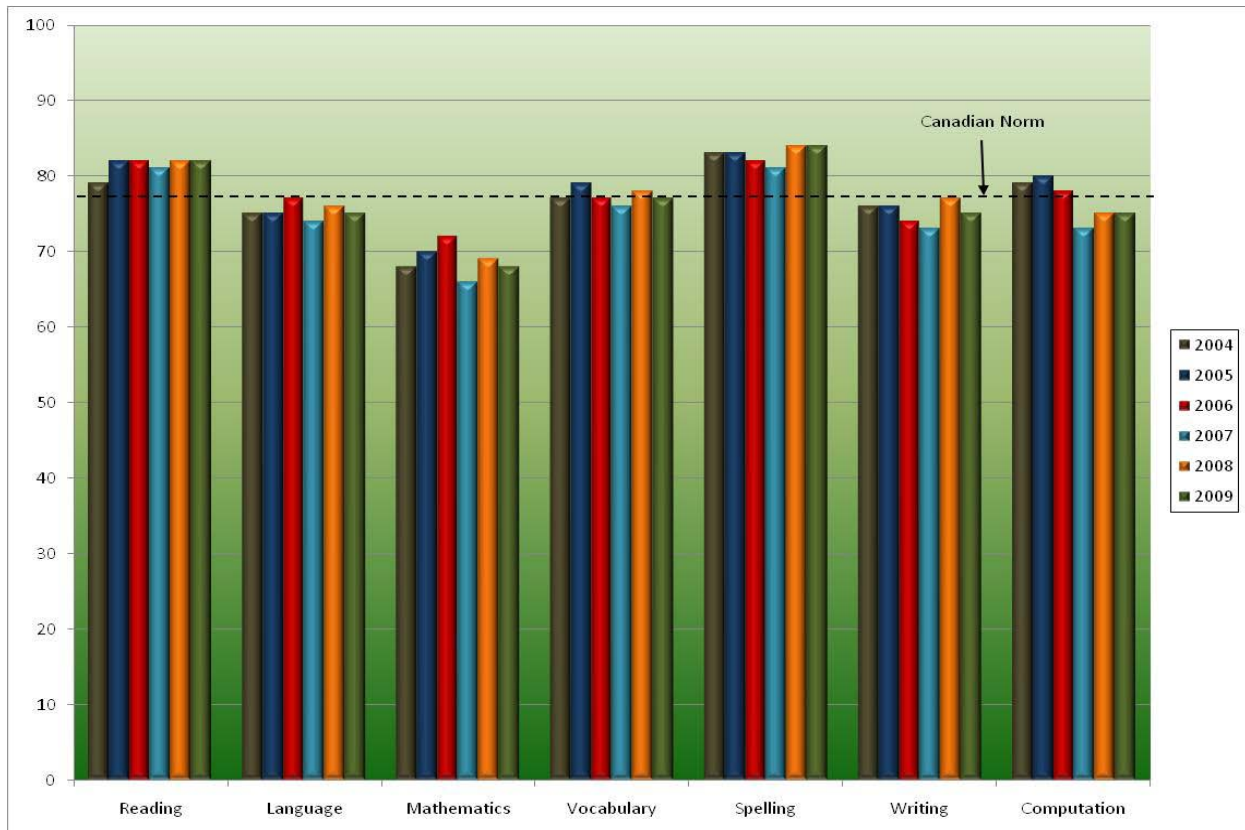


Figure 2 - Grade 8 Longitudinal Results (2004-2009)



interpretation" (Kleinpell, 2001, p. 82). In other words, in order to ensure that the conclusions we draw from those data are valid, it is sometimes wise to "drill" into the dataset further.

For example, any individual cohort of students is made up of students who have attended schools in our Division for varying lengths of time. Put another way, some of the students in the current Grade 4 or 8 cohort have been enrolled continuously in Saskatoon Public Schools for their entire elementary school careers to this point; whereas, others have been enrolled for a shorter period of time. Therefore, one way to drill further into the CAT data is to examine student achievement in light of the length of time particular members of the cohort have been enrolled in the Division.

Overall, our findings point to a strong relationship between the length of time students have been enrolled in our Division and their achievement on the CAT assessment. In other words, if students have been enrolled in Saskatoon Public Schools for a longer period of time, they tend to perform better on the CAT assessment.

#### Grade 4

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Approximately 70% of students in any given *Grade 4* cohort have been enrolled continuously in the Division for the five years between when they would have started Kindergarten and their Grade 4 year (or longer in the case of students who attended pre-K in the Division). We found that these students tended to perform considerably better than did their cohort peers who entered our Division in later grades.

For example, 77% of the total Grade 4 cohort scored at or above Stanine 4 on the *Reading* subtest (as shown in Figure 1). However, when we analyze the data based on students' date of entry to the Division, we found that 79% of the Grade 4 cohort who had been continuously enrolled since Kindergarten scored at or above Stanine 4 on the *Reading* subtest; whereas, 73% of those who enrolled in the Division later scored at or above Stanine 4.

In the *Mathematics* subtest, we also found that Grade 4 students who had been continuously enrolled for at least five years performed better as compared to those who enrolled later. In this case, 75% of students who had been continuously enrolled performed at or above Stanine four (as shown in Figure 2); whereas, 66% of students who came to the Division later scored at this level.

#### Grade 8

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In the case of the Grade 8 cohort, approximately 58% of students have been enrolled continuously in the Division for nine years or longer (they enrolled in Kindergarten or, in some cases, in pre-Kindergarten). As shown in Figure 2, 82% of the entire Grade 8 cohort performed at or above Stanine 4 on the Reading subtest; whereas, 86% of continuously-enrolled students performed at this level and 76% of those who had enrolled at a later time scored at this level. In the *Mathematics* subtest, 71% of the continuously-enrolled students scored at or above Stanine 4; whereas, 64% of the remainder of the Grade 8 cohort did so.

## Next Steps

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The Canadian Achievement Test, along with the Assessment for Learning results reported to the Board in October 2009, suggest that while our students are, in large part, on par with provincial and/or national results, student achievement in the areas of Mathematics and literacy continue to require attention in Saskatoon Public Schools.

Saskatoon Public Schools' Board of Trustees has responded to these challenges by selecting and providing significant resources to two learning priorities: *Literacy for Life* and *Collegiate Renewal*. *Literacy for Life* is the Board's primary response in helping our youngest students and struggling readers develop strong literacy skills while also encouraging all students to read outside of the school environment. The Board's priority, *Collegiate Renewal*, is focussed on facilitating improved student achievement by fostering greater student engagement and ownership of their own learning. Through both initiatives, the Board has made significant investment in staff development as well so that all members of our learning community – adults and children – are focussed on continuous improvement.

Educational researchers such as Michael Fullan, Larry Cuban, and Margaret Wheatley, point out that fundamental change in education requires a sustained effort over many years. The results we have seen through the two learning priorities are promising. This is particularly true for those students with whom we interact over a long period of time. This progress represents a significant effort on behalf of teachers, students, and their families. We anticipate that, though our continued and relentless work over the next few years, our students will become more effective and successful learners.

In addition to our Board's learning priorities, there are many other initiatives aimed at addressing student learning needs that are ongoing or planned in the Division.

1. Assessment for Learning has been a strong element of much of our staff development over the last several years. Some significant current and future assessment-related initiatives for staff include:
  - Providing assessment in-service sessions for administrators in order to:
    - help them support teachers' instructional and assessment strategies,
    - assist them to align strategic planning processes with data pertinent to their students' learning needs, and
    - equip them to lead assessment and action planning conversations with staff, school community councils, and other groups;
  - Focusing staff development for teachers and administrators around protocols related to the recommended school- and classroom-level pre-assessment support activities related to the Ministry's AFL assessment initiative in general and this year's Mathematics and Reading assessments in particular, and
  - Broadening the palette of classroom-level assessments currently in use to include the AFL results.

2. Professional development sessions in both Board learning priorities – *Literacy for Life* and *Collegiate Renewal* – are currently exploring reading/writing connections and the implications those connections have for instruction and assessment. In addition, new assessment strategies and initiatives are currently being explored and/or developed including:
  - The *Fountas and Pinnell Levelled Literacy Intervention System* is currently being piloted in 20 elementary schools and several Read to Succeed classrooms;
  - Grade 9 English Language Arts Common Formative Assessments are currently under development; and,
  - Explorations of “quality evidence of progress” (Davies) are currently underway and school staffs are examining their own practices in light of this evidence.
3. In the 2009-2010 strategic plan, the Board committed additional resources for the continued study of promising practices in the area of mathematics instruction. It is anticipated that this review will provide direction in terms of potential enhancements in mathematics instruction and assessment.
4. Many of our elementary schools have identified Mathematics as an area of focus in their strategic plans. This focus arose out of schools’ examinations of their provincial Assessment for learning results in combination with observations of their own students’ levels of understanding of Mathematics.
5. Over the past five years, a new professional development tool (PRIME) has been used in 26 elementary schools and two Collegiates. This tool is aimed at helping teachers develop further their instructional and assessment skills in Mathematics as they respond to students’ learning needs. Preliminary data collected in some of our schools indicate that this resource may lead to promising increases in our students’ understanding of mathematics.
6. The Ministry of Education is currently renewing Mathematics curricula for all grades, K-12. This process is anticipated to be complete by the end of 2010. It is understood this renewal will result in fewer student learning objectives at each grade level and an increased emphasis on student understanding of mathematical concepts.
7. Mathematics literacy falls within the realm of “Literacy and Student Achievement” in the Ministry of Education’s *Continuous Improvement Framework*. As a school division we are challenged to focus upon improving student outcomes in all areas. Our results suggest that continued steps be taken in the strategic plan toward an enhanced division-wide effort to improve Mathematics outcomes through our *Collegiate Renewal* and *Literacy for Life* initiatives.
8. We remain committed to continuous improvement in all areas. We will use results from these and other assessment sources to inform our decisions and strategic planning.



**MEETING DATE:** FEBRUARY 9, 2010  
**TOPIC:** ASSESSMENT FOR LEARNING  
 PROVINCIAL SCHEDULE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The Ministry of Education’s Assessment For Learning (AFL) protocols have been in existence in Saskatchewan for a number of years. At this time, assessments are conducted in Reading, Writing, Mathematics and Science. These assessments typically occur for each discipline at three grade levels every two years. The results of these assessments are useful in gauging progress toward improved student outcomes in our province and aid classroom teachers in supporting their students’ growth.

## CURRENT STATUS

Annually, the Ministry of Education provides school divisions with a schedule of AFL assessments. The following statements will provide trustees with an update regarding a change in the schedule that was sent to schools in the spring of 2009:

- The Ministry will be postponing the administration of the Grades 7 and 10 science assessment for the spring of 2010. The first administration of this assessment is planned to be in the spring of 2012. This decision was made as a way to manage costs of the AFL program in light of current budget restraints.
- The administration of the AFL writing assessment will proceed as planned for Grades 5, 8 and 10 in the spring of 2010. There will be a change to the administration process for this assessment. The student and teacher Opportunity-To-Learn (OTL) questionnaires will now be administered electronically through the Blackboard system. The performance portion of the assessment will still be administered with paper and pencil as was done in 2008. More information will be forthcoming in the new year to prepare schools for this change in administrative processes.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Miss Kim Newlove Superintendent of Education	February 3, 2010	

## RECOMMENDATION



**MEETING DATE: FEBRUARY 9, 2010**

**TOPIC: UPDATE ON JANUARY 24, 2010 BLIZZARD**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The recent winter storm of January 23<sup>rd</sup> and 24<sup>th</sup> had an impact on our overall attendance rates from Monday, January 25<sup>th</sup>, to Wednesday, January 27<sup>th</sup>, due to the cancellation of bus service. This report is intended to provide the Board with an overview of the impact of the storm and the subsequent loss of bussing upon student attendance for these dates.

## CURRENT STATUS

### Secondary Schools

Student absenteeism rates for one-half day or more:

Monday, January 25 <sup>th</sup>	7% of secondary students absent due to transportation (532 students)
Tuesday, January 26 <sup>th</sup>	3% of secondary students absent due to transportation (211 students)
Wednesday, January 27 <sup>th</sup>	No significant absenteeism of secondary students due to transportation

### Elementary Schools

Monday, January 25 <sup>th</sup>	25% of elementary school-aged students absent due to transportation (3,049 students)
Tuesday, January 26 <sup>th</sup>	9.5% of elementary school-aged students absent due to transportation (1,161 students)
Wednesday, January 27 <sup>th</sup>	4.5% of elementary school-aged students absent due to transportation (568 students)
Thursday, January 28 <sup>th</sup>	Transportation was not a significant reason for absenteeism

The loss of bussing and difficulty with transportation due to road conditions did have a negative impact on our student attendance. This was particularly true in our elementary schools where a larger number of students are bussed to school for French Immersion programming, etc.

Our professional staff in our PreK – 12 schools adapted their learning plans and accommodated students due to these weather and road conditions.

PREPARED BY	DATE	ATTACHMENTS
Mr. George Rathwell Director of Education	February 3, 2010	

## RECOMMENDATION



**MEETING DATE:** FEBRUARY 9, 2010

**TOPIC:** SETTLEMENT SUPPORT WORKERS IN SCHOOLS (SSWIS)

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The Settlement Support Workers In Schools (SSWIS) partnership agreement and program has been in place for the past four years. The partners in this agreement are the Saskatoon Open Door Society, Greater Saskatoon Catholic Schools, Saskatoon Public Schools, Citizenship and Immigration Canada, as well as the newly-added Conseil des écoles Fransaskoises (CEF). This agreement was renewed among the partners at a signing ceremony held Monday, February 1, 2010. This ceremony also celebrated the recognition this program has attained from the federal department of Citizenship and Immigration in that funding for these six SSWIS workers has become “solidified” within the department’s annual budget as an investment in people, our province and our country.

## CURRENT STATUS

The SSWIS workers play a crucial role in the transition of New Canadians and immigrant students and families within Saskatoon Public Schools. Some of their good work is outlined within the attached report.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. George Rathwell Director of Education	February 3, 2010	SSWIS Report

## RECOMMENDATION

## **Notes for SSWIS (Settlement Support Workers in Schools) Partnership Agreement Signing**

- ✓ Background
- ✓ Role
- ✓ Conclusion

### **Background**

**SSWIS** is a school based outreach program that connects newly arrived families to services and resources in the school and community. SSWIS is the bridge encouraging positive and open communication between family, school and community.

**A partnership** between Saskatoon Open Door Society, Greater Saskatoon Catholic Schools, Saskatoon Public Schools and Citizenship and Immigration Canada **began in 2006**. Over the past 4 years, this program grew from one SSWIS worker to six; 3 SSWIS now serving elementary schools and 3 SSWIS serving Secondary schools.

### **Role of the SSWIS**

SSWIS play multiple and varied roles as they work closely with teachers and families to ensure a successful transition to school and encourage open communication between schools and families.

Some of their tasks include:

- assist in school registration, parent/teacher interviews and meetings, home visits and follow-up.
- refer families to affordable programs in their community (sports, children's dental clinic, libraries, summer and school break camps, teen and youth programs)
- provide information and guidance on educational issues to students and parents
- encourage new families to become involved in school events and community recreational activities
- provide practical, culturally sensitive guidance, referrals and intervention during crisis situations, in collaboration with the school counselors and social workers
- promote respect for cultural diversity by educating school personnel, parents, students and the community regarding refugee and immigrant issues
- advocate for the rights and responsibilities of all students and their families

1/26/10

## **CONCLUSION**

The staff of Saskatoon Public Schools deeply values the support that SSWIS and the Saskatoon Open Door Society provide for newcomer families to Saskatoon. Their work has supported family settlement and as a result, encouraged and supported learning for these students.

We are grateful for the SSWIS team of individuals who know that relationships are a critical step in assisting families and collaborating with teachers. For this reason, they often go above and beyond these expectations, showing up at school functions, providing transportation to families if required, and collaborating with teachers in various capacities to support students and their families. Today, we celebrate and acknowledge their hard work.

Lastly, thank you to Citizenship and Immigration Canada for their partnership and on-going support for this valuable program.