

**Board Of Education**  
**Saskatoon School Division No. 13**

**Meeting**  
**Of The**  
**SASKATOON BOARD OF EDUCATION**

**TUESDAY, JUNE 8, 2010**  
**Board Room**  
**310 21<sup>st</sup> Street East**

**7:00 p.m.**

**Please Note: All public Board meetings are audio taped**

**A g e n d a**

- 1. ROLL CALL:**
- 2. PLAYING OF O'CANADA:**
- 3. ADOPTION OF AGENDA:**
- 4. COMMENTS/CONCERNS/QUESTIONS FROM THE PUBLIC:**  
(maximum 5 minutes per speaker; 20 minutes total; comments must be related to specific agenda items)
- 5. APPROVAL OF MINUTES OF LAST MEETING:**  
May 18, 2010 (Unapproved)
- 6. DELEGATIONS:**
- 7. EXTERNAL REPORTS / PRESENTATIONS:**
  - (a) Celebrating Excellence, Kamskénow Program  
Partnership Between The University Of Saskatchewan  
And Pleasant Hill Community School**
- 8. BUSINESS ARISING FROM THE MINUTES:**
- 9. UNFINISHED BUSINESS:**
  - (a) Items Arising From The Committee Of The Whole**

10. **CORRESPONDENCE:**

11. **REPORTS OF COMMITTEES AND TRUSTEES:**

12. **NEW BUSINESS:**

**Decision**

- (a) **Approval Of The Annual Budget Estimates  
For September 1, 2010 To August 31, 2011**
- (b) **Approval Of The Annual Capital Plan 2010 – 2011**
- (c) **Update And Approval Of Tender For  
Pleasant Hill School Boiler Replacement Project**
- (d) **Audited Statements Of The Pension Plan  
For The Non-Teaching Employees**
- (e) **Assessing Our Learning Community:  
Student Perceptions 2009 - 2010**

13. **REPORTS FROM ADMINISTRATIVE STAFF:**

**Information**

- (a) **Willowgrove New School Update**
- (b) **Campaign Contributions And Expenses  
2009 Board Election**
- (c) **Trustee Professional Development And Community Events  
Account Reports**

14. **NOTICES OF MOTION:**

15. **QUESTIONS BY TRUSTEES:**

16. **QUESTIONS FROM THE PUBLIC:**

**Next Regular Meeting**

**At the call of the Chair or  
Tuesday, June 22, 2010  
7:00 p.m.**

# UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, May 18, 2010 at 3:00 p.m. in Committee of the Whole Board.

May 18,  
2010

MEMBERS PRESENT: Mr. Robin Bellamy, Mr. Dan Danielson, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Ray Morrison, Ms. Anna Ringstrom, Mr. Darrell Utley, Mr. Kevin Waugh

Mr. Bellamy arrived at 3:20 p.m.  
Ms. Kelleher arrived at 3:40 p.m.

Mr. Waugh excused himself at 4:45 p.m.

Following discussions in Committee of the Whole, Mr. Morrison moved that the Board rise and report.

CARRIED (8)

Mr. Morrison moved that the Board adjourn to the call of the Chair or the Regular Board Meeting of Tuesday, May 18, 2010 at 7:00 p.m.

CARRIED (8)

The meeting adjourned at 6:40 p.m.

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Secretary of the School Division

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Board Chair

# UNAPPROVED

MINUTES OF A MEETING:	of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, May 18, 2010 at 7:00 p.m.	May 18, 2010
MEMBERS PRESENT:	Mr. Ray Morrison (Board Chair), Mr. Robin Bellamy, Mr. Dan Danielson, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Ms. Anna Ringstrom, Mr. Darrell Utley, Mr. Kevin Waugh	
	<u>Agenda:</u> Mr. Bellamy moved approval of the agenda.	Agenda
	CARRIED (8)	
	<u>Minutes:</u> Ms. Kelleher moved approval of the minutes of the Committee of the Whole Meeting and Regular Board Meeting of April 27, 2010.	Minutes
	CARRIED (8)	
	Mr. Linklater joined the meeting at 7:05 p.m.	
	<u>Celebrating Excellence – Evan Hardy Collegiate Bioresource Management Course:</u> Mr. George Rathwell, Director of Education, introduced Ms. Linda Stanviloff, Superintendent of Education. Ms. Stanviloff introduced Mr. Doug Njaa, Principal of Evan Hardy Collegiate. Mr. Njaa introduced teachers Karen Peterson and Tina Rioux who spoke of the course design and how it relates to <i>Collegiate Renewal</i> teacher and student engagement. Students Sergej, Ian, Alison and Meran shared their experiences with this course; in particular, student engagement, group work, the difference of the Bioresource Management course compared to a traditional Biology 20 course and life lessons learned by the students.	Celebrating Excellence-Evan Hardy Collegiate Bioresource Management Course
	<u>Correspondence:</u> Mr. Danielson moved the Board receive, in confidence, the correspondence from the closed session of Committee of the Whole.	Correspondence
	CARRIED (9)	
	<u>Reports Of Committees And Trustees:</u>	Reports Of Committees And Trustees
	<ul style="list-style-type: none"><li>• Trustee Utley reported on his attendance at several events through the month of May including a tour of Wildwood School, Holliston School Learning Fair, the Literacy for Life Banquet, College Park School reading camp and the School Community Council Meeting at Brevoort Park School.</li><li>• Trustee Danielson reported on his attendance with Board Chair Morrison at the Give Away Ceremony at former Director Jutras' home.</li><li>• Trustee Ringstrom reported on her attendance at School Community Council Assembly meeting, the Literacy for Life Banquet, fundraising activities, the Core Area Youth Co-op and Read Saskatoon's Read and Feed. She also attended the Saskatoon Opera Performance of Hansel and Gretel at Brunskill School</li><li>• Board Chair Morrison reported on his attendance at the Literacy for Life Banquet and the Literacy for Life Business Leaders luncheon.</li></ul>	
	<u>Tender For Marion M. Graham Collegiate Theatre Upgrade – Phase 2:</u> Ms. MacPherson moved that the Board award the tender for the Marion M. Graham Collegiate Upgrade – Phase 2, in the amount of \$527,000, plus GST, including the Alternate Price B of \$5,540 to Fasttrack Management.	Tender For Marion M. Graham Collegiate Theatre Upgrade Phase 2
	CARRIED (9)	

Pre-Authorization For Award Of Tender Regarding Boiler Replacement At Pleasant Hill School: Mr. Linklater moved that the Board pre-authorize Administration to award the tender for the boiler replacement at Pleasant Hill School, if the low and/or acceptable tender is less than the budget allocated for it and that Administration report back to the Board on the award of the tender at its next public board meeting.

Pre-Authorization For Award Of Tender Regarding Boiler Replacement At Pleasant Hill School

CARRIED (9)

Assessing Our Learning Community: Parent Perceptions 2009-2010: Mr. Waugh moved that the Board approve the *Assessing Our Learning Community: Parent Perceptions 2009-2010* report to be included as part of the evidence of quality indicators for the Director's annual evaluation.

Assessing Our Learning Community: Parent Perceptions 2009-2010

CARRIED (9)

Provincial Budget 2010-2011: Board Chair Morrison provided a verbal update on the recent budget meetings with the Deputy Minister of Education.

Provincial Budget 2010 - 2011

Reports From Administrative Staff: Reports were received, for information, on the following issues:

Reports From Administrative Staff

- Literacy For Life Update: Ms. Kim Newlove, Superintendent of Education, spoke to the Board regarding the addition of a Full Day Kindergarten program at Queen Elizabeth School. Ms. Newlove also introduced Lester B. Pearson learning community members Vice Principal Nicola Bishop-Yong, Grade 7 teacher Gwyn Fournier, Grade 8 student Tally Derkachenko and parent Carey Derkachenko, who spoke of their perspectives on inquiry learning and provided examples of the learning unit that resulted from these projects.

- Collegiate Renewal Update
- Facilities For Learning Update
- Existing Collegiate Theatre Upgrading Status Report
- Human Resources Report April 30, 2010
- Financial Results For The Period September 1, 2009 To April 30, 2010
- Response to Trustee Danielson's Questions Regarding Tools for Woodworking

Ms. MacPherson moved that the Board adjourn to the call of the Chair or the Committee of the Whole Meeting of Tuesday, June 8 , 2010 at 3:00 p.m.

CARRIED (9)

The meeting adjourned at 9:05 p.m.



**MEETING DATE: JUNE 8, 2010**

**TOPIC: CELEBRATING EXCELLENCE  
KAMSKÉNOW PROGRAM  
PARTNERSHIP BETWEEN THE  
UNIVERSITY OF SASKATCHEWAN AND  
PLEASANT HILL COMMUNITY SCHOOL**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: External Reports / Presentations	

## BACKGROUND

**Strengthening Our Learning Community – Strategic Direction: Our Students’ Learning** goal states: *“Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth”*. **Our People** goal states: *“Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning.”* **Our Community** goal states: *“Our community will share ownership and responsibility with us for the well-being and education of our children and youth.”* **Our Organization** goal states: *“Our organization will be principled, innovative, collaborative, accountable, and effective.”*

## CURRENT STATUS

There are many examples of excellent work being done by our students, staff and communities. The Saskatoon Board of Education has much to be proud of and, as such, we celebrate the achievement of our students, staff and communities continually.

**Kamskénow** (pronounced *gum-skə-nō*), a Cree term meaning “to find and to learn,” is an innovative partnership between Pleasant Hill Community School and the University of Saskatchewan (College of Arts and Sciences and the Aboriginal Students’ Centre). Through instruction by University personnel at the school and regular visits to campus, Grades 4 and 5 students have an opportunity to establish and deepen their understanding of a number of Arts and Science disciplines and to familiarize themselves with the University campus. Development of the program was a collective effort by the school Elder, and University of Saskatchewan and Pleasant Hill Community School representatives.

A typical program cycle includes the delivery of three weekly discipline-specific interactive learning activities at the school. These are developed through consultation with the classroom teacher, and consider curricular connections and student development. The fourth session includes an on-campus instructional session, which include tours related to the discipline. This year sessions were related to Chemistry, Physics, Biology, Geology, Mathematics, Computer Science and Medicine. Upcoming plans include continuation of programming at Pleasant Hill Community School, as well as expansion to other elementary and secondary schools.

In addition to student representatives, Brij Verma, University representative, Lori-Ann Daniels, classroom teacher, and Kevin Epp, Pleasant Hill Community School principal, will offer an overview of the *Kamskénow* Program.

PREPARED BY	DATE	ATTACHMENTS
Ms Patricia Prowse Superintendent of Education	June 2, 2010	



**MEETING DATE:** JUNE 8, 2010

**TOPIC:** APPROVAL OF THE ANNUAL BUDGET ESTIMATES  
FOR SEPTEMBER 1, 2010 TO AUGUST 31, 2011

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The Ministry of Education has indicated that school boards must pass and submit their 2010 – 2011 budgets to the Ministry by no later than June 30, 2010.

## CURRENT STATUS

Administration has prepared and is recommending the annual budget estimates for the period September 1, 2010 to August 31, 2011 for the Board's consideration.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning Chief Financial Officer	June 2, 2010	Budget Report September 1, 2010 To August 31, 2011

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board approve the annual budget estimates for the fiscal year September 1, 2010 to August 31, 2011 as detailed in the Budget Report September 1, 2010 to August 31, 2011.

# Saskatoon Public Schools Budget Report September 1, 2010 to August 31, 2011



Prepared on Behalf of the  
Saskatoon Board of Education

Ms. Donna Banks  
Mr. Robin Bellamy  
Mr. Dan Danielson  
Ms. Holly Kelleher  
Mr. Vernon Linklater  
Ms. Colleen MacPherson  
Mr. Ray Morrison  
Ms. Anna Ringstrom  
Mr. Darrell Utley  
Mr. Kevin Waugh

By Administration

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## Proposed Resolution

That the Board approve its annual budget estimates for the fiscal year September 1, 2010 to August 31, 2011 as detailed in the *Budget Report* September 1, 2010 to August 31, 2011.



## Highlights of the Strategic Plan and Budget

The Saskatoon Board of Education's 2010-2011 Strategic Plan and Budget advance the priorities of the Board and the Ministry of Education's Continuous Improvement Framework. The Board's two main strategic initiatives are *Literacy for Life* and *Collegiate Renewal* and the four priorities of the Continuous Improvement Framework are:

- Higher levels of literacy and achievement;
- Equitable opportunities for all students;
- Smooth transitions into and through the system; and,
- Strong system-wide accountability and governance.

This budget presents the anticipated revenues and expenditures required to achieve the outcomes associated with the Board's priorities, the Continuous Improvement Framework, and an increased student population.

The Board of Education's commitment to provide a quality education to students in a fiscally responsible manner is enhanced in the 2010-2011 Budget and Plan through the following actions.

### Higher Literacy and Achievement

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1. Advancement of the Board's two strategic priorities: Early Learning and Literacy (*Literacy for Life*) and *Collegiate Renewal* will include an emphasis on the Ministry of Education's curriculum renewal initiatives.
  - The seventh year of the early learning and literacy initiative (*Literacy for Life*) will continue to enhance the literacy development of Pre-Kindergarten to Grade 8 students, as well as students in Grades 3-8 who have struggled to learn to read. The *Just Read* initiative will also continue to promote reading beyond the school day for all K-12 students. In addition, *Literacy for Life* will emphasize the professional development of school-based leaders, and will gain increased capacity in delivering powerful instructional strategies through the use of technology. This priority is a multi-year initiative with the intended learning outcome of all students K-12 reading at or above grade level.
  - The *Collegiate Renewal* learning priority has focused upon improving our collegiate students' learning through student engagement activities and developing new and innovative approaches to how and what our collegiate students learn. This initiative will focus upon the coordination and support of present and future innovative educational programming within our collegiates. Staff development is also a crucial and ongoing aspect of this priority. To this end, resources will be directed toward professional development in new teaching and assessment for learning strategies, interventions for struggling readers, and the effective use of technology in our students' learning. This is a multi-year priority that is directed toward making our students' learning increasingly relevant, challenging and applicable to the 21st Century knowledge-based society.



2. Continuation and addition of several strategic initiatives related to our students' learning.
- The addition of literacy enhanced full day Kindergarten at Queen Elizabeth and Confederation Park Schools. This also includes full day Kindergarten programming in the Nêhiyâwiwin Cree Language and Culture Program.
  - The continuation of the Data Warehousing project will increase the ability to utilize data from large scale assessments (i.e. Canadian Achievement Tests, Ministry of Education Assessment for Learning protocols) in order to advance the Board's two priorities.
  - Increased technology support for the 21<sup>st</sup> Century will strengthen learning outcomes for *Literacy for Life* and *Collegiate Renewal*.
  - Implementation of the Ministry of Education's Curriculum Renewal Strategy will be supported with student resources, staff development and leadership support.
  - A new International Baccalaureate Program will be established. This program will be delivered at Bedford Road Collegiate beginning fall of 2010.
  - The Board's two learning priorities will be strengthened by a continued focus on Assessment for Learning practices Pre K-12.
  - New student learning reports will be implemented in Grades 9-12.
  - English as an Additional Language (EAL) programming will be introduced to Kindergarten and Grade One students. In addition, English as an Additional Language supports will be extended to meet the needs of a growing number of students in Grades 2-12. Additional staff, professional development and technology will be provided.
  - Late French Immersion programming will continue to meet the needs of students seeking a second opportunity to learn the French language and French Immersion programming will be established at Tommy Douglas Collegiate.
  - A continued focus on the implementation of Promising Practices in Mathematics (staff development, programming, external support, resources) will be undertaken.
  - Community consultation and parent engagement associated with *Collegiate Renewal* and *Literacy for Life* will continue.

### Equitable Opportunities For All Students

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- There will be budget money provided to continue the reduction of student fees in our schools.
- The ongoing development and implementation of culturally responsive schools will proceed through the support of the Okiciyapi Partnership and the First Nations, Métis and Inuit Education Unit. Curriculum renewal initiatives will enhance the focus on First Nations, Métis and Inuit perspectives and Ways of Knowing and Treaty Education.
- An increased focus on the learning agenda in Community Schools as part of the Board's Early Learning and Literacy (*Literacy for Life*) priority will be continued.
- An enhanced emphasis on safe and caring schools will be undertaken (Codes of Conduct, risk assessment training).



- Special Education programming will be enhanced in the areas of personnel, instructional technology and staff development.
- A continued focus on the Intensive Needs Support Initiative will provide additional opportunities to support students who require increased intervention with their learning.

### Smooth Transitions Into and Through the System

- An enhanced focus on the development of Early Learning Care Centres and programming will provide seamless early learning care environments for our youngest children.
- New Career Education initiatives will be developed and implemented in alignment with Ministry of Education curriculum renewal recommendations, the work of the Industry Education Council and the Saskatoon Skills and Trades Centre at Mount Royal Collegiate.
- The historical educational partnership with the Whitecap Dakota First Nation Council and school will be strengthened. A new comprehensive agreement will facilitate transitions for Whitecap Dakota First Nations students into Saskatoon Public Schools.

### Governance, Facilities and Accountability

- A fiscally responsible budget will be established.
- An annual audited financial statement will be presented to the Board.
- Public Accounts will be presented to the Board in accordance with Section 283(1) of the Education Act.
- A performance audit of the Finance area will be conducted. This is part of the Board's four-year plan which was initiated to ensure the School Division's operations are effective, efficient and economical.
- The contribution to capital for facility improvement projects at schools, when combined with facilities operating, and other partner funded capital projects such as Mount Royal and Nutana Collegiate renovation projects, will assist in reducing the prioritized deferred maintenance backlog. This backlog should not increase significantly, relative to inflation and current construction market costs, because of these actions.
- The Fiscal Leadership Report that highlights investments, managing expenditures and revenue initiatives will be presented annually to the Board.



<b>SASKATOON PUBLIC SCHOOLS STRATEGIC PLAN 2010-2011 BUDGET</b>	
<b>HIGHER LITERACY AND ACHIEVEMENT</b>	
<b>BOARD PRIORITIES</b>	
<b>Literacy for Life (Early Learning and Literacy)</b>	
1	Continue and Strengthen the Components of <i>Literacy for Life</i> : Just Read, Read to Succeed, Early Learning, Pre-Kindergarten - Grade 8 Literacy programming, and Leadership Development
2	Add Literacy Enhanced Full Day Kindergarten (Queen Elizabeth and Confederation Park)
3	Enhance Elementary Instruction Technology
4	Continue Community Schools Action Plan
5	Implement New Large Scale Assessment Protocols
<b>Collegiate Renewal</b>	
6	Continue and Strengthen the Components of <i>Collegiate Renewal</i> : Assessment for Learning, Student Voice, Student Advisory Groups, Innovative Programming, and Leadership Development
7	Implement International Baccalaureate Programming at Bedford Road
8	Implement Student Learning Reports for Grades 9-12
9	Provide Technology Support for 21st Century Learning
<b>Initiatives Within Both Learning Priorities</b>	
10	Continue Data Warehousing Project
11	Implementation of Provincial Curriculum Renewal Strategy (New Resources)
12	Continue Assessment for Learning Staff Development and Practices K-12
13	Enhance English as an Additional Language (EAL) support in Grades 2-12 and introduce EAL programming for Kindergarten and Grade 1.
14	Community Consultation/Engagement Associated with <i>Collegiate Renewal</i> and <i>Literacy for Life</i>
<b>Other Strategic Literacy and Achievement Initiatives</b>	
15	Continue French Late Immersion Programming
16	Continue to Implement Promising Practices in Mathematics (Professional Development for Administrators and Teachers, External Support, Materials)
17	Implement French Immersion Program at Tommy Douglas
<b>EQUITABLE OPPORTUNITIES AND OUTCOMES FOR ALL</b>	
<b>First Nations, Inuit and Métis Education</b>	
18	Continue with First Nations, Inuit and Métis Education Partnerships
19	Continue to Develop Cultural Responsiveness Models and Support Treaty Education
20	Addition of Indigenous Knowledge Facilitation - Brightwater
<b>Special Education</b>	
21	Enhance Special Education Technology
22	Continue with Intensive Needs Support Initiative
23	Continue Focus on Response To Intervention Framework
24	Addition of an Educational Psychologist
<b>Safe and Caring Schools</b>	
25	Continue Risk Assessment Training
26	Develop Codes of Conduct, Safety Patrols



<b>SMOOTH TRANSITIONS INTO AND THROUGH THE SYSTEM</b>	
27	Continue Advocacy for Blended Early Learning Care
28	Enhance Career Education Initiatives
29	Continue Development of Saskatoon Trades and Skills Centre (Mount Royal)
30	Strengthen the historical educational partnership with the Whitecap Dakota First Nation Council and School.
<b>GOVERNANCE, FACILITIES AND ACCOUNTABILITY</b>	
<b>Facilities for Learning</b>	
31	Implement Annual Capital Plan Including the Energy Smart Program
32	Continue Future of our Schools Process and Develop Five Year Capital Plan
33	Conduct Facility Audits and Implement FAME Software
<b>Fiscal Management</b>	
34	Implement Public Sector Accounting Board Policies
35	Conduct Performance Audit to Ensure Operations are Effective, Efficient and Economical
36	Student Fee Equity
<b>School Community Councils</b>	
37	Continue to Develop Capacity of School Community Councils



## Fiscal Issues That Need To Be Worked On With The Ministry of Education

1. To ensure adequate funding of the Board's Strategic Priorities of *Literacy for Life* and *Collegiate Renewal* within the Continuous Improvement Framework. These priorities will continue to require sufficient funding in future budgets.
2. To be certain that increased costs associated with significant enrolment increase at the start of the school year are adequately funded by the Ministry of Education in the year that it occurs.
3. To continue to work with the Ministry of Education during the transition period to achieve a new funding mechanism for school divisions that adhere to the following principles:
  - a. Mutual Responsibility – The Ministry and boards of education will be guided by sustainable programs and services that support the broad range of factors required for student achievement.
  - b. Accountability – The Ministry and boards of education will maintain a respectful collaborative working relationship, and ensure that the principles are reflected in their actions and decisions and demonstrate their responsibility to stakeholders and the public.
  - c. Transparency – The Ministry and boards of education will make decisions that are supported by evidence-based written policies that are consistently applied and easily understood.
  - d. Equity – The Ministry and boards of education will make decisions that support all students in reaching their full potential.
  - e. Stability – The Ministry and the boards of education will make decisions that endeavour to provide the flexibility to deal with periods of economic stability, growth and decline.
4. To continue to work with the Ministry of Education during the transition period to achieve a new funding mechanism by having Saskatoon Public Schools representatives on the following provincial committees: Data Systems, Facilities Capital Technical, Financing, and Programs and Initiatives Technical.
5. To secure long term sustainable funding of the Capital Budget to address the backlog of work identified in the facility audits.
6. To ensure that existing locally negotiated collective agreements are fully funded from the Ministry of Education, as the School Board no longer has the ability to set the mill rate.
7. To be certain that technology which supports the four areas in the Continuous Improvement Framework (Higher Literacy and Achievement, Equitable Opportunities and Outcomes For All, Smooth Transitions Into and Through The System, and Governance, Facilities and Accountability) is adequately addressed and funded by the Ministry of Education.
8. To ensure adequate funding to support special needs students.
9. To ensure adequate funding is in place to provide English as an Additional Language (EAL) supports as immigration levels and in-province migration to Saskatoon continues to increase.



## Financial Assumptions

At the time the 2010-11 Budget was developed and passed, Administration had some unanswered questions that had been provided to the Ministry of Education (Ministry). The following are the most significant assumptions:

1. The Ministry will approve the 2010-11 Budget and provide the necessary funding required by Saskatoon Public Schools.
2. The funding for the Nutana capital project will come from the Operating Reserves. In the 2010-11 Budget this amount is \$2.1 million.
3. Any additional costs associated with the most currently negotiated Local Agreement between The Saskatoon Board of Education and the teachers will be funded by the Ministry using the average salary of a teacher at Saskatoon Public Schools.
4. All additional costs for Saskatoon Public Schools associated with increased enrolment will be funded by the Ministry. The 2010-11 Budget includes an estimated increase in enrolment of 230 students when comparing the projected enrolment for September 2009 and the projected enrolment for September 2010.
5. As indicated by the Ministry when the Provincial Budget was announced, the salary increase for the teachers on September 1, 2010 is not included in the Budget. It is assumed that the Ministry will pay for the costs associated with the salary increase.
6. The capital funding commitments that were made by the Ministry for 100% funding of the roofing, portables, FAME facility audits and Willowgrove Elementary School will be honoured. Saskatoon Public Schools will not include any additional costs for these projects in the 2010-11 Budget.
7. The province has indicated that the mill rate for 2011 will be lower than the 2010 mill rate. It is assumed that the reduction in mill rate for school board revenue will be offset by increased provincial grants.
8. Any surplus in 2009-10 (compared to budget) will not reduce the funding received from the Ministry in 2010-11.



## Summary of Changes in Accounting Policies

The 2010-11 Budget for the school divisions in Saskatchewan follows the guidelines of the Public Sector Accounting Board (PSAB) for both financial statement presentation and reporting of the tangible capital assets. The new guidelines require school divisions to no longer show the different funds held by the school divisions in the Statement of Operations.

In addition, the tangible capital assets will no longer be reported as expenditures in the Statement of Operations. The 2010-11 Budget will be the first budget prepared by school divisions that will report the amortization expenses related to the tangible capital assets. This amortization is not an additional cash requirement for the school division and this will be taken into account when calculating the budgeted cash requirements. The 2009-10 Budget has been restated for comparative purposes to include an estimated amortization expense.

The expenditures reported in the 2009-10 Budget have been reclassified to conform to the new accounting guidelines required by Public Sector Accounting Board (PSAB). The reclassification will help when comparing the two budget years.



## Financial Information

### Introduction

#### Saskatoon Public Schools Statement of Operations

	Budget 2010-11	Budget 2009-10 (Note 1)
<b>Revenues</b>		
Property taxes	\$ 91,000,000	\$ 84,145,000
Provincial grants	101,181,390	110,955,510
Tuition and related fees	1,060,000	1,045,000
External services	3,007,000	2,775,000
School-based	5,500,000	5,500,000
Other	1,154,500	1,277,200
Total revenues	202,902,890	205,697,710
<b>Expenses</b>		
Governance	785,125	938,947
Administration	3,817,879	3,469,541
Instruction	148,876,866	142,867,359
Plant	30,418,177	29,291,085
School-based	5,500,000	5,500,000
Transportation	4,440,540	4,238,645
Tuition and related fees	275,000	281,000
Complementary services	2,364,629	2,285,993
External services	2,876,194	2,638,024
Interest	1,346,500	1,474,015
Total expenses	200,700,910	192,984,609
Surplus (Note 2)	2,201,980	12,713,101

#### Notes:

1. Budget 2009-10 has been restated to include estimates for amortization expense. The Budget approved by the Board did not include amortization expense. Budget 2009-10 includes estimated amortization expenses of \$2.65 million in the instruction and \$6.70 million in the plant categories.
2. The revenue for capital projects is recognized as the capital project progresses. The same capital asset only has amortization expense recognized in the financial statement after the capital project is completed. Budget 2010-11 includes \$6.5 million in revenues from the Ministry of Education for capital projects and Budget 2009-10 included \$14.5 million.



## Saskatoon Public Schools Cash Flow Requirements

	Budget 2010-11	Budget 2009-10
Total revenues	202,902,890	205,697,710
Total expenses	200,700,910	192,984,609
Surplus (Note 1)	2,201,980	12,713,101
<i>Tangible Capital Assets:</i>		
Purchases (Note 2)	(13,351,321)	(22,679,101)
<i>Long-term Debt:</i>		
Debt issued	1,855,000	4,193,000
Debt repayments	(4,830,000)	(5,043,000)
<i>Non-cash Items:</i>		
Amortization expense	10,300,000	9,350,000
Employee future benefits expenses (Note 3)	330,000	-
<i>Reserves:</i>		
Capital fund (Note 4)	1,579,341	-
Other reserves (Note 5)	(185,000)	(134,000)
Deficit (Note 6)	(2,100,000)	(1,600,000)

### Notes:

1. Budget 2010-11 includes \$6.5 million in revenues from the Ministry of Education for capital projects and the Budget 2009-10 included \$14.5 million.
2. Budget 2010-11 includes \$1 million for the Saskatoon Trades and Skills Centre (\$13.5 million in Budget 2009-10). Both of these amounts are included in the tangible capital assets purchases and the total revenues above.
3. The 2008-09 audited financial statements was the first year for reporting the employee future benefits. The actuary report for the liability and related expenses was prepared after the 2009-10 Budget was completed; therefore, an estimate for the employee future benefit expenses was not included in the 2009-10 Budget.
4. There are approximately \$1.3 million in capital expenditures from prior years that will be completed in 2010-11. In addition, the debt planned in Budget 2009-10 was delayed by about six months. This resulted in extra funds available in the capital reserves to be spent on the debt in the 2010-11 Budget.
5. The other reserve allocations in the 2010-11 Budget are as follows: \$75,000 for the system application reserve, \$75,000 for the civic election reserve, \$20,000 for the security cameras for the secondary schools reserve and \$15,000 for the reserve for facility repairs related to rentals.
6. The Nutana capital project is being funded using the Operating Reserve. It is expected the balance in the Operating and Other Reserves will total approximately \$13.0 million at August 31, 2011.



## Revenues

Total 2010-2011 revenues are estimated at \$202,902,890, a decrease of 1.36% compared to the previous year.

	Budget		\$ Change	% Change
	2010-11	2009-10		
<u>Revenues</u>				
Property taxes	\$ 91,000,000	\$ 84,145,000	\$ 6,855,000	8.15%
Provincial grants	101,181,390	110,955,510	(9,774,120)	-8.81%
Tuition and related fees	1,060,000	1,045,000	15,000	1.44%
External services	3,007,000	2,775,000	232,000	8.36%
School-based	5,500,000	5,500,000	-	0.00%
Other	1,154,500	1,277,200	(122,700)	-9.61%
<b>Total Revenues</b>	<b>\$ 202,902,890</b>	<b>\$ 205,697,710</b>	<b>\$(2,794,820)</b>	<b>-1.36%</b>

Total 2010-11 revenues for just operations are estimated at \$196,427,950, an increase of 2.76% compared to the previous year.

	Budget		\$ Change	% Change
	2010-11	2009-10		
<u>Revenues</u>				
Property taxes	\$ 91,000,000	\$ 84,145,000	\$ 6,855,000	8.15%
Provincial grants (Note 1)	94,706,450	96,412,000	(1,705,550)	-1.77%
Tuition and related fees	1,060,000	1,045,000	15,000	1.44%
External services	3,007,000	2,775,000	232,000	8.36%
School-based	5,500,000	5,500,000	-	0.00%
Other	1,154,500	1,277,200	(122,700)	-9.61%
<b>Total Revenues</b>	<b>\$ 196,427,950</b>	<b>\$ 191,154,200</b>	<b>\$ 5,273,750</b>	<b>2.76%</b>

### Notes:

1. The interim provincial funding is determined by subtracting the property taxes from the total provincial grant allocation. The 2009-2010 property tax revenue estimated was provided by the Ministry of Education. The actual 2009-2010 property tax revenue will be higher because the planned reduction in mill rates in 2010 did not occur. When the property tax and provincial grants are combined, the revenues have increased by 2.85% in the 2010-2011 Budget.



## Expenses

In 2010-11, expenses are estimated to be \$200,700,910. This represents an increase of 4.00% compared to the previous year's budget.

	Budget		\$ Change	% Change
	2010-11	2009-10		
<u>Expenses</u>				
Governance (Note 1)	\$ 785,125	\$ 938,947	\$ (153,822)	-16.38%
Administration (Note 2)	3,717,879	3,469,541	248,338	7.16%
Instruction (Note 3)	148,976,866	142,867,359	6,109,507	4.28%
Plant (Note 4)	30,418,177	29,291,085	1,127,092	3.85%
School-based	5,500,000	5,500,000	-	0.00%
Transportation (Note 5)	4,440,540	4,238,645	201,895	4.76%
Tuition and related fees	275,000	281,000	(6,000)	-2.14%
Complementary services (Note 6)	2,364,629	2,285,993	78,636	3.44%
External services (Note 7)	2,876,194	2,638,024	238,170	9.03%
Interest (Note 8)	1,346,500	1,474,015	(127,515)	-8.65%
Total expenses	<u>\$ 200,700,910</u>	<u>\$ 192,984,609</u>	<u>\$ 7,716,301</u>	<u>4.00%</u>

### Notes:

1. In the 2009-10 Budget, governance included \$150,000 for the civic election costs in the fall of 2009. This cost is incurred only once every three years.
2. The benefit costs have increased at a rate greater than inflation. The budget also includes an estimated pension adjustment (liability) for the Pension Plan for the Non-Teaching Employees of the School Board.
3. The enrolment in September 2010 is expected to be higher than September 2009. The additional teachers deployed as a result of this enrolment increase is included. An increase in the number of students who have English as an Additional Language needs has resulted in an addition of three teachers. There are additional Local Implementation and Negotiation Committee (LINC) agreement costs (additional preparation time for the elementary teachers) for the 2010-11 school year that were not part of the 2009-10 Budget.
4. The amortization expense is reported once the capital project has been completed. Budget 2010-11 is the first year that includes an estimated amortization expense for the Saskatoon Trades and Skills Centre. This increases the amortization expense by approximately \$400,000.
5. The transportation costs have been increased to reflect increased anticipated fuel costs.
6. There are two pre-kindergarten programs added in the 2010-11 Budget. Both are funded by the Ministry of Education. In addition, there was a reclassification completed resulting in a secondary community school coordinator being properly reallocated to the instructional category in 2010-11.



7. The external services includes costs for the associate schools. Budget 2009-10 was the first year for the new associate school and included estimated costs. The 2010-11 Budget includes more accurate estimated costs.
8. Some of the planned debt in Budget 2009-10 was converted to temporary staff and professional development costs to support the new technology. The 2010-11 Budget reflects the proper classification of these expenses.



## Salaries and Benefits

---

In 2010-11, salaries and benefits are expected to cost \$152,551,154, an increase of approximately \$6.1 million or 4.1% compared to the 2009-10 Budget. These costs account for 76.0% of total expenses.

The benefit costs have increased by 16.4% when compared to the 2009-10 Budget. The premiums for most of the benefits have increased at rates that are greater than inflation. Many of the premium increases include two components: the benefit provider's increase in premium costs and the increase due to salary increases of the employees. In addition, the 2010-11 Budget includes an estimate for the pension adjustment (liability) to the Pension Plan for the Non-Teaching Employees.

## Capital Expenditures

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Capital grants will be provided by the Ministry of Education for the renovations at Nutana Collegiate, roof replacements at various schools and additional renovations at Mount Royal Collegiate. The capital grants also include funding for the joint project with SIAST for the continuation of the renovations at Mount Royal Collegiate that will result in the Saskatoon Trades and Skills Centre. The revenue is recognized on the financial statements as the work takes place. The revenue is not recognized as the cash is received.

- Capital projects totaling approximately \$13.4 million include:
  - Completion of the renovations at Mount Royal for the creation of the Saskatoon Trades and Skills Centre.
  - Completion of the multi-use building that is part of the Saskatoon Trades and Skills Centre.
  - Continuation of the renovations at Nutana Collegiate.
  - Design fees for the Willowgrove Elementary School.
  - Roof replacements at various schools.
  - Completion of the Energy Smart Project.
  - Technology for the classrooms.
- Interest payments totaling \$1.3 million (included in the interest expense budget).

The capital debt issues totaling \$1.9 million is for the additional technology over a four year period.

Repayment of the long-term debt is estimated to be \$4.8 million in the 2010-2011 Budget. This is for debt repayment for the following projects:

- Construction and land costs for Silverspring School, Tommy Douglas and Centennial Collegiates.
- Energy Smart Program
- Montgomery School Renovations
- Technology for the Classrooms
- Computer and Voice Over Internet Protocol Leases



The capital projects will be funded as follows:

Funding from the Ministry of Education	\$ 6,471,940
Allocation to Capital Projects by Saskatoon Public Schools	\$ 3,725,040
Capital Debt Issued for Technology	\$ 1,855,000
Capital Projects from Prior Years that will be Completed in 2010-11	<u>\$ 1,299,341</u>
Total Capital Projects	<u>\$ 13,351,321</u>



## Reserve Transfers

---

	Operating Reserves	Other Reserves
Reserve transfers from the Operating Reserves:		
To the System Application Reserve	(75,000)	75,000
To the Secondary Security Camera Reserve	(20,000)	20,000
To the Reserve for Facility Repairs Related to Rentals (net)	(15,000)	15,000
To the Reserve for Civic Elections	(75,000)	75,000
Total transfers	<u>\$(185,000)</u>	<u>\$185,000</u>

## Actual Reserve Funds and Long Term Debt

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The Board's reserves from the Operating and Reserve Funds totaled approximately \$16.7 million as at August 31, 2009.

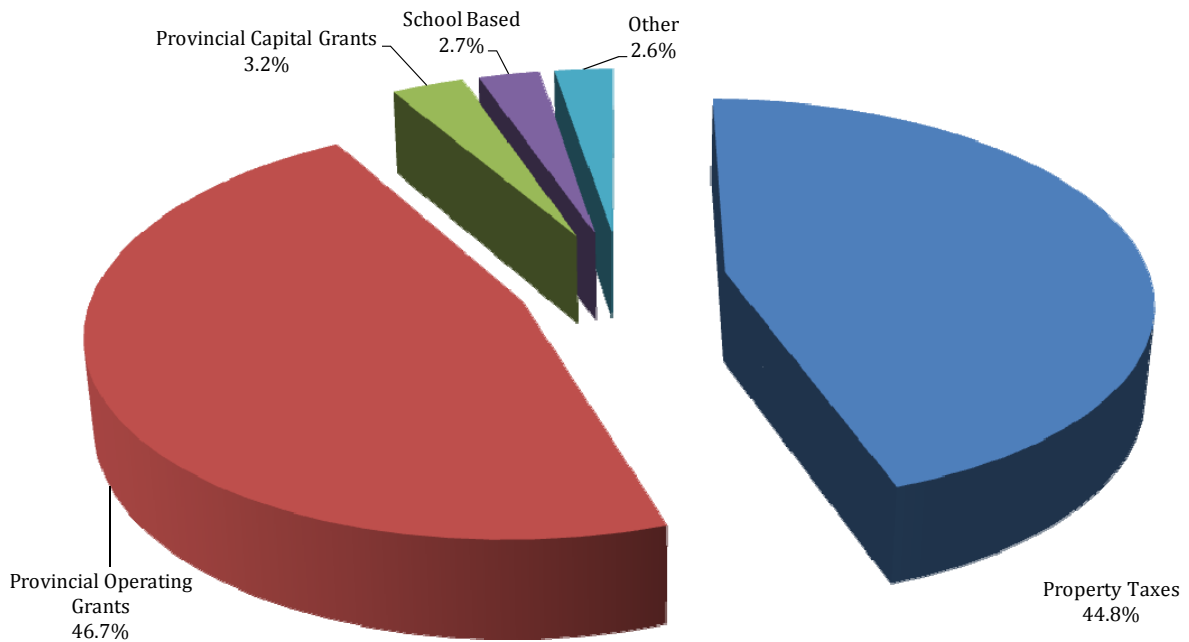
At August 31, 2009, capital loans of the Board totaled approximately \$29.0 million (compared to \$33.4 million at August 31, 2008):

Tommy Douglas Collegiate - construction and land costs	\$9.7 million
Energy Smart Program	\$8.8 million
Centennial Collegiate - construction and land costs	\$7.8 million
Silverspring School - construction costs	\$1.0 million
Computer Capital Leases	\$0.8 million
Montgomery School - renovations	\$0.6 million
Voice Over Internet Protocol Capital Lease	\$0.3 million



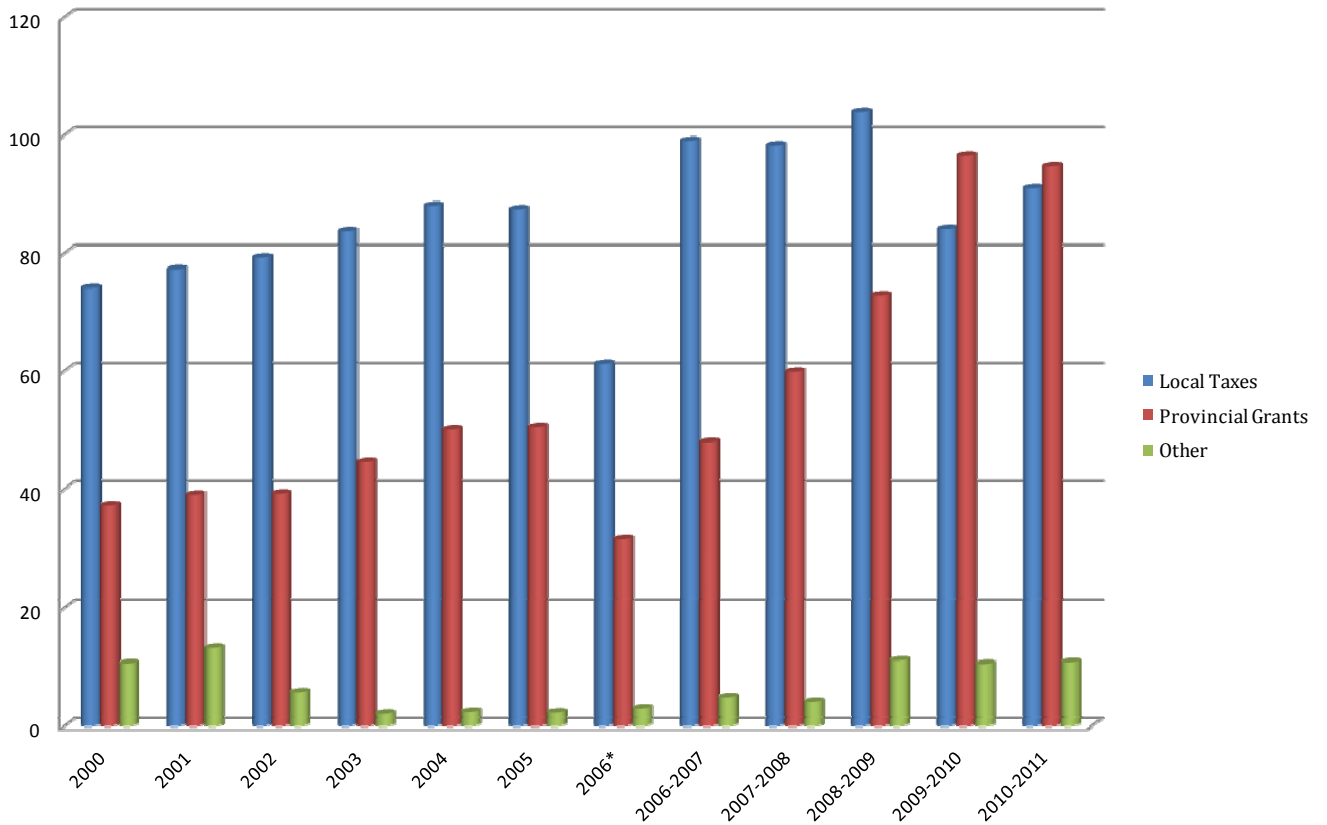
## Appendix – Additional Financial Information

### Total Revenue Sources For The Year Ending August 31, 2011





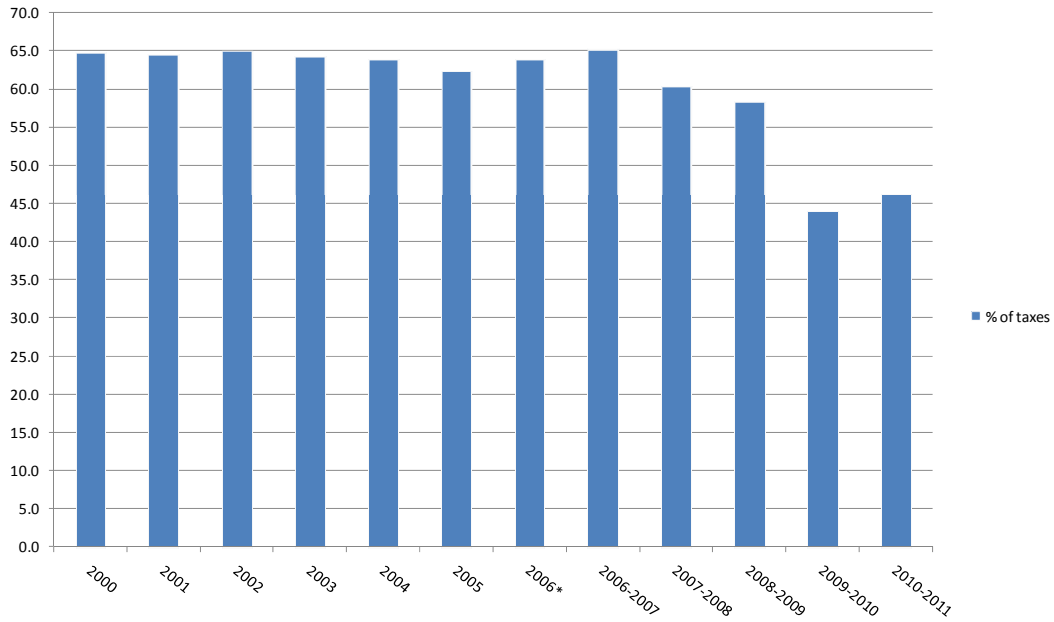
### Non Capital Revenues By Source 2000 - 2010



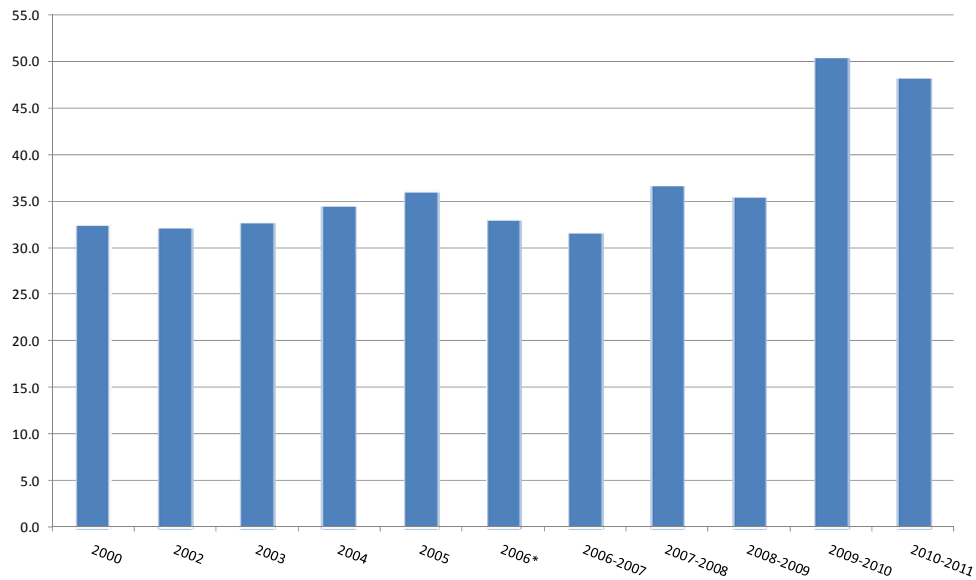
\* January 1 - August 31, 2006 (8-month budget)



**Local Taxes as a Percentage of Operating Revenue  
2000 - 2011**

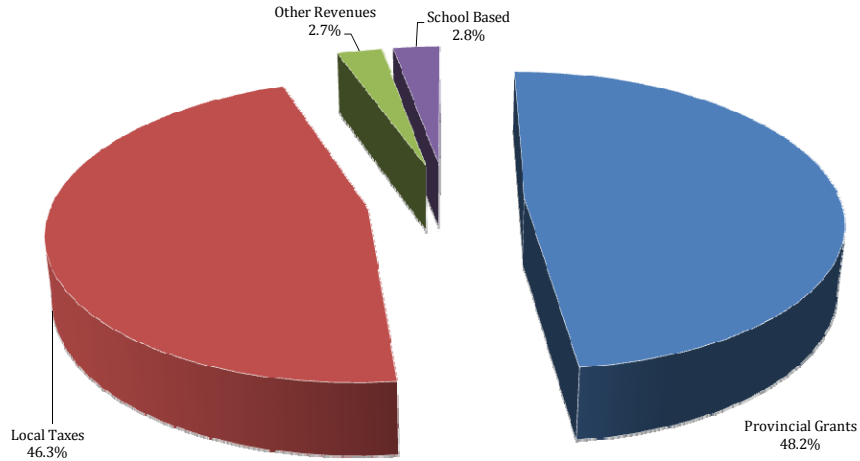


**Provincial Operating Grants As A Percentage of Revenue  
For Non-Capital Operations**

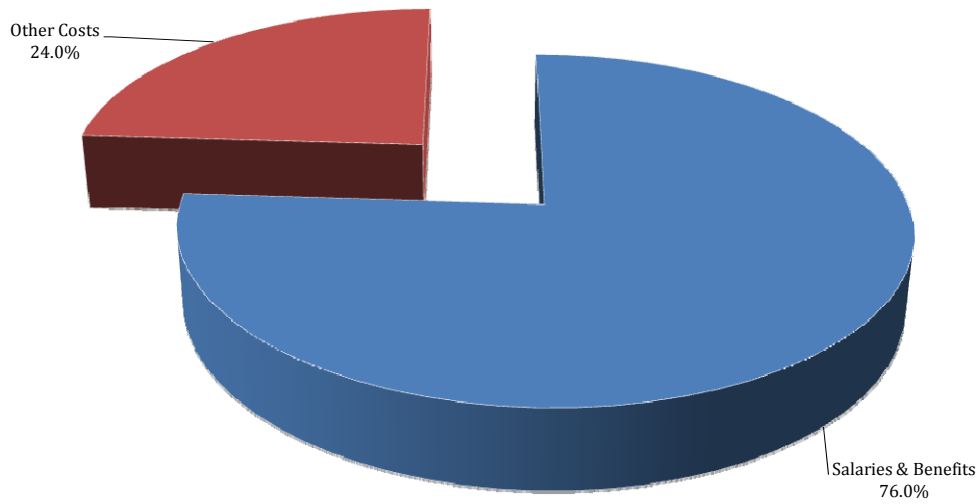




**Non-Capital Revenues By Source  
for the Year Ending August 31, 2011**

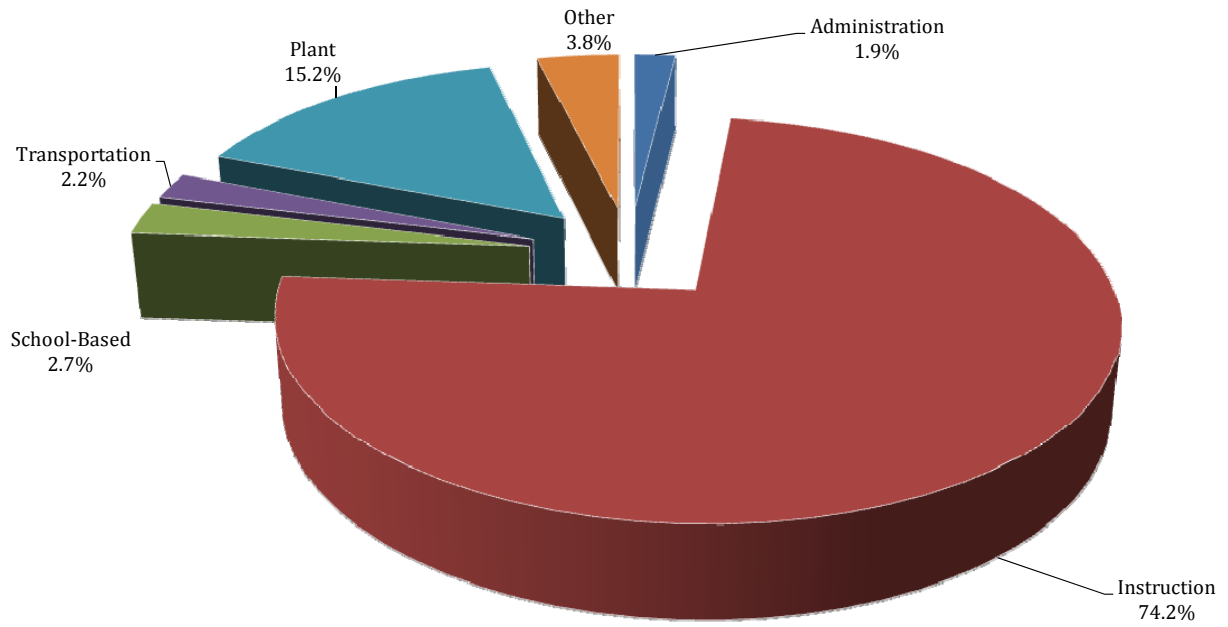


**Expenses for the Year  
for the Period Ending August 31, 2011**



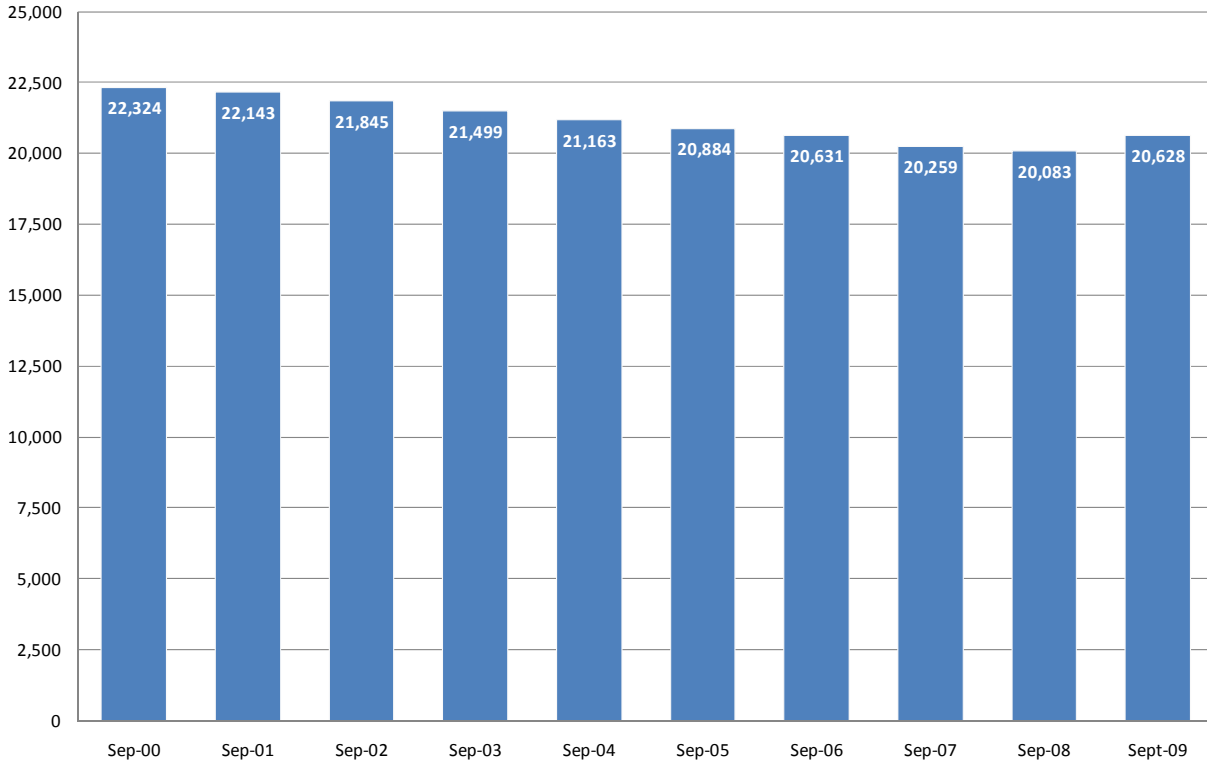


### Expenses By Category For The Year Ending August 31, 2011





### Student Enrolment 2000 - 2009





**MEETING DATE:** JUNE 8, 2010

**TOPIC:** APPROVAL OF THE ANNUAL CAPITAL PLAN 2010 - 2011

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The Board reviews and approves an Annual Capital Plan for the School Division at the same time it reviews and approves an annual School Division budget.

## CURRENT STATUS

Attached is a copy of the proposed Annual Capital Plan 2010 – 2011.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba Superintendent of Facilities	June 2, 2010	Annual Capital Plan 2010 – 2011

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board approve the Annual Capital Plan 2010 – 2011.

Project Description	Ministry Share	SPS Share	Total Cost	2010-2011 SPS Cost
1. Nutana Collegiate – Renovations/Restoration Project	\$ 8,100,000 (over a 3-year period)	\$ 5,400,000 (over a 3-year period)	\$13,500,000 (over a 3-year period)	\$2,100,000
2. Roofing Replacement– Various Schools – 2009 Tenders	0	684,000	684,000	684,000
3. Roofing Replacement – Various Schools – 2010 Tenders	1,300,000	0	1,300,000	0
4. Emergency Roofing Projects	0	250,000	250,000	250,000
5. Relocation - 3 Portables – Bedford Road to Tommy Douglas Collegiate	450,000	0	450,000	0
6. Relocation – 2 Portables – Silverwood Heights/Bedford Road to Centennial Collegiate	300,000	0	300,000	0
7. Daycare Modular Space – Princess Alexandra School	330,000	0	330,000	0
8. Willowgrove New School Project – Design Fees	1,350,000	0	1,350,000	0
9. Brightwater – House Demolition, New Garage Pack	0	54,000	54,000	35,000
10. Energy Smart Program – Additional Capital Cost	0	266,000	266,000	266,000
<b>TOTALS</b>	\$19,561,000	\$6,758,000	\$26,319,000	\$3,335,000

Refer to corresponding notes on attachment.



**MEETING DATE: JUNE 8, 2010**

**TOPIC: UPDATE AND APPROVAL OF TENDER FOR PLEASANT HILL SCHOOL BOILER REPLACEMENT PROJECT**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The Pleasant Hill School Boiler Replacement Project is a top priority in the 2009 – 2010 Facilities Work Plan. At its May 18, 2010 meeting, the Board approved the following motion to award the tender for this work, if it were on or under budget, as time is of the essence to complete this work:

*“That the Board pre-authorize Administration to award the tender for the boiler replacement at Pleasant Hill School, if the low and / or acceptable tender is less than the budget allocated for it and that Administration report back to the Board on the award of the tender at its next public Board meeting.”*

## CURRENT STATUS

One tender was received on Thursday, May 20, 2010 at 2:00 p.m. Black and McDonald Ltd. was the low and acceptable bidder for this work, at a total cost of \$462,279, plus GST. Please refer to the attached Summary of Bids.

In order to ensure no unreasonable limitation to construction market interest in the Pleasant Hill School Boiler Replacement Project, Administration has separately tendered the provision of replacement boilers and their associated components. This allows for any interested mechanical contracting company to tender on the basic work package, without restriction to the type of replacement boilers required by the School Division.

Tenders were received at 2:00 p.m. on Wednesday, June 2, 2010. Please refer to the attached bid summary.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba Superintendent of Facilities	June 2, 2010	Pleasant Hill School Boiler Replacement Summaries Of Bids

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board award the tender for Pleasant Hill School boilers in the amount of \$55,100, plus GST, to Cypress Sales Partnership.

Summary of Bids

PLEASANT HILL - BOILER SYSTEM REPLACEMENT  
 2:00pm, Thursday, May 20, 2010

Contractor	Bid	Bond	Surety	A p p 1	A p p 2	A d d 3	Price A	Price B	Total
BLACK & MCDONALD LTD	Y	Y	Y	Y	Y	Y	\$462,279.00	NA	\$462,279.00

Based on the Bids received the contract has been awarded to \_\_\_\_\_ for \$000,000 + GST





**MEETING DATE:** JUNE 8, 2010

**TOPIC:** AUDITED STATEMENTS OF THE PENSION PLAN  
FOR THE NON-TEACHING EMPLOYEES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The Board's auditor, KPMG, has completed the audit of the Pension Plan For The Non-Teaching Employees of The Board Of Education Of The Saskatoon School Division No. 13 Of Saskatchewan for the fiscal year January 1, 2009 to December 31, 2009.

## CURRENT STATUS

The Saskatoon Board of Education and Administration have met with KPMG to review the audited statements of the pension plan.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning Chief Financial Officer	June 2, 2010	Audited Pension Statements For The Non-Teaching Employees

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board approve the audited statements of the Pension Plan For The Non-Teaching Employees of The Board Of Education Of The Saskatoon School Division No. 13 Of Saskatchewan for the fiscal year ended December 31, 2009 and that they be included as part of the evidence of the quality indicators for the Director's annual evaluation.

Financial Statements of

**THE BOARD OF EDUCATION OF  
THE SASKATOON SCHOOL DIVISION  
NO.13 OF SASKATCHEWAN**

**PENSION PLAN FOR THE  
NON-TEACHING EMPLOYEES**

Year ended December 31, 2009



**KPMG LLP**  
**Chartered Accountants**  
600-128 4<sup>th</sup> Avenue South  
Saskatoon Saskatchewan S7K 1M8  
Canada

Telephone (306) 934-6200  
Fax (306) 934-6233  
Internet [www.kpmg.ca](http://www.kpmg.ca)

## **AUDITORS' REPORT**

To the Trustees of the Board of Education of the Saskatoon School Division No.13 of Saskatchewan

We have audited the statement of net assets available for benefits of the Pension Plan for the Non-Teaching Employees of The Board of Education of the Saskatoon School Division No. 13 of Saskatchewan as at December 31, 2009 and the statement of changes in net assets available for benefits for the year then ended. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the net assets available for benefits as at December 31, 2009 and the changes in net assets available for benefits for the year then ended in accordance with Canadian generally accepted accounting principles.

*KPMG LLP*

Chartered Accountants

Saskatoon, Canada

April 5, 2010

**THE BOARD OF EDUCATION OF THE SASKATOON SCHOOL DIVISION**  
**NO.13 OF SASKATCHEWAN**  
**PENSION PLAN FOR THE NON-TEACHING EMPLOYEES**  
Statement of Net Assets Available for Benefits

December 31, 2009, with comparative figures for 2008

	2009	2008
<b>Assets</b>		
Investments (note 3)	\$ 68,654,131	\$ 60,562,271
Due from School Division	1,112,372	-
	<b>\$ 69,766,503</b>	<b>\$ 60,562,271</b>
<b>Liabilities</b>		
Due to School Division	-	734,941
Accounts payable	50,000	50,000
	<b>50,000</b>	<b>784,941</b>
<b>Net assets available for benefits</b>	<b>\$ 69,716,503</b>	<b>\$ 59,777,330</b>

See accompanying notes to financial statements.

On behalf of the Board of Education:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THE BOARD OF EDUCATION OF THE SASKATOON SCHOOL DIVISION**  
**NO.13 OF SASKATCHEWAN**  
**PENSION PLAN FOR THE NON-TEACHING EMPLOYEES**  
Statement of Changes in Net Assets Available for Benefits

Year ended December 31, 2009, with comparative figures for 2008

	2009	2008
Current period change in market value of investments:		
Holding gains (losses), net	\$ 6,830,180	\$ (11,245,487)
Investment income	2,393,730	2,818,822
	9,223,910	(8,426,665)
Contributions:		
Employee	1,322,116	1,247,588
Sponsor	2,736,170	2,513,273
	4,058,286	3,760,861
Increase (decrease) in net assets before expenses and benefits	13,282,196	(4,665,804)
Expenses:		
Administrative costs	168,037	220,639
Investment counsel	155,361	169,385
	323,398	390,024
Benefits paid	1,770,884	1,723,193
Refunds of contributions	1,248,741	2,733,751
Total expenses and benefits	3,343,023	4,846,968
Increase (decrease) in net assets	9,939,173	(9,512,772)
Net assets available for benefits, beginning of year	59,777,330	69,290,102
Net assets available for benefits, end of year	\$ 69,716,503	\$ 59,777,330

See accompanying notes to financial statements.

**THE BOARD OF EDUCATION OF THE SASKATOON SCHOOL DIVISION**  
**NO.13 OF SASKATCHEWAN**  
**PENSION PLAN FOR THE NON-TEACHING EMPLOYEES**  
Notes to Financial Statements

Year ended December 31, 2009

---

**1. Description of plan:**

The following description of the Pension Plan for Non-Teaching Employees (the "Plan") is a summary only. For more complete information, reference should be made to the Pension Plan text.

(a) General:

The Plan is a defined benefit pension plan applying to employees who are not eligible to participate in the Saskatchewan Teachers' Superannuation Plan. Under the Plan, contributions are made by the Plan members and The Saskatoon School Division No. 13 of Saskatchewan (the "School Division"). The Plan is registered under the *Pension Benefits Act of Saskatchewan*: Registration #0535112.

(b) Funding policy:

The *Pension Benefits Act of Saskatchewan* requires that the School Division, being the plan sponsor, fund the benefits determined under the Plan. The determination of the value of these benefits is made on the basis of actuarial valuations.

(c) Service pensions:

Service pensions under the plan vary based on the service profile of the employee. For the plan members who have always been in the defined-benefit plan, a service pension is available based on the number of years of credited service times an earnings factor. The earnings factor is based on a formula of 1.8% for service to December 31, 1998 and 1.6% on service after 1998 on the member's best five years' average salary up to the average Years Maximum Pensionable Earnings (YMPE), and 2% of the member's best five years' average salary in excess of the average YMPE.

YMPE for 2009, as determined by Canada Revenue Agency, was \$46,300 (2008 - \$44,900).

For plan members who were in the money-purchase plan prior to the merger, their pension entitlement is the greater of their previous defined contribution benefit at December 31, 1999 or the benefit entitlement calculated based on the calculations described above.

The normal retirement age is 65 years with the potential for early retirement at either age 55 years or when the combination of a member's age plus years of service reaches 85. Receipt of pension benefits cannot be deferred beyond the end of the calendar year in which the member is 71 years old.

(d) Vesting provision:

In accordance with the *Pension Benefits Act of Saskatchewan*, the School Division's contributions vest with each member after 2 years of continuous service.

**THE BOARD OF EDUCATION OF THE SASKATOON SCHOOL DIVISION  
NO.13 OF SASKATCHEWAN  
PENSION PLAN FOR THE NON-TEACHING EMPLOYEES**

Notes to Financial Statements

Year ended December 31, 2009

---

**1. Description of plan (continued):**

(e) Death benefit and survivor pension:

Where death occurs prior to retirement, the surviving spouse may elect either to receive an immediate pension from the plan, or a portability benefit.

Where death occurs subsequent to retirement, the pensioner's spouse or beneficiary will receive death benefits in accordance with the pension option chosen.

(f) Portability:

Plan members who have at least two years of pensionable service who leave the employment of the School Division prior to retirement may receive a transfer equal to the greater of the value of their accrued pension benefit or one and two-thirds multiplied by their employee contributions plus interest. Plan members who have less than two years of pensionable service will receive a refund of their employee contributions with interest.

(g) Income taxes:

The plan is a Registered Trust as defined in the *Income Act* and is not subject to income taxes.

**2. Summary of significant accounting policies:**

(a) Basis of presentation:

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles and present the aggregate financial position of the Plan as a separate financial reporting entity independent of the sponsor and plan members. They are prepared to assist plan members and others in reviewing the activities of the Plan for the fiscal period but they do not portray the funding requirements of the Plan or the benefit security of individual plan members.

(b) Use of estimates:

In the preparation of these financial statements, management is required to make various estimates and assumptions in determining the reported amounts of assets and liabilities, actuarial values of pension assets and obligations, and increases and decreases in assets for each year presented. Actual results could differ from these estimates.

(c) Investments:

Investments are stated at market value. Market values are determined using current market yields.

**THE BOARD OF EDUCATION OF THE SASKATOON SCHOOL DIVISION  
NO.13 OF SASKATCHEWAN  
PENSION PLAN FOR THE NON-TEACHING EMPLOYEES**

Notes to Financial Statements – continued

Year ended December 31, 2009

**3. Investments:**

	2009 Market	2008 Market
Balanced Fund:		
Money market	\$ 17,235	\$ 1,213,429
Fixed income	21,407,143	25,675,529
Canadian equity	13,222,592	15,375,669
Global equity	25,146,187	18,297,644
	<u>59,793,157</u>	<u>60,562,271</u>
Real Estate Fund	2,784,318	-
Mortgage Fund	6,076,656	-
	<u>\$ 68,654,131</u>	<u>\$ 60,562,271</u>

In June, 2009, there was a change approved to the asset mix of the pension plan. The approved change will have the asset allocations moving to the following targets over the course of the next 12 months:

Real Estate Fund	10%
Mortgage Fund	10%
Fixed Income	25%
Canadian Equities	20%
Global Equities	35%

**4. Obligation for pension benefits:**

The present value of accrued pension benefits was determined using the projected benefit method prorated on service and administrator's best estimate assumptions. An actuarial valuation was made as of December 31, 2007 by AON Consulting, a firm of consulting actuaries, and was then extrapolated through to December 31, 2009.

The actuarial valuation was based on a number of assumptions about future events, such as inflation rates, interest rates, wage and salary increases, and employee turnover and mortality. The assumptions used represents the School Division's best estimates. The expected inflation rate is 3.0% (2008 – 3.0%). The discount rate used to determine the accrued benefit obligation is 6.0% (2008 – 6.0%). The earnings increase rate used is 3.5% (2008 – 3.5%).

Pension fund assets are valued using a market-related value which amortizes the difference in the actual net rate of return on assets over the actuarially expected net rate of return (6.0%) over a five-year period. The expected rate of return on Plan assets is 6.0% (2008 – 6.0%). The actual rate or return on Plan assets for the year ended December 31, 2009 was 14.9% (2008 – (12.7%)).

**THE BOARD OF EDUCATION OF THE SASKATOON SCHOOL DIVISION  
NO.13 OF SASKATCHEWAN  
PENSION PLAN FOR THE NON-TEACHING EMPLOYEES**

Notes to Financial Statements – continued

Year ended December 31, 2009

**4. Obligation for pension benefits – continued:**

The following table depicts the Obligations for Pension Benefits in comparison to the Net Assets Available for Benefits.

	2009	2008
<b>Actuarial present value of accrued pension benefits</b>		
Increase (decrease) during the year due to:		
Interest accrued on benefits	\$ 4,369,000	\$ 3,960,000
Benefits accrued	4,057,000	3,677,000
Benefits paid	(3,020,000)	(4,457,000)
Experience losses	–	2,474,000
Change in assumptions	–	261,000
Net increase in actuarial present value of accrued pension benefit	5,406,000	5,915,000
Actuarial present value of accrued pension benefits at the beginning of the year	72,298,000	66,383,000
Actuarial present value of accrued pension benefits at the end of the year	77,704,000	72,298,000
<b>Actuarial value of net assets available for benefits</b>		
Net assets available for benefits	69,717,000	59,777,000
Fair value changes not reflected in actuarial value of net assets	4,370,000	5,978,000
Actuarial value of net assets available for benefits	74,087,000	65,755,000
<b>Deficiency of actuarial value of net assets over actuarial present value of accrued pension benefits</b>	<b>\$ (3,617,000)</b>	<b>\$ (6,543,000)</b>

**THE BOARD OF EDUCATION OF THE SASKATOON SCHOOL DIVISION  
NO. 13 OF SASKATCHEWAN  
PENSION PLAN FOR THE NON-TEACHING EMPLOYEES**

Notes to Financial Statements – continued

Year ended December 31, 2009

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**5. Funding policy:**

All plan members are required to contribute an annual amount of 4.4% of member earnings up to YMPE and 6.5% of earnings in excess of YMPE. The School Division is required to provide the balance of funding, based on triennial actuarial valuations, necessary to ensure that benefits will be fully provided to members at retirement.

The School Division's practice is to make annual contributions equal to members' required contributions. However, since 2006 the School Division, in compliance with legislative requirements, has increased its annual employer contributions above the matching level. In 2009, annual employer contributions were 9.1% (2008 – 8.8%) of member earnings, more than double the contribution rate made by employees.

**6. Related party transactions:**

The School Division provides certain administrative services to the Plan. The cost to the Plan for these services in the year ended December 31, 2009 was \$35,000 (2008 - \$35,000), being the amount agreed to by the parties, and is included as part of administrative costs in the statement of changes in net assets available for benefits. Amounts due from (to) the School Division at December 31, 2009 were \$1,112,372 (2008 – due from (to) the School Division of (\$734,941)).



**MEETING DATE:** JUNE 8, 2010

**TOPIC:** ASSESSING OUR LEARNING COMMUNITY:  
STUDENT PERCEPTIONS 2009 - 2010

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

As part of the strategic planning process, Administration collects information bi-annually from stakeholder groups. During the 2009 – 2010 school year, information was collected from our parents and students. During the 2010 – 2011 school year, information will be collected from members of the public who do not have children attending school, business owners, and staff members.

This report provides results from our 2009 student perception survey.

## CURRENT STATUS

Attached is the report on the student perceptions survey – *Assessing Our Learning Community: Student Perceptions 2009 – 2010*.

We use an on-line survey called “*What Did You Do In School Today*” (*WDYDIST*) to collect student perceptions. This tool measures student perceptions against key indicators of school effectiveness and student engagement.

Students tended to be particularly positive about the conditions of the learning environment in their schools. This is an important finding because these conditions act as precursors to effective learning.

Dr. Scott Tunison, Coordinator: Research and Measurement, will be in attendance at the meeting to answer questions as required.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mrs. Avon Whittles, Deputy Director of Education Dr. Scott Tunison, Coordinator: Research and Measurement	June 2, 2010	Student Perceptions Survey

## RECOMMENDATION OF THE DIRECTOR OF EDUCATION

### Proposed Motion:

That the Board approve the *Assessing Our Learning Community: Student Perceptions 2009 – 2010* report to be included as part of the evidence of the quality indicators for the Director’s annual evaluation.

# **Assessing Our Learning Community: Student Perceptions 2009-10**

May 18, 2010

**Prepared by:**

Dr. Scott Tunison – Coordinator: Research and Measurement  
Mrs. Avon Whittles – Deputy Director



A key aspect of Saskatoon Public Schools' Strategic Direction and the Ministry of Education's Continuous Improvement Framework is to provide stakeholders in our organization (i.e., students, parents, staff, and the community-at-large) with the opportunity to offer their input and advice regarding the operation and direction of the school division.

As part of the planning process, we collect information biannually from stakeholder groups. During the 2009-10 school year, we collected information from our parents and students and Trustees received the results of our parent survey at the Tuesday, May 18 public board meeting. During the 2010-11 school year, we will collect information from members of the public who do not have children attending school, business owners, and staff members.

Saskatoon Public Schools' motto "*Inspiring Learning*" implies that we aspire to build a strong and vibrant learning community. When a high degree of learning community capacity is present, all members of the community feel valued, affirmed, and inspired. In addition, all individuals within the community are seen as co-learners who learn with and from each other.

During the 2007-08 and 2009-10 school years, student perceptions were assessed using an online survey tool called *What Did You Do In School Today?* (WDYDIST). This tool – designed by Dr. Doug Willms and his colleagues at *The Learning Bar* – measures several key indicators identified in the most recent research on school and classroom effectiveness.

In 2007-08, we drew a statistically representative random sample of students from each elementary school to develop a broad profile of student perceptions (collegiates collected WDYDIST data from all students). While this was effective to provide division-level results, the data were not accessible to individual schools. During the 2008-09 school year, we expanded our use of WDYDIST to include 40 schools (30 elementary schools and 10 collegiates) so that WDYDIST data are also useful at the school level. In each of the last two school years (2008-09 and 2009-10) more than 10,000 students from Grades 6-12 completed the WDYDIST survey at least once during the school year.

The measures included in WDYDIST are separated into two categories: (i) Social-Emotional Outcomes and (ii) Drivers of Student Outcomes. Results from this year's survey are presented in this update according to these two categories. Given that the WDYDIST survey tool has changed over time, longitudinal comparisons are provided only for the 2008-09 and 2009-10 school years. Further, the 2009-10 version of WDYDIST has several indicators that were not included in 2008-09 so, once again, longitudinal comparisons are not possible.

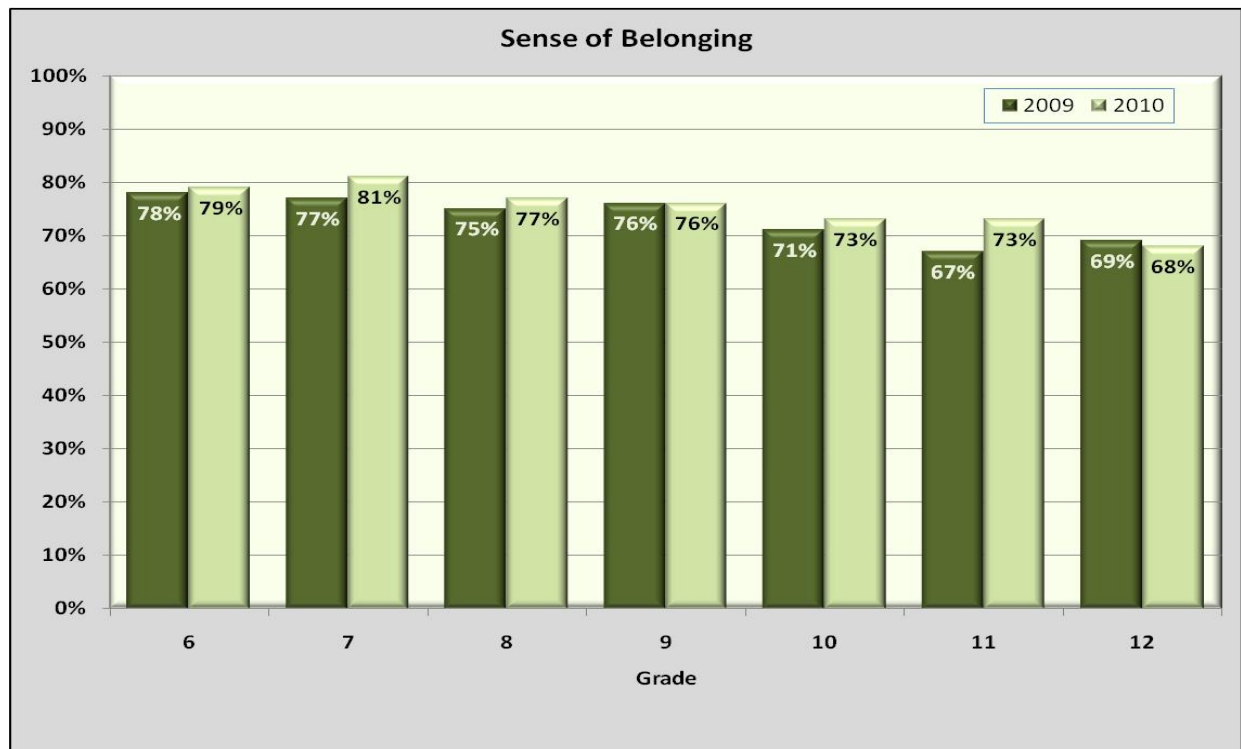
## Social-Emotional Outcomes

Seven indicators of social-emotional outcomes of school are reported in this update. Information is also provided regarding how results from our students compare to Canadian norms. (Please note that each indicator has an accompanying graph that shows results for each grade level)

## 1. Students with a positive sense of belonging

When students have a positive sense of belonging, they feel accepted and valued by their peers and by others at their school.

- Overall, 76% of students had a high sense of belonging; the Canadian norm is 73%
- 76% of the girls and 76% of the boys had a high sense of belonging; the Canadian norm for girls is 72% and for boys is 73%



## 2. Students with positive relationships

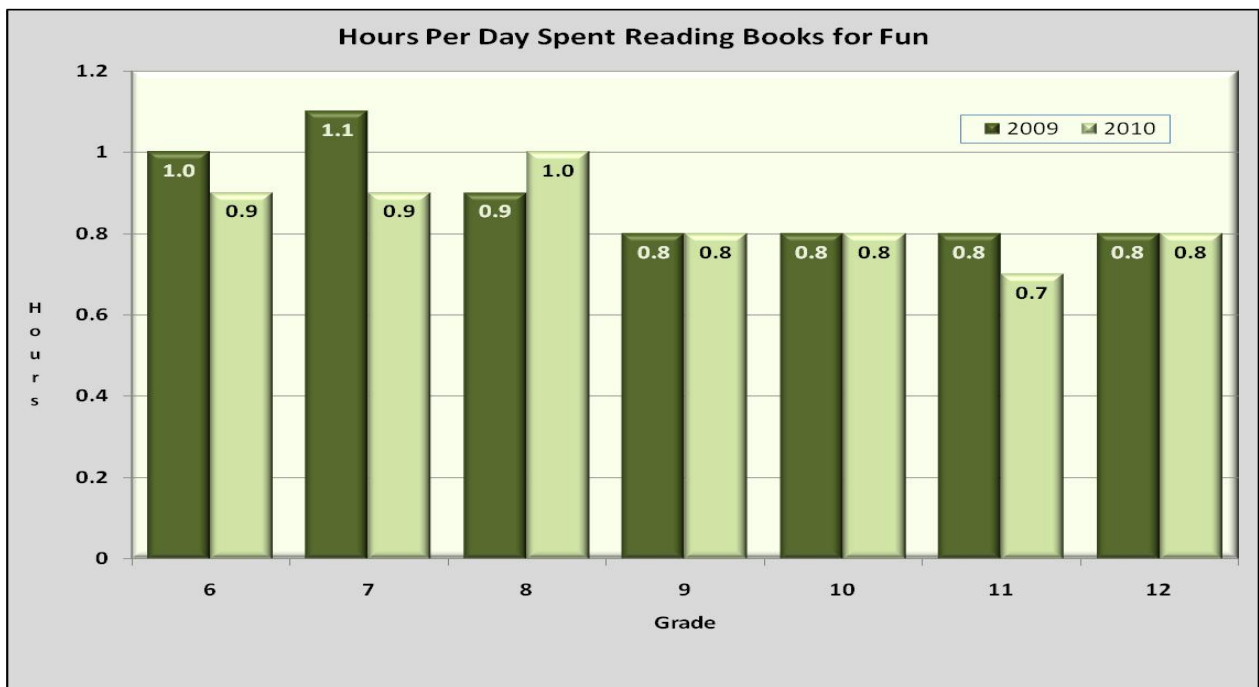
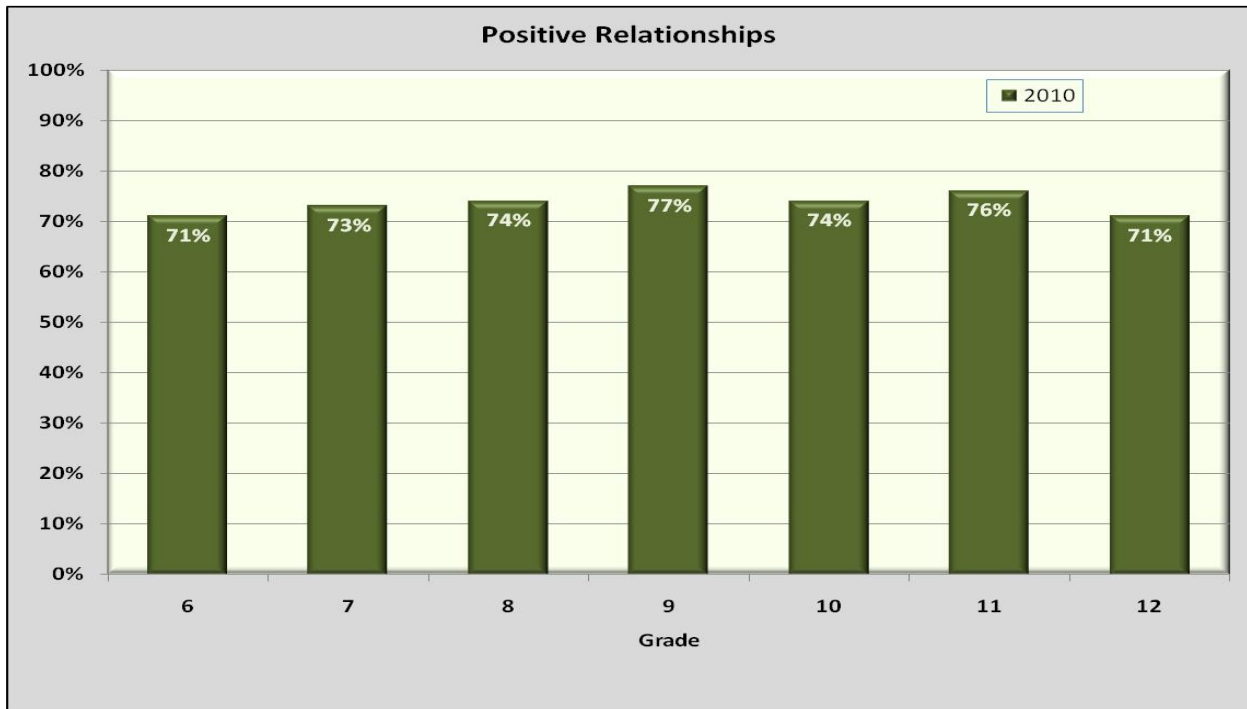
Students have positive relationships when they have friends at school they can trust and who encourage them to make positive choices.

- 73% of students had positive relationships; the Canadian norm is 73%
- 79% of the girls and 68% of the boys had positive relationships; the Canadian norm for girls is 79% and for boys is 68%

## 3. Hours per day students spend reading books for fun

This aspect of WDYDIST asks students to indicate the amount of time on an *average weekday* that they spend reading books.

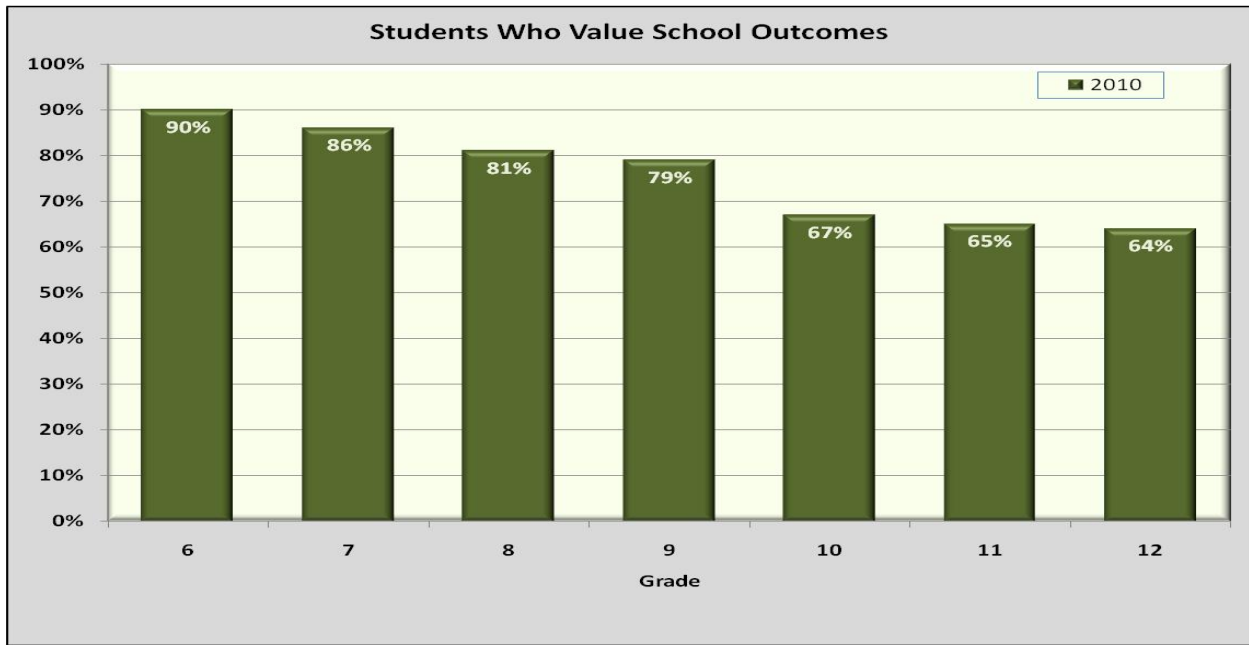
- Students, on average, spend 0.9 hours (56 minutes) per day on leisure reading; the Canadian norm is 0.7 hours (42 minutes)
- Girls, on average, spend about 1 hour per day on leisure reading; boys spend about 0.7 hours (42 minutes) on leisure reading – Canadian norm for girls is 0.9 hours (56 minutes) and for boys is 0.6 hours (36 minutes).



#### 4. Students who value school outcomes

Students believe that education will benefit them personally and economically, and will have a strong bearing on their future.

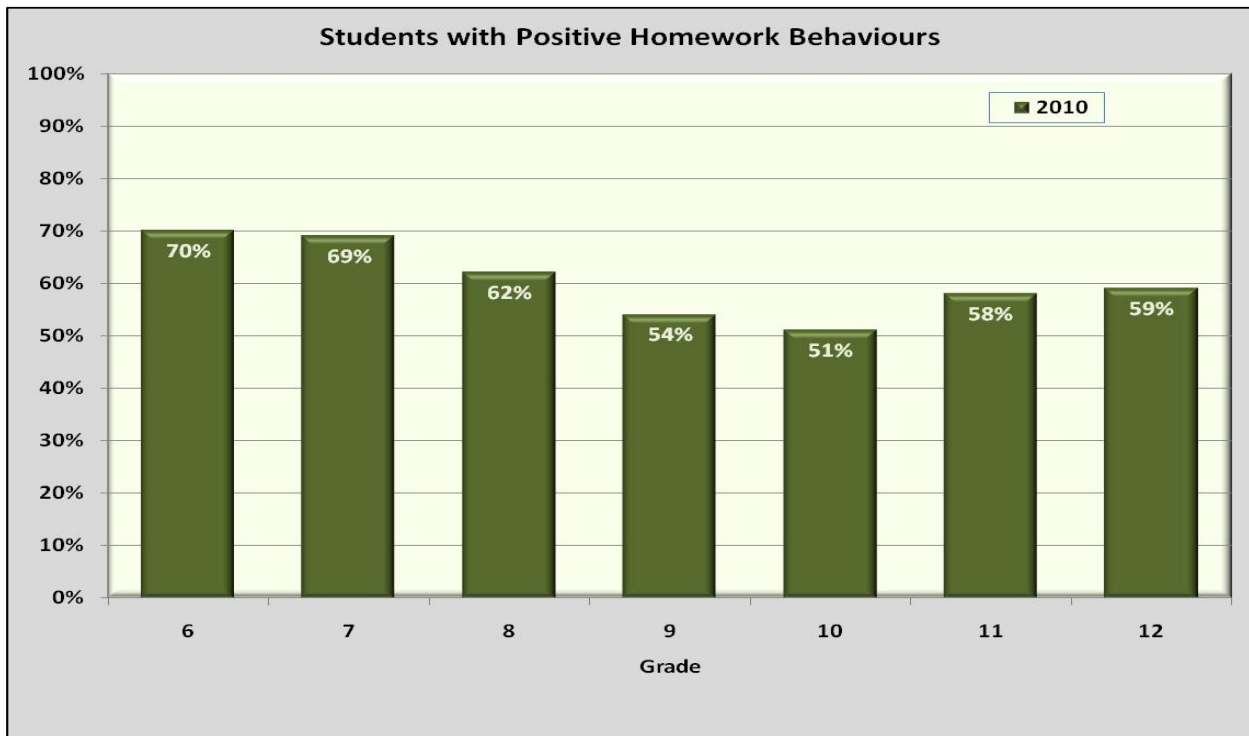
- 78% of students valued school outcomes; the Canadian norm is 78%
- 81% of the girls and 75% of the boys valued school outcomes; the Canadian norm for girls is 80% and for boys is 76%



### 5. Students with positive homework behaviours

Students do homework for their classes with a positive attitude and in a timely manner.

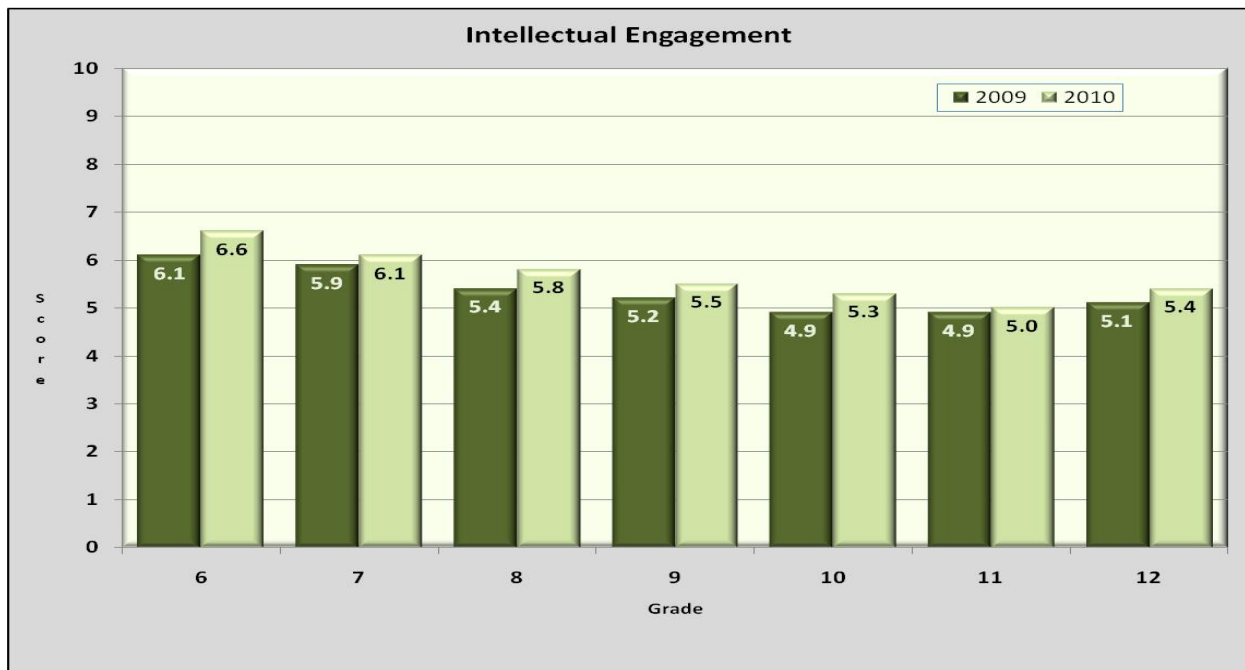
- 62% of students had positive homework behaviours; the Canadian norm is 50%
- 68% of girls and 56% of boys had positive homework behaviours; the Canadian norm for girls is 58% and for boys is 42%



## 6. Intellectual engagement

When students are intellectually engaged, they find learning interesting, enjoyable, and relevant.

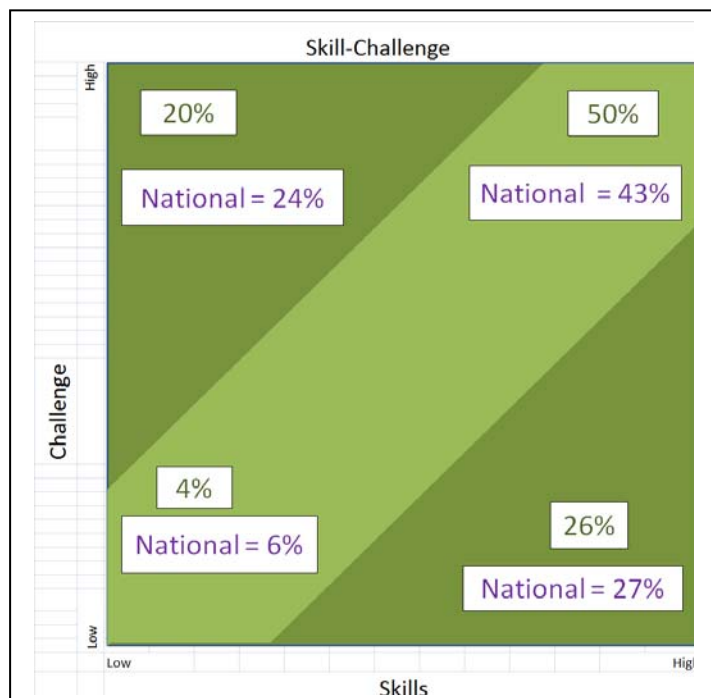
- Overall, students rated Intellectual Engagement 5.8 out of 10; the Canadian norm is 5.3
- Intellectual Engagement was rated 5.9 out of 10 by girls and 5.7 out of 10 by boys; the Canadian norm for girls is 5.4 and for boys is 5.1



## 7. Skill vs challenge ("Flow")

Students feel challenged in their English Language Arts, Mathematics, and Science classes and feel confident of their skills in these subjects. When they feel highly skilled and highly challenged, they become so focused on their learning activities that they almost lose track of time.

- 50% of students had scores that placed them in the desirable quadrant with high skills and high challenge (top right corner); the Canadian norm is 43%



- 26% of students were confident of their skills but did not find classes challenging; the Canadian norm is 27%
- 20% of students were not confident of their skills but found English Language Arts, Mathematics or Science challenging; the norm is 24%
- 4% of students were not confident of their skills and were not challenged; the norm is 6%

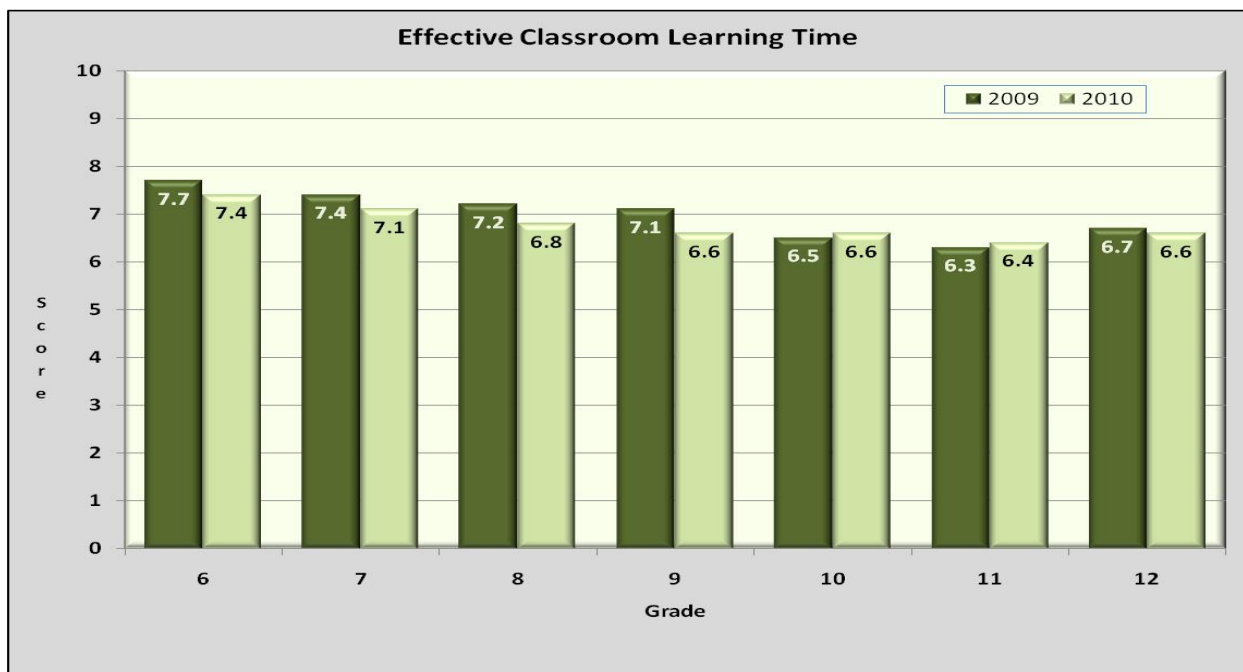
## Drivers of Student Outcomes

Drivers of student outcomes influence the extent to which students are successful learners in school. This update provides results for four indicators in this area.

### 1. Effective classroom learning time

Important concepts are taught well, class time is used efficiently, and homework and evaluations support course objectives.

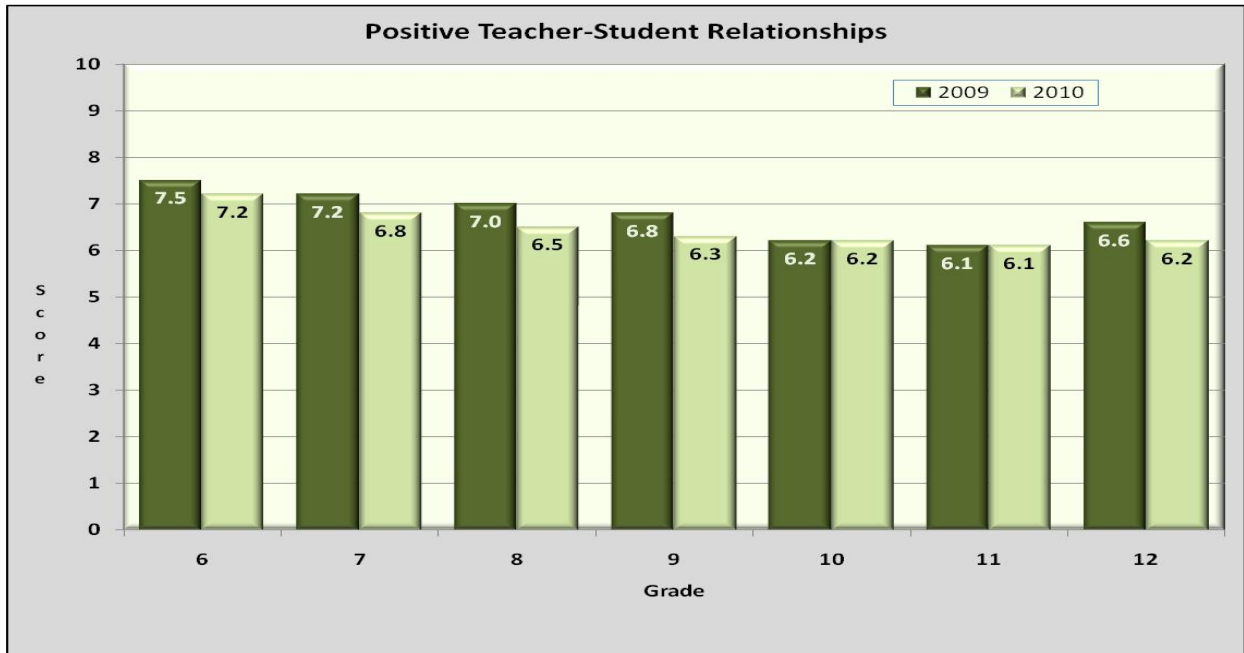
- Students rated Effective Classroom Learning Time 6.9 out of 10; the Canadian norm is 6.9
- Effective Classroom Learning Time was rated 7 out of 10 by girls and 6.9 out of 10 by boys; the Canadian norm for girls is 7 and for boys is 6.8



### 2. Positive teacher-student relationships

Students feel teachers are responsive to their needs, and encourage independence with a democratic approach.

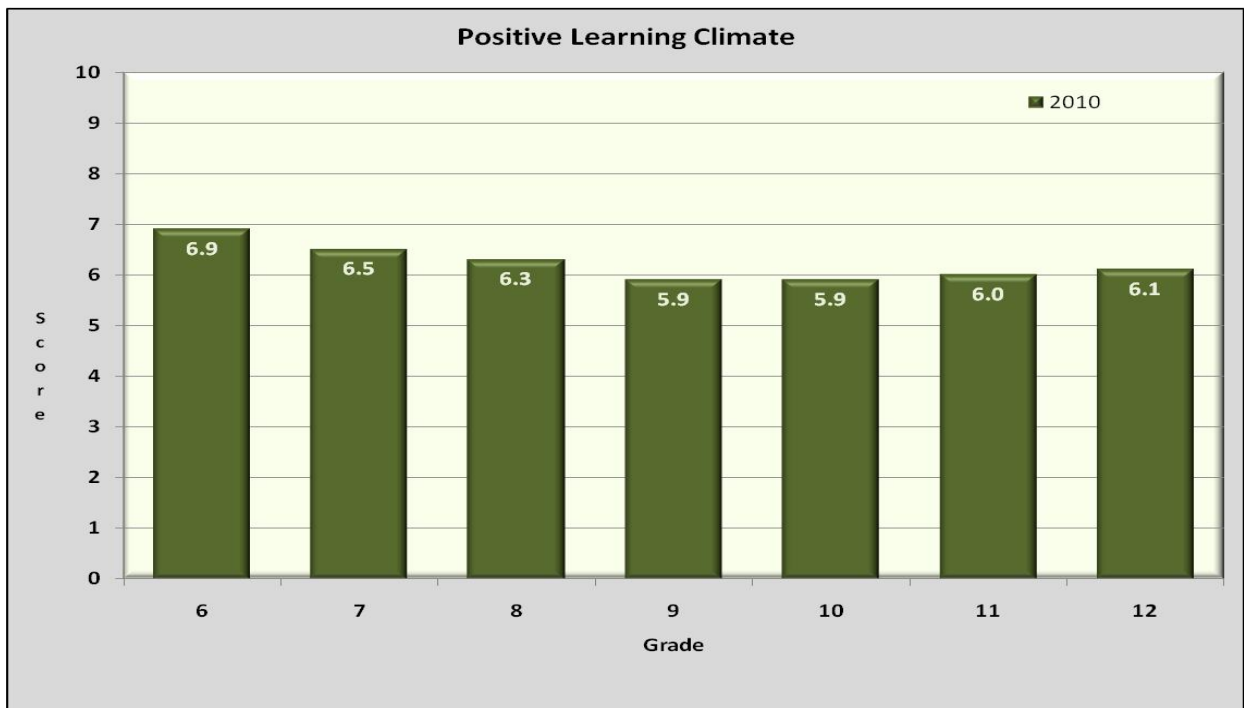
- Overall, Positive Teacher-Student Relations were rated 6.6 out of 10 by students; the Canadian norm is 6.6
- Positive Teacher-Student Relations were rated 6.7 out of 10 by girls and 6.5 out of 10 by boys; the Canadian norm for girls is 6.7 and for boys is 6.5



### 3. Positive learning climate

There are clear rules and expectations for classroom behaviour. Students understand these and teachers maintain high expectations that a respectful learning environment be developed.

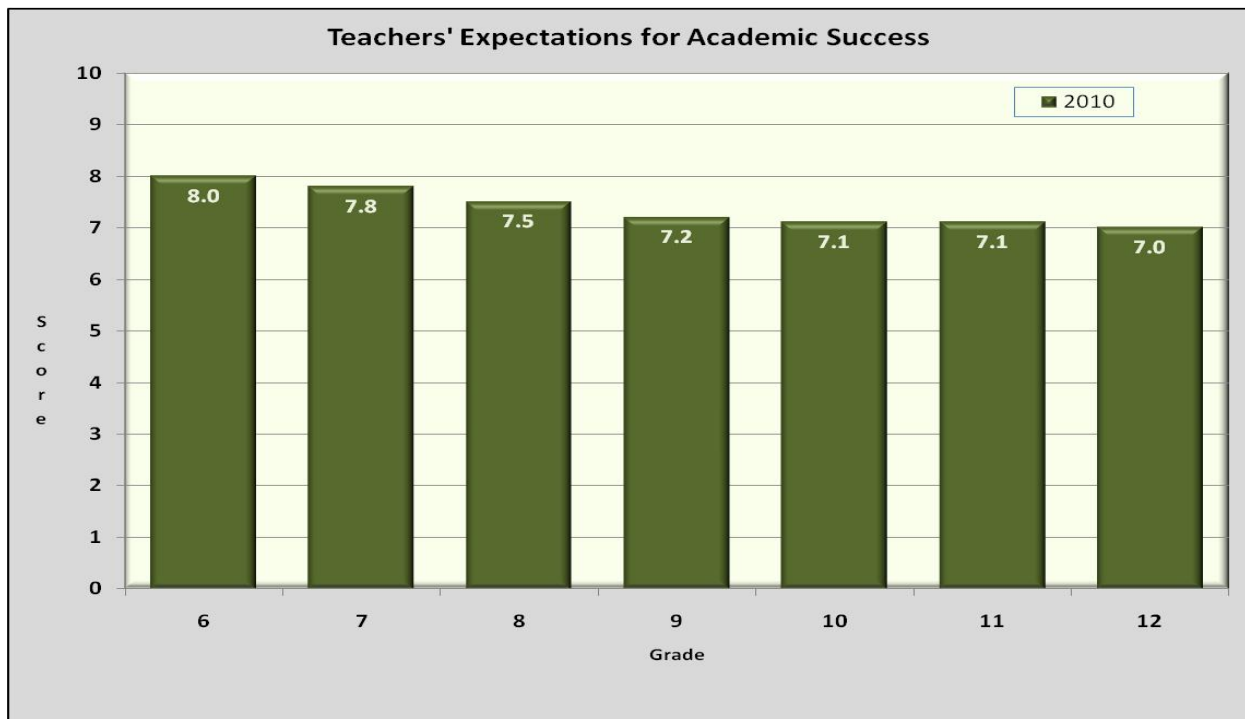
- Students rated the learning climate of the classroom 6.3 out of 10; the Canadian norm is 6.4 out of 10
- Girls rated the learning climate of the classroom 6.4 out of 10 and boys' rating was 6.3 out of 10; Canadian norms for girls is 6.5 and for boys is 6.3



#### 4. Teachers' expectations for academic success

The school staff emphasizes academic skills and holds high expectations for all students to succeed.

- Students rated Teachers' Expectations for Academic Success 7.5 out of 10; the Canadian norm is 7.8
- Teachers' Expectations for Academic Success were rated 7.6 out of 10 by girls and 7.3 out of 10 for boys; Canadian norms for girls is 8.0 and for boys is 7.6



### Reflections and Next Steps

In broad terms, students in Saskatoon Public Schools tend to be generally positive about their school experiences. Below are some key findings:

1. Our students' perceptions and ratings tended to be similar to national norms for the most part.
2. Girls tended to be more positive about their school experiences as compared to boys on most measures.
3. Elementary students tended to be more positive about most measures as compared to high school students.

Perhaps one of the most important findings is that students seemed to be most positive about the indicators related to the Drivers of Student Outcomes (or the conditions of the learning climate). This is an important finding because these indicators are foundational to effective learning. For example, students in all grades believe that their teachers emphasize academic

skills and have high expectations for all students to succeed. Students from one grade to another also tended to be relatively positive about the learning climate in their schools as well as about the quality of relationships they have with their teachers.

Our Board's Learning Priorities – *Literacy for Life* and *Collegiate Renewal* – along with the many other initiatives in the Division, are targeted at enhancing students' learning through the development of enhanced literacy skills and increased academic and intellectual engagement. In many schools, principals engage School Community Councils, students, and staff members in conversations about the nature of the results. These discussions focus on ways in which successes can be celebrated and ways in which challenges can be identified and addressed.

Looking to the future, these data will continue to be collected in the collegiates and most of the elementary schools. They will be used to inform the direction of both school-level and division-level initiatives. For example,

1. Smooth transitions in and through the educational system is one of the four provincial education priorities identified in the Continuous Improvement Framework. WDYDIST data will be useful in fostering elementary-to-high school transition conversations among administrators and staff. Opportunities to streamline other student transitions (e.g., Grade 9 to 10) may also be identified through these data.
2. A critical characteristic of a learning community is that all members are empowered and encouraged to contribute their opinions and perceptions. The WDYDIST tool provides participating schools with an authentic means to facilitate greater student voice. Schools will be encouraged not only to collect these data but also to incorporate evidence collected through WDYDIST into their school strategic plans and reports and to bring students, staff, and School Community Councils (where appropriate) more fully into the school decision-making processes.
3. As identified above, high school students tend to be somewhat less positive about many aspects of their school experiences as compared to elementary school students. Collegiates will be referencing school-level WDYDIST evidence where appropriate in their annual "Collegiate Renewal Yearbooks" and will enhance their use of these and other student voice data as they work toward greater student engagement. In addition, this evidence will also be referenced in the Collegiate Renewal year-end report to the Board.
4. Students identified the Drivers of Students Outcomes (the conditions of the learning climate) as strengths in Saskatoon Public Schools. Clearly, our teachers and administrators are successfully communicating our sincere belief that academics are important and that all students can be successful in their learning. We will continue to work hard on these values and beliefs as we strive for continuous improvement.



**MEETING DATE:** JUNE 8, 2010

**TOPIC:** WILLOWGROVE NEW SCHOOL UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

Administration periodically updates the Board on the status of the Willowgrove new school.

## CURRENT STATUS

Attached is a Willowgrove New School Update dated June 2, 2010.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba Superintendent of Facilities	June 2, 2010	Willowgrove New School Update

## RECOMMENDATION

1. The Ministry of Education has recently confirmed Stage 3 (Detailed Design and Tender Document Preparation) approval for this Project. An E-2 has been issued in the amount of \$1.35 million, representing the total cost of professional consulting fees to be paid fully by the Ministry. Ministry representatives have indicated that these funds include the \$60,500 required to pay for design services incurred for prototype design development.
2. Administration has met with other partner representatives, including Greater Saskatoon Catholic Schools (GSCS), the City of Saskatoon (COS), the Ministry of Education (MOE), and representatives of the two design firms – Kindrachuk Agrey Architects and Edwards Edwards McEwen Architects on May 20, 2010 – to discuss some mutually-acceptable timelines regarding project delivery, including stakeholder consultations, community programming requirements, partners’ financial contributions, concept plan development etc.
3. It is expected that regular meetings will be undertaken over the next six to eight months to ensure that the project is moving forward in a timely fashion.
4. Some key next steps include:
  - a) Saskatoon Public Schools stakeholder consultations - to occur in June 2010. Saskatoon Public Schools has arranged a meeting for interested public school stakeholders on Wednesday, June 9, 2010. Information regarding design concept, program, school naming process and school theme development will be provided, and stakeholder feedback will be presented to trustees at its June 22, 2010 meeting.
  - b) A more developed Concept Plan and a list of Project Principles will be presented to both School Boards, the Ministry of Education and the City in fall 2010 – target is late September or October.
  - c) Confirmation of a shared daycare - of at least 50 spaces, possibly more. To be part of initial construction, if possible.
  - d) Design and construction services agreements – how to most effectively utilize the design and construction teams’ resources in the projects and partners’ best interest.
  - e) Role of KDL Cost Consulting in providing budgets, costing and cost-share tracking services to the project. Ministry needs to confirm funding.
  - f) Hiring of traffic consultant – if required by the partners. The Ministry needs to confirm funding.
  - g) The Ministry has mandated a minimum LEED “silver” rating for the project. Design consultants to report back on potential of higher level rating – gold or platinum, before detailed design development stage is initiated.
  - h) Agreement on mutually-acceptable time-work schedule for all aspects of the project, based on tentative opening dates in 2012 or 2013, and Ministry Stage 4 approval (award of tenders) in early 2011, or later.



**MEETING DATE: JUNE 8, 2010**

**TOPIC: CAMPAIGN CONTRIBUTIONS AND EXPENSES  
2009 BOARD ELECTION**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

At its December 11, 2007 meeting, the Board passed a motion to approve **Board Policy 25: Elections (Campaign Disclosure And Spending Limits)**. The Board election of 2009 is the first election to which this policy applies.

## CURRENT STATUS

Policy 25 contains the following pertinent requirements:

- Section 1.2.1 The total campaign expenses of a candidate for Trustee shall not exceed \$10,000 for any election campaign.
- Section 1.4.2 A candidate shall file a Statement of Election Expenses / Contributions with the Chief Financial Officer.
- Section 1.4.2.1 In the case of a general election, on or before the first working day of May in the year immediately following the year in which an election is held;
- Section 1.4.3 A Statement of Election Expenses / Contributions shall include:
- Section 1.4.3.1 In the case of all candidates for election to the Board:
- Section 1.4.3.1 (i) A Statutory Declaration in writing in the form prescribed in Schedule "A" to this Policy providing a statement of the total campaign contributions and the total campaign expenses of the candidate for that election policy.
- Section 1.8.3 The Chief Financial Officer shall forward to the Board for its information, a report summarizing the campaign contributions and campaign expenses of each candidate, with a notation for any candidate who has exceeded the limit on campaign expenses pursuant to Section 1.2.1, and the names of any candidates who fail to file the required disclosure statements pursuant to Sections 1.4.2 and 1.4.3.
- Section 1.8.4 The Chief Financial Officer shall post in a conspicuous place a summary of the campaign contributions and expenses of each candidate, with a notation for any candidate who has exceeded the limit on campaign expenses pursuant to Section 1.2.1, and the names of any candidates who fail to file the required disclosure statements pursuant to Section 1.4.2 and 1.4.3.

Attached is a report on campaign contributions and expenses for the 2009 Board election.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning Chief Financial Officer	June 2, 2010	Campaign Contributions And Expenses Report

## RECOMMENDATION



310 – 21<sup>st</sup> Street East, Saskatoon, Saskatchewan S7K 1M7  
Tel: (306) 683-8200 • Fax (306) 657-3971  
[www.spsd.sk.ca](http://www.spsd.sk.ca)  
Mr. George Rathwell, Director of Education

# Memo

To: Trustees  
From: Garry Benning, Chief Financial Officer  
Date: June 1, 2010  
**RE: REPORT – CAMPAIGN CONTRIBUTIONS AND EXPENSES – 2009 CIVIC ELECTION**

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Board Policy 25: Elections (Campaign Disclosure and Spending Limits) states that a candidate shall file a Statement of Election Expenses/Contributions with the Chief Financial Officer on or before the first working day of May in the year immediately following the year an election is held.

Section 1.8.3 states the Chief Financial Officer shall forward to the Board for its information, a report summarizing the campaign contributions and campaign expenses of each candidate, with a notation for any candidate who has exceeded the limit on campaign expenses (\$10,000) and the names of any candidates who fail to file the required disclosure statements.

Section 1.8.4 states the Chief Financial Officer shall post this summary in a conspicuous place.

## Memo to Trustees

June 1, 2010

Campaign Contribution and Expenses -2009 Civic Election

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	Name	Campaign Contribution	Campaign Expenses	Exceeded Limit of \$10,000?
1	Banks, Donna	\$ -	\$ 1,886.02	No
2	Bellamy, Robin	\$ -	\$ -	No
3	Blackstock, Nolan	\$ -	\$ 1,236.92	No
4	Cherkewich, Tad	Did Not Submit		
5	Danielson, Dan R.	\$ -	\$ -	No
6	Kelleher, Holly	\$ 2,100.00	\$ 2,417.37	No
7	Kochar, Om	\$ 100.00	\$ 2,069.76	No
8	Linklater, Vernon J.	\$ -	\$ 250.00	No
9	MacPherson, Colleen	\$ 749.00	\$ 956.45	No
10	Malik, Nasser	\$ 400.00	\$ 1,500.00	No
11	McKay, Winston	\$ -	\$ 1,100.50	No
12	Morrison, Ray	\$ -	\$ -	No
13	Mueller, Robin	Incomplete		
14	Poste, Alison	Did Not Submit		
15	Ringstrom, Ann	\$ -	\$ 690.11	No
16	Utley, Darrell	\$ 600.00	\$ 1,500.00	No
17	Waldron, Bruce	\$ -	\$ 1,000.32	No
18	Wagh, Kevin	\$ -	\$ -	No
19	Yachyshen, James	\$ 600.00	\$ 1,190.92	No



**MEETING DATE:** JUNE 8, 2010

**TOPIC:** TRUSTEE PROFESSIONAL DEVELOPMENT  
AND COMMUNITY EVENTS ACCOUNT REPORTS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

At the June 25, 2002 Board meeting, the Board passed a motion regarding Trustee Education which reads, in part, “.... *quarterly financial reports of accounts to be made to the Board by Administration ....*”.

## CURRENT STATUS

Attached are summaries as of May 31, 2010 of Trustee Professional Development And Community Events.

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

## PROS AND CONS

## FINANCIAL IMPLICATIONS

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning Chief Financial Officer	June 2, 2010	Trustee Professional Development And Community Events Reports

## RECOMMENDATION

Trustee Professional Development and Community Events Account Report  
Trustee Banks  
November 1, 2009 - August 31, 2010

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Base Education Amount at November 18, 2008					\$ 4,500.00
COLA @ 2.05%					\$ 92.25
<b>Education Amount at November 1, 2009</b>					<b>\$ 4,592.25</b>
November 18, 2009	SSBA 2009 Fall General Assembly	Registration	\$ 330.75	\$ 320.04	\$ 4,272.21
				\$ 320.04	
<b>Total Spent/Balance at November 30, 2009</b>				<b>\$ 320.04</b>	<b>\$ 4,272.21</b>
<b>Total Spent/Balance at February 28, 2010</b>				<b>\$ 320.04</b>	<b>\$ 4,272.21</b>
March 16, 2010	SSBA 2010 Spring Assembly	Registration	\$ 262.50	\$ 254.00	\$ 4,018.21
March 29, 2010	SSBA 2010 Spring Assembly	Expenses	\$ 256.83	\$ 248.51	\$ 3,769.70
March 30, 2010	SSBA 2010 Spring Assembly	Hotel	\$ 296.22	\$ 287.07	\$ 3,482.63
April 22, 2010	Literacy for Life Banquet	Ticket	\$ 62.50	\$ 62.50	\$ 3,420.13
April 22, 2010	Literacy for Life Business Luncheon	Ticket	\$ 35.00	\$ 35.00	\$ 3,385.13
April 27, 2010	SSBA Aboriginal Council	Registration	\$ 70.35	\$ 68.07	\$ 3,317.06
May 25, 2010	SaskTel Aboriginal Youth Awards	Ticket	\$ 75.00	\$ 75.00	\$ 3,242.06
				\$ 1,350.19	
<b>Total Spent/Balance at May 31, 2010</b>				<b>\$ 1,350.19</b>	<b>\$ 3,242.06</b>

Trustee Professional Development and Community Events Account Report  
Trustee Bellamy  
September 1, 2009 - August 31, 2010

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
					Base Education Amount at November 18, 2008 \$ 4,500.00
					COLA @ 2.05% \$ 92.25
					<b>Education Amount at September 1, 2009 \$ 4,592.25</b>
<b>Total Spent/Balance at November 30, 2009</b>				<b>\$ -</b>	<b>\$ 4,592.25</b>
December 1, 2009	Don Morgan, MLA Christmas Reception	Tickets	\$ 100.00	\$ 100.00	\$4,492.25
December 1, 2009	Don Morgan, MLA Christmas Reception	spouse ticket	\$ (50.00)	\$ (50.00)	<b>\$ 4,542.25</b>
				\$ 50.00	
<b>Total Spent/Balance at February 28, 2010</b>				<b>\$ 50.00</b>	<b>\$ 4,542.25</b>
April 26, 2010	Literacy for Life luncheon	ticket	\$ 35.00	\$ 35.00	\$ 4,507.25
April 28, 2010	NSBA luncheon	ticket	\$ 25.00	\$ 24.24	\$ 4,483.01
May 13, 2010	CSBA Congress 2010	Registration	\$ 825.00	\$ 825.00	\$ 3,658.01
				\$ 934.24	
<b>Total Spent/Balance at May 31, 2010</b>				<b>\$ 934.24</b>	<b>\$ 3,658.01</b>

Trustee Professional Development and Community Events Account Report  
Trustee Danielson  
September 1, 2009 to August 31, 2010

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Base Education Amount at November 18, 2008					\$ 4,500.00
COLA @ 2.05%					\$ 92.25
<b>Education Amount at September 1, 2009</b>					<b>\$ 4,592.25</b>
November 3, 2009	SSBA 2009 Fall General Assembly	Registration	\$ 330.75	\$ 320.04	\$ 4,272.21
				\$ 320.04	
<b>Total Spent/Balance at November 30, 2009</b>				<b>\$ 320.04</b>	<b>\$ 4,272.21</b>
January 20, 2010	Trustee Educational Material	Books	\$ 99.75	\$ 96.52	\$ 4,175.69
				\$ 416.56	
<b>Total Spent/Balance at February 28, 2010</b>				<b>\$ 416.56</b>	<b>\$ 4,175.69</b>
<b>Total Spent/Balance at May 31, 2010</b>				<b>\$ 416.56</b>	<b>\$ 4,175.69</b>

Trustee Professional Development and Community Events Account Report  
Trustee Kelleher  
November 1, 2009 - August 31, 2010

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Base Education Amount at November 18, 2008					\$ 4,500.00
COLA @ 2.05%					\$ 92.25
<b>Education Amount at November 1, 2009</b>					<b>\$ 4,592.25</b>
November 18, 2009	SSBA 2009 Fall General Assembly	Registration	\$ 330.75	\$ 320.04	\$ 4,272.21
				\$ 320.04	
<b>Total Spent/Balance at November 30, 2009</b>				<b>\$ 320.04</b>	<b>\$ 4,272.21</b>
<b>Total Spent/Balance at February 28, 2010</b>				<b>\$ 320.04</b>	<b>\$ 4,272.21</b>
April 22, 2010	Literacy for Life Banquet	Ticket	\$ 62.50	\$ 62.50	\$ 4,209.71
April 29, 2010	Literacy for Life Luncheon	Ticket	\$ 35.00	\$ 35.00	\$ 4,174.71
				\$ 417.54	
<b>Total Spent/Balance at May 31, 2010</b>				<b>\$ 417.54</b>	<b>\$ 4,174.71</b>

Trustee Professional Development and Community Events Account Report  
Trustee Linklater  
November 1, 2009 - August 31, 2010

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
					Base Education Amount at November 18, 2008 \$ 4,500.00
					COLA @ 2.05% \$ 92.25
					<b>Education Amount at November 1, 2009 \$ 4,592.25</b>
<b>Total Spent/Balance at November 30, 2009</b>				<b>\$ -</b>	<b>\$ 4,592.25</b>
<b>Total Spent/Balance at February 28, 2010</b>				<b>\$ -</b>	<b>\$ 4,592.25</b>
April 22, 2010	Literacy for Life Banquet	Ticket	\$ 62.50	\$ 62.50	\$4,529.75
May 20, 2010	Aboriginal Youth Awards	Tickets	\$ 150.00	<u>\$ 150.00</u>	\$4,379.75
				\$ 212.50	
<b>Total Spent/Balance at May 31, 2010</b>				<b>\$ 212.50</b>	<b>\$ 4,379.75</b>

Trustee Professional Development and Community Events Account Report  
Trustee MacPherson  
November 1, 2009 - August 31, 2010

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Base Education Amount at November 18, 2008					\$ 4,500.00
COLA @ 2.05%					\$ 92.25
<b>Education Amount at November, 2009</b>					<b>\$ 4,592.25</b>
November 3, 2009	SSBA 2009 Fall General Assembly	Registration	\$ 330.75	\$ <u>320.04</u>	\$ 4,272.21
				\$ 320.04	
<b>Total Spent/Balance at November 30, 2009</b>				<b>\$ 320.04</b>	<b>\$ 4,272.21</b>
February 5, 2010	Chinese New Years	Tickets	\$ 50.00	\$ 50.00	\$4,222.21
February 17, 2010	Chinese New Years	Tickets	\$ (50.00)	\$ <u>(50.00)</u>	\$4,272.21
				\$ 320.04	
<b>Total Spent/Balance at February 28, 2010</b>				<b>\$ 320.04</b>	<b>\$ 4,272.21</b>
January 25, 2010	Glass Slipper Fundraiser	Ticket	\$ 55.00	\$ 53.50	\$ 4,218.71
March 4, 2010	JA Business Hall of Fame	Ticket	\$ 60.00	\$ 58.16	\$ 4,160.55
April 22, 2010	Literacy for Life Banquet	Ticket	\$ 62.50	\$ <u>62.50</u>	\$ 4,098.05
				\$ 494.20	
<b>Total Spent/Balance at May 31, 2010</b>				<b>\$ 494.20</b>	<b>\$ 4,098.05</b>

Professional Development and Community Events Account Report  
Trustee Morrison  
September 1, 2009 - August 31, 2010

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Base Education Amount at November 18, 2008					\$ 4,500.00
COLA @ 2.05%					\$ 92.25
<b>Education Amount at September 1, 2009</b>					<b>\$ 4,592.25</b>
October 14, 2009	Chamber luncheon	Ticket	\$ 25.00	\$ 25.00	\$ 4,567.25
October 14, 2009	SSBA Members Council	Registration	\$ 120.75	\$ 116.84	\$ 4,450.41
October 20, 2009	B'nai Brith Silver Plate Dinner	Ticket	\$ 200.00	\$ 200.00	\$ 4,250.41
November 3, 2009	SSBA 2009 Fall General Assembly	Registration	\$ 330.75	\$ 320.04	\$ 3,930.37
				\$ 661.88	
<b>Total Spent/Balance at November 30, 2009</b>				<b>\$ 661.88</b>	<b>\$ 3,930.37</b>
December 7, 2009	Chamber luncheon	Ticket	\$ 25.00	\$ 25.00	\$ 3,905.37
January 22, 2010	Chamber luncheon	Ticket	\$ 25.00	\$ 25.00	\$ 3,880.37
February 10, 2010	SSBA Members Council (October 14, 2009)	Transfer to Bd Delegate	\$ (116.84)	\$ (116.84)	\$ 3,997.21
February 5, 2010	Chinese New Years	Tickets	\$ 50.00	\$ 50.00	\$ 3,947.21
February 22, 2010	SSBA Spring General Assembly	Registration	\$ 262.50	\$ 254.00	\$ 3,693.21
				\$ 899.04	
<b>Total Spent/Balance at February 28, 2010</b>				<b>\$ 899.04</b>	<b>\$ 3,693.21</b>
March 5, 2010	CSBA Congress 2010	Registration	\$ 850.00	\$ 850.00	\$ 2,843.21
March 15, 2010	Hindu Society of Sask - Banquet	Tickets	\$ 130.00	\$ 130.00	\$ 2,713.21
March 15, 2010	CHEP Fundraiser	Ticket	\$ 60.00	\$ 60.00	\$ 2,653.21
April 7, 2010	CSBA Congress 2010	Airfare	\$ 998.00	\$ 966.23	\$ 1,686.98
April 28, 2010	NSBA luncheon	ticket	\$ 25.00	\$ 24.24	\$ 1,662.74
				\$ 2,929.51	
<b>Total Spent/Balance at May 31, 2010</b>				<b>\$ 2,929.51</b>	<b>\$ 1,662.74</b>

Trustee Professional Development and Community Events Account Report  
Trustee Ringstrom  
November 1, 2009 - August 31, 2010

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
					Base Education Amount at November 18, 2008 \$ 4,500.00
					COLA @ 2.05% \$ 92.25
					<b>Education Amount at November 1, 2009 \$ 4,592.25</b>
November 3, 2009	SSBA 2009 Fall General Assembly	Registration	\$ 330.75	\$ 320.04	\$ 4,272.21
				\$ 320.04	
<b>Total Spent/Balance at November 30, 2009</b>				<b>\$ 320.04</b>	<b>\$ 4,272.21</b>
<b>Total Spent/Balance at February 28, 2010</b>				<b>\$ 320.04</b>	<b>\$ 4,272.21</b>
January 25, 2010	Glass Slipper Fundraiser	Ticket	\$ 55.00	\$ 53.30	\$ 4,218.91
March 17, 2010	CHEP fundraiser	ticket	\$ 60.00	\$ 60.00	\$ 4,158.91
March 23, 2010	SSBA Spring Council	Registration	\$ 262.50	\$ 254.00	\$ 3,904.91
March 30, 2010	SSBA Spring Council	expenses	\$ 369.51	\$ 357.54	\$ 3,547.37
April 22, 2010	Literacy for Life Banquet	Ticket	\$ 62.50	\$ 62.50	\$ 3,484.87
April 28, 2010	NSBA luncheon	ticket	\$ 25.00	\$ 24.24	\$ 3,460.63
				1,131.62	
<b>Total Spent/Balance at May 31, 2010</b>				<b>\$ 1,131.62</b>	<b>\$ 3,460.63</b>

Trustee Professional Development and Community Events Account Report  
Trustee Utley  
September 1, 2009 - August 31, 2010

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Base Education Amount at November 18, 2008					\$ 4,500.00
COLA @ 2.05%					\$ 92.25
<b>Education Amount at September 1, 2009</b>					<b>\$ 4,592.25</b>
September 1, 2009	2009 Lieutenant Governor's Arts Awards	Ticket	\$ 75.00	\$ 75.00	\$ 4,517.25
October 15, 2009	Chamber/NSBA luncheon	Ticket	\$ 25.00	\$ 25.00	\$ 4,492.25
October 14, 2009	SSBA Members Council	Registration	\$ 120.75	\$ 116.84	\$ 4,375.41
November 3, 2009	SSBA 2009 Fall General Assembly	Registration	\$ 330.75	\$ 320.04	\$ 4,055.37
				\$ 536.88	
<b>Total Spent/Balance at November 30, 2009</b>				<b>\$ 536.88</b>	<b>\$ 4,055.37</b>
December 1, 2009	Don Morgan, MLA Christmas Reception	Tickets	\$ 50.00	\$ 50.00	4,005.37
February 10, 2010	CSBA congress 2010	Airfare	\$ 754.08	\$ 730.40	3,274.97
February 10, 2010	Care & Share 'romancing the vine' Event	Tickets	\$ 75.00	\$ 75.00	3,199.97
				1,392.28	
<b>Total Spent/Balance at February 28, 2010</b>				<b>\$ 1,392.28</b>	<b>\$ 3,199.97</b>
March 1, 2010	CSBA congress 2010	Registration	\$ 750.00	\$ 726.82	\$ 2,473.15
March 4, 2010	JA Business Hall of Fame	Ticket	\$ 60.00	\$ 58.16	\$ 2,414.99
March 9, 2010	Badge & Shield Dinner	Ticket	\$ 125.00	\$ 121.14	\$ 2,293.85
March 30, 2010	Saskatoon Preschool Foundation Dinner	Ticket	\$ 75.00	\$ 72.69	\$ 2,221.16
April 22, 2010	Literacy for Life Banquet	Ticket	\$ 62.50	\$ 62.50	\$ 2,158.66
April 28, 2010	NSBA luncheon	Ticket	\$ 25.00	\$ 24.24	\$ 2,134.42
				\$ 2,457.83	
<b>Total Spent/Balance at May 31, 2010</b>				<b>\$ 2,457.83</b>	<b>\$ 2,134.42</b>

Trustee Professional Development Community Events Account Report  
Trustee Waugh  
September 1, 2009 to August 31, 2010

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Base Education Amount at November 18, 2008					\$ 4,500.00
COLA @ 2.05%					\$ 92.25
<b>Education Amount at September 1, 2009</b>					<b>\$ 4,592.25</b>
October 20, 2009	B'nai Brith Silver Plate Dinner	Ticket	\$ 200.00	\$ 200.00	\$ 4,392.25
November 3, 2009	SSBA 2009 Fall General Assembly	Registration	\$ 330.75	\$ 320.04	\$ 4,072.21
				\$ 520.04	
<b>Total Spent/Balance at November 30, 2009</b>				<b>\$ 520.04</b>	<b>\$ 4,072.21</b>
December 1, 2009	Don Morgan, MLA Christmas Reception	Tickets	\$ 50.00	\$ 50.00	\$ 4,022.21
December 17, 2009	Chamber Luncheon - mayor's address	Tickets	\$ 25.00	\$ 24.19	\$ 3,998.02
January 21, 2010	Chamber Luncheon - Chief Thomas	Tickets	\$ 25.00	\$ 24.19	\$ 3,973.83
February 16, 2010	Chamber Luncheon - Premier Wall	Tickets	\$ 25.00	\$ 25.00	\$ 3,948.83
				\$ 643.42	
<b>Total Spent/Balance at February 28, 2010</b>				<b>\$ 643.42</b>	<b>\$ 3,948.83</b>
March 15, 2010	CSBA 2010	Registration	\$ 750.00	\$ 726.82	\$ 3,222.01
April 22, 2010	Literacy for Life Business Luncheon	Ticket	\$ 35.00	\$ 35.00	\$ 3,187.01
April 2, 2010	CSBA 2010	Airfare	\$ 863.60	\$ 836.91	\$ 2,350.10
May 28, 2010	JA Traders' Luncheon	Ticket	\$ 60.00	\$ 60.00	\$ 2,290.10
				\$ 2,302.15	
<b>Total Spent/Balance at May 31, 2010</b>				<b>\$ 2,302.15</b>	<b>\$ 2,290.10</b>