

Board Of Education
Saskatoon School Division No. 13

Meeting
Of The
SASKATOON BOARD OF EDUCATION

TUESDAY, FEBRUARY 8, 2011
Board Room
310 21st Street East

7:00 p.m.

Please Note: All public Board meetings are audio taped

A g e n d a

- 1. ROLL CALL:**
- 2. PLAYING OF O CANADA:**
- 3. ADOPTION OF AGENDA:**
- 4. COMMENTS/CONCERNS/QUESTIONS FROM THE PUBLIC:**
(maximum 5 minutes per speaker; 20 minutes total; comments must be related to specific agenda items)
- 5. APPROVAL OF MINUTES OF LAST MEETING:**
January 18, 2011 (Unapproved)
- 6. DELEGATIONS:**
 - (a) Psychology Month**
- 7. EXTERNAL REPORTS / PRESENTATIONS:**
 - (a) Celebrating Excellence, Prince Philip School
Instructional Innovation Supported With Technology**
- 8. BUSINESS ARISING FROM THE MINUTES:**
- 9. UNFINISHED BUSINESS:**
 - (a) Items Arising From The Committee Of The Whole**

10. **CORRESPONDENCE:**
 - (a) **Individual Item**

11. **REPORTS OF COMMITTEES AND TRUSTEES:**

12. **NEW BUSINESS:**
Decision

13. **REPORTS FROM ADMINISTRATIVE STAFF:**
Information
 - (a) **Literacy For Life Update**
 - (b) **Collegiate Renewal Update**
 - (c) **Financial Reports For The Period
September 1, 2010 To December 31, 2010**

14. **NOTICES OF MOTION:**

15. **QUESTIONS BY TRUSTEES:**

16. **QUESTIONS FROM THE PUBLIC:**

Next Regular Meeting

**At the call of the Chair or
Tuesday, March 8, 2011**

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, January 18, 2011 at 3:00 p.m.

January 18,
2011

MEMBERS PRESENT:

Ms. Donna Banks, Mr. Robin Bellamy, Ms. Holly Kelleher,
Mr. Vernon Linklater, Ms. Colleen MacPherson,
Mr. Ray Morrison, Ms. Anna Ringstrom, Mr. Darrell Utley, Mr. Kevin Waugh

Mr. Bellamy joined the meeting at 3:10 p.m.
Ms. Kelleher joined the meeting at 3:25 p.m.
Ms. Ringstrom joined the meeting 4:10 p.m.

Mr. Bellamy excused himself from the meeting at 4:50 p.m.
Mr. Waugh excused himself from the meeting at 5:15 p.m.

Following discussions in Committee of the Whole, Ms. Banks moved that the Board rise and report.

CARRIED (7)

The meeting adjourned at 6:00 p.m.

Secretary of the School Division

Board Chair

MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, January 18, 2011, at 7:00 p.m. January 18, 2011

MEMBERS PRESENT: Mr. Ray Morrison (Board Chair), Ms. Donna Banks, Mr. Robin Bellamy, Mr. Dan Danielson, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Ms. Anna Ringstrom, Mr. Darrell Utley, Mr. Kevin Waugh

Agenda: Mr. Bellamy moved approval of the agenda. Agenda

CARRIED (10)

Minutes: Ms. Kelleher moved approval of the minutes of the Committee of the Whole Meetings of December 7th and 14th, and Regular Board Meeting of December 7th and the Special Board Meeting of December 14, 2010. Minutes

CARRIED (10)

Celebrating Excellence – The Transformation Of Mount Royal Collegiate: Mr. George Rathwell, Director of Education, introduced Superintendent Patricia Prowse, who highlighted the transformation of Mount Royal Collegiate, specifically the partnerships with SIAS Kelsey Avenue W Campus and the Saskatoon Trades and Skills Centre. Ms. Prowse also highlighted two awards recently given to Mr. Newton recognizing his leadership at Mount Royal Collegiate. Celebrating Excellence- The Transformation Of Mount Royal Collegiate

Mr. Newton introduced Saskatoon Trades and Skills personnel Mr. Donovan Elliott, Manager and Mr. Jack Seel, Job Coach who highlighted the success of the partnership and recent programs. Saskatoon Trades and Skills Centre students Rabbia Pandit and Corey Brotherridge spoke of their success in the program from a student's perspective.

Celebrating Excellence – Award Of Excellence: Ms. Avon Whittles, Deputy Director of Education, highlighted the Saskatoon Board of Education's Award of Excellence Winner for 2009-2010, Mr. Ivan Vendrov, a Bedford Road Collegiate graduate. The Board hosted a luncheon on January 7, 2011 to celebrate the achievements of the award recipients, nominees and their families. Celebrating Excellence - Award Of Excellence

Celebrating Excellence – 2009-2010 Proficiency Award Winners: Mr. George Rathwell, Director of Education, highlighted Saskatoon Public Schools' 2009-2010 Proficiency Award Winners. Celebrating Excellence- 2009-2010 Proficiency Award Winners

Correspondence: Ms. MacPherson moved that the Board receive, in confidence, the correspondence from the closed session of Committee of the Whole. Correspondence

CARRIED (10)

Correspondence: Ms. Banks moved that the Board receive the correspondence as listed. Correspondence

- a) Correspondence From Kelly Block, MP Saskatoon-Rosetown-Biggar
Re: Thank You
- b) Correspondence From Lucie Anderson, Director, French Second Language Education, French Education Branch, Ministry Of Education,
Re: French Second Language Week 2011

CARRIED (10)

Reports Of Committees And Trustees:

Reports Of
Committees
And Trustees

- Trustee Banks reported on her attendance at many school activities in December including the choir and handbell performance at James L. Alexander School and holiday concerts at Lester B. Pearson and Fairhaven schools. She also reported on her attendance at the Care and Share holiday luncheons at Mayfair and Confederation Park Schools and the success of the BRIT tournament.
- Trustee Utley reported on his attendance at Centennial Collegiate's "Back to the 80's" performance, Roland Michener School's holiday concert and the BRIT tournament.
- Trustee Waugh reported on his attendance at BRIT and congratulated the staff and students at Bedford Road for all their hard work. He also attended school community council meetings at all schools in Ward 9.
- Trustee Bellamy reported on many school visits in Ward 7 and his attendance at fund raising activities with Walter Murray Collegiate's drama team.
- Trustee Linklater reported on his attendance at many Care and Share holiday luncheons in December. He also attended the Award of Excellence luncheon on January 7th and the Chili Wednesday event at Princess Alexandra School.
- Board Chair Morrison reported on his attendance at BRIT and extended congratulations to the organizing committee for another successful event.
- Trustee Danielson reported on his attendance at the funeral of a former staff member of Saskatoon Public Schools, Mr. Lyle Mallet.
- Trustee MacPherson extended her congratulations to the City Park Eagles basketball team, who played their first game in 26 years.

Audited Financial Statements September 1, 2009 to August 31, 2010:

Ms. MacPherson moved that the Board approve the Audited Financial Statements for the year ended August 31, 2010.

Audited
Financial
Statements
September 1,
2009 to
August 31,
2010

CARRIED (10)

Public Accounts Of The School Division September 1, 2009 to August 31, 2010:

Ms. Ringstrom moved that the Board receive, for information, the report on the *Public Accounts of the Saskatoon School Division No. 13 of Saskatchewan* for the period September 1, 2009 to August 31, 2010.

Public Accounts
Of The School
Division
September 1,
2009 to
August 31,
2010

CARRIED (10)

Saskatoon Public Schools Foundation 2009-2010 Annual Report: Ms. Banks

moved that the Board receive the 2009-2010 Annual Report of the Saskatoon Public Schools Foundation Corp.

Saskatoon
Public Schools
Foundation
2009-2010
Annual Report

CARRIED (10)

on the following issues: Reports From Administrative Staff: Reports were received, for information,

Reports From
Administrative
Staff

• Collegiate Renewal Update – Ms. Avon Whittles, Deputy Director of Education, introduced Mr. John Dewar, Superintendent of Education. Mr. Dewar highlighted the work of the staff at the International Baccalaureate (IB) Diploma Programme at Bedford Road Collegiate. Ms. Kim Buglass, IB Program Coordinator, gave a brief background of the program and provided information regarding current student enrolment and programming. Ms. Jessica Tucker, Grade 11 IB student, provided the Board with a student's perspective of the program.

Collegiate
Renewal
Update

- Literacy for Life Update
- Financial Reports For The Period September 1, 2010 to November 30, 2010

Ms. MacPherson moved that the Board adjourn to the call of the Chair or the Committee of the Whole Board Meeting of Tuesday, February 8, 2011 at 3:00 p.m.

CARRIED (10)

The meeting adjourned at 8:35 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: FEBRUARY 8, 2011

TOPIC: PSYCHOLOGY MONTH

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Delegations	

BACKGROUND

The School Educational Psychologists have requested and have been granted permission to address the Board regarding Psychology Month, which is acknowledged annually during the month of February.

The School Educational Psychologists include:

Marilyn Macdonald
Linda Erker
Rachel Negere-Wong
Jill Pawlovich Carey
Leslie Widdifield-Konkin
Janet Williams

All of the School Educational Psychologists will be present at the meeting. Marilyn Macdonald, Linda Erker and Rachel Negere-Wong will present on behalf of the group.

CURRENT STATUS

PROS AND CONS

FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. George Rathwell Director of Education	February 2, 2011	

RECOMMENDATION



MEETING DATE: FEBRUARY 8, 2011

TOPIC: CELEBRATING EXCELLENCE
PRINCE PHILIP SCHOOL, INSTRUCTIONAL INNOVATION
SUPPORTED WITH TECHNOLOGY

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: External Reports / Presentations	

BACKGROUND

Strengthening Our Learning Community – Strategic Direction: Our Students’ Learning goal states: *“Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth”*. Our People goal states: *“Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning.”* Our Community goal states: *“Our community will share ownership and responsibility with us for the well-being and education of our children and youth.”* Our Organization goal states: *“Our organization will be principled, innovative, collaborative, accountable, and effective.”*

CURRENT STATUS

There are many examples of excellent work being done by our students, staff and members of our communities. The Saskatoon Board of Education has much to be proud of and, as such, we celebrate the achievement of our students, staff and communities continually.

Prince Philip School is committed to transforming its school into a 21st century learning environment. The staff has worked hard to extend technology beyond the classroom to enhance student learning. Students have access to a vast array of technology-based tools that allow them to accomplish a broad spectrum of curricular activities at school and at home. At Prince Philip, technology-integrated instruction is perceived as a process, product and / or tool to assist students to find solutions to "real-world" problems and global issues.

Prince Philip staff has developed powerful models of teaching and learning with technology that have enhanced their own instructional and assessment practices. Teachers use classroom wikis to communicate regularly with parents and students. As well, learners are involved in their own assessment. An example is the practice of middle years students developing their own "e-portfolios" which they then share with parents at the three-way reporting conferences. Student leadership skills and self-confidence are developed through the tech-buddy program. Here, senior students teach primary students technology skills which are then incorporated into their learning of the Kindergarten to Grade 3 curriculum.

Principal Nancy Burkell will introduce students, Alex Berthelot and Treyton Zary, who along with teacher Jason Hill will demonstrate some of their learning and speak about this exciting technology initiative.

PREPARED BY DATE ATTACHMENTS

Ms Linda Stanviloff
Superintendent of Education

February 2, 2011



MEETING DATE: FEBRUARY 8, 2011

TOPIC: CORRESPONDENCE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The following correspondence is included in this file for the information of the Board:

- (a) Correspondence From Donna Harpauer, Minister Of Education, Re Re-Submission Of Saskatoon Public School Division's 2010 – 2011 Estimated Revenues And Expenditures

PREPARED BY	DATE	ATTACHMENTS
Mr. George Rathwell Director of Education	February 2, 2011	Correspondence Document

RECOMMENDATION OF THE DIRECTOR OF EDUCATION

Proposed Motion:

That the Board receive the correspondence as listed.



January 12, 2011

Mr. Ray Morrison, Board Chair
Saskatoon School Division No. 13
310 - 21st Street East
SASKATOON SK S7K 1M7

Dear Mr. Morrison:

Thank you for the re-submission of your school division's estimated revenues and expenditures for the 2010-11 school division fiscal year, as required by section 278 of *The Education Act, 1995*.

Your 2010-11 revised estimated revenues and expenditures have been reviewed by the ministry. In accordance with section 280(1) of *The Education Act, 1995*, I now approve these revenues and expenditures as submitted with an additional \$1.0M to cover increases in your Local Implementation and Negotiation Committee agreements. This additional allocation will be reflected in the final approved budget.

I would like to take this opportunity to thank your board and division staff for their time and effort in completing these documents. If you have any questions or concerns, please contact Rhonda Smysniuk, Executive Director, at (306) 787-6634 or rhonda.smysniuk@gov.sk.ca or Clint Repski, Director of Financial Services, at (306) 787-4658 or clint.repski@gov.sk.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Donna Harpauer', written in a cursive style.

Donna Harpauer
Minister of Education

cc: George Rathwell, Director of Education, Saskatoon School Division No. 13
Garry Benning, Chief Financial Officer, Saskatoon School Division No. 13
Crandall Hrynkiw, Regional Director of Education
Audrey Roadhouse, Deputy Minister of Education
Cheryl Senecal, Assistant Deputy Minister of Education
Rhonda Smysniuk, Executive Director, Education Finance and Facilities, Education
Clint Repski, Director of Financial Services, Education Finance and Facilities, Education



MEETING DATE: FEBRUARY 8, 2011

TOPIC: LITERACY FOR LIFE UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: External Reports / Presentations	

BACKGROUND

The School Division is in its seventh year of implementing the Board’s priority, *Literacy For Life*. The overall goal of *Literacy For Life* is to have all students, K – 12, reading at or above grade level. The initiative is comprised of the following components:

- Literacy Enhanced, Full Day Kindergarten;
- Literacy in the Early Years (Kindergarten to Grade 2);
- Literacy Instruction with a focus on Inquiry (Grade 3);
- Literacy Instruction with a focus on explicit strategies to create independent readers (Grades 4 - 8);
- *Just Read* (PreKindergarten to Grade 12);
- *Read To Succeed* (Grades 3 – 12).

All of these components move us toward our overall goal, while attending to the Ministry of Education’s Continuous Improvement Framework. We monitor data about our students’ learning, focus on promising practices in assessment and instruction, renew provincial curricula in all subject areas, integrate First Nations, Inuit and Métis content, perspectives and ways of knowing, use technology to enhance instruction, and attend to the needs of our English As An Additional Language students.

CURRENT STATUS

Having a learning priority calls upon us to work alongside and learn from external educational researchers when appropriate. One such external consultant is Dr. Lyn Sharratt. Dr. Sharratt, and her work with Dr. Michael Fullan, has been instrumental in shaping our literacy work in our ten elementary community schools since June 2009. During the current school year, Dr. Sharratt is leading work in our School Division through:

- *13 Parameters - A Literacy Learning Toolkit*: A resource that came about following her research work with Dr. Michael Fullan in York District in Ontario.
- *Realization*: A text being studied by staff in our community schools, Education Council, our Literacy Team, and a number of our Coordinators, Facilitators and Consultants.
- Literacy Walk and Talk Training: This targeted means of focusing on implementation, student engagement, and higher student literacy achievement is being studied by Education Council, our Coordinator: First Nations, Inuit and Métis Education, our Facilitator: Literacy for Life, and our ten elementary community school principals.

- A Literacy Learning Fair: On May 24, 2011 all staff from our elementary community schools will gather to share evidence of their progress toward higher student literacy achievements. This professional knowledge exchange will come about as a result of each school studying its own student learning data, a targeted SMART goal and inquiry question, and the three visits Dr. Sharratt is making to our School Division during 2010 - 2011, in combination with the ongoing Collaborative Inquiry Team work occurring in each of our schools.

This update will focus on our learning regarding Literacy Walks and how they are impacting our student learning. Bob Shmon, Principal of King George School, and Bob Braybrook, Principal of Caroline Robins School, will be present at the meeting to share their insights.

PROS AND CONS

FINANCIAL IMPLICATIONS

PREPARED BY

DATE

ATTACHMENTS

Mrs. Avon Whittles, Deputy Director of Education
Miss Kim Newlove, Superintendent of Education
Ms Patricia Prowse, Superintendent of Education
Mrs. Lori Kindrachuk, Facilitator: Literacy For Life

February 2, 2011

RECOMMENDATION



MEETING DATE: FEBRUARY 8, 2011
TOPIC: COLLEGIATE RENEWAL UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Saskatoon Public Schools is in its fourth year of implementing the Board’s priority, *Collegiate Renewal*. The goal of *Collegiate Renewal* is to have collegiate students “engaged in their learning so they will graduate as active participants in life-long learning and as responsible and caring citizens in the community, nation and world”.

Engagement is being framed and assessed through the following four dimensions:

- competency;
- relevancy;
- belonging, and
- potency.

CURRENT STATUS

Upcoming Professional Learning Opportunities

Division-sponsored professional learning sessions have been planned for the second part of the 2010 – 2011 school year (please see attachment). The offerings during the next few months are in response to an examination of the evidence of student learning, feedback from teachers and administrators, and an awareness of the research regarding quality instructional and assessment practices.

Please note: In addition to the Division-level professional learning offerings, professional learning supports also occur on a regular basis in each collegiate for various individuals, groups and / or departments. Of particular emphasis in the second semester will be increased support for Treaty Education.

PROS AND CONS

FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mrs. Avon Whittles, Deputy Director of Education Mr. John Dewar, Superintendent of Education Mr. Mark Wilderman, Facilitator: Collegiate Renewal	February 2, 2011	Collegiate Renewal Professional Learning Opportunities Spring 2011

 **May****Improving Writing Through Clear Standards**

Audience: **ELA Building Leaders**
Facilitator: Mark Macleod, Rebecca Dunbar,
Brad Hidlebaugh
Venue: SPS Room 3304
Date: Wednesday, May 4th
Time: 9:00 a.m. – 3:30 p.m.

Taking Action: Authentic Tasks in the Arts Education 9 (repeat session)

Audience: **Arts Education 9 Teachers, Arts Learning Coordinators**
Facilitators: Wendy James, Jody Hobday-Kusch
Venue: STF Stirling McDowell Room
Date: Wednesday, May 4th
Time: 9:00 a.m. – 3:30 p.m.

Competence & ELA: Looking at the Renewed ELA 10

Audience: **ELA Learning Coordinators, ELA 10 Teachers**
Facilitators: Wendy James, Brad Hidlebaugh
Venue: SPS Room 1802
Date: Friday, May 6th
Time: 9:00 a.m. – 3:30 p.m.

Growing Writers Through Collaboration & Data

Audience: **ELA 9 Teachers**
Facilitators: ELA 9 Teacher-Leaders, Brad Hidlebaugh
Venue: SPS Gathercole
Date: Friday, May 13th
Time: 9:00 a.m. – 3:30 p.m.

Moving Forward (with Technology)

Audience: **SITLs, Secondary TLs**
Facilitators: Scott St. Pierre, Jay Salikin
Venue: SPS Room 3304
Date: Tuesday, May 17th
Time: 9:00 a.m. – 3:30 p.m.

Active Participation in Learning for Life: Meaningful Integration of Health, Phys. Ed. & Career Ed. 9

Audience: **Teachers of the blended 9 classes**
Facilitators: Wendy James, Paul Janzen, Tammy Girolami, one Career Facilitator
Venue: Friday, May 20th
Date: TDCI Community Room
Time: 9:00 a.m. – 3:30 p.m.

Collegiate Renewal's Secondary Mathematics Conference: Engaging Mathematicians

Audience: **Math Teachers**
Facilitators: Math Teacher-Leaders,
Ryan Brimacombe
Venue: SPS Gathercole
Date: Friday, May 20th
Time: 9:00 a.m. – 3:30 p.m.

Competence & ELA: Looking at the Renewed ELA 10 (repeat session)

Audience: **ELA Learning Coordinators, ELA 10 Teachers**
Facilitators: Wendy James, Brad Hidlebaugh
Venue: SPS Room 3304
Date: Tuesday, May 30th
Time: 9:00 a.m. – 3:30 p.m.

 **June****Exchange of Gifts: Lessons Learned & Next Steps**

Audience: **Learning Leaders (2010–11) a.m. Learning Leaders (2011–12) p.m.**
Facilitators: Mark Wilderman, John Dewar
Venue: SPS Room 3304
Date: Friday, June 10th
Time: 9:00 a.m. – 1:00 p.m. LLs (2010-11)
12:00 p.m. – 3:30 p.m. LLs (2011-12)

***Registration Deadline:** June 1st



<https://spslearn.spsd.sk.ca/divisionsites/SR/default.aspx>



Professional Learning Opportunities

Spring 2011

*All collegiate students
will be engaged in their learning
so they will graduate as active participants
in lifelong learning
and as responsible and caring citizens
in the community, nation, and world.*

To register for these sessions,
click on this link: **PD Place**

or visit PD Place
<https://pdreg.spsd.sk.ca/>

Please ensure you register for these upcoming sessions **before the Registration Deadline**
(one week prior to each session date) ctrl + click here **PD Place**



February

e-Books: Student Choice & Advocacy

Audience: **Secondary TLs and 4 students from each collegiate**

Facilitators: Scott St. Pierre, Secondary TLs
Venue: SPS Gathercole & Computer Lab
Date: Thursday, February 3rd
Time: 1:00 p.m. – 3:30 p.m.

Leading for Writer Growth

Audience: **ELA 9 Teacher Leaders**
Facilitators: Richard Cossette, Brad Hidlebaugh
Venue: SPS Room 1802
Date: Monday, February 7th
Time: 9:00 a.m. – 3:30 p.m.

Improving Reader Competence: What supports do our students need?

Audience: **Secondary READ Teachers**
Facilitators: Hilary Elmgren, Brad Hidlebaugh
Venue: TBD
Date: Tuesday, February 8th
Time: 9:00 a.m. – 3:30 p.m.

Improving Literacy Learning Through Standards in the Expressive Strands

Audience: **Interested ELA teachers**
Facilitators: Angela Grier, Pat Davis, Brad Hidlebaugh
Venue: SPS Gathercole
Date: Friday, February 11th
Time: 9:00 a.m. – 3:30 p.m.

Evidence of Priority & Progress

Audience: **Learning Leaders, Principals, Assistant/Vice Principals**
Facilitators: Karen Hume, Mark Wilderman, John Dewar
Venue: Wanuskewin Heritage Park
Date: Tuesday, February 15th
Time: 9:00 a.m. – 3:30 p.m. LLS
9:00 a.m. – 11:45 a.m. Principals
1:00 p.m. – 3:30 p.m. AP/VPs
***Registration Deadline:** February 7th



March

Taking Action: Authentic Tasks in the Arts Education 9

Audience: **Arts Education 9 Teachers, Arts Learning Coordinators**
Facilitators: Wendy James, Jody Hobday-Kusch
Venue: STF Stirling McDowell Room
Date: Friday, March 4th
Time: 9:00 a.m. – 3:30 p.m.

Resources to Support Struggling Adolescent Readers

Audience: **Interested secondary teachers**
Facilitators: Brad Hidlebaugh and Others
Venue: SPS Gathercole
Date: Friday, March 11th
Time: 9:00 a.m. – 3:30 p.m.

Growing Writers to Develop Readers

Audience: **Interested ELA teachers and self-confident student writers**
Facilitators: Dave Scaddan, Vicki Summerfeldt, Brad Hidlebaugh
Venue: SPS Gathercole
Date: Tuesday, March 15th
Time: 9:00 a.m. – 3:30 p.m.

Growing Writers to Develop Readers

Audience: **Interested ELA teachers and emerging student writers**
Facilitators: Cody Dill, Marla Tegenkamp, Brad Hidlebaugh
Venue: TBD
Date: Wednesday, March 16th
Time: 9:00 a.m. – 12:00 p.m.

Effective Feedback with Damian Cooper

Audience: **All secondary staff**
Facilitator: Damian Cooper
Venue: Saskatoon Inn, Saskatchewan Ballroom
Date: Friday, March 18th
Time: 9:00 a.m. – 12:00 p.m.
*** No registration required**

Learning in an Evidence-Based School

Audience: **Learning Leaders, Principals, Assistant/Vice Principals**
Facilitators: Mark Wilderman, John Dewar
Venue: SPS Gathercole (a.m.)
Respective Schools (p.m.)
Date: Monday, March 28th
Time: 9:00 a.m. – 12:00 p.m. LLS, VP/APs
1:00 p.m. – 3:30 p.m. LLS, Principals

Technology's Role in Collegiate Renewal

Audience: **SITLs, Principals**
Facilitators: Bernajean Porter, Scott St. Pierre
Venue: TBD
Date: Tuesday, March 29th
Time: 9:00 a.m. – 11:45 a.m.

Higher Order Thinking, Engagement, Authentic Tasks & Technology (follow-up)

Audience: **SITLs, Secondary TLs, 2 interested teachers (who attended in January)**
Facilitators: Bernajean Porter, Scott St. Pierre
Venue: TBD
Date: Tuesday, March 29th
Time: 1:00 p.m. – 3:30 p.m.



April

Rate of Change: Leading in and for Change in Mathematics

Audience: **Math Learning Coordinators**
Facilitator: Ryan Brimacombe
Venue: ABCI Room TBD
Date: Monday, April 4th
Time: 9:00 a.m. to 3:30 p.m.

Collegiate Renewal's Technology Conference (Second Annual)

Audience: **Interested secondary teachers**
Facilitator: Scott St. Pierre
Venue: SPS Gathercole
Date: Tuesday, April 5th
Time: 9:00 a.m. – 3:30 p.m.
***Registration Deadline:** Tuesday, March 1st

Problem-Based Learning & Engagement in Science 9

Audience: **Science Learning Coordinators, Teachers of Science 9**
Facilitators: Wendy James, Karen Peterson, Sarah Clark, Tina Rioux
Venue: SPS Gathercole
Date: Friday, April 15th
Time: 9:00 a.m. – 3:30 p.m.



Please ensure you register for these upcoming sessions **before** the **Registration Deadline** (one week prior to each session date)

ctrl + click here  [PD Place](#)



MEETING DATE: FEBRUARY 8, 2011
TOPIC: FINANCIAL RESULTS FOR THE PERIOD
 SEPTEMBER 1, 2010 TO DECEMBER 31, 2010

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The attached financial information shows the School Division's year-to-date financial position.

CURRENT STATUS

Attached are the following documents:

- | | | |
|----|---|---------------|
| 1. | Memorandum regarding financial results to December 31, 2010 | Pages 1 – 4 |
| 2. | Statement of Financial Activities to December 31, 2010 | Page 5 |
| 3. | Statement of Cash Flow Requirements | Page 6 |
| 4. | Restricted Accumulated Surplus Details at December 31, 2010 | Pages 7 - 9 |
| 4. | Capital expenditures to December 31, 2010 | Pages 10 - 11 |

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

PROS AND CONS

FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer and Ms Wanda McLeod, Budget and Audit Manager	February 2, 2011	Financial Results Attachment

RECOMMENDATION



MEMORANDUM

DATE: February 1, 2011

TO: Trustees
Administrative Council

FROM: Garry Benning, Chief Financial Officer
Wanda McLeod, Budget and Audit Manager

RE: **FINANCIAL RESULTS TO DECEMBER 31, 2010**

The 2010-11 financial statements for the school divisions in Saskatchewan will be following the new guidelines in the Public Sector Accounting Handbook. Accordingly, the financial statements will no longer show the different funds held by the school divisions on the Statement of Financial Activities.

In addition, the tangible capital assets will no longer be reported as expenditures. Only the amortization expenses related to the tangible capital assets will be reported. The Ministry of Education required the 2009-10 Budget to be presented in the old format; therefore, the amortization expense was not included in the budget.

At the request of the Ministry of Education, the 2010-11 Budget was restated (with a Board motion) on December 14, 2010. The budgeted revenues from the Ministry were originally budget at \$101.2 million. This was reduced by \$1.9 million: \$1 million for the LINC agreement obligations and \$0.9 million for the costs associated with the enrolment increase in September 2010. A letter dated January 12, 2011 was later received that stated LINC will be funded by the Ministry of Education.

For the period September 1 to December 31, 2010, the majority of revenues and expenditures are on budget. The following is an explanation for several of the revenues and expenditures:

1. Revenues
 - a) Total Revenue

Total revenue to date is approximately \$70.7 million which is 35.2% of budget. This is 2.3% more than the four months ending December 31, 2009 (prior year) actual results. The total operating revenues to December 31, 2010 of \$66.3 million or 34.2% and is 0.4% less than the prior year.
 - b) Property Taxes

\$30.7 million or 33.7% of property tax has been recognized (which is 2.1% less than the prior year). The property taxes for 2009 and 2010 are based on the final information from the City of Saskatoon.

c) Provincial Grants

\$35.0 million or 34.6% (6.0% more than the prior year) of the grants have been reported. For the four months ending December 31, 2010, \$30.6 million or 33.1% (prior year was 30.5%) of the operating provincial grant revenue has been recognized.

For the four months ending December 31, 2010, there was \$4.4 million (64.0%) reported in capital funding. At December 31, 2009, \$3.0 million (20.6%) of the capital funding had been recognized. The grants for capital projects are recognized as the projects progress. For example, a project that is 60% completed would have 60% of the related funding recognized in the financial statements.

There is a greater percentage of capital funding reported in 2010-11 because of the change of the timing for reporting the capital funding. In the past, it was reported at an early stage (E2) and now it is reported at a later stage (E4). This resulted in the revenue from many of the 2009-10 capital projects being reported in 2010-11.

d) Tuition and Related Fees

\$330,126 or 31.1% (4.4% more than the prior year) of tuition and related fee revenue is estimated at December 31, 2010. This is an estimate based on the budgeted revenues for the tuition fees from other school divisions and the federal government.

e) Complementary Services

The complementary services revenues of \$166,617 relates to revenues for alternate funding at December 31, 2010. The 2009-10 fiscal year was the first year the school divisions were required to report the revenues and expenditures for alternate funding. This revenue and related expenses were not included in the 2010-11 or 2009-10 Budgets. Alternate funding includes grants and donations for specific projects.

f) External Services

\$1.3 million or 44.5% (0.3% less than the prior year) of external services revenue has been recorded. External services revenue includes adult education, cafeteria revenues and provincial funding for the associate schools.

g) School-Based

\$2.9 million or 51.9% (the same percentage as the prior year) of school-based revenue has been recorded. School-based revenue includes student fees and grants at the school level.

h) Other

\$359,156 or 31.1% (3.0% more than the prior year) of other revenue has been recognized. The timing of the payments in this category varies from year to year. Other includes investment and rental income.

2. Expenditures

a) Total Expenditures

Total expenditures to date are \$71.2 million which is 35.5% of the budget (2.0% less than in 2009-10). The budget for 2009-10 does not include amortization expense and the actual result does include this expense.

b) Governance

Governance expenses for the four months ending December 31, 2010 total \$201,480 or 25.7% of budget and are 11.3% less than the prior year. The 2009-10 Budget included the estimated costs associated with the 2009 civic elections. The election occurred in October and the cost is reported in 2009-10.

c) Administration

Administration expenses for the four months ending December 31, 2010 total \$1.3 million or 34.8% of budget and are 0.3% more than the prior year. The timing of a few expenditures in this category varied compared to the prior year.

d) Instruction

Instruction expenses total \$54.7 million or 36.7% of the budget for the four months ending December 31, 2010 which is 1.1% less than prior year. At the direction of the Ministry, the 2009-10 Budget did not include estimates for amortization expenses. As required by PSAB (Public Sector Accounting Board), the actual amortization expense is included in both years. The reporting of the amortization will result in the instruction expense being over budget in 2009-10. If the 2009-10 Budget included an estimate for amortization, instruction would be at 37.1% of the 2009-10 Budget.

Amortization expense does not impact the cash requirements of the school division.

e) Plant

Plant expenses totaling \$8.1 million or 26.7% of the budget has been incurred (compared to \$7.6 million or 33.4% in the prior year). As mentioned above, there was no amortization expense included in the 2009-10 Budget. The actual amortization expense is included in both years. The reporting of the amortization will result in the plant expense being over budget in 2009-10. If the 2009-10 Budget included an estimate for amortization, plant would be at 24.9% of the 2009-10 Budget. Amortization expense does not impact the cash requirements of the school division.

f) School-based

School-based expenses totaled \$2.0 million or 34.4% of the budget for the four months ending December 31, 2010 (35.2% in the prior year).

g) Transportation

Transportation expenses of \$1.8 million or 40.0% are estimated at December 31, 2010 (and the same percentage in 2009).

h) Tuition and Related Fees

Tuition and related fees totaling \$239,654 or 87.1% of the budget have been incurred (compared to 87.3% in the prior year). Tuition and related fees includes an estimate for the home-based education costs.

i) Complementary Services

\$1.2 million or 51.4% (3.8% less than the prior year) of the budget for complementary services has been spent at the end of December 31, 2010. Complementary services expenses report the Pre-Kindergarten.

As mentioned in the revenue section, the 2009-10 fiscal year was the first year the school divisions were required to report the revenues and expenditures for alternate funding. This revenue and related expenses were not included in the 2009-10 or 2010-11 budgets. Alternate funding includes grants and donations for specific projects. There were more of these expenses reported at December 31, 2009 (2009-10) when compared to December 31, 2010 (2010-11).

j) External Services

In 2010-11, \$1.3 million or 44.2% (compared to 44.8% in the prior year) of the budget for external services has been spent. External services include expenses related to the associate school and cafeterias.

k) Interest/Allowances

In 2010-11, \$422,200 or 31.4% of the budget for interest/allowances has been spent. This is 1.0% less than in the prior year.

3. Cash Flow Requirements

The Cash Flow Requirements statement is new in 2010-11. The statement converts the Statement of Financial Activities into more of a cash basis.

The Cash Flow Requirements statement provides financial information that is not included in the Statement of Financial Activities such as the purchase of tangible capital assets and the repayment of long-term debt. The statement also adjusts for non-cash items included in the Statement of Financial Activities such as amortization expense.

4. Internally Restricted Surplus

The budget allocations for 2010-11 have been completed and more detailed information is included in the attached schedule.

5. Capital Expenditures

As mentioned previously, the capital expenditures are no longer reported in the Statement of Financial Activities. The attached schedule provides information regarding the capital expenditures for the four months ending December 31, 2010.

**Consolidated Statement of Financial Activities
 For the Four Month Period Ended December 31, 2010**

	2010-11		2009-10	
	Consolidated Actual	Percentage of Budget (as restated)	Consolidated Actual	Percentage of Budget
<u>Revenues</u>				
Property taxes	\$ 30,697,358	33.7%	\$ 30,119,505	35.8%
Provincial grants	34,983,908	35.2%	32,412,670	29.2%
Tuition and related fees	330,126	31.1%	278,872	26.7%
Complementary services	166,617	-	305,380	-
External services	1,339,215	44.5%	1,242,485	44.8%
School-based	2,856,510	51.9%	2,855,845	51.9%
Other	359,156	31.1%	359,508	28.1%
Total Revenues	70,732,891	35.2%	67,574,265	32.9%
<u>Expenses</u>				
Governance	201,480	25.7%	332,473	37.0%
Administration	1,327,256	34.8%	1,192,345	34.5%
Instruction	54,694,364	36.7%	53,033,350	37.8%
Plant	8,133,523	26.7%	7,561,384	33.4%
School-based	1,892,397	34.4%	1,933,452	35.2%
Transportation	1,776,216	40.0%	1,649,858	40.0%
Tuition and related fees	239,654	87.1%	245,396	87.3%
Complementary services	1,214,552	51.4%	1,219,502	55.2%
External services	1,270,364	44.2%	1,181,422	44.8%
Interest/allowances	422,200	31.4%	475,022	32.4%
Total Expenses	71,172,006	35.5%	68,824,205	37.5%
Surplus/(deficit)	(439,115)		(1,249,940)	

Cash Flow Requirements
For the Four Month Period Ended December 31, 2010

	Actual 2010-11	Restated Budget 2010-11	Actual 2009-10	Budget 2009-10
Surplus/(deficit)	(439,115)	301,980	(1,249,940)	22,063,101
CASH REQUIREMENTS:				
Tangible capital assets:				
Purchases	(4,526,544)	(13,351,321)	(4,172,694)	(22,679,101)
Long term debt:				
Repayments	(1,317,108)	(4,830,000)	(1,279,855)	(5,043,000)
Debt issued	-	1,855,000	-	4,193,000
Non-cash items included in surplus/deficit:				
Amortization expense	3,574,752	10,300,000	2,896,870	-
Employee Future Benefits expenses		530,000		-
Other cash requirements:				
Expected Employee Future Benefits payments		(200,000)		-
NET EXCESS (REQUESTED) CASH	(2,708,014)	(5,394,341)	(3,805,619)	(1,466,000)
Reserves:				
Use of Capital Reserves	950,000	1,579,341		-
Contributions to Other Reserves	(185,000)	(185,000)	(134,000)	(134,000)
Use of Operating Reserves	2,100,000	4,000,000	1,600,000	1,600,000
ADJUSTED CASH REQUIREMENT	156,986	-	(2,339,619)	-

**Internally Restricted Surplus
 As at December 31, 2010**

Civic Elections

Balance, August 31, 2010	34,139	
Add: 2010-11 Budget allocation	75,000	
Deduct: Transfer from operating to reserves	-	
Balance, December 31, 2010	<u> </u>	109,139

School Generated Funds

Balance, August 31, 2010	2,396,614	
Add: Revenues	-	
Deduct: Expenses	-	
Balance, December 31, 2010	<u> </u>	2,396,614

Equipment Replacement School Services

Balance, August 31, 2010	6,679	
Add: 2010-11 Budget allocation	-	
Deduct:		
2010-11 expenses	-	
Balance, December 31, 2010	<u> </u>	6,679

General

Balance, August 31, 2010	113,253	
Add: 2010-11 Budget allocation	-	
Deduct: expenditures	-	
Balance, December 31, 2010	<u> </u>	113,253

Facility Rental Reserve

Balance, August 31, 2010	156,953	
Add: 2010-11 Budget allocation	150,000	
Deduct: 2010-11 expenses	(135,000)	
Balance, December 31, 2010	<u> </u>	171,953

System Application Reserve

Balance, August 31, 2010	975,000	
Add: 2010-11 Budget allocation	75,000	
Deduct: expenditures	-	
Balance, December 31, 2010	<u> </u>	1,050,000

Trustee Education Allowance

Balance, August 31, 2010	43,000	
Add: 2010-11 Budget allocation	-	
Deduct: expenditures	-	
Balance, December 31, 2010	<u> </u>	43,000

Facility Operating Reserve

Balance, August 31, 2010	332,201	
Add: 2010-11 Budget allocation	-	
Deduct: expenditures	-	
Balance, December 31, 2010	<u> </u>	332,201

Memo to Trustees and Administrative Council
 Financial Results to December 31, 2010
 February 1, 2011

Specialized School Equipment Reserve

Balance, August 31, 2010	1,400,000	
Add: 2010-11 Budget allocation	-	
Deduct: expenditures	-	
Balance, December 31, 2010	<u>1,400,000</u>	1,400,000

Curriculum Renewal Reserve

Balance, August 31, 2010	1,460,000	
Add: 2010-11 Budget allocation	-	
Deduct: expenditures	-	
Balance, December 31, 2010	<u>1,460,000</u>	1,460,000

Technology Renewal Reserve

Balance, August 31, 2010	1,400,000	
Add: 2010-11 Budget allocation	-	
Deduct: expenditures	-	
Balance, December 31, 2010	<u>1,400,000</u>	1,400,000

Staff Professional Development Reserve

Balance, August 31, 2010	800,000	
Add: 2010-11 Budget allocation	-	
Deduct: expenditures	-	
Balance, December 31, 2010	<u>800,000</u>	800,000

Secondary Security Camera

Balance, August 31, 2010	20,000	
Add: 2010-11 Budget allocation	20,000	
Deduct: expenditures	-	
Balance, December 31, 2010	<u>40,000</u>	40,000

Alternative Funds

Balance, August 31, 2010	265,000	
Add: 2010-11 Budget allocation	-	
Deduct: expenditures	-	
Balance, December 31, 2010	<u>265,000</u>	265,000

School Carry Forwards

Balance, August 31, 2010	861,532	
Add: 2010-11 Budget allocation	-	
Deduct: purchases throughout the year	-	
Balance, December 31, 2010	<u>861,532</u>	861,532

Balance, December 31, 2010	<u>10,449,371</u>	10,449,371
----------------------------	-------------------	------------

Contingency Fund Reserve

Balance, August 31, 2010	954,886
Add: 2010-11 Budget allocation	<u>-</u>
Balance, December 31, 2010	<u>954,886</u>
Internally Restricted Surplus - Grand Total December 31, 2010	<u>11,404,257</u>

Capital Expenditures For the Four Month Period Ended December 31, 2010

Facility	Project Description	Total Available in 2010-11	Expenditures to December 31, 2010	Percent Expended to December 31, 2010
PROJECTS FROM PRIOR YEARS				
	Day Cares	435,471	135,321	31.1%
Marion Graham	Theatre Upgrade	429,289	519,845	121.1%
Tommy Douglas Collegiate	New Collegiate	195,752	1,634	0.8%
Mount Royal Collegiate	Saskatoon Trades and Skills Centre	2,770,201	907,502	32.8%
Various	Other Projects	581,704	18,232	3.1%
Pleasant Hill	New Boiler	257,361	172,877	67.2%
NEW PROJECTS IN 2009-10 BUDGET				
Mount Royal Collegiate	Multi-use Building	1,381,204	543,627	39.4%
Mount Royal	Additional Renovations	799,000	-	0.0%
NEW PROJECTS IN 2010-11 BUDGET				
Nutana Collegiate	Renovation Project	1,429,038	953,587	66.7%
Various Schools	Roofing Projects	644,549	281,995	43.8%
Brightwater	House Demolition & New Building	54,579	-	0.0%
Energy Smart	Additional Capital Costs	753,628	-	0.0%
TOTALS		9,474,415	3,534,620	37.3%
Major Funding Announcements from Ministry of Education after the Budget 2009-10 was set:				
Various Schools	Roofing Projects	629,387	397,842	63.2%
Willowgrove Elementary School		1,198,657	97,179	8.1%
Centennial Collegiate	Portables	260,333	197,689	75.9%
WP Bate School	Early Learning Portable	363,262	28,005	7.7%
Tommy Douglas Collegiate	Portables	30,590	42,308	138.3%
		2,482,229	763,023	30.7%
TOTALS - OTHER DEPARTMENTS		2,593,492	228,901	8.8%
TOTALS		14,550,136	4,526,544	31.1%

Long-term Projects						
	Total Original Budget	Additional Budget Added	Budget Dollars Reallocated	Total Available	Total Expense to Date	Total Budget Remaining
Tommy Douglas Collegiate	24,278,858	445,552	117,857	24,842,267	24,648,149	194,118
Centennial Collegiate	21,361,000	-	(117,857)	21,243,143	21,224,274	18,869
Nutana Collegiate	13,500,000	-	-	13,500,000	6,472,452	7,027,548